



**City of Cooper City  
Charter Review Board Agenda  
City Hall Auditorium  
Tuesday, February 18, 2020  
6:30 p.m.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

*(Limited to three minutes per speaker.)*

**4. CONSENT AGENDA**

a. Minutes for February 4, 2020 meeting *(forthcoming)*

**5. ITEMS FOR DISCUSSION**

a. Discussion on and prioritization of proposed charter changes

**6. ADJOURNMENT**

**NOTICE:** This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 954-434-4300 ext. 220, no later than two days prior to such proceeding. One or more members of the City of Cooper City Advisory Boards and City Commission may attend and may participate at the meeting. Anyone wishing to appeal any decision made by the Charter Review Board with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed online at [www.coopercityfl.org](http://www.coopercityfl.org) or at the Office of the City Clerk, City of Cooper City, 9090 SW 50 Place, Cooper City, Florida, 33328, 954-434-4300.

**CITY OF COOPER CITY  
CHARTER REVIEW BOARD  
PROPOSED CHARTER CHANGES**

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1. Section 1.05 (Advisory Boards): to eliminate reference to “permanent” boards. The proposal provides that the city commission may, from time to time, establish boards to provide advice or recommendations to the city commission or to render decisions on certain matters that may be expressly delegated by the city commission.
2. Section 3.01 – 3.03 (Voting Districts): to eliminate the current voiting districts and provide that, commencing with the election in November 2022, candidates shall qualify at large to run for the offices of two Commission seats. The candidates receiving the highest number of votes are deemed to be elected. Candidates shall have resided continuously in the city for one (1) year prior to qualifying as a candidate
3. Section 3.06 (Compensation;expenses): (1) Effective January 1, 2021 salary increases shall be set by ordinance but only if approved by the electorate of the city pursuant to a ballot referendum which shall include the percentage of the proposed salary increase. (2) members of the city commission shall not be entitield to receive any benefits other than the monthly salary.
4. Section 3.12 (Swearing In): to provide that swearing in of newly elected officials shall occur at 6:30 p.m. on the third business day following the receipt of certified election results from the Supervisor of Election.
5. Section 4.01 (City Manager): The city manager shall be appointed or removed by motion or resolution adopted by a majority of the full commission. Also, to include “credentialed” by the International City Management Association. Also, to include that a bachelor’s degree in an “other related field” shall mean the type of degree possessed by any department head who reports to the city manager, including, but not limited to a degree in engineering or public finance.
6. Section 4.02 (City Clerk): To strike language to make section consistent with Section 4.01
7. Section 4.03 (Administrative Assistant): To strike this section from the charter in its entirety.
8. Section 5.02 (Submission of budget and message): To change the budget submission date from July 1 to August 15. To reduce the number of open public meetings for which the City Manager must hold from “no less than two (2)” to “at least one (1)” for public input. To reduce the number of open public meetings with the city commission from “no less than two (2)” to “at least one (1)”.

9. Section 5.10 (Independent audit of city accounts): to revised the section to state that “no certified public accountant or partner at a firm of such accountants who is responsible for the City’s audit shall participate in the City’s audit if that individual has performed audit services for the City in each of the five (5) previous fiscal years.

10. Section 5.15 (Requirements for Referendum): to include: 2) Unless included in the adopted budget for a particular fiscal year, no capital project shall exceed five percent (5%) of the city operating budget of the general fund, as adopted at the beginning of the most recent fiscal year, unless approved by a vote of the electors of the city at a referendum election. This restriction shall not apply to expenditures from the city’s enterprise funds, emergency expenditures to protect the health, safety and welfare of the public, or expenditures for projects that were previously approved by the electorate in a prior fiscal year.

11. Section 7.02 (Charter Review Board): to change that the board shall comment every sixth year instead of every four years. To state that if any member of the city commission does not make appointments to the charter review board within forty-five (45) days of the initial board appointments, the Mayor shall appoint individuals to fill the vacancies. Also, to state that the City Commission shall present any recommended charter amendment receiving a unanimous vote of all members of the Charter Review Board directly to the electors for consideration.