

BUSINESS ADVISORY BOARD AGENDA
Thursday, February 21, 2019
City Hall – 9090 SW 50th Place
7:00 PM

Call Meeting to Order: (Meeting will be called to order by Vice-Chair, Gary Bauer)

(Official Start Time is announced and recorded)

1. Verification of Sign-In Sheet/Attendance *(by Secretary – Signed by Acting Chair)*

2. Review and approval January 16, 2019 Minutes

(Motion/Second/Vote/Record)

3. New Business

➤ **Election of Officer into vacant positions:** *(Motion/Second/Vote/Record)*

❖ Chair – Who shall Serve as Chair? (MSVR)

❖ Treasurer (optional) – (Shall the board establish the position of treasurer?) – [BAB may or may not have a future budget, as determined by Commission. Only Cooper City Staff shall be able to access City Budget files. All expenditures must be approved by a majority of the voting body. The position of Treasurer would designate 1 board member to account for board purchases, reimbursement requests and future budget requests]

○ *The current BAB Budget Balance is \$3100.82*

❖ If the body votes to create the position of treasurer, move forward with the following: Who shall serve as Treasurer? (MSVR)

➤ **Review 2019 Meeting Schedule – Vote on any foreseeable Hiatus Months**
(September is highly suggested to allow for Commission Budget Schedule)
Synchronize personal calendars with meeting dates

4. Old Business (Discussion)

➤ **Recap and Take-Aways from the Small Business Seminar**

▪ Turn-out/Presentation Content/Event Success/Future event options

➤ **Status updates:**

▪ Constant Contact or similar: Cost/s/commitments/maintenance, etc.

▪ Creation of simple usable/sharable email list

5. New Business List Review

➤ List provided by the Building Department – LBTR section

6. Public Input/Feedback (No Votes):

NEXT MEETING DATE: March 20, 2019 at 7:00 PM in the Community Room of the Pool & Tennis Center

ADJOURNMENT: (Motion/Consensus/Record)

*This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact **Tina Hudson, at 954 434 4300 X 260**, not later than two days prior to such proceeding. One or more members of the Cooper City Commission and/or Advisory Boards may be in attendance and may participate at the meeting. Agenda items may be viewed at the Pool & Tennis Center, 11600 Stonebridge Parkway and City Hall, 9090 SW 50th Place, Cooper City, Florida. Anyone wishing to obtain a copy of any agenda item should contact Tina Hudson at number above.*