



**CITY OF COOPER CITY
CITY COMMISSION MEETING MINUTES
December 18, 2018 at 6:30 PM**

1. PLEDGE OF ALLEGIANCE

Mayor Ross opened the meeting at 6:30 PM with Olivia White of Embassy Creek leading the assembly in the Pledge of Allegiance.

2. ROLL CALL

Present were Commissioners Meltzer, Pulcini, Green, Curran and Mayor Ross.

3. CHANGES TO AGENDA/EMERGENCY MATTERS

None.

4. ANNOUNCEMENTS/PRESENTATIONS

The Commission made the following announcements:

- If you are interested in taking an active role in your city government and would like to volunteer for one of our Advisory Boards please complete a Citizens Resource Sheet found on the City's website at www.coopercityfl.org under the City Clerks tab.
- The countywide Mayors' Chess Challenge will be held on Saturday on Saturday December 21, 2018 in Dania Beach from 7:00 PM to 9:00 PM at CW Thomas Park located at 100 NW 8th Avenue. January 19, 2019 in Deerfield Beach from 10:00 AM to 12:00 PM at the Weston Community Center located at 20200 Saddle Club Road. The Open Play Chess continues every third Saturday of each month from 9:00 AM to 11:00 AM at the Pool & Tennis Center. Instruction is available. For more information, call 954-434-7300.
- Cooper City Key Club will host a pancake breakfast and garage sale on Saturday January 19, 2019 from 7:30 AM to 12:00 PM at the Cooper City High School. For more information, call Lidia at 954-533-4695
- Winter Camp Registration is open. For more information, call Scott at 954-434-4300 #272
- Movie in the Park Holiday Edition will be held on Friday December 21, 2018 at 6:00 PM in Memorial Park. The featured movie is Polar Express. For more information, call 954-434-4300 Ext. 233.
- The Senior Lifestyle Expo will be held on Saturday January 12, 2019 from 10:00 AM TO 1:00 pm at the Cooper City High School. There will be refreshments, vendor giveaways, door prizes and health screenings.

- The Cooper City Business Advisory Board in conjunction with Amplification Inc. will host a Small Business Expo on Thursday January 24, 2019 from 7:00 PM to 9:00 PM at the Cooper City Pool and Tennis Center.
- Eat to the Beat will be held on Friday January 18, 2019 at 5:30 PM located at the Sports Complex.
- Upcoming Commission Meetings: Commission Meeting January 8, 2019 and January 22, 2019. Commission meetings are held in the auditorium of City Hall at 6:30 PM.
- Cooper City is supporting Relay for Life by selling water bottles for \$7.00 each. Please contact Denise Lasarte at 954-434-4300 Ext. 263.

The Commission made the following announcements:

- a. Yard of the Month was presented to Pamela Terry.
- b. Chief Caruso, Utilities Director Mike Bailey and Public Works Director Denise Yoezle recognized CERT members and City Utilities and Public Works staff for Hurricane Michael recovery efforts
- c. A swearing-in ceremony was held for the student officers of the Cooper City schools.

5. PUBLIC SPEAKING

a. Open Public Meeting

Lisa Dodge, advised of a donation of her campaign funds to Relay for Life of \$4,000.

Brenda Kezar, 4979 SW 90th Way, congratulated BSO on their work with the Veterans. She also advised that some residents have not been receiving water bills and would like a follow up on assessment matters and spoke for David Nall who believes the Public Safety Advisory Board should not be permanent.

b. Agenda Concerns

John Sims, 8708 SW 55 St, spoke on Item 10d and his support of an attorney in the audience Sam Goren.

6. LAND DEVELOPMENT MATTERS

(Florida court rulings now require all land development matters to be considered by the City Commission in a quasi-judicial process. All persons who wish to give testimony or present evidence must be sworn in. Copies of the complete procedures are available in the Office of the City Clerk).

a. Cooper City Eye Doctor

1. Resolution No.18-12-1:

A RESOLUTION OF THE CITY OF COOPER CITY, FLORIDA, APPROVING THE SITE PLAN PETITION #SP 6-3-18 FROM COOPER CITY EYE DOCTOR, SUBJECT TO STIPULATIONS AND CONDITIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Meltzer disclosed he was on the Planning and Zoning Board when this item came before the board.

Mayor Ross opened the public hearing.

Mayor Ross closed the public hearing.

MOTION: To approve Resolution 18-12-1

Moved by Commissioner Meltzer. Seconded by Commissioner Pulcini. All aye on roll call vote. Motion passed.

2. Resolution No. 18-12-2:

A RESOLUTION OF THE CITY OF COOPER CITY, FLORIDA, APPROVING THE SITE PLAN AMENDMENT PETITION #SPA 6-1-18 FOR COOPER CITY EYE DOCTOR, SUBJECT TO STIPULATIONS AND CONDITIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Meltzer disclosed he was on the Planning and Zoning Board when this item came before the board.

Mayor Ross opened the public hearing.

Mayor Ross closed the public hearing.

MOTION: To approve Resolution 18-12-2

Moved by Commissioner Meltzer. Seconded by Commissioner Pulcini. All aye on roll call vote. Motion passed.

7. POLICE CHIEF'S REPORT

Police Chief Cates advised of some recent crime trends with vehicle burglaries, Monterra and Crown Colony have been burglarized. These were unlocked vehicles and the suspects are taking the garage door openers. This was the case in Forest Lakes and the individuals were arrested. Another crime trend in the area is tailgate thefts and thefts in homes that are open for viewing for sale, watches have been recently stolen from homes up for sale. Every quarter the crime rate is evaluated and for January 2018 to November crime has decreased 16%. This crime rate is similar to the 2016 numbers and Chief advised with the holiday approaching an increase of officers will take place. Last year there was a military vet that was suffering from PTSD and with help from BSO Cooper City deputies and Amy Ruosso the individual was given treatment. The Miami VA wants to recognize the deputies who went above and beyond to help. Chief Cates also advised that Light Up Cooper City was a success with no incidents reported.

8. FIRE CHIEF'S REPORT

Chief Caruso advised the CERT team was activated from Light up Cooper City with no incident reported. The holiday CERT dinner was a enjoyable

evening and Chief thanked the City. The Santa Program visited 114 homes and delivered gifts to over 743 children. This year's program raised 7,370 was raised to fund the Cooper City scholarship fund, CERT and the Station Pride Fun. Chief thanked everyone who participated. CERT basic class will be held on Thursday's January 24, 2018 through March 28, 2018 from 6:00 PM to 10:00 PM located at the Pool and Tennis Center. The Chief addressed questions he received previously from the Commissioners. In response to Commissioners Currans question about response to the Sheridan at Cooper City, Chief advised from January 1, 2018 through November they have responded 301 times, 53% were transported to the hospital. Commissioner Meltzer asked about providing mutual aid to OakMonte an assisted living facility in Davie and they have been there 1 time.

9. CONSENT AGENDA

a. Minutes

1. Regular City Commission meeting minutes of November 20, 2018.
2. Workshop City Commission Meeting of December 4, 2018.

b. Financial Matters

1. Release of Maintenance Bond No. SEIFSU-0662480 - **Utilities**

c. Resolutions

1. Resolution No. 18-12-3: (Administration/Mayor Ross)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COOPER CITY, FLORIDA, APPROVING THE SECOND AMENDMENT TO THE SETTLEMENT AGREEMENT WITH BROWARD COUNTY FOR THE LITIGATION STYLED CITY OF SUNRISE ET. AL. VS. BROWARD COUNTY.

MOTION: To approve Consent Agenda

Moved by Commissioner Pulcini. Seconded by Commissioner Meltzer. All aye on roll call vote. Motion passed.

10. REGULAR AGENDA

a. Public Safety Advisory Board Update – Finance

Chair Ryan Shrouder updated the Commission on the Boards status.

b. Discussion and direction on the potential permanency of the Public Safety Advisory Board – Mayor and Commission Office/Commissioner Pulcini

MOTION: To extend the Public Safety Advisory board to September 2019

Moved by Commissioner Pulcini. Seconded by Commissioner Meltzer. All aye on roll call vote. Motion passed.

MOTION: To amend the mission statement to be more specific to help to develop terms of a new contract and additional oversight of the current and future contract. **Moved by Commissioner Meltzer. Seconded by**

Commissioner Pulcini. Commissioners Pulcini, Meltzer, Curran and Mayor Ross, Yes. Commissioner Green No. Motion passed.

c. Discussion and direction on City Manager recruitment options – City Clerk/Dir. of Admin Services

Direction was given to search for firms in the tri county firms with a time frame of 2 months.

d. Discussion and direction on the procurement of legal services – Administration/Commissioner Pulcini

MOTION: To use a public competitive bidding process and give staff instructions to solicit for legal services threw a request for qualifications.

Moved by Commissioner Pulcini. Seconded by Commissioner Meltzer. No roll call

Ryan Shrouder, spoke on his concerns with Item 10d.

MOTION: To extend

Moved by Commissioner Meltzer. Seconded by Mayor Ross. All aye on roll call vote. Motion passed.

Sam Goren from Goren, Cherof, Doody & Ezrol, P.A., advised that he would be honored to serve Cooper City.

MOTION: To hire Goren, Cherof, Doody & Ezrol, P.A., as the Interim City Attorney along with the RFQ

Moved by Commissioner Pulcini. Seconded by Commissioner Meltzer. Commissioners, Pulcini and Meltzer, Yes. Commissioners Green, Curran and Mayor Ross, No. Motion failed.

MOTION: To have the Interim City Manager speak with Goren, Cherof, Doody & Ezrol, P.A., and work on details to act as Interim City Attorney while we continue with the RFQ. **Moved by Commissioner Pulcini. Seconded by Commissioner Curran. Commissioners Green and Curran, No. Commissioners Pulcini, Meltzer and Mayor Ross, Yes. Motion passed.**

e. Approval of proposed Fund Balance Policy – Finance

MOTION: To approve the Fund Balance Policy

Moved by Commissioner Pulcini. Seconded by Mayor Ross. All aye on roll call vote. Motion passed.

f. Approval of proposed Interfund Loan Policy – Finance

MOTION: To approve the Interfund Loan Policy

Moved by Commissioner Meltzer. Seconded by Commissioner Pulcini. All aye on roll call vote. Motion passed.

g. Approval of proposed Investment Policy – **Finance**

MOTION: To approve the Investment Policy

Moved by Commissioner Meltzer. Seconded by Commissioner Green. All aye on roll call vote. Motion passed.

h. Approval of Flamingo West Park Change Order – **Public Works**

MOTION: To approve

Moved by Commissioner Curran. Seconded by Commissioner Green. Commissioners Meltzer, Green and Curran, Yes. Commissioner Pulcini, No. Motion passed.

i. Approval of Building Department Renovation Change Orders – **Public Works**

MOTION: To approve

Moved by Commissioner Green. Seconded by Commissioner Curran. Commissioners Meltzer, Green and Curran, Yes. Commissioner Pulcini, No. Motion passed.

11. Resolutions

a. Resolution No. 18-12-4: (Administration/Commissioner Pulcini)

A RESOLUTION OF THE CITY OF COOPER CITY, FLORIDA, CONCERNING CITY BUDGET AND FINANCE INFORMATION; ESTABLISHING A FINANCE REVIEW BOARD AND PROVIDING FOR ITS DUTIES AND RESPONSIBILITIES; APPOINTING BOARD MEMBERS; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR AN EFFECTIVE DATE.

MOTION: To table Resolution 18-12-4 to February

Moved by Commissioner Curran. Seconded by Commissioner Pulcini. Motion passed. Commissioners Green, Curran and Mayor Ross, Yes. Commissioner Pulcini and Commissioner Meltzer, No. Motion passed.

b. Resolution No. 18-12-5: (Commission Office)

A RESOLUTION OF THE CITY OF COOPER CITY, FLORIDA, DESIGNATING AND APPOINTING MEMBERS TO THE SENIOR ADVISORY BOARD OF THE CITY OF COOPER CITY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: To approve Resolution 18-12-5

Moved by Commissioner Meltzer. Seconded by Commissioner Curran. All aye on roll call vote. Motion passed.

c. Resolution No. 18-12-6: (Commission Office)

A RESOLUTION OF THE CITY OF COOPER CITY, FLORIDA, DESIGNATING AND APPOINTING OR REAPPOINTING MEMBERS TO THE GREEN ADVISORY BOARD OF THE CITY OF COOPER CITY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: To approve Resolution 18-12-6

Moved by Commissioner Meltzer. Seconded by Commissioner Curran. All aye on roll call vote. Motion passed.

d. Resolution No. 18-12-7: (Commission Office)

A RESOLUTION OF THE CITY OF COOPER CITY, FLORIDA, DESIGNATING AND APPOINTING OR REAPPOINTING MEMBERS TO THE EDUCATION ADVISORY BOARD OF THE CITY OF COOPER CITY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: To approve Resolution 18-12-7

Moved by Commissioner Pulcini. Seconded by Commissioner Green. All aye on roll call vote. Motion passed.

e. Resolution No. 18-12-8: (Commission Office)

A RESOLUTION OF THE CITY OF COOPER CITY, FLORIDA, DESIGNATING AND APPOINTING MEMBERS TO THE PLANNING AND ZONING BOARD OF THE CITY OF COOPER CITY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: To approve Resolution 18-12-8

Moved by Commissioner Pulcini. Seconded by Commissioner Meltzer. All aye on roll call vote. Motion passed.

f. Resolution No. 18-12-9: (Commission Office)

A RESOLUTION OF THE CITY OF COOPER CITY, FLORIDA, DESIGNATING AND APPOINTING MEMBERS TO THE BUSINESS ADVISORY BOARD OF THE CITY OF COOPER CITY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: To approve Resolution 18-12-9

Moved by Commissioner Curran. Seconded by Commissioner Pulcini. All aye on roll call vote. Motion passed.

g. Resolution No. 18-12-10: (Commission Office)

A RESOLUTION OF THE CITY OF COOPER CITY, FLORIDA, DESIGNATING AND APPOINTING OR REAPPOINTING MEMBERS TO THE RECREATION ADVISORY BOARD OF THE CITY OF COOPER CITY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: To approve Resolution 18-12-10

Moved by Commissioner Pulcini. Seconded by Commissioner Meltzer. All aye on roll call vote. Motion passed.

h. Resolution No. 18-12-11: (Commission Office)

A RESOLUTION OF THE CITY OF COOPER CITY, FLORIDA, DESIGNATING AND APPOINTING MEMBERS TO THE PUBLIC SAFETY ADVISORY BOARD OF THE CITY OF COOPER CITY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: To approve Resolution 18-12-11

Moved by Commissioner Meltzer. Seconded by Commissioner Pulcini. All aye on roll call vote. Motion passed.

11. CITY MANAGER REPORT

- a. Update on Renaissance School Traffic Concerns
Interim City Manager Marie Elianor advised Broward County Traffic Engineering is making a determination regarding the installation of the traffic issue.
- b. Update on street light outages
There are 10 street lights out FPL has been notified of the outages.
- c. Goal Setting and Strategic Planning update

City Staff has begun the groundwork for a goal setting meeting. The City Clerk has reached out to a consultant to prepare a presentation.

d. Listening Events with Commissioners and other Transparency Initiatives
A Commission support team has been put together that has been working on transparency issues and having opportunities for the public to meet Commissioners in a casual setting to discuss community issues.

Interim City Manager Elianor also advised as requested a stop sign or traffic signal located at Morris Cooper Avenue and 50th Place is under review by Broward County Traffic Engineering and results are expect in January 2019.

Ryan Shrouder spoke on his concerns with item 11a and traffic at Renaissance.

12. COMMISSIONERS' CONCERNS/REPORTS

Commissioner Meltzer advised of traffic concerns at Renaissance Charter and Pioneer and parking near the school during pick up and drop off times and the need to address the concern now. Commissioner Meltzer also wished everyone a Happy Holiday season and New Year.

Commissioner Green thanked Captain Amy Russo for her help and good work with the Veteran and also thanked Recreation Director Chris Garcia, staff and Public Works on a job well done on Light Up Cooper City and the Santa Program. Also he wished everyone All a Merry Christmas, Happy Holiday and Happy New Year.

Commissioner Curran advised Franklin Charter does a drop off at the Walgreens on Stirling and Hiatus and also do a drop off at the park and has concerns with the students crossing the streets. The CVS by Renaissance Charter has been experiencing issues with 30 to 35 children who sit in the aisles of the store. Commissioner Curran advised something needs to be done to ensure safety on Stirling road. Also he wished everyone a Happy Holiday and thanked Recreation, Public Works and everyone involved in Light Up Cooper City and Brunch with Santa.

Mayor Ross advised he received a letter from Greg Stuart who is the Executive Director of the Metropolitan Planning Organization that there is a vacancy on the MPO board.

MOTION: To appoint Commissioner Pulcini as a representative to the Metropolitan Planning Board.

Moved by Commissioner Curran. Seconded by Commissioner Meltzer. All aye on roll call vote. Motion passed.

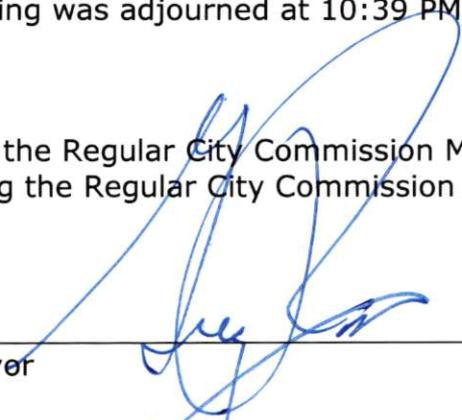
Mayor Ross asked Captain Cates to advise him of when BSO will be recognized for their efforts so he can try and attend. Mayor Ross wished everyone a Happy

Holiday and thanked everyone for their work with Light Up Cooper City, Brunch with Santa, CERT and BSO for all their work including the Santa program.

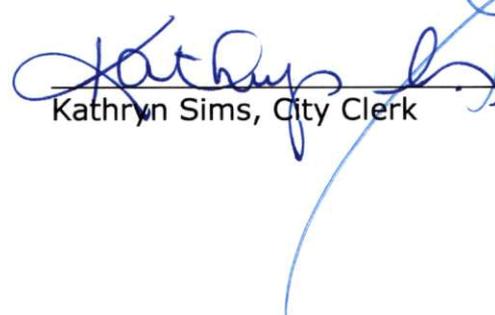
13. ADJOURNMENT

The meeting was adjourned at 10:39 PM.

The minutes of the Regular City Commission Meeting of December 18, 2018 were approved during the Regular City Commission Meeting of January 8, 2019.



Greg Ross, Mayor



Kathryn Sims, City Clerk