

**CITY OF COOPER CITY
POLICE OFFICERS' PENSION FUND REGULAR MEETING
SUMMARY OF MINUTES December 11, 2019**

Chairman Smith called to order the regular meeting of the City of Cooper City Police Officers' Pension Fund at 9:11 a.m. at the Cooper City Police Department training room.

TRUSTEES PRESENT: Chairman Andrew Smith, Robert Beckmann and Leonard Athas

ABSENT AND EXCUSED: Marc Dady

OTHERS PRESENT: Attorney Pedro Herrera of Sugarman & Susskind, Sherry Walker of Finance David Lee of Dahab & Associates, Dann Smith and Scott Eldridge of Wells Fargo and Livia Giuliani of Benefits USA, Inc.

APPROVAL OF MINUTES:

September 11, 2019 Regular meeting minutes

The Chairman asked if there were any comments on the minutes. Seeing and hearing none, the Chairman asked for a motion to approve. Trustee Beckmann moved to approve the September 11, meeting minutes as amended and Trustee Athas seconded the motion and it passed.

PUBLIC COMMENTS:

Sherry Walker from Finance asked if the Board could possibly meet earlier than the 2nd week in March in order to have the actuary's valuation in time to prepare the Budget. After a brief discussion, the Board decided to move the meetings up one week in order to accommodate the City's budget.

CONSENT AGENDA: For Approval Warrant #147 & 148

Benefits USA, Inc. (Flat Monthly fee for October 2019)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for October 2019)	\$250.00
FPPTA (2020 annual membership fee)	\$620.00
KSDT (Progress Billing for 9/30/19 Audit; Invoice #80935 dated 11/30/19)	\$300.00
Total	\$2,420.00
Sugarman & Susskind (Legal Fees-Invoice #143549 dated 12/4/19)	\$2,500.00
Total	\$2,500.00

For Ratification: 144-146

NCPERS (Membership Fee for Cooper City Police Pension Fund Member ID #31887)	\$250.00
NCPERS (Trustee Registration for Robert Beckmann)	\$715.00
Robert Beckmann (Airfare & Hotel & Per Diem for NCPERS Conference 10/27-10/30-2019)	\$1,256.95
Total	\$2,221.95
Benefits USA, Inc. (Flat Monthly fee for September 2019)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for September 2019)	\$250.00
Dahab Assoc. (Q3-19 Consulting Fee-Invoice #CP0919 dated 9/30/19)	\$5,250.00
KSDT (2018 Annual State Report Fee-Invoice #78366 dated 9/17/19)	\$1,300.00
KSDT (Progress Billing for 9/30/19 Audit; Invoice #78981 dated 9/30/19)	\$475.00
RhumbLine (Q3-19 Mgmt Fee-Invoice #gcooper2019Q3 dated 10/7/19)	\$1,258.00
Sugarman & Susskind (Legal Fees-Invoice #142119 dated 10/4/19)	\$2,500.00
Wilmington Trust (Q1-19 Custodian Fee-Invoice #20190331-56536-A)	\$3,260.50
Wilmington Trust (Q2-19 Custodian Fee-Invoice #20190630-56536-A)	\$3,252.75
Total	\$18,796.25

CONSENT AGENDA Continued:

Benefits USA, Inc. (Flat Monthly fee for October 2019)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for October 2019)	\$250.00
Fiduciary Mgmt. (Q3-19 Mgmt Fee-Invoice dated 10/15/19)	\$8,027.00
GRS (Services Rendered through 9/30/19 Invoice #449690 dated 10/4/19)	\$2,713.00
KSDT (Progress Billing for 9/30/19 Audit; Invoice #80262 dated 10/31/19)	\$250.00
Sawgrass Asset Mgmt. (Q3-19 Mgmt Fee-EQ Inv #ccpo112s-093019 dated 10/7/19)	\$7,109.00
Sawgrass Asset Mgmt. (Q3-19 Mgmt Fee-FI Inv #ccpo1c7s-093019 dated 10/7/19)	\$5,703.22
Sugarman & Susskind (Legal Fees-Invoice #142771 dated 11/6/19)	\$2,500.00
Total	\$27,802.22

Trustee Athas moved to approve the Consent Agenda Warrants #144-148 and Trustee Beckmann seconded the motion and it passed 3-0.

INVESTMENT REPORTS FOR QUARTER ENDING: 09/30/2019

Wells Fargo

Dann Smith and Scott Eldridge were in attendance to present their report. Mr. Smith reported that they are currently managing \$83.4 Billion in Equity assets including Equity alternatives; \$190 billion in fixed income assets; \$130.3 billion in money market; \$22.2 billion in multi asset solutions and \$77.6 billion in stable value. He reported that the market value as of November 30, 2019 was \$3,492,189. Wells Fargo Asset Management currently has 24 offices worldwide, 1,500 plus team members, 523 global investment talent and an average of 20 years' experience in the industry. Mr. Eldridge reported on the performance noting that the fund return through November was 2.77% vs. the Benchmark of 0.88%. For the year to date and the 1-year period the fund returned 18.86% and 14.23% outperforming the MSCI ACWI Index of 16.47% and 11.20% respectively. He also noted that Wells Fargo has outperformed the benchmark since inception of 2/1/14. Mr. Smith and Mr. Eldridge thanked the Board for allowing them to present.

Dahab and Associates

Mr. Lee reported on the snapshot of the account noting that the GDP rose from 2.0% to 2.1% for the quarter, unemployment declined to 3.5% from 3.7% in the previous quarter. CPI rose to 1.7%, the Fed lowered the interest rate to 2.0% from the 2.5% in the last quarter and the US dollar continued to strengthen to 1.12. For the quarter the Russell 3000 returned 1.2%, the S&P returned 1.7, the Russell Midcap returned 0.5%, the Russell 2000 declined -2.4%, the EAFE index declined -1.0% and the Emerging Markets declined -4.1%. The NCREIF ODCE returned 1.3% and the US Aggregate returned 2.4%. Large Cap Equities outperformed small cap. The total portfolio returned 0.9% vs. the index of 0.7%, large cap equity returned 1.7% in line with the S&P 500. Midcap declined -0.1% as well as the S&P 400. The small cap declined 1.2% vs. the Russell 2000 index of -2.4%, the International Equity declined 2.4% vs. the ACWI index of -1.7%. Real Estate returned 1.4% over the NCREIF ODCE of 1.3%. Fixed income returned 2.6% vs. the Aggregate Index of 2.3%. Mr. Lee reported that the Fund is doing well and he has no recommendations at this time. Mr. Lee reported on the manager's performance noting that Sawgrass LC Growth returned 2.1% vs. the Russell 1000 Growth index of 1.5%; RhumbLine LC Value returned 1.4% in line with the Russell 1000 Value index. RhumbLine midcap was down -0.1% in line with the S&P 400. FMI small cap returned -1.1% vs. the Russell 2000 index of -2.4%. Wells Capital -2.4% vs. the ACWI index of -1.7%. Real Estate returned 1.4% vs. the NCREIF of 1.3% and Sawgrass Fixed returned 2.6% vs. the Aggregate A+ index of 2.1%. That being said, Trustee Athas moved to approve the Consultant's report and Trustee Beckmann seconded the motion and it passed.

Mr. Lee reported that he has provided the Board with an updated Investment Policy statement noting that the Board adopted that following allocation: the only changes were on page 2 was the rate of return of 7% and on page 3, the International allocation at 10%. Trustee Athas moved to approve the Investment Policy Statement and Trustee Beckmann seconded the motion and motion passed.

Review and Approve the DROP Net Return

Mr. Lee reported that the DROP net return for the 9/30/19 quarter was 0.74%. Trustee Beckman moved to accept the return as presented and Trustee Athas seconded the motion. The motion passed.

NEW BUSINESS:

UNFINISHED BUSINESS:

Excess Money/Share Plan

A discussion ensued as Attorney Herrera noted that GRS seemingly still had questions, however, Mr. Herrera had responded to the original email with no further follow-up from GRS. One of the questions posed was who is eligible to participate in the Share plan. The Chairman noted that it should be allocated to the active members, however, there was only 1 active member left in the Plan as the retirees would receive this as a one-time payment. The Chairman said he thought this was how it was set up. It was noted that the allocation should go back to 2016. Another question was how the interest should be applied. The Attorney asked who would be paying the fees. The Chairman said the Fund would be paying the fees. After discussion regarding the parameters of the share plan, Attorney Herrera noted he would follow-up with GRS to ensure everything was in order for preparation of member share plan statements.

ATTORNEY'S REPORT:

The Attorney reported on educational opportunities noting that FPPTA was scheduled for January 26-29, 2020 and the State was having their next school in May.

ADMINISTRATOR'S REPORT

The Administrator had nothing to report.

TRUSTEES COMMENTS:

NEXT MEETING DATE: The next meeting date is March 4th 2020.

ADJOURNMENT: Trustee Athas moved to adjourn and Trustee Beckmann seconded the motion. The meeting was adjourned at 10:30 am.



Secretary



Date