

CITY OF COOPER CITY FIREFIGHTER'S PENSION FUND
Regular Meeting Agenda
Wednesday, February 5, 2020 @ 8:30 am
Cooper City Fire Station
10580 Stirling Road, Cooper City, FL

1. Roll Call:

Michael Bufalo
 Mike Jurgrau
 Kevin Donnelly

Greg Butler
 Reginald Esiobu

2. Approval of Minutes:

November 6, 2019 Regular meeting

3. Public Comments:

4. Investment Reports Quarter Ending: 12/31/2019

Sawgrass Asset Management
 Burgess Chambers & Associates

5. New Business:

Presentation of 9/30/19 Financial Statements
 Presentation of 10/1/19 Valuation
 Detail of Administrative Expenses

6. Unfinished Business:

7. CCF DROP Plan and Ordinance (Attorney)

8. Consent Agenda: For Approval: Warrant #297

Benefits USA, Inc. (Flat Monthly Fee-for January 2020)	\$1,250.00
Benefits USA, Inc. (Bookkeeping Fee for January 2020)	\$225.00
FPPTA (CPPT Re-Certification fees for Butler, Donnelly & Jurgrau @ \$31 each)	\$93.00
KSDT (Final Billing for 9/30/19 Audit-Inv #80934 dated 11/30/19)	\$3,950.00
Salem Trust (Q4-19 Custodian Fee-Invoice #M04382 dated 1/6/2020)	\$3,626.79
Sawgrass Asset Mgmt (Q4-19 Mgmt Fee-Inv #ccfi1c7s-123119)	\$14,372.32
Sugarman & Susskind (Legal Fees-Invoice #144887 dated 1/9/2020)	\$1,750.00
Total	\$25,267.11

For Ratification: Warrants #295 & 296

Professional Indemnity Group (2020 Fiduciary Liability insurance renewal)	\$4,780.00
Sugarman & Susskind (Legal Fees-Invoice #143151 dated 11/7/19)	\$1,750.00
Total	\$6,530.00
Benefits USA, Inc. (Flat Monthly Fee-for December 2019)	\$1,250.00
Benefits USA, Inc. (Bookkeeping Fee for December 2019)	\$225.00
Benefits USA, Inc. (Flat Monthly Fee-for January 2020)	\$1,250.00
Benefits USA, Inc. (Bookkeeping Fee for January 2020)	\$225.00
Benefits USA, Inc. (Submission of 2019 Audit File)	\$502.50
Burgess Chambers & Assoc. (Q4-19 Consulting Fee-Invoice #19-441)	\$4,750.00
KSDT (Progress Billing for 9/30/19 Audit-Inv #80934 dated 11/30/19)	\$1,200.00
Miller Howard (Management Fees-Invoice #20190826 dated 12/24/19)	\$765.41
Sugarman & Susskind (Legal Fees-Invoice #144104 dated 12/5/19)	\$1,750.00
Total	\$11,917.91

9. Attorney's Report:

10. Trustees Comments:

10 Administrator's Report:

11 Next Meeting Date: May 6, 2020 at 8:30 am

12 Adjourn:

NOTICE TO PUBLIC: This is a public meeting. All interested parties may attend. The facility where in this meeting will be held on the second floor. The City of Cooper City complies with the provisions of the Americans with Disability Act. If you are a disabled person requiring any accommodations or assistance, please contact Benefits USA at 954-730-2068 of such need at least 72 hours (3 days) in advance. Pursuant to Section 286.0101 *Florida Statutes*, the City hereby advises the public that: if a person decides to appeal any decision made by this Board with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law. This agenda is posted on the Municipal Bulletin Board, at the City Hall, and at the Fire Station in Cooper City for public review.

***PLEASE NOTE; THIS AGENDA IS SUBJECT TO CHANGE DUE TO ADDITIONS OR CHANGES PRIOR TO THE MEETING.**