1) Go to: www.Google.com

2) Type the following in the search bar: Cooper City BS&A Online

3) Click on: Google Search

4) Click on the first search result: Home – City of Cooper City – BS&A Online

5) Use the following search option: By: Record Number
   - Can click on ▼ to select By: Record Number, if the option defaults to By: Address.

6) Type the following in search bar: Process Number
   - Example: PPR15-0001

7) Click on: Search