

**BUSINESS ADVISORY BOARD  
Cooper City Hall Auditorium  
Minutes October 16, 2019**

Chair, Vonnie Keyser, called meeting to order at 7:09pm.

**1. Sign in sheet verified and roll call taken.**

**Present:**

Vonnie Keyser  
Ray Briant  
Sandi Rogacki  
Joel Rzepko  
Cara Pasquale  
Vanaya Bredy

Hofit Lottenberg

Denise Lasarte, City Liaison

**Excused Absence:**

David Wilson

**Unexcused Absence:**

Olga Espirito

**2. Review and approval August 21, 2019 Minutes**

Cara Pasquale motioned to approve the minutes from the August 21, 2019 meeting. Motion seconded by Hofit Lottenberg. During discussion, Joel Rzepko noted that the Minutes reflect him as being absent when in fact, he was present. Motion amended to approve the minutes from August 21, 2019, with the exception of change reflecting Joel's Rzepko presence. All aye signified no opposition. **Motion passed.**

**3. Old Business**

a. Chamber Vendor Table and Seat

1. November 20 Long Key Nature Center Table and Seat: **Vanaya Bredy** to attend.
2. December 18 Long Key Nature Center Table and Seat: **Ray Briant** to attend.

b. Chamber Business Community Member Seat:

- i. Denise Lasarte to obtain new business list for Vanaya Bredy to contact owners to ask if interested in attending and, if so, will be entered into drawing to take place on December 18, 2019.

c. Business Advisory Board related service hours:

Denise Lasarte will create a form that will be passed around at every meeting and everyone will keep track of their own hours and report it at every meeting on the form.

- d. Update of who has submitted their bio and photo to Ray for inclusion on the BAB website and FB page:

Denise Lasarte will contact BAB members to submit bio and photo to Ray Briant for BAB Website.

**4. New Business:**

- a. Absenteeism  
Bylaws provide that a member can only miss three meetings. Denise Lasarte will contact Olga Espirito to see if she really wants to sit on the board.

Excused Absence = if Denise Lasarte is advised of your intended absence no later than 3pm on the date of the missed meeting. Otherwise, absence is unexcused.

- b. Update on previously approved expenses.  
Items previously approved were required to be ordered and received by 9/30/19 to fall within the budget. As such, money was lost. Denise Lasarte to advise the BAB as to new approved budget.

ICSC Orlando – Put on January agenda to participate in August seminar. Pending report on approved budget.

- c. Usage of flags: Joel Rzepko will present at BAB January meeting as to how they can be used to make Cooper City more business-friendly.
- d. Holiday get-together will take place immediately after the BAB Meeting on December 18, 2019 at Tin Cup.
- e. Vonnie Keyser provided update on budget presentation from 9/12/19. Add to December agenda – Discuss 2020 schedule and goals of the BAB.

**NEXT MEETING DATE: December 18, 2019 – Reminder: This board will not meet in July, September or November of this year.**

**ADJOURNMENT:**

Vanaya Bredy motioned to adjourn the meeting. Motion seconded by Ray Briant. All aye signified no opposition. Meeting adjourned at 8:03pm.

Minutes completed by: Hofit N. Lottenberg

The foregoing minutes were approved on December 18, 2019.

By. 

Vonnie Keyser  
Chairperson