

WEDNESDAY  
MAY 3, 2017  
9:00 A.M.



COOPER CITY HALL  
9090 SOUTHWEST 50 PLACE  
COOPER CITY, FLORIDA

Post Hearing Minutes  
CODE ENFORCEMENT SPECIAL MAGISTRATE HEARING

1. EXPLANATION OF PROCEDURES BY SPECIAL MAGISTRATE

2. SWEARING IN

3. NOTICE OF VIOLATION HEARINGS

CASE #

24532A

\$50.00

Jabari Graves., 11600 Stonebridge Parkway., Cooper City, FL 33026

Mailing Address: 9911 SW 9 Court., Pembroke Pines, FL 33025

Notice of Violation: 3/3/2017 By: Deputy Michael Herrera

Violation: Sec 12-47(a) Parks- Park hours after sunset

Disposition: May 3, 2017 Hearing: Respondent was not present. Deputy Michael Herrera was present. FOV- Must pay \$50 fine and \$80 administrative fee on or before 06/02/2017.

43472A

\$250.00

NOT GUILTY PLEA

Kimberly S. Riley., 11100 Stirling Road., Cooper City, FL 33330

Mailing Address: 6621 SW 56 Street., Davie, FL 33314

Notice of Violation: 3/10/2017 By: Deputy Darren Rush

Violation: Sec 8-3 Litter in Public Places - No person shall throw or deposit litter in or upon any street, sidewalk or other public place within the city, except in public receptacles, and then only to the extent that such placement within private receptacles does. (cigarette out window)

Disposition: May 3, 2017 Hearing: Respondent was not present. Deputy Rush was present. FOV- Must pay \$250.00 fine and \$80.00 administrative fee on or before 06/02/2017.

44820A

\$30.00

Amy Siesper Ricciardi., 4700 S. Flamingo Road., Cooper City, FL 33330

Mailing Address: 5160 SW 89 Avenue., Cooper City, FL 33328

Notice of Violation: 3/9/2017 By: CSIA James Marshall

Violation: Sec 7-10 Fire Lane-parking prohibited

Disposition: May 3, 2017 Hearing: **Fine paid per PD on 04/20/2017. Case Closed**

45205A

\$150.00

Jose Rosa., 9430 SW 49 Street., Cooper City, FL 33328

Notice of Violation: 2/12/2017 By: Code Officer Jenny Walsh

Violation: Sec 8-26 Placement of receptacles; placement of items for bulk pick-up- for bulk being placed out early.

Disposition: May 3, 2017 Hearing: Respondent was present. Code Officer Walsh was present. FOV- Must pay \$10 fine and \$80 administrative fee on or before 06/02/2017. **Paid fine and admin fee on 05/03/2017. Case Closed**

45237A

\$50.00

Newland Property Maintenance., 5831 SW 88 Terrace., Cooper City, FL 33328

Notice of Violation: 3/8/2017 By: Code Officer Belinda Graham

Violation: 25-10(a) "Parking of Commercial Vehicles, RVs and Boats" Parking in residential districts.

Disposition: May 3, 2017 Hearing: **Fine paid on 04/21/2017. Case Closed**



nuisances, unsafe or unsightly conditions. (litter, garbage, trash, etc)

Disposition: **April 5, 2017 Hearing:** Respondent requested continuance granted to May 3, 2017 hearing.

Disposition: **May 3, 2017 Hearing:** Respondent was not present. Code Officer Graham was present. Witness representing resident (2603 Garden Court) was present. FOV- Must pay \$80 administrative fee on or before 06/02/2017. Must pay \$250/day from 03/08/2017 until compliance. City ordered to remove debris from outdoor area. This property has been deemed a health safety welfare issue.

05838

**Jonathan Owoc., 76 Forest Circle., Cooper City, FL 33026**

**Notice of Violation:** 3/1/2017 By: Belinda Graham

**Violation:** Sec 6-10 Storm Shutter Regulations-failed to comply with the storm shutter regulations. (place shutters in an open position)

Disposition: **May 3, 2017 Hearing:** Respondent was present. Code Officer Graham was present. FOV- Must remove remaining shutter on or before 05/13/2017. If not complied then must pay \$25/day fine from 03/15/2017 until compliance. Must pay \$80 administrative fee on or before 06/02/2017.

05839

**2015-2 IH2 Borrower LP c/o Invitation Homes-Tax Dept., 5000 SW 89 Avenue., Cooper City, FL 33328**

**Mailing Address:** 1717 Main Street, #2000., Dallas, TX 75201

**Notice of Violation:** 3/1/2017 By: Belinda Graham

**Violation:** Sec 6-40(a)(1) Maintenance Standards-Exterior Premises Condition- failed to maintain exterior wall surfaces in good condition (rust stains)

Disposition: **May 3, 2017 Hearing:** Respondent was not present. Code Officer Graham was present. FOV- Violation complied on 04/27/2017. Must pay \$150/day fine from 04/01/2017 through 04/26/2017 on or before 06/02/2017. Must pay \$80 administrative fee on or before 06/02/2017.

05841

**Weingarten Realty Investors c/o Jeffrey A. Tucker ., 2611 Hiatus Road., Cooper City, FL 33026**

**Mailing Address:** PO Box 924133, Houston, TX 77292

**Notice of Violation:** 3/2/2017 By: Belinda Graham

**Violation:** Sec 25-22(b) Prohibited Signs- placed, stored or kept a prohibited sign within the municipal limits of the City. (sidewalk or sandwich sign)

Disposition: **May 3, 2017 Hearing:** Respondent was not present. Code Officer Graham was present. FOV- Violation complied on 04/27/2017. Must pay \$100/day fine from 03/14/2017 through 04/26/2017 on or before 06/02/2017. Must pay \$80 administrative fee on or before 06/02/2017.

05844

**Nathaniel & Rachel Sheri Veal., 4193 Forest Hill Drive., Cooper City, FL 33026**

**Mailing Address:** 17911 SW 41 Street, Miramar, FL 33029-5035

**Notice of Violation:** 3/8/2017 By: Belinda Graham

**Violation:** Sec 23-90(i) Fence Maintenance- failed to maintain fence in a structurally sound or aesthetically attractive manner (mold/mildew-missing/broken panels)

Disposition: **May 3, 2017 Hearing:** Respondent was not present. Code Officer Graham was present. Violation complied on 04/20/2017. Must pay \$100 fine and \$80 administrative fee on or before 06/02/2017.

05845

**Nathaniel & Rachel Sheri Veal., 4193 Forest Hill Drive., Cooper City, FL 33026**

**Mailing Address:** 17911 SW 41 Street, Miramar, FL 33029-5035

**Notice of Violation:** 3/8/2017 By: Belinda Graham

**Violation:** Sec 6-40(b)(5) Maintenance Standards-Failed to maintain premises free of all nuisances (infestation of bees)

Disposition: **May 3, 2017 Hearing:** Respondent was not present. Code Officer Graham was present. FOV- Must pay \$100/day fine from 03/18/2017 until compliance. Must pay \$80 administrative fee on or before 06/02/2017. City ordered to remove bees. The property has been deemed a health safety welfare issue.

05848 **Paul & Christine Armstrong., 4960 SW 89 Avenue., Cooper City, FL 33328**

**Notice of Violation:** 3/15/2017 By: Belinda Graham

**Violation:** Sec 25-11(a) Junked or abandoned vehicle- deposited, stored or kept on abandoned vehicle in the open upon public or private property. (expired tag/flat tire)

Disposition: **May 3, 2017 Hearing:** Paul Armstrong was present and admitted the violation. Code Officer Graham was present. FOV- Must pay \$80 administrative fee on or before 06/02/2017. No fine assessed. Violation complied on 04/27/2017. **Admin fee paid on 05/03/2017. Case Closed.**

06090 **Manuel & Luz Rocha., 5825 SW 118 Avenue., Cooper City, FL 33330**

**Notice of Violation:** 3/23/2017 By: Mark Reale

**Violation:** Sec 25-11 Junked or abandoned vehicle- deposited, stored or kept an abandoned vehicle (expied tag) on private property. (acquire valid tag or remove vehicle)

Disposition: **May 3, 2017 Hearing:** Respondent was not present. Code Officer Reale was present. FOV- Violation complied on 04/26/2017. Must pay \$100 fine and \$80 administrative fee on or before 06/02/2017.

06188 **Paul A. Corbiere., 3840 NW 97 Avenue., Cooper City, FL 33024**

**Notice of Violation:** 3/6/2017 By: Jenny Walsh

**Violation:** Sec 8-38 Excessive undergrowth declared public nuisance; prohibited- excessive accumulation of untended growth of plants, trees, debris which threatens or endangers the public health, safety or welfare which is adversely affects and impairs the welfare of adjacent property or grass in excess of six (6) inches in height, is hereby prohibited and declared to be a public nuisance.

Disposition: **May 3, 2017 Hearing:** Respondent was present. Code Officer Walsh was present. FOV- Must pay \$80 administrative fee on or before 06/02/2017. Must comply on or before 05/15/2017. If not complied then must pay \$25/day fine from 05/16/2017 until compliance. **Paid admin fee on 05/03/2017.**

06203 **David & Trisha Kielb., 5120 SW 93 Avenue., Cooper City, FL 33328**

**Notice of Violation:** 3/14/2017 By: Jenny Walsh

**Violation:** Sec 25-10(a) Parking of Commercial Vehicle, RV's & Boats- parked, stored a trailer on right of way or privately owned property in a residential district which was not enclosed or screened from view.

Disposition: **May 3, 2017 Hearing:** Respondent was present. Code Officer Walsh was present. FOV- Must pay \$80 administrative fee on or before 06/02/2017. Must remove trailer on or before 05/04/2017. If not complied then must pay \$25/day fine from 05/03/2017 until compliance. **Paid admin fee on 05/03/2017.**

06226 **Steven Sultan., 10718 S. Saratoga Drive., Cooper City, FL 33026**

**Mailing Address:** 99-65 64 Road, #1-K., Rego Park, NY 11374

**Notice of Violation:** 3/30/2017 By: Belinda Graham

**Violation:** Sec 6-40(b) Maintenance Standards-Exterior Premises Condition- failed to keep exterior premises free of all nuisances and any hazards to the safety of the occupant and others (tires, misc and containers-misc items)

Disposition: **May 3, 2017 Hearing:** Brandon Lewis Mundhenk was present. Code Officer Graham was present. Violation is complied. FOV- Must pay \$80 administrative fee on or before 06/02/2017. No fine assessed. **Paid admin fee on 05/03/2017. Case Closed**



plumbing water hook up has expired and needs to be renewed.

Disposition: **May 3, 2017 Hearing: Complied on 04/25/2017 per Bldg. Case Closed**

EEN17-0039

**Pedro & Marcela Muniz, 9110 SW 51 Place., Cooper City, FL 33328-4207**

**Notice of Violation:** 3/14/2017 By: Ted Fowler

**Violation:** FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to install a concrete driveway and swale.

Disposition: **May 3, 2017 Hearing: Respondent was present. Bldg Official Fowler was present. Violation complied on 04/21/2017. Case Closed**

EEN17-0040

**Kevin W. & Cynthia R. Allen, 5213 SW 90 Terrace., Cooper City, FL 33328-5026**

**Notice of Violation:** 3/14/2017 By: Ted Fowler

**Violation:** FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to install new plumbing.

Disposition: **May 3, 2017 Hearing: Complied with the Bldg Dept on 04/21/2017. Case Closed**

EEN17-0041

**Weingarten Realty Investors c/o Jeffrey A. Tucker, 2721 Hiatus Road., Cooper City, FL 33026**

**Mailing Address:** PO Box 924133., Houston, TX 77292

**Notice of Violation:** 3/15/2017 By: Ted Fowler

**Violation:** FBC 105.3.2 Sec 6-7 Adoption of Florida Building Code which provides that a Building Department permit for wall sign permit has expired and needs to be renewed.

Disposition: **May 3, 2017 Hearing: Respondent was not present. Bldg Official Fowler was present. FOV- Must pay \$80 administrative fee on or before 06/02/2017. Must pay \$75/day fine from 04/14/2017 until compliance.**

EEN17-0043

**Santos A. Rodriguez, 8969 SW 52 Place., Cooper City, FL 33328-5125**

**Notice of Violation:** 3/30/2017 By: Ted Fowler

**Violation:** FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to construct a wood fence on the west side of residence and double wood fence gates at east side of property.

Disposition: **May 3, 2017 Hearing: Continue to July for proper service.**

EEN17-0044

**Shops at Cooper City Investments LLC, 12165 Sheridan Street., Cooper City, FL 33330**

**Mailing Address:** 2199 Ponce De Leon Blvd #301., Coral Gables, FL 33134

**Notice of Violation:** 3/30/2017 By: Ted Fowler

**Violation:** FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to construct a wood fence on the west side of residence and double wood fence gates at east side of property.

Disposition: **May 3, 2017 Hearing: Continuance request granted to July hearing.**

EEN17-0045

**Publix Super Markets Inc. c/o Expense Payables Lease Team, 9339 Sheridan Street., Cooper City, FL 33330**

**Mailing Address:** PO Box 32025., Lakeland, FL 33802-2025

**Notice of Violation:** 3/30/2017 By: Ted Fowler

**Violation:** FBC 105.3.2 Sec 6-7 Adoption of Florida Building Code which provides that a Building Department permit for channel sign.

Disposition: **May 3, 2017 Hearing: Complied on 04/26/2017 per Bldg. Case Closed**

EEN17-0050 Publix Super Markets Inc. c/o Expense Payables Lease Team, 9339 Sheridan Street., Cooper City, FL 33330  
Mailing Address: PO Box 32025., Lakeland, FL 33802-2025  
Notice of Violation: 4/5/2017 By: Ted Fowler  
Violation: FBC 105.3.2 Sec 6-7 Adoption of Florida Building Code which provides that a Building Department permit for sign and electric sign.  
Disposition: May 3, 2017 Hearing: **Complied on 04/26/2017 per Bldg. Case Closed**

EEN17-0046 Roberto Mejias, 5161 SW 90 Avenue., Cooper City, FL 33328-3624  
Notice of Violation: 4/4/2017 By: Ted Fowler  
Violation: FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to construct a wood fence & gates.  
Disposition: May 3, 2017 Hearing: **Complied on 04/26/2017 per Bldg. Case Closed**

EEN17-0047 Peter C & Patricia A. Nies, 11775 N. Budd Drive., Cooper City, FL 33026-3718  
Notice of Violation: 4/4/2017 By: Ted Fowler  
Violation: FBC 105.3.2 Sec 6-7 Adoption of Florida Building Code which provides that a Building Department permit for PVC fence.  
Disposition: May 3, 2017 Hearing: **Permit issued. Case Closed**

EEN17-0048 Richard E. & Nancie S. Toler, 11606 Palmetto Way., Cooper City, FL 33026  
Notice of Violation: 4/4/2017 By: Ted Fowler  
Violation: FBC 105.3.2 Sec 6-7 Adoption of Florida Building Code which provides that a Building Department permit for electric alarm.  
Disposition: May 3, 2017 Hearing: Respondent was not present. Bldg Official Fowler was present. FOV- Must pay \$80 administrative fee on or before 06/02/2017. Must pay \$25/day fine from 05/03/2017 until compliance.

EEN17-0049 David L. & Dorothy S. Sugerman, 11013 Boston Drive., Cooper City, FL 33026  
Notice of Violation: 4/4/2017 By: Ted Fowler  
Violation: FBC 105.3.2 Sec 6-7 Adoption of Florida Building Code which provides that a Building Department permit for hot water heater replacement.  
Disposition: May 3, 2017 Hearing: **Violation complied on 04/20/2017 per Bldg Dept. Case Closed**

#### IMPOSITION OF FINE HEARINGS

4.  
05835 Natalie Shabet & Alexander Shabetayev., 11028 Mainsail Drive., Cooper City, FL 33026-4725  
Notice of Violation: 2/25/2017 By: Belinda Graham  
Violation: Sec 8-26 Placement of Trash Receptacles-placing trash bin out curbside prior to 6pm the day before a garbage pick up. Trash bin must be removed no later than 9pm the day of garbage pickup. Failure to store bin behind fence/hedge or in the garage.  
Disposition: April 5, 2017 Hearing: Alexander Shabetayev was present and admitted the violation. Code Officer Graham was present. Must comply with the violation on or before 04/10/2017. If not complied then must pay \$25/day fine from 03/08/2017 until compliance. Must pay \$80 administrative fee on or before 05/05/2017. Admin fee paid on 04/05/2017.  
compliance. **\$80 admin fee was paid on 02/01/2017. Violation complied on 04/10/2017.**

Disposition: **May 3, 2017 Hearing: Case Closed**

06103

**Brett Neiviller., 9412 SW 52 Place., Cooper City, FL 33328**

**Notice of Violation:** 11/29/2016 By: Code Officer Jenny Walsh

**Violation:** Sec 25-10(a) RV Parking- parked, stored or kept a pop up camper on privately owned property in a residential district which was not enclosed or screened from view. **(REPEAT VIOLATION)**

**Disposition:** **January 4, 2017 Hearing:** Respondent was not present. Code Officer Walsh was present. FOV- Must pay \$80.00 administrative fee on or before 02/03/2017. Must pay \$150/day from 11/29/2016 through 12/06/2016 on or before 02/03/2017.

**Disposition:** **March 1, 2017 Hearing:** Respondent was present. Code Officer Walsh was present. FOV- Must pay a reduced fine of \$500 and \$80 administrative fee on or before 03/31/2017. If not paid the fine reverts back to the original amount.

**Disposition:** **May 3, 2017 Hearing:** Vacate final order from March 9, 2017 hearing. Certify full amount of fine and admin fee.

EEN17-0011

**Stirling Retail 26 LLC., 8637 Stirling Road., Cooper City, FL 33328**

**Mailing Address: 122 Golden Beach Drive., Golden Beach, FL 33160**

**Notice of Violation:** 1/17/2017 By: Building Official Ted Fowler

**Violation:** FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to change the occupancy from business to storage occupancy including the installation of walk in cooler-freezer.

**Disposition:** **March 1, 2017 Hearing:** Respondent was present (Gary Grass). Bldg Official Fowler was present. FOV- Must pay \$80 administrative fee on or before 03/31/2017. Must obtain permit on or before 04/30/2017. Fine has been withheld. Continue to 05/03/2017 for status review. **Admin fee paid on 03/07/2017.**

**Disposition:** **May 3, 2017 Hearing:** Gary Grass was present. Building Official Fowler was present. **Continue to 07/12/2017 for status review.**

EEN17-0010

**Maria Marcantoni., 4981 SW 88 Terrace., Cooper City, FL 33328-3614**

**Notice of Violation:** 1/12/2017 By: Building Official Ted Fowler

**Violation:** FBC 105.3.2 Sec 6-7 Adoption of Florida Building Code which provides that a Building Department permit for concrete driveway has expired and needs to be renewed.

**Disposition:** **March 1, 2017 Hearing:** Respondent was not present. Building Official Fowler was present. FOV- Must pay \$80 administrative fee on or before 03/31/2017. Must pay \$25/day fine from 02/12/2017 until compliance.

**Disposition:** **May 3, 2017 Hearing:** Certification of Fine

EEN16-0202

**Syed Mahaboob Ali., 17 Chestnut Circle., Cooper City, FL 33026**

**Notice of Violation:** 12/27/2016 By: Building Official Ted Fowler

**Violation:** FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to enclose the patio in the back of the residence with a wood wall, french doors and an exterior door.

**Disposition:** **March 1, 2017 Hearing:** Respondent was not present. Building Official Fowler was present. FOV- Must pay 80 administrative fee on or before 03/31/2017. Must pay \$100/day fine from 01/27/2017 until compliance.

**Disposition:** **May 3, 2017 Hearing:** Fine reduced to \$100 and \$80 admin fee. **Paid fine and admin fee on 05/03/2017. Case Closed**



Disposition: **April 5, 2017 Hearing:** Respondent was present. Building Official Fowler was present. Continue to 05/03/2017 for status review. If not complied on or before 05/03/2017 then must pay \$100/day from 04/05/2017 until compliance. **Permit issued on 04/21/2017 per Bldg Dept.**

Disposition: **May 3, 2017 Hearing: Case Closed**

EEN17-0030

**Anthony Clayton & Kaela Oliveri, 5111 SW 100 Avenue., Cooper City, FL 33328**

**Mailing Address: 9021 Johnson Street., Pembroke Pines, FL 33024**

**Notice of Violation: 2/22/2017 By: Ted Fowler**

**Violation:** FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to covert an existing garage into a living space.

Disposition: **April 5, 2017 Hearing:** Respondent was present and admitted the violation. Building Official Fowler was present. FOV- Must \$80 administrative fee on or before 05/05/2017. Must comply on or before 04/20/2017 to apply for permit. **Continue to 05/03/2017. Paid admin fee on 04/05/2017.**

Disposition: **May 3, 2017 Hearing: Continue to 07/12/2017 for status review. If case is complied then case will be closed.**

EEN17-0031

**Anthony Clayton & Kaela Oliveri, 5111 SW 100 Avenue., Cooper City, FL 33328**

**Mailing Address: 9021 Johnson Street., Pembroke Pines, FL 33024**

**Notice of Violation: 2/22/2017 By: Ted Fowler**

**Violation:** FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to install an asphalt driveway.

Disposition: **April 5, 2017 Hearing:** Respondent was present and admitted the violation. Bldg Official Fowler was present. FOV- Must comply on or before 04/20/2017 to apply permits. **Continue to 05/03/2017.**

Disposition: **May 3, 2017 Hearing:** Respondent was present. Bldg Official Fowler was present. **Permit issued on 04/28/2017. Case Closed**

EEN17-0032

**Jose Hernandez, 5137 SW 90 Avenue., Cooper City, FL 33328**

**Mailing Address: 12642 Grand Oaks Drive., Davie, FL 33330**

**Notice of Violation: 2/22/2017 By: Ted Fowler**

**Violation:** FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to replace windows.

Disposition: **April 5, 2017 Hearing:** Respondent was present. Bldg Official Fowler was present. Must comply on or before 04/29/2017. Must pay \$80 administrative fee on or before 05/05/2017. **Paid admin fee on 04/05/2017.**

Disposition: **May 3, 2017 Hearing: Respondent continuance granted to July.**

EEN17-0034

**Jose Hernandez, 5137 SW 90 Avenue., Cooper City, FL 33328**

**Mailing Address: 12642 Grand Oaks Drive., Davie, FL 33330**

**Notice of Violation: 3/7/2017 By: Ted Fowler**

**Violation:** FBC 105 Sec 6-7 Adoption of Florida Building Code which provides that a permit is required to install a wood fence.

Disposition: **April 5, 2017 Hearing:** Respondent was present. Bldg Official Fowler was present. Must comply on or before 04/29/2017.

Disposition: **May 3, 2017 Hearing: Respondent continuance granted to July.**

5. REDUCTION OF FINE HEARINGS

01932 Frank & Jacqueline D'Alessandro, 3300 Bridge Road, Cooper City, FL 33026

Notice of Violation: 9/28/2011 By: Belinda Graham, Code Enforcement Officer

Violation: City Code Section 23-83(a), entitled "Setback Requirements - Swimming Pools" which requires a screened enclosure or fence to surround all in-ground swimming pools.

(Repeat Violation)

Disposition: October 19, 2011 Hearing: Violation was upheld, no compliance, must pay \$80 administrative fee and a fine of \$500/day beginning 9/28/11 until permit is renewed and final inspection and closure of permit. Admin fee paid on 04/17/2017.

Disposition: May 3, 2017 Hearing: Continue to 06/07/2017 for reduction of fine hearing.

Evidence

In general, evidence which is relevant will be admitted if, in the opinion of the Special Magistrate, it is the type of evidence upon which reasonable and responsible persons would normally rely in the conduct of everyday business and other affairs. Relevant evidence is evidence which tends to prove or disprove a matter in issue.

Respondents shall be strictly limited to presenting evidence and testimony to those matters specifically set forth within their written statement, as noticed in the Notice of Hearing Before Special Magistrate.

Any person requiring auxiliary aids and services to participate in this proceeding should contact the Office of the Clerk to the Special Magistrate at (954) 434-4300, ext. 250, at least forty-eight (48) hours prior to the hearing.

If you obtain an attorney, you or your attorney should notify the Special Magistrate Clerk in writing of the representation at least five (5) working days prior to your hearing.

One or more members of the City Commission and/or advisory boards of the City may be in attendance at the Special Magistrate proceedings.