

**BUSINESS ADVISORY BOARD AGENDA**  
**Wednesday June 19, 2019**  
**Pool and Tennis Center 11600 Stonebridge Pkwy**  
**7:00 PM**  
**Vonnie Keyser – Chair**

**CALL MEETING TO ORDER/Verification of Sign-In Sheet/ Roll Call**

**1. Review and approval May 15, 2019 Minutes**

**2. Old Business**

- a. Chamber Vendor Table and Seat
  - i. Whoever mans the table also attends the luncheon and sits at the Cooper City table (no payment required)
  - ii. Assignment of BAB members for remainder of 2019 (All lunches are 11:00 am - 1:30 pm)
    - 1. September 18 Long Key Nature Center Table and Seat: \_\_\_\_\_
    - 2. October 16 Long Key Nature Center Table and Seat: \_\_\_\_\_
    - 3. November 20 Long Key Nature Center Table and Seat: \_\_\_\_\_
    - 4. December 18 Long Key Nature Center Table and Seat: \_\_\_\_\_
- b. Chamber Business Community Member Seat:
  - i. Business member will sit at the Cooper City table with BAB member and other CC staff/commission
  - ii. Vania to contact new businesses and let them know we will be having a drawing at next BAB meeting to choose one member to attend the next Chamber lunch as a guest of The City of Cooper City
  - iii. Vania's report of the names of the new business for entry into the drawing at today's meeting
  - iv. Random drawing takes place at BAB meeting
  - v. Winner of today's drawing: \_\_\_\_\_ for Chamber lunch date: \_\_\_\_\_
  - vi. Vania to inform new business of winning the drawing
  - vii. Vonnie to submit name of winner as RSVP information to Board Liaison Denise Lasarte at dlasarte@coopercityfl.org 10 days prior to next luncheon
- c. Business Advisory Board related service hours
  - i. Vice Chair Gary Bauer to present hours recorded to date and preferred method of recording
  - ii. Board members to provide Vice Chair Gary Bauer with any additional hours to be added
  - iii. Monthly tally to be recorded in minutes and issued as a back-up to the minutes
- d. Promotional items order and purchase update presented by Cara
- e. Report from Board Liaison Denise Lasarte regarding authorization of BAB information page on Chamber website which includes Board purpose, member list, bios and photos
- f. Update of who has submitted their bio and photo to Ray for inclusion on the BAB website and FB page
- g. Status of promotional items

**3. New Business:**

**PUBLIC INPUT:**

**NEXT MEETING DATE: August 21, 2019 – Reminder: This board will not meet in July, September or November of this year.**

*Remember to contact your appointing Commission member with an overview of board direction and progress.*

**ADJOURNMENT:**

*This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact **Denise Lasarte, at 954 434 - 4300 #263**, not later than two days prior to such proceeding. One or more members of the Cooper City Commission and/or Advisory Boards may be in attendance and may participate at the meeting. Agenda items may be viewed on line, or by contacting the City Clerk's Office at (954)434-4300 #220.*