



**CITY OF COOPER CITY  
FISCAL YEAR 20-21  
PROPOSED ANNUAL BUDGET  
PUBLIC INPUT WORKSHOP MINUTES**

**MAY 21, 2020 at 6:30 PM**

1. Welcome - Joseph Napoli, City Manager

City Manager Napoli opened the meeting at 6:30 PM and advised we are looking for public input for budget submittal. We are currently in a different time than when we first started the budget. The impact of Covid is not as significant as a City who would rely more on a commercial base but the residue impact is still uncertain. We need to make significant strategic decisions with the budget and look at ways to bring in new revenues.

2. 2019 Overview - Sherry Walker, Finance Director

Finance Director Sherry Walker spoke on an overview of the 2019 Budget. Total City wide expenses and expenditures were \$58.2 million. The ending fund balance in the General Fund was \$6.38 million that makes our minimum fund balance policy that requires 2 months of reserves. For FY 20 we have a fiscal year amended budget of \$61.05 million this includes the adopted budget of \$58.48 million and the roll forward of about \$2.5 million in purchase orders and projects from FY19. The fiscal year 2020 forecast has an amended budget of \$61.05 million. We are

expecting reduced revenue due to the Covid 19 crisis and some additional expenses for PPE. We did receive \$1.4 million in FEMA reimbursements for Hurricane Irma and are expecting an addition \$1.4 million that should be coming in the next few months. We will also receive \$15,000 for Hurricane Dorian reimbursements. We also received notice that we have received a DOJ grant for FDLE for PPE related expenses due to Covid 19. The City was rewarded \$127,000 that will help pay for PPE and hand sanitizers. In FY 2021 budget assumptions, we are assuming a tax base growth of 4%. We are assuming no change to the millage rate, a small general fund capital improvement plan, an increase in the BSO contract, an increase in the water and sewer rates at 1.6% and analyzing a decrease in intergovernmental revenues due to Covid 19. Some budget concerns we have for FY 21 are the fire assessment rate study, FEMA reimbursements, the BSO contract, stormwater rate study and the impact of Covid 19.

3. FY 2020 Amended Budget - Sherry Walker, Finance Director
4. FY 2021 Budget Assumptions - Sherry Walker, Finance Director
5. Budget Concerns - Joseph Napoli, City Manager
6. Public Input - Joseph Napoli, City Manager and Department Directors

David Nall, advised our previous City Manager was not willing to make hard decisions. Covid 19 is going to require the City to make hard decisions. We need to look at operating expenditures. The City Manager needs to instruct the Directors to make cuts to lower the millage rates. A water rate increase could have negative impacts on residents who are suffering. The City of Miramar is furloughing employees we need to look at staff compensation. City staff works for the residents and the residents should come first.

Mike Bufalo, said he was no issue in paying what it costs to operate his concern is the loan from the water department to pay for a park. He also said our intergovernmental funds will drop by at least 25%. We will have a dramatic

reduction in incoming business revenues. We need to plan on a 25% reduction in budgeting costs to prepare for these losses. Hard decisions need to be made.

Marty Sherwood, congratulated staff on the DOJ grant and this grant will help lower Covid affects. He asked if we know a percentage increase on the BSO contract. In addition, did the fire assessment study include the BSO increase.

Mrs. Walker said the fire assessment does include the BSO increase.

Mr. Napoli said the contract is still not finalized so we are assuming an increase but do not have concrete numbers as of yet.

Mr. Sherwood said we need a 5-year capital plan. We need a detailed 5-year CIP schedule to give an idea of anticipated costs. He also spoke about the 95% trim millage factor. He also spoke on the street, road and bridges fund and looking at the municipal surtax to cover some costs.

Mr. Napoli said we have submitted projects to the County.

David Nall, asked what the average increase is over the 3 years of our revenue.

Mr. Napoli will get him the information.

Marty Sherwood asked about the 95% revenue tax number.

Mrs. Walker said that has not been decided yet.

Commissioner Meltzer asked in the list of assumptions we are assuming a decrease in our tax base growth what does that equate to in dollars. In addition, any information asked by residents could please be provided to the Commission.

Mrs. Walker will present all the information on Tuesday May 26, 2020 at 5:30 PM to the Commission.

Mr. Napoli read an email from resident Brenda Kezar. She feels it is imperative that the City Commission and City Manager take the current conditions of Covid 19 seriously. We need to address the issues now before we have more concerns for an example a hurricane. We can look at employee cuts or furloughing.

Mr. Napoli read an email from Amy Rosen. She would like to roll back taxes and also offer residents a cut on water bills as they are suffering. Employees need to make sacrifices such as pay cuts.

David Nall, asked about the budget for our arborist division.

Mrs. Walker will gather that information.

Mr. Nall said it is over \$200,000 plus and he does not know why it cost that much as we are almost built out as a City. We can outsource that service with save up to \$100,000. Department heads need to look closely at their budgets. He also asked about the community center employees during the time the Community Center was closed.

Mike Buffalo, asked if we have a plan in our budget to address tree concerns and road pavement issues.

Mr. Napoli said Covid 19 will affect our budget and revenues and we will continue to monitor the affects. The Community Center employees were working making over 16,000 calls to the venerable population, over 150 deliveries to the venerable population and producing 71 virtual videos.

The meeting adjourned at 7:15 PM.

**NOTICE:** This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 954-434-4300 ext. 220, not later than two days prior to such proceeding. One or more members of the City of Cooper City Advisory Boards may be in attendance and may participate at the meeting. Anyone wishing to appeal any decision made by the Cooper City Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed online at [www.coopercityfl.org](http://www.coopercityfl.org) or at the Office of the City Clerk, City of Cooper City, 9090 SW 50 Place, Cooper City, Florida, 33328, 954-434-4300