



CITY MANAGER'S OFFICE  
CITY OF COOPER CITY  
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## MEMORANDUM

TO: Mayor & Commissioners

FROM: Bruce D. Loucks, City Manager 

DATE: February 30, 2018

RE: Monthly Report – January 2018

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### ADMINISTRATION:

1. Consulted with Commission and City Attorney regarding Rock Creek hoarding code case.
2. Met with Embassy lakes representatives regarding tree replacement from Hurricane Irma.
3. Attended Davie-Cooper City Chamber Board of Directors Strategic Planning meeting.
4. Consulted with City Attorney regarding ballot question for parks bonds.
5. Reviewed fire station location options for potential future station locations.
6. Met with Potential Church regarding signage options.
7. Held quarterly General Employees Pension Board Meeting.

### BUILDING DEPARTMENT:

- |                                |               |              |
|--------------------------------|---------------|--------------|
| 1. Fees Collected:             |               |              |
| a. Bldg Services               | \$ 130,953.31 |              |
| b. General Fund                | \$ 23,235.07  |              |
| 2. Impact Fees Collected       |               | \$ 91,978.10 |
| 3. Permits Applied             |               | 288          |
| 4. Permits Issued              |               | 263          |
| 5. Total Inspections Performed |               | 766          |
| a. Structural                  | 524           |              |
| b. Electrical                  | 107           |              |
| c. Plumbing                    | 74            |              |
| d. Mechanical                  | 45            |              |
| e. Engineer/Utility            | 6             |              |
| f. Fire                        | 10            |              |
| g. Landscape                   | 0             |              |
| h. Public Works (Sidewalk)     | 0             |              |

6.	Local Business Tax Receipts		
	a. Inspections	5	
	b. Submittal	3	
	c. Issued	4	
	d. Renewals	26	
	e. Fees Collected	\$ 7,552.08	
	f. Files Closed	8	
	g. Pages Scanned	147	
7.	Certificate of Occupancy		2
	a. 2 (Commercial)		
	b. 0 (Residential-Marin Ranches Lots 4 & 10)		
8.	Certificate of Completion		2
9.	Record Requests		26
10.	Permits Closed:		
	a. BS & A	15	
	b. Docuware	0	
11.	Pages Scanned:		
	a. BS & A	484	
	b. Docuware	0	
12.	Update of Contractor Records		115
13.	Lien Search		49
14.	Customer Service Sign in Sheet (Excluding Zoning)		771
15.	Permits Processed		266
16.	Calls on permits for corrections		100
17.	Mail Merge		94
18.	Special Magistrate Cases		40
19.	Notice of Hearing/Notice of Violation Letters		16
20.	Scanning of wide format plans		
	a. Pages:	243	
	b. Files:	2	
21.	Monthly reports for County, Property Appraiser, Growth Management, Census Bureau and DPEP.		

**CITY CLERK'S OFFICE:**

1. City Clerk
  - a. Attended two Commission Meetings, and transcribed minutes for same
  - b. Processed two advertisements
  - c. Processed and finalized one ordinance and three resolutions
  - d. Began preparation for the upcoming Municipal Election; received documentation/had meetings with two candidates
2. Special Magistrate/Passports/Customer Service
  - a. Processed 467 passport applications, 30 garage sale permits, one special event permits, and 59 garbage cart orders/complaints
  - b. Performed 74 notary services, and received three record/copy requests
  - c. Prepared the docket for the January 3, 2018 Special Magistrate Hearing for 73 cases, processed six recordings/release of liens, and two requests for reduction
3. Human Resources/Risk Management
  - a. Posted zero job vacancies; logged five employment applications; processed 16 employee evaluations, nine payroll changes and six personnel action reports
  - b. Processed 17 COBRA/retiree billings, considered two FMLA/ADA requests

**FINANCE DEPARTMENT:**

1. Prepared Invitations to Bid and Requests for Proposals for several expiring contracts
2. Participated in the effort of securing or maintaining abandoned foreclosed properties
3. Attended City Commission meetings
4. Continued process of closing the books and preparation for annual audit for fiscal year 2016-17
5. Met with City Manager regarding Bids and RFP's
6. Continued working on compiling documentation of City expenses related to Hurricane Irma damages to submit to FEMA for reimbursement
7. Setup three new workstations
8. Resolved sync issue with Office 365
9. Resolved outbound email issues with various internal network devices
10. Resolved RecTrac report issue
11. Attended Nutanix Virtualization Boot Camp
12. Replaced Cloud Key for the Wireless Controller
13. Upgraded multiple switches to the latest firmware
14. Replaced faulty switch
15. Fixed Kiosk network connectivity
16. Continued City Wide Wi-Fi deployment
17. Continuing City Wide Network reconfiguration
18. Issued the following:
 

a. Accounts payable checks:	370
b. Payroll checks:	414
c. Meter reads and Utility bills issued:	11,776
d. Purchase orders:	51
e. Work orders:	162
19. Processed the following:
 

a. Customers at the Utility Billing window:	1,206
b. New utility accounts:	94
c. Lien searches:	48
d. Utility payments:	4,514
e. Accounts Payable Invoices	868
20. Responded to I.T. service requests: 210

**GROWTH MANAGEMENT DEPARTMENT:**

1. Land Development Items
 

a. Commission Meeting/Workshop Items	1
b. Advisory Board Meeting Items	5
c. DRC Meeting Items	2
2. Daily Activity
 

a. Technical Assistance to Customers	135
b. Zoning Permit/Plan Reviews	81
c. Inspections	6
d. Zoning Letters	2
e. Alcohol License Review	1
f. Records Requests	16
g. Administrative Plan Revision Reviews	2
h. Special Event Permits	3

3.	Miscellaneous Workload Indicators	
a.	Local Business Tax Receipt Reviews	9
b.	Letter(s) of Flood Map Determination	0
c.	Intergovernmental Coordination Meetings	4
d.	Developer/Applicant Meetings	1
4.	Community Development Block Grant Program	
a.	No. of Billings	2
b.	Inquiries this Month (Phone/Walk-in)	1
5.	Special/Miscellaneous Actions	
a.	Director and Planner attended DRC Mtg.	
b.	Director attended two Commission Meetings	
c.	Planner attended the Local Update of Census Addresses (LUCA) Training Meeting	
d.	Director and Planner attended FEMA CRS Verification Visit Kickoff Meeting	
e.	Director attended CDBG Project Site Visit meeting with City and County Staff	
f.	Director attended meeting with Potential Church on proposed signage with Mayor and City Manager	

**PUBLIC WORKS DEPARTMENT:**

1.	Facility Maintenance	
a.	Facility and way finding signs replaced	0
b.	Flags replaced	3
c.	Work orders completed	63
2.	Passive Park Maintenance	
a.	Dragged sand volleyball courts at Christie Schafale, Stirling, Palm, Tamarind, Forest Lake, Flamingo, and Ted Ferone.	0
b.	Weekly park cleanup	80
c.	Irrigation system checks	10
d.	Park furniture, playground, and net inspections	20
e.	Mulched the playgrounds at Memorial Park and Coopers Point	
3.	Sports Complex Maintenance of 27 acres	
a.	Athletic turf mowing, fertilization, herbicide and pesticide	
b.	Sports playing field lining and dragging for Optimist games	
c.	Irrigation system checks and two major repairs	
d.	Pressure cleaned all concrete surfaces in the east and central areas of the Sports Complex	
e.	Rototilled and laser graded baseball and softball fields at Bill Lips and the Sports Complex	
4.	Landscape and Tree Maintenance	
a.	Trees pruned	761
b.	Tree removal permits issued	4
c.	Work orders completed	75
5.	Right of Way Maintenance	
a.	Street lights repaired in-house or reported to FPL	18
b.	Neighborhood entry signs cleaned and painted	0
c.	Irrigation system checks	15
d.	Potholes repaired	6
e.	Lifted sidewalk grinds performed	6

f.	Square feet of sidewalk replaced		1,817
g.	ROW signs reported to Broward County for replacement		6
h.	Roadway street sweeping miles		23.9
i.	Dead animal removal		6
j.	Trees root pruned		12
k.	Pressure cleaned SW 90 <sup>th</sup> Avenue from Griffin Road to Stirling Road		
6.	Fleet Services	PMs	Repairs
a.	Heavy Equipment	7	6
b.	Vehicles	12	16
c.	Small Engines	1	5
d.	Tractor / Mowers	4	1
e.	Utility Vehicles, golf carts, etc.	3	4
f.	Trenchers and trailers	1	3
g.	Generators Monthly Maintenance	6	1
7.	Projects		
a.	Completed the installation of new playgrounds at Encore and Colony Parks		
b.	City Hall Parking Lot is scheduled to reopen week of February 12		
c.	The Pool & Tennis Center Phase 2 tennis court lighting, fencing, and resurfacing project is scheduled for completion March 9		
d.	Permitting is in process for the replacement playground at Chase Park		
e.	Interior Renovations at the Pool & Tennis Center are 80% complete pending millwork		
f.	The Metal Storage Building at Public Works will break ground the first week of February		
g.	The Community Center Interior Renovations demolition is complete		
h.	The roof replacement at Pool & Tennis will begin February 19		
8.	Events Support		
a.	Delivered and picked up stage and provided Stirling Road lane closure for Eat to the Beat		
9.	Administration		
a.	Recycling totes delivered		25
b.	Invoices verified and processed		387
c.	Purchase orders issued		17
d.	Work orders entered		112
e.	Foreclosed property maintenance		8
f.	Phone calls		528
g.	Walk in visitors		12
h.	Programmed time clocks, locks, gates, fobs		7
i.	SeeClick Fix concerns		7
j.	Monthly Safety Meeting		1
k.	Sidewalk Hold Harmless Agreements processed		0
l.	Sunshine 811 locations requested		20

#### RECREATION DEPARTMENT:

1. Community Events
  - a. On Saturday, January 13<sup>th</sup>, *The Senior Expo* was held at Cooper City High School. There were 32 vendors and approximately 400 people attending at the event.
  - b. The Sports Complex hosted Eat to the Beat on Friday, January 19<sup>th</sup>. Approximately 600 people and 14 vendors participated in the event.
  - c. *Father Son Adventure* took place on Friday, January 26<sup>th</sup>. 104 Cooper City dads and sons enjoyed the Star Wars-themed evening at the Pool & Tennis Center.
  - d. Staff prepared for upcoming annual and special events to include: *Say "I Do" Again*, *The Cooper City/Richardson 5k Run* and the *Mayor's Chess Challenge*.

2. Recreational Programming
  - a. Provided 23 youth recreational classes and programs with approximately 2,585 in attendance.
  - b. Provided 25 adult recreational classes and programs with approximately 1,895 in attendance.
  - c. 42 children attended Winter Break Camp from Tuesday, January 2<sup>nd</sup> through Friday, January 5<sup>th</sup> at the Community Center.
  - d. Kid's Day Off at the Community Center had 29 children attending the camp program.
  - e. Processed registrations for programs to include: *Pioneer Middle School Enrichment Program, Kid's Day Off, Winter Break Camp, Tot Classes and Adult Luncheon, etc.*
  - f. Transported 276 seniors to doctor's visits, shopping, etc. through the City's Transportation Program.
3. Aquatics
  - a. Swim for Fit Program continues for adults.
4. Rentals
  - a. One rental took place at the Pool & Tennis Center this month.
5. Meetings
  - a. Director attended City Commission Meetings on Tuesday, January 9<sup>th</sup> and Tuesday, January 23<sup>rd</sup>.
  - b. Director attended Recreation Advisory Board Meeting on Monday, January 8<sup>th</sup>.
  - c. Logistics meeting was held with Recreation, Public Works, Police and Fire for Eat to the Beat and Richardson 5k Run events on Thursday, January 11<sup>th</sup>.
  - d. Director and Facility Coordinators visited furniture showroom to finalize furniture selection with the City's consultant on Thursday, January 12<sup>th</sup>.
  - e. Director attended meeting with Public Works, Finance and Broward County representatives for the CDBG 42<sup>nd</sup> year grant program on Thursday, January 12<sup>th</sup>.
  - f. Director met with incoming Finance Director as a part of her Departmental Introductory meetings she organized on Friday, January 19<sup>th</sup>.
6. Other
  - a. Building construction continued at the Pool & Tennis Center
  - b. Parking lot renovations continue on the Community Center parking lot.
  - c. Building construction began at the Community Center.

**UTILITIES DEPARTMENT:**

1. Produced 92.380 million gallons of potable water
2. Treated 73 million gallons of wastewater
3. Replaced 585 prefilters at the Water Plant
4. Replaced ruptured disc on Membrane Train "A"
5. Replaced reference, pH and temperature probes for the raw water line
6. Cleaned exterior of the sulfuric acid bulk tanks
7. Installed effluent pump no. 6 at the Wastewater Plant
8. Installed new water line at lift station 21
9. Repaired four (4) meter leaks
10. Serviced four (4) 1" water service lines leaks
11. Replaced 400 water meters with new electronic meters
12. Repaired force main at 101 and 51 Streets
13. Cleared five (5) sewer backups
14. Installed three (3) new cleanouts
15. Repaired three (3) fire hydrants
16. Cleaned 3,000' of sewer main throughout the City

17. Conducted weekly stormwater erosion/sediment control inspections for two (2) construction project
18. Performed underground utility inspections for water, sewer, drainage, roadway string lines/densities for three (3) construction sites. Dealt with bad asphalt around catch basin. Drainage project/City Hall Parking lot/ 80% completed.
19. Engineering
  - a. Reviewed two (2) engineering plans
  - b. Issued two (2) permits

## Fund 001 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
001-000-103000-000	CASH ON HAND-IMPREST FUNDS	900.00
001-000-104800-000	EQUITY-POOLED CASH	17,190,338.55
001-000-105010-000	TAX REC-FRANCHISE FEES & UTILITY TAXES	600,841.12
001-000-115000-000	A/R-LBTR & FIRE INSPECTIONS	24,462.31
001-000-115005-000	A/R-CITY CLERK & FINANCE	27,184.74
001-000-115020-000	A/R-DISHONORED CHECKS (NSF)	355.71
001-000-115030-000	A/R-EMS	1,615,651.60
001-000-115050-000	A/R-FF (SANITATION & RECYCLING)	33,729.63
001-000-115060-000	A/R-ABANDONED PROPERTY	12,917.10
001-000-117000-000	A/R-UNCOLLECTIBLE	(897,803.25)
001-000-133000-000	DUE FROM OTHER GOVERNMENT UNITS	807,017.55
001-000-133001-000	DUE FROM FEMA	264,455.25
001-000-141010-000	PARTS INVENTORY	27,991.39
Total Assets		19,708,041.70
*** Liabilities ***		
001-000-202000-000	ACCOUNTS PAYABLE	868,856.43
001-000-202030-000	ESCROW-RECREATION DEPARTMENT	750.82
001-000-202032-000	ESCROW-COOPER CITY PAGEANT	259.43
001-000-202040-000	ESCROW-TREE TRUST	131,730.99
001-000-202041-000	ESCROW-MEMORIAL WALKWAY	876.00
001-000-202050-000	ESCROW-TEEN COUNCIL	550.54
001-000-202051-000	ESCROW-PEACE RALLY	2,659.72
001-000-202052-000	ESCROW-PEACE BRACELETS	586.56
001-000-202064-000	ESCROW-CHILD PASSENGER SAFETY	4,757.53
001-000-202066-000	ESCROW-PROMOTIONAL PRODUCTS	1,310.37
001-000-202068-000	ESCROW-CERT PROGRAM	8,857.84
001-000-202069-000	ESCROW-SANTA HOLIDAY PROGRAM	1,370.09
001-000-202071-000	ESCROW-LOBBYIST	5,000.00
001-000-202072-000	ESCROW-STATION PRIDE PROJECT	14,245.56
001-000-202073-000	ESCROW-FIRE SCHOLARSHIP PROGRAM	3,943.91
001-000-208010-000	SALES TAX PAYABLE	235.62
001-000-208100-000	UNCLAIMED PROPERTY-STATE OF FLORIDA	2.83
001-000-217010-000	PAYABLE-WITHHOLDING TAXES	(96.94)
001-000-217020-000	PAYABLE-FICA	(274.02)
001-000-220010-000	DEPOSITS-PERFORMANCE BOND	19,500.00
001-000-220024-000	DEPOSITS-ESCROW (LAND DEVELOPMENT)	3,649.54
001-000-223030-000	DEFERRED REVENUE-BUILDING RENTAL DEPOSI	2,678.26
001-000-223071-000	DEFERRED REVENUE-CDBG	9,166.00
001-000-223072-000	DEFERRED REVENUE-BEAUTIFICATION GRANT	900.56
001-000-223090-000	DEFERRED REVENUE-UNAVAILABLE REVENUE	264,455.25
001-000-229017-000	PAYABLE-FLEX PLAN	6,316.93
001-000-229026-000	PAYABLE-CANCER CARE (AMERICAN FIDELITY)	(1,281.51)
001-000-229075-000	PAYABLE-GROUP INSURANCE	(136,945.97)
001-000-229080-000	PAYABLE-PENSION	(6,988.71)
001-000-229085-000	PAYABLE-WORKERS COMPENSATION	(16,163.34)
001-000-229095-000	PAYABLE-DEFERRED COMPENSATION 457	(50.00)
001-000-229550-000	PAYABLE-COBRA INSURANCE	2,120.51
001-000-229560-000	PAYABLE-COUNTY SURCHARGE	6,450.78
001-000-229570-000	PAYABLE-BCPSF (RADON)	1,115.21
001-000-229999-000	PAYABLE-MISCELLANEOUS	100.87
Total Liabilities		1,200,647.66
*** Fund Balance ***		

Fund 001 GENERAL FUND

GL Number	Description	Balance
*** Fund Balance ***		
001-000-244010-000	RESERVE-INVENTORY	27,991.39
001-000-245000-000	RESERVE-ENCUMBRANCE	1,354,290.39
001-000-271000-000	FUND BALANCE	6,472,822.28
001-000-299999-000	PAYROLL CLEARING ACCOUNT	993.00
Total Fund Balance		<u>7,856,097.06</u>
Beginning Fund Balance		7,855,104.06
Net of Revenues VS Expenditures		10,651,296.98
Fund Balance Adjustments		1,652.35
Ending Fund Balance		18,508,053.39
Total Liabilities And Fund Balance		19,708,041.70

Fund 002 BLDG INSPECTION SERVICES

GL Number	Description	Balance
*** Assets ***		
002-000-103000-000	CASH ON HAND-IMPREST FUNDS	400.00
002-000-104800-000	EQUITY-POOLED CASH	109,787.17
002-000-133001-000	DUE FROM FEMA	10,784.43
Total Assets		<u>120,971.60</u>
*** Liabilities ***		
002-000-202000-000	ACCOUNTS PAYABLE	5,648.83
002-000-223090-000	DEFERRED REVENUE-UNAVAILABLE REVENUE	10,784.43
Total Liabilities		<u>16,433.26</u>
*** Fund Balance ***		
002-000-245000-000	RESERVE-ENCUMBRANCE	2,956.50
002-000-271000-000	FUND BALANCE	(14,631.39)
Total Fund Balance		<u>(11,674.89)</u>
Beginning Fund Balance		(11,674.89)
Net of Revenues VS Expenditures		116,213.23
Ending Fund Balance		104,538.34
Total Liabilities And Fund Balance		120,971.60

Fund 103 ROAD & BRIDGE

GL Number	Description	Balance
<b>*** Assets ***</b>		
103-000-104800-000	EQUITY-POOLED CASH	700,790.50
103-000-133000-000	DUE FROM OTHER GOVERNMENT UNITS	51,645.11
<b>Total Assets</b>		<b>752,435.61</b>
<b>*** Liabilities ***</b>		
103-000-202000-000	ACCOUNTS PAYABLE	134,800.03
<b>Total Liabilities</b>		<b>134,800.03</b>
<b>*** Fund Balance ***</b>		
103-000-245000-000	RESERVE-ENCUMBRANCE	153,648.43
103-000-271000-000	FUND BALANCE	344,157.61
<b>Total Fund Balance</b>		<b>497,806.04</b>
Beginning Fund Balance		497,806.04
Net of Revenues VS Expenditures		119,829.54
Ending Fund Balance		617,635.58
Total Liabilities And Fund Balance		752,435.61

Fund 440 STORM WATER

GL Number	Description	Balance
<b>*** Assets ***</b>		
440-000-104800-000	EQUITY-POOLED CASH	2,330,322.51
440-000-115025-000	A/R-STORMWATER CHARGES	26,956.68
440-000-133001-000	DUE FROM FEMA	3,974.41
440-000-164960-000	INFRASTRUCTURE	6,849,973.31
440-000-166900-000	FURNITURE & EQUIPMENT	38,170.11
440-000-167910-000	ACCUMULATED DEPRECIATION	(3,963,917.59)
440-000-169900-000	CONSTRUCTION IN PROGRESS	36,529.00
440-000-183000-000	DEFERRED OUTFLOWS/PENSION	33,142.00
<b>Total Assets</b>		<b>5,355,150.43</b>
<b>*** Liabilities ***</b>		
440-000-202000-000	ACCOUNTS PAYABLE	857.33
440-000-203075-000	N/P-STORMWATER DRAINAGE	172,893.18
440-000-203975-000	N/P-STORMWATER DRAINAGE	1,638,906.05
440-000-210010-000	COMPENSATED ABSENCES-CURRENT	5,097.93
440-000-210900-000	COMPENSATED ABSENCES-LONG TERM	16,143.43
440-000-223090-000	DEFERRED REVENUE-UNAVAILABLE REVENUE	3,974.41
440-000-229075-000	PAYABLE-GROUP INSURANCE	41,221.27
440-000-229080-000	PAYABLE-PENSION	102,261.00
440-000-229081-000	DEFERRED INFLOWS/PENSION	6,398.00
440-000-229999-000	PAYABLE-MISCELLANEOUS	(3.39)
<b>Total Liabilities</b>		<b>1,987,749.21</b>
<b>*** Fund Balance ***</b>		
440-000-272000-000	RETAINED EARNINGS	3,379,621.44
<b>Total Fund Balance</b>		<b>3,379,621.44</b>
Beginning Fund Balance		3,379,621.44
Net of Revenues VS Expenditures		(12,220.22)
Fund Balance Adjustments		0.00
Ending Fund Balance		3,367,401.22
Total Liabilities And Fund Balance		5,355,150.43

Fund 450 WATER & SEWER UTILITY FUND

GL Number	Description	Balance
<b>*** Assets ***</b>		
450-000-101140-000	CASH IN BANK-SBA (121943)	2,338.00
450-000-103000-000	CASH ON HAND-IMPREST FUNDS	900.00
450-000-104800-000	EQUITY-POOLED CASH	699,465.34
450-000-115005-000	A/R-CITY CLERK & FINANCE	13,000.00
450-000-115015-000	A/R-UTILITY CHARGES	1,760,282.83
450-000-117000-000	A/R-UNCOLLECTIBLE	(464,034.00)
450-000-133001-000	DUE FROM FEMA	72,294.27
450-000-151110-000	CERTIFICATES OF DEPOSIT	1,442,274.77
450-000-161900-000	LAND	502,816.56
450-000-164900-000	IMPROVEMENTS-OTHER THAN BUILDINGS	1,524,296.15
450-000-164920-000	TREATMENT PLANT-WATER	34,957,587.56
450-000-164930-000	TREATMENT PLANT-SEWER	26,494,799.57
450-000-166910-000	OFFICE FURNITURE & EQUIPMENT	1,147,861.00
450-000-166920-000	EQUIPMENT-MOTORIZED	1,645,375.10
450-000-166930-000	EQUIPMENT-OTHER	31,751.88
450-000-167910-000	ACCUMULATED DEPRECIATION	(37,365,613.47)
450-000-169900-000	CONSTRUCTION IN PROGRESS	692,503.43
450-000-183000-000	DEFERRED OUTFLOWS/PENSION	957,610.00
<b>Total Assets</b>		<b>34,115,508.99</b>
<b>*** Liabilities ***</b>		
450-000-202000-000	ACCOUNTS PAYABLE	293,905.51
450-000-202010-000	A/P-SOLID WASTE	243,362.80
450-000-202015-000	RECYCLE BANK	4,564.45
450-000-202020-000	A/P-RECYCLING	32,094.43
450-000-210010-000	COMPENSATED ABSENCES-CURRENT	105,172.05
450-000-210900-000	COMPENSATED ABSENCES-LONG TERM	333,044.83
450-000-220020-000	DEPOSITS-CUSTOMER	1,071,045.00
450-000-223090-000	DEFERRED REVENUE-UNAVAILABLE REVENUE	72,294.27
450-000-229075-000	PAYABLE-GROUP INSURANCE	1,239,969.05
450-000-229080-000	PAYABLE-PENSION	2,625,833.00
450-000-229081-000	DEFERRED INFLOWS/PENSION	137,478.00
450-000-229999-000	PAYABLE-MISCELLANEOUS	(360.60)
<b>Total Liabilities</b>		<b>6,158,402.79</b>
<b>*** Fund Balance ***</b>		
450-000-272000-000	RETAINED EARNINGS	28,340,117.46
<b>Total Fund Balance</b>		<b>28,340,117.46</b>
<b>Beginning Fund Balance</b>		<b>28,340,117.46</b>
<b>Net of Revenues VS Expenditures</b>		<b>(383,011.26)</b>
<b>Fund Balance Adjustments</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>27,957,106.20</b>
<b>Total Liabilities And Fund Balance</b>		<b>34,115,508.99</b>

REVENUE REPORT FOR CITY OF COOPER CITY  
 PERIOD ENDING 01/31/2018  
 % Fiscal Year Completed: 33.70  
 REVENUE SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDC
		MONTH 01/31/2018	2017-18			
		INCREASE (DECREASE)	AMENDED BUDGET	NORMAL (ABNORMAL)	BALANCE	USE
<b>Fund 001 - GENERAL FUND</b>						
311	TAXES-PROPERTY VALUE	471,719.65	19,384,000.00	17,369,416.92	2,014,583.08	89.6
312	TAXES-LOCAL OPTION, USE & FUEL	0.00	567,000.00	0.00	567,000.00	0.0
314	TAXES-UTILITY SERVICES	184,557.03	2,381,000.00	893,257.42	1,487,742.58	37.5
315	TAX-COMMUNICATIONS SERVICE	81,247.66	1,200,000.00	332,233.71	867,766.29	27.6
316	TAX-LOCAL BUSINESS	(1,078.42)	520,000.00	513,457.24	6,542.76	98.7
322	PERMITS	606.00	4,000.00	2,215.00	1,785.00	55.3
323	FEES-FRANCHISE	203,859.61	2,801,900.00	1,027,254.73	1,774,645.27	36.6
331	GRANTS-FEDERAL	0.00	2,788,535.00	34,951.35	2,753,583.65	1.2
335	SHARED REVENUES-STATE	266,781.04	3,086,100.00	1,075,516.83	2,010,583.17	34.8
338	SHARED REVENUES-OTHER LOCAL UNITS	1,435.80	45,000.00	17,212.14	27,787.86	38.2
341	SERVICE CHARGES-GENERAL GOVERNMENT	11,625.45	120,000.00	35,780.75	84,219.25	29.8
342	SERVICE CHARGES-PUBLIC SAFETY	116,082.64	4,060,800.00	2,714,131.18	1,346,668.82	66.8
347	SERVICE CHARGES-CULTURE/RECREATION	31,006.91	577,000.00	140,377.47	436,622.53	24.3
349	SERVICE CHARGES-OTHER	4,020.00	30,000.00	14,454.00	15,546.00	48.1
351	JUDGEMENTS & FINES-OTHER	19,406.27	150,000.00	72,536.80	77,463.20	48.3
354	FINES-LOCAL	24,630.26	85,000.00	33,941.80	51,058.20	39.9
361	INTEREST & OTHER EARNINGS	15,800.90	100,000.00	36,742.24	63,257.76	36.7
364	SALES-DISPOSITION OF FIXED ASSETS	0.00	1,000.00	0.00	1,000.00	0.0
366	CONTRIBUTIONS-PRIVATE SOURCE & DONATIONS	7,090.00	37,000.00	18,445.00	18,555.00	49.8
369	MISCELLANEOUS REVENUES-OTHER	5,594.12	193,000.00	77,108.58	115,891.42	39.9
381	INTERFUND GROUP TRANSFERS IN	105,423.33	1,267,326.00	421,693.32	845,632.68	33.2
386	APPROPRIATION FROM FUND BALANCE	0.00	4,488,635.39	0.00	4,488,635.39	0.0
<b>FUND TOTALS</b>						
<b>TOTAL REVENUES</b>		<b>1,549,808.25</b>	<b>43,887,296.39</b>	<b>24,830,726.48</b>	<b>19,056,569.91</b>	<b>56.5</b>

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2017-18	YTD BALANCE	AVAILABLE	% BDG
		MONTH 01/31/2018	AMENDED BUDGET				
		INCREASE (DECREASE)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USE	
Fund 002 - BLDG INSPECTION SERVICES							
322	PERMITS	121,784.01	750,600.00	313,029.36	437,570.64	41.7%	
349	SERVICE CHARGES-OTHER	6,745.00	33,200.00	21,704.00	11,496.00	65.3%	
369	MISCELLANEOUS REVENUES-OTHER	414.50	2,000.00	1,384.50	615.50	69.2%	
381	INTERFUND GROUP TRANSFERS IN	14,210.75	170,529.00	56,843.00	113,686.00	33.3%	
386	APPROPRIATION FROM FUND BALANCE	0.00	2,956.50	0.00	2,956.50	0.0%	
<b>FUND TOTALS</b>							
<b>TOTAL REVENUES</b>		143,154.26	959,285.50	392,960.86	566,324.64	40.9%	

REVENUE SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2017-18 AMENDED BUDGET	YTD BALANCE 01/31/2018		AVAILABLE BALANCE	% BDC USE
		MONTH 01/31/2018 INCREASE (DECREASE)	2017-18 AMENDED BUDGET		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
<b>Fund 103 - ROAD &amp; BRIDGE</b>								
312	TAXES-LOCAL OPTION, USE & FUEL	49,414.50	600,000.00	197,806.31	402,193.69	32.9		
335	SHARED REVENUES-STATE	21,994.76	250,000.00	87,979.02	162,020.98	35.1		
361	INTEREST & OTHER EARNINGS	539.96	4,000.00	1,928.16	2,071.84	48.2		
381	INTERFUND GROUP TRANSFERS IN	45,826.66	799,920.00	183,306.64	616,613.36	22.9		
386	APPROPRIATION FROM FUND BALANCE	0.00	153,648.43	0.00	153,648.43	0.0		
<b>FUND TOTALS</b>								
<b>TOTAL REVENUES</b>		<b>117,775.88</b>	<b>1,807,568.43</b>	<b>471,020.13</b>	<b>1,336,548.30</b>	<b>26.0</b>		

REVENUE REPORT FOR CITY OF COOPER CITY  
 PERIOD ENDING 01/31/2018  
 % Fiscal Year Completed: 33.70  
 REVENUE SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2018 INCREASE (DECREASE)	2017-18 AMENDED BUDGET	YTD BALANCE 01/31/2018 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDG USE
Fund 440 - STORM WATER						
343	SERVICE CHARGES-PHYSICAL ENVIRONMENT	23,590.90	319,000.00	94,283.14	224,716.86	29.51
389	PROPRIETARY NON-OPERATING SOURCES	1,938.53	555,919.91	7,305.37	548,614.54	1.31

FUND TOTALS

TOTAL REVENUES

25,529.43      874,919.91      101,588.51      773,331.40      11.61

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2017-18 AMENDED BUDGET	YTD BALANCE 01/31/2018		AVAILABLE BALANCE	% BDG USE
		MONTH 01/31/2018 INCREASE (DECREASE)	2017-18 AMENDED BUDGET		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 450 - WATER & SEWER UTILITY FUND								
343	SERVICE CHARGES-PHYSICAL ENVIRONMENT	984,682.37	11,450,000.00	3,264,396.75	8,185,603.25	28.51		
349	SERVICE CHARGES-OTHER	0.00	0.00	32,652.50	(32,652.50)	100.00		
369	MISCELLANEOUS REVENUES-OTHER	0.00	13,000.00	13,000.00	0.00	100.00		
389	PROPRIETARY NON-OPERATING SOURCES	573.45	158,642.64	2,120.84	156,521.80	1.34		
<b>FUND TOTALS</b>								
<b>TOTAL REVENUES</b>		<b>985,255.82</b>	<b>11,621,642.64</b>	<b>3,312,170.09</b>	<b>8,309,472.55</b>	<b>28.51</b>		
<b>TOTAL REVENUES - ALL FUNDS</b>		<b>2,821,523.64</b>	<b>59,150,712.87</b>	<b>29,108,466.07</b>	<b>30,042,246.80</b>	<b>49.21</b>		

EXPENDITURE REPORT FOR CITY OF COOPER CITY  
 PERIOD ENDING 01/31/2018  
 EXPENDITURE SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2017-18	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT
		MONTH 01/31/18	AMENDED BUDGET					
		INCR (DECR)			NORM (ABNORM)			
Fund 001 - GENERAL FUND								
100	CITY COMMISSION	39,924.18	418,479.00	139,341.10	0.00	279,137.90	33.30	
110	ADMINISTRATION	49,331.38	506,836.00	166,841.45	0.00	339,994.55	32.92	
120	CITY CLERK	51,970.89	601,752.00	167,792.88	891.42	433,067.70	28.03	
130	FINANCE	105,488.26	1,175,713.42	371,242.69	48,747.82	755,722.91	35.72	
150	LEGAL	27,111.05	254,000.00	80,733.73	0.00	173,266.27	31.78	
180	BOARDS & COMMITTEES	177.50	17,200.00	4,863.74	0.00	12,336.26	28.28	
190	NONDEPARTMENTAL	393,977.68	5,753,788.00	1,631,066.43	32,500.00	4,090,221.57	28.91	
212	GROWTH MANAGEMENT	39,967.05	468,364.00	128,837.61	10,970.00	328,556.39	29.85	
213	CODE ENFORCEMENT	32,987.16	406,300.00	128,867.74	0.00	277,432.26	31.72	
311	PUBLIC WORKS ADMINISTRATION	67,374.50	717,693.50	211,023.15	40,289.90	466,380.45	35.02	
312	PROPERTY MAINTENANCE	59,373.00	705,030.00	182,665.55	58,501.14	463,863.31	34.21	
314	PARKS	224,228.23	6,134,328.95	2,288,256.41	257,449.44	3,588,623.10	41.50	
316	FLEET SERVICES	48,858.18	349,732.24	125,330.64	750.00	223,651.60	36.05	
510	POLICE	1,143,929.36	13,918,000.00	4,548,241.76	0.00	9,369,758.24	32.68	
610	FIRE	847,485.42	10,603,900.00	3,447,915.78	1,413.06	7,154,571.16	32.53	
710	RECREATION	160,326.05	1,856,179.28	556,408.84	51,134.22	1,248,636.22	32.73	
TOTAL EXPENDITURES		3,292,509.89	43,887,296.39	14,179,429.50	502,647.00	29,205,219.89	33.45	

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT
		MONTH 01/31/18	2017-18				
		INCR (DECR)	AMENDED BUDGET	NORM (ABNORM)			
Fund 002 - BLDG INSPECTION SERVICES							
211	BUILDING	80,127.16	959,285.50	276,747.63	2,956.50	679,581.37	29.16
TOTAL EXPENDITURES		80,127.16	959,285.50	276,747.63	2,956.50	679,581.37	29.16

GL NUMBER	DESCRIPTION	ACTIVITY FOR		AMENDED BUDGET	2017-18	YTD BALANCE		ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USEC
		MONTH 01/31/18	INCR (DECR)			01/31/2018	NORM (ABNORVI)			
Fund 103 - ROAD & BRIDGE 313	STREETS MAINTENANCE	142,975.05	142,975.05	1,807,568.43	1,807,568.43	351,190.59	351,190.59	141,228.81	1,315,149.03	27.24
TOTAL EXPENDITURES		142,975.05	142,975.05	1,807,568.43	1,807,568.43	351,190.59	351,190.59	141,228.81	1,315,149.03	27.24

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2017-18 MONTH 01/31/18	2017-18 AMENDED BUDGET	YTD BALANCE 01/31/2018 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USEC
		INCR (DECR)	AMENDED BUDGET						
Fund 440 - STORM WATER 315	STORM WATER	70,308.24	874,919.91		113,808.73	84,420.83	676,690.35	22.66	
TOTAL EXPENDITURES		70,308.24	874,919.91		113,808.73	84,420.83	676,690.35	22.66	

ACTIVITY FOR

GL NUMBER	DESCRIPTION	MONTH 01/31/18		2017-18		YTD BALANCE		ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USEC
		INCR (DECR)	AMENDED BUDGET	NORM (ABNORM)	01/31/2018					
Fund 450 - WATER & SEWER UTILITY FUND										
910	WATER DISTRIBUTION	312,103.56	1,872,380.00	651,218.88	236,901.86	984,259.26	47.43			
911	WATER PLANT	210,344.59	1,886,482.90	581,591.89	277,292.67	1,027,598.34	45.53			
930	WASTEWATER TRANSMISSION	104,616.77	1,069,029.00	326,228.01	26,880.55	715,920.44	33.03			
931	WASTEWATER PLANT	159,121.88	1,384,543.37	384,947.54	222,765.80	776,830.03	43.89			
940	CUSTOMER SERVICE	37,126.84	408,593.00	133,752.20	0.00	274,840.80	32.73			
950	WATER & WASTEWATER ADMINISTRATION	400,123.42	5,000,614.37	1,617,442.83	78,941.63	3,304,229.91	33.92			
TOTAL EXPENDITURES		1,223,437.06	11,621,642.64	3,695,181.35	842,782.51	7,083,678.78	39.05			
TOTAL EXPENDITURES - ALL FUNDS		4,809,357.40	59,150,712.87	18,616,357.80	1,574,035.65	38,960,319.42	34.13			



## **INTERNAL MEMO**

Date: February 12, 2018

To: Bruce Loucks, City Manager  
Cooper City

From: Captain Robert Cates  
Cooper City District

Subject: January 2018 Report

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During the month of January, Deputies assigned to the Cooper City District responded to 2541 calls for service. Of these calls for service, a total of 43 are Part One (Persons and Property Crimes). The remaining 2498 calls are alarms, police service suspicious incidents, 911 hang ups, etc.

There were a total of 12 residential burglaries, 9 conveyance burglaries and 2 robberies. There were 23 arrests during the month in which some are documented below in the Items of Interest section of this report.

A total of 173 code violations were addressed during the month of January. These violations are initiated by Patrol Deputies, Parking Enforcement Personnel and Code Enforcement Inspectors. Many of these cases and will require additional follow-up action.

Also included in this report is a breakdown of the 191 State Traffic Citations and 307 Traffic Warnings issued by District Deputies. The Accident Report by Zone lists a total of 90 accidents investigated by District Deputies during the month of January, there were no traffic fatalities.

### Significant Arrests

- On January 1, 2018, deputies responded to 5039 SW 123<sup>rd</sup> Terrace due to the report of a domestic disturbance between residents Shelby Hodges, her mother Jamie Hodges, and Shelby's boyfriend Kyle Perez. Pursuant to an investigation, Perez was placed under arrest for Battery and Domestic Strangulation.
- On January 5, 2018, Jose Perez stole his girlfriend's cellphone from her back pocket. He was arrested for Robbery by Sudden Snatching.
- On January 6, 2018, deputies arrested Mohammed Ibrahim due to an allegation that he had exhibited a firearm during a road rage incident in the Countryside Shops Plaza. The firearm was determined to be a BB gun.
- On January 9, 2018, deputies responded to a report that a driver was passed out inside at vehicle at 9460 SW 49<sup>th</sup> Pl. Deputies made contact with the driver, George Ortiz, who was found to have a suspended driver's license. He was also found to be in possession of cocaine and Oxycodone.
- On January 12, 2018, Cooper City High School administration located a vaping pen containing THC oil in a student's possession. The 18-year-old student was subsequently arrested.
- On January 16, 2018, deputies responded to Walmart due to a reported theft. Pursuant to their investigation, the offender Gary Dormond was arrested for theft, warrants, and providing a false name.
- On January 17, 2018, traffic deputies were conducting speeding enforcement in the 11200 block of Griffin Road. Contact was made with a driver, Gabriel Gornail, who was traveling 102mph in a 45mph zone. Gornail was found to be in possession of MDMA, Adderall, and marijuana.
- On January 23, 2018, deputies observed a 15-year-old male riding a bicycle which matched the description of the bicycle stolen during a garage burglary in Embassy Lakes. The subject (a Pembroke Pines resident) explained that the bicycle was given to him by his 17-year-old friend (an Embassy Lakes resident). Contact was made with the 17-year-old who admitted to committing numerous burglaries in Embassy Lakes throughout the month. Several pieces of stolen property were recovered from the juvenile's residence.
- On January 29, 2018, deputies observed a light green Nissan Altima suspiciously driving around the area of Cooper City Elementary and Pioneer Middle School during dismissal time. The vehicle would pull over where children were gathered playing. This was similar to an anonymous tip received in October 2017, where a student was followed from Cooper City High School by a similar vehicle and driver; in that case, the vehicle could not be located or identified. Deputies conducted a traffic stop, at which time the driver, Jesus Acanda, threw tissues out the window. Acanda was also found to have his pants unbuttoned. During an interview, Acanda admitted that he masturbates while watching children. He has a criminal history which includes arrests for Lewd and Lascivious Behavior and Indecent Exposure. He was arrested, and a news release was completed to warn residents and locate any possible victims.

## Recent Crime Trends

### Open Garage Burglaries / Bike Thefts / Unlocked Cars

- On January 1, 2018, deputies took a report of a 26" youth mountain bicycle which was stolen from the garage at 10822 Denver Drive (Embassy Lakes).
- On January 2, 2018, deputies took a report of a BMX-style bicycle which was stolen from the front yard at 1925 Stockholm Ave (Embassy Lakes).
- On January 2, 2018, the resident of 11088 Helena Drive (Embassy Lakes) reported that a drill and beach cruiser bicycle were stolen from her garage.
- On January 3, 2018, the resident of 10874 Denver Drive (Embassy Lakes) reported that three of his unlocked vehicles were entered during the night. Two bags containing electronics, money and credit cards were stolen from within one of the vehicles.
- On January 4, 2017, the resident of 52 Forest Circle (Rock Creek) reported that a Mongoose bicycle was stolen from within her open garage.
- On January 6, 2018, an unlocked vehicle was entered at 3664 Bimini Ave (Embassy Lakes) during the night and a backpack was stolen from within.
- On January 29, 2018, the resident of 10204 Caracas Street (Embassy Lakes) reported that between 01/19/2018-01/29/18 the garage was entered and his Bianchi street bike was stolen from within.
- On January 23, 2018, the resident of 4073 Trenton Avenue (Embassy Lakes) reported that during the night his GT bicycle was stolen from his open garage.

\* On January 23, 2018, deputies observed a 15-year-old male riding a bicycle which matched the description of the bicycle stolen during the last garage burglary. The subject (a Pembroke Pines) explained that the bicycle was given to him by his 17-year-old friend who resides on Trenton Ave (Embassy Lakes). Contact was made with the 17-year-old who admitted to committing numerous burglaries in Embassy Lakes throughout the month. Several pieces of stolen property were recovered from the juvenile's residence. This investigation is ongoing.

- On January 30, 2018 at approximately 7:40 pm, a red older model vehicle parked behind the Farm Stores plaza, located at 9128 Griffin Road. Three to four males exited the vehicle and went to a residence located at 9160 SW 49<sup>th</sup> St (1602 zone) just south of the plaza. The suspects went inside an open garage and stole: two electric skate boards, two remote control monster cars, and one Trek bicycle.
- On January 31, 2018, the resident of 9211 SW 49<sup>th</sup> Pl (1602 zone) reported that between 01/30 at 10:00pm and 01/31 at 7:00pm, two bicycles were stolen from inside his open carport. One bicycle is described as a Giant brand (silver and blue) and the other is a Mongoose brand (pink and silver). Both have front and rear mounted lights.

## **Smashed Window Burglaries**

### **Brian Piccolo**

- On January 14, 2018, during the National Flag Football Tournament at Brian Piccolo Park, the front passenger windows of two vehicles had been smashed and a total of three purses were stolen from within the vehicles.
- On January 30, 2018, the side passenger window of the victim's vehicle was smashed out and her purse was stolen from the rear driver-side floorboard.

### **Skimming Device:**

#### **Mobil Gas Station**

- On January 3, 2018, a Cooper City resident utilized her credit card to pay for gas at the pump at Mobil. An unknown person later attempted to use her account information to make a purchase at a Walmart in Davie.
- On January 4, 2018, a Cooper City resident utilized her credit card to pay for gas at the pump at Mobil. An unknown person later attempted to use her account information to make a purchase at a Walmart in Davie.
- On January 8, 2018, the Department of Agriculture located a credit card skimmer which had been installed in pump #1.

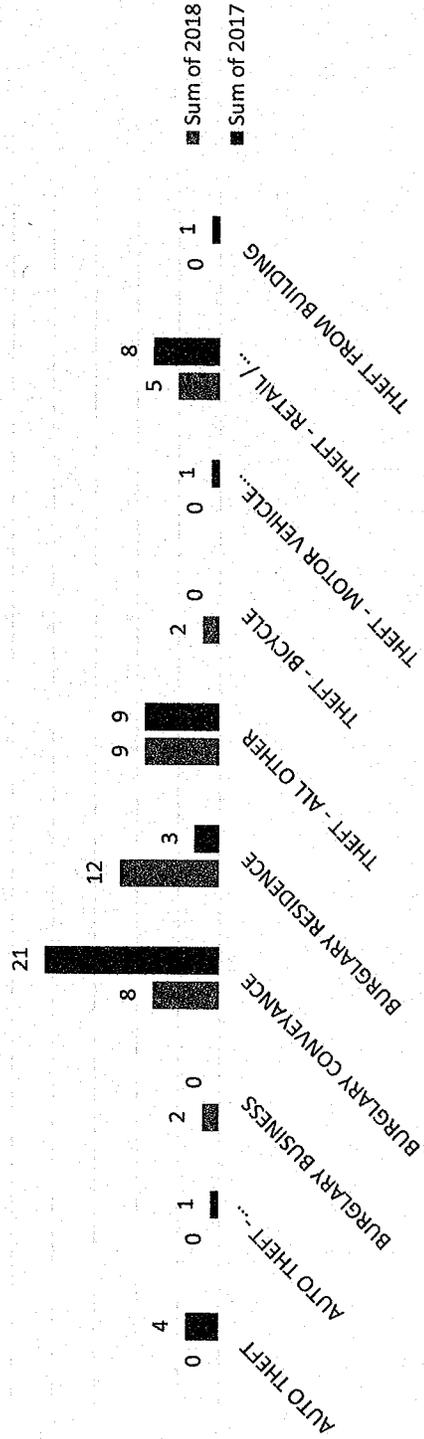
### **Mail Theft:**

- On January 12, 2018, a witness reported that he observed a black male, driving a newer model Dodge Charger, reach into his neighbor's mailbox (11515 SW 51<sup>st</sup> St) and steal mail.
- On January 29, 2018, an unknown suspect stole three checks from the mailbox at 8657 SW 49<sup>th</sup> St. The suspect then attempted to cash the checks at the Brightstar in Pembroke Pines.

# 2017 TO 2018 JANUARY MONTHLY ACTIVITY COMPARISON

## CRIMES - 2017 TO 2018 COMPARISON

PART 1 CRIMES	2017	2018	Grand Total
2017 TO 2018 COMPARISON			
AUTO THEFT	4	0	4
AUTO THEFT - MOTORCYCLE	1	0	1
BURGLARY BUSINESS	0	2	2
BURGLARY CONVEYANCE	21	8	29
BURGLARY RESIDENCE	3	12	15
THEFT - ALL OTHER	9	9	18
THEFT - BICYCLE	0	2	2
THEFT - MOTOR VEHICLE PARTS	1	0	1
THEFT - RETAIL / SHOPLIFTING	8	5	13
THEFT FROM BUILDING	1	0	1
Grand Total	48	38	86



**ACCIDENTS - 2017 TO 2018 COMPARISON**

	JANUARY		FEBRUARY		MARCH		TOTAL	
	2017	2018	2017	2018	2018	####	2017	2018
Accidents w/inj	12	6	10			10	32	6
Hit & Run	2	5	4			9	15	5
Accidents no/inj	56	67	56			64	176	67
All Accidents	70	78	70	0	0	83	223	78

**CITATIONS - 2017 TO 2018 COMPARISON**

	CITATIONS		Grand Tot
	2017	2018	
JANUARY	209	211	420
2017 TO 2018	4	1	5
CITA	292	347	639
DUI	505	559	1064
WARN			
Grand Tot			



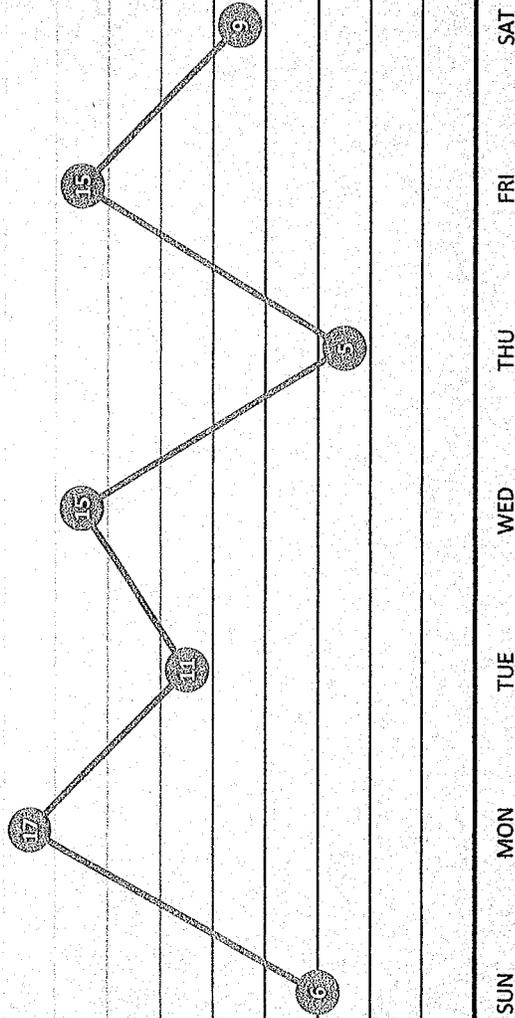




COOPER CITY - DISTRICT 16 HIGH FREQUENCY CRASHES - JANUARY 2018

DOW	POSS INJ
SUN	6
NO	5
YES	1
MON	17
NO	15
YES	2
TUE	11
NO	10
YES	1
WED	15
NO	14
YES	1
THU	5
NO	5
FRI	15
NO	14
YES	1
SAT	9
NO	9
<b>Grand Total</b>	<b>78</b>

January 2018 Accidents by DOW



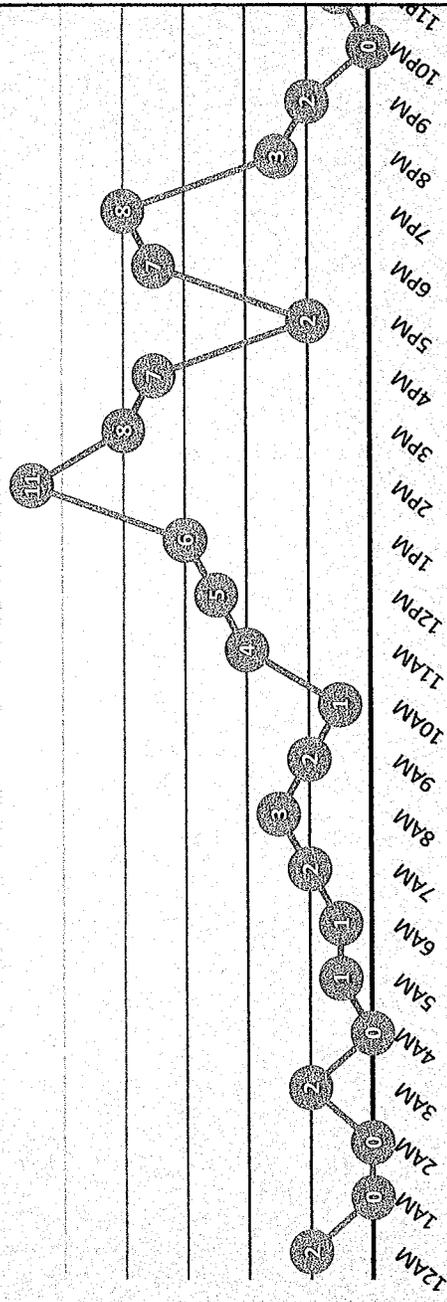
SUN MON TUE WED THU FRI SAT

COOPER CITY - DISTRICT 16 HIGH FREQUENCY CRASHES - JANUARY 2018

ACCIDENTS BY HOUR

12AM	2
1AM	0
2AM	0
3AM	2
4AM	0
5AM	1
6AM	1
7AM	2
8AM	3
9AM	2
10AM	1
11AM	4
12PM	5
1PM	6
2PM	11
3PM	8
4PM	7
5PM	2
6PM	7
7PM	8
8PM	3
9PM	2
10PM	0
11PM	1
TOTAL	78

January 2018 Accidents by Hour



## District 16 - Cooper City

### Repeat Alarms - January 1, 2018 - January 31, 2018 3 or More Alarms

<b>11011 SHERIDAN ST</b>										
1/24/2018 4:14:12 AM	L1618012400001861	49A	49A-AUDIBLE ALARM	11011 SHERIDAN ST	1606	800/245-7821				
1/25/2018 3:50:18 AM	L1618012500001967	49A	49A-AUDIBLE ALARM	11011 SHERIDAN ST	1606	Alarm				
1/26/2018 3:58:45 AM	L1618012600002050	49A	49A-AUDIBLE ALARM	11011 SHERIDAN ST	1606	Co only				
<b>TOTAL = 3</b>										
<b>9299 SHERIDAN ST</b>										
1/23/2018 11:01:44 PM	L1618012300001850	49A	49A-AUDIBLE ALARM	9299 SHERIDAN ST	1607	800/333-1771				
1/24/2018 11:59:59 PM	L1618012400001956	49A	49A-AUDIBLE ALARM	9299 SHERIDAN ST	1607	Alarm				
1/23/2018 9:13:08 PM	L1618012300001846	49A	49A-AUDIBLE ALARM	9299 SHERIDAN ST	1607	Co only				
<b>TOTAL = 3</b>										
<b>9419 SHERIDAN ST</b>										
1/6/2018 1:42:40 PM	L1618010600000388	49A	49A-AUDIBLE ALARM	9419 SHERIDAN ST	1607	800/238-7730				
1/1/2018 11:31:48 AM	L1618010100000030	49A	49A-AUDIBLE ALARM	9419 SHERIDAN ST	1607	Alarm				
1/21/2018 3:09:11 PM	L1618012100001626	49A	49A-AUDIBLE ALARM	9419 SHERIDAN ST	1607	Co only				
1/13/2018 8:35:48 AM	L1618011300000930	49A	49A-AUDIBLE ALARM	9419 SHERIDAN ST	1607					
<b>TOTAL = 4</b>										
<b>9588 GRIFFIN RD</b>										
1/21/2018 6:44:55 AM	L1618012100001598	49A	49A-AUDIBLE ALARM	9588 GRIFFIN RD	1602	Suzanne Jenkins				
1/30/2018 3:18:51 AM	L1618013000002382	49A	49A-AUDIBLE ALARM	9588 GRIFFIN RD	1602	954/639-1104				
1/26/2018 2:30:37 AM	L1618012600002048	49A	49A-AUDIBLE ALARM	9588 GRIFFIN RD	1602					
<b>TOTAL = 3</b>										



January 2018 - Code Violations & Dispositions

Code Violation	ACTV	CITA	CLOS	PAID	UNFD	WARC	WARN	Grand Total
ANIM	0	1	0	0	0	0	1	2
BOAT	4	0	1	0	0	0	0	5
COML	11	0	12	0	1	0	0	24
FIRZ	0	4	0	0	0	0	4	8
HAND	0	0	0	0	0	0	1	1
LAND	8	0	0	0	0	0	0	8
LITR	10	0	17	1	0	1	8	37
MAIN	31	0	14	0	0	0	0	45
MISC	0	0	2	1	0	0	2	5
NUIS	5	0	1	0	0	0	0	6
OCCU	0	0	1	0	0	0	0	1
RECR	0	0	1	0	0	0	0	1
ROAD	0	0	1	0	0	0	0	1
SIGN	2	0	3	0	0	0	0	5
SOLI	0	3	0	0	0	0	0	3
VEHI	12	0	1	0	0	0	3	16
WATR	1	0	0	0	0	0	0	1
ZONE	2	0	1	0	0	0	1	4
Grand Total	86	8	55	2	1	1	20	173





1/16/2018 0:00	8-26 PLACEMENT OF BULK TRASH	8906 SW 49TH CT	LITR	CLOS	14990
1/16/2018 0:00	8-26 PLACEMENT OF BULK TRASH	8675 SW 58TH ST	LITR	CLOS	14991
1/16/2018 0:00	6-40(B) EXTERIOR PREMISES	5071 SW 94TH WAY	LITR	ACTV	14987
1/16/2018 0:00	8-26 BULK TRASH	5030 SW 94TH TER	LITR	CLOS	15074
1/16/2018 0:00	8-26 BULK TRASH	5062 SW 94TH AV	LITR	CLOS	15075
1/16/2018 0:00	45248A 8-26 PLACEMENT OF BULK TRASH	5810 SW 87TH AV	LITR	PAID	14988
1/14/2018 0:00	8-26 BULK TRASH	9813 SW 57TH ST	LITR	CLOS	14983
1/13/2018 0:00	8-26 BULK TRASH	9440 SW 52ND CT	LITR	CLOS	15076
1/10/2018 0:00	8-26(BULK TRASH)	5231 SW 89TH AV	LITR	CLOS	14981
1/10/2018 0:00	8-26(BULK TRASH)	10123 SW 51ST ST	LITR	CLOS	14973
1/10/2018 0:00	8-26(BULK TRASH)	10113 SW 51ST ST	LITR	CLOS	14975
1/10/2018 0:00	8-26 BULK TRASH	9110 SW 53RD ST	LITR	ACTV	14959
1/10/2018 0:00	8-26 BULK TRASH	5221 SW 91ST AV	LITR	ACTV	14957
1/10/2018 0:00	6-40(B) MAINT STANDARDS	4900 SW 90TH AV	LITR	CLOS	14971
1/10/2018 0:00	8-26 BULK TRASH	5125 SW 93RD AV	LITR	ACTV	14961
1/10/2018 0:00	45599A 8-26(BULK TRASH)	10123 SW 51ST ST	LITR	WARN	14974
1/10/2018 0:00	45801A 8-26(BULK TRASH)(BINS)	10113 SW 51ST ST	LITR	WARN	14976
1/3/2018 0:00	8-13(LITTER)	10004 GRIFFIN RD	LITR	CLOS	14925
1/3/2018 0:00	8-26 PLACEMENT OF BULK TRASH	5810 SW 87TH AV	LITR	CLOS	14948
	<b>MAINTENANCE</b>				
1/3/2018 0:00	6-40(A)(2) MAINT STANDARDS-ROOF	10533 ZURICH ST	MAIN	ACTV	15083
1/3/2018 0:00	25-95(C) PROHIBITED PLACEMENT	11960 BRIM WAY	MAIN	CLOS	15097
1/30/2018 0:00	6-10(SHUTTERS)	4983 SW 102ND AV	MAIN	ACTV	15078
1/30/2018 0:00	23-90(FENCE MAINTENANCE)	5041 SW 117TH WA	MAIN	ACTV	15088
1/30/2018 0:00	23-90(FENCE MAINTENANCE)	5071 SW 117TH WA	MAIN	ACTV	15089
1/30/2018 0:00	23-90(FENCE MAINTENANCE)	5081 SW 117TH WA	MAIN	ACTV	15091
1/30/2018 0:00	23-90(FENCE MAINTENANCE)	5091 SW 117TH WA	MAIN	ACTV	15111
1/30/2018 0:00	23-90(FENCE MAINTENANCE)	5101 SW 117TH WA	MAIN	ACTV	15112
1/30/2018 0:00	18-10 TREE NUISANCE	5121 SW 117TH WA	MAIN	ACTV	15114
1/29/2018 0:00	6-32(COMMERCIAL MAINTENANCE)	5081 SW 95TH AV	MAIN	ACTV	15081
1/26/2018 0:00	6-40(B) MAINT STANDARDS	10295 STIRLING RD	MAIN	ACTV	15065
1/26/2018 0:00	6-40(B) MAINT STANDARDS	11901 SAILBOAT DR	MAIN	ACTV	15102
1/26/2018 0:00	6-40(B) MAINT STANDARDS	74 DOGWOOD WA	MAIN	ACTV	15104
1/24/2018 0:00	25-95(C) PROHIBITED PLACEMENT-B. HOOP RW	2921 N BELMONT LN	MAIN	ACTV	15105
1/24/2018 0:00	25-95(C) PROHIBITED PLACEMENT B. HOOP RW	5241 SW 88TH TER	MAIN	CLOS	15040
1/24/2018 0:00	23-90 SIDE FENCE FALLING OVER	5250 SW 88TH TER	MAIN	CLOS	15041
1/23/2018 0:00	23-90 DAMAGED FENCE	5861 SW 99TH LN	MAIN	ACTV	15072
1/22/2018 0:00	23-90(FENCE MAINTENANCE)	5030 SW 90TH TER	MAIN	ACTV	15029
1/18/2018 0:00	6-10(SHUTTERS)	11774 SW 53RD ST	MAIN	ACTV	15017
1/17/2018 0:00	25-133(MAINTENANCE OF EASEMENT)	5849 SW 118TH AV	MAIN	CLOS	15005
		5383 SW 120TH AV	MAIN	ACTV	14999

1/17/2018 0:00	23-90(FENCE MAINTENANCE)		5151 SW 101ST AV	MAIN	ACTV	14994
1/17/2018 0:00	6-10 STORM SHUTTER REGULATIONS		8751 SW 53RD ST	MAIN	CLOS	14996
1/16/2018 0:00	23-90(I) FENCE MAINT		8906 SW 49TH CT	MAIN	ACTV	14989
1/12/2018 0:00	6-10(SHUTTER)		4870 SW 103RD AV	MAIN	CLOS	14980
1/11/2018 0:00	23-83(PPOOL SETBACK REQUIREMENTS)		11905 SW 47TH CT	MAIN	ACTV	14979
1/11/2018 0:00	6-10(SHUTTERS)		5230 SW 101ST AV	MAIN	ACTV	14978
1/10/2018 0:00	6-32(WALL GRAFFITI)		4700 S FLAMINGO R	MAIN	CLOS	14968
1/10/2018 0:00	23-90(FENCE MAINTENANCE)		5061 SW 117TH WA	MAIN	ACTV	14965
1/10/2018 0:00	23-90(WALL MAINTENANCE)		4810 SW 118TH TER	MAIN	ACTV	14963
1/10/2018 0:00	6-40(B) MAINT STANDARDS		5050 SW 90TH AV	MAIN	CLOS	14972
1/10/2018 0:00	6-10 STORM SHUTTER REGULATIONS		8969 SW 52ND ST	MAIN	CLOS	14962
1/10/2018 0:00	6-40(A)(3) MAINT STANDARDS-SCREENS		8984 SW 59TH CT	MAIN	ACTV	14969
1/10/2018 0:00	6-10 STORM SHUTTER REGULATIONS		8839 SW 49TH ST	MAIN	CLOS	14964
1/9/2018 0:00	6-10 STORM SHUTTER REGULATIONS		8869 SW 49TH ST	MAIN	CLOS	14949
1/5/2018 0:00	6-10 STORM SHUTTER REGULATIONS		8961 SW 57TH ST	MAIN	ACTV	14945
1/5/2018 0:00	23-90(FENCE MAINTENANCE)		5928 SW 112TH DR	MAIN	ACTV	14932
1/5/2018 0:00	23-90(FENCE MAINTENANCE)		5918 SW 112TH DR	MAIN	ACTV	14933
1/5/2018 0:00	23-90(FENCE MAINTENANCE)		5966 SW 112TH LN	MAIN	ACTV	14934
1/5/2018 0:00	23-90(FENCE MAINTENANCE)		5908 SW 112TH DR	MAIN	ACTV	14935
1/5/2018 0:00	23-90(WALL MAINTENANCE)		4819 SW 120TH AV	MAIN	ACTV	14955
1/5/2018 0:00	6-10(SHUTTERS)		11808 SW 48TH ST	MAIN	CLOS	14930
1/5/2018 0:00	25-95(MAINTENANCE OF RIGHT OF WAY)		10600 SW 59TH ST	MAIN	CLOS	14937
1/3/2018 0:00	25-95(C) PROHIBITED PLACEMENT-BASKETBALL		8690 SW 58TH ST	MAIN	CLOS	14941
1/2/2018 0:00	6-10 SIDE STORM SHUTTER		5036 SW 91ST AV	MAIN	ACTV	14923
	<b>MISCELLANEOUS PARKING</b>					
1/30/2018 0:00	45346A 316. 1945 POSTED SIGN					
1/30/2018 0:00	45754A 316. 1945 NO PARKING SIGN		5080 SW 92ND AV	MISC	WARN	15071
1/15/2018 0:00	45477A 15-42 MOTOR VEHICLE IN PARK		5080 SW 92ND AV	MISC	WARN	15069
1/5/2018 0:00	316. 1945(BLOCKING SIDEWALK)		5090 SW 106TH AV	MISC	PAID	14982
1/2/2018 0:00	17-18 PARKING SWALE		4812 SW 120TH AV	MISC	CLOS	14927
			10210 QUITO ST	MISC	CLOS	14950
	<b>NUISANCE</b>					
1/30/2018 0:00	8-38(NUISANCE)					
1/30/2018 0:00	8-38(NUISANCE)		11709 SW 50TH CT	NUIS	ACTV	15087
1/30/2018 0:00	8-38(PUBLIC NUISANCE)		5071 SW 117TH WA	NUIS	ACTV	15090
1/27/2018 0:00	6-40(B) MAINT STANDARDS-EXTERIOR		5081 SW 117TH WA	NUIS	ACTV	15092
1/19/2018 0:00	8-38(PUBLIC NUISANCE)		5100 SW 90TH AV	NUIS	ACTV	15053
1/8/2018 0:00	8-38 EXCESSIVE UNDERGROWTH		10335 SW 53RD ST	NUIS	CLOS	15014
			9780 SW 55TH CT	NUIS	ACTV	14954
	<b>OCCUPATIONAL LICENSE</b>					
1/26/2018 0:00	6-7 PERMIT REQUIRED		8829 STIRLING RD	OCCU	CLOS	15051

<b>RECREATIONAL VEHICLES</b>									
1/17/2018 0:00		25-10(RV PARKING)		10315 SW 50TH CT		RECR	CLOS		14998
<b>ROADWAY OBSTRUCTION</b>									
1/5/2018 0:00		17-18(ROADWAY OBSTRUCTION)		11805 SW 48TH CT		ROAD	CLOS		14929
<b>SIGN</b>									
1/30/2018 0:00		25-23(HOUSE NUMBERS)		4983 SW 102ND AV		SIGN	ACTV		15079
1/24/2018 0:00		25-22 PROHIBITED SIGN		5136 SW 87TH TER		SIGN	CLOS		15032
1/22/2018 0:00		25-23( HOUSE NUMBERS)		5741 SW 118TH AV		SIGN	ACTV		15016
1/20/2018 0:00		25-22 PROHIBITED SIGN- PLASTIC TURTLE		8943 SW 59TH ST		SIGN	CLOS		15034
1/11/2018 0:00		25-22 PROHIBITED SIGN		12397 SHERIDAN ST		SIGN	CLOS		15036
<b>SOLICITORS</b>									
1/25/2018 0:00	44651A	15-2		4700 S FLAMINGO R		SOLI	CITA		15054
1/18/2018 0:00	45700A	15-2 SOLICITING		5000 SW 93RD AV		SOLI	CITA		15009
1/18/2018 0:00	45701A	15-2 SOLICITING		5000 SW 93RD AV		SOLI	CITA		15010
<b>ABANDONED / JUNKED VEHICLES</b>									
1/31/2018 0:00	45409A	25-11(A) ABAND VEH- EXP TAGREG		12397 SHERIDAN ST		VEHI	ACTV		15110
1/28/2018 0:00		25-11 JUNKED VEHICLE		9457 SW 51ST CT		VEHI	ACTV		15060
1/26/2018 0:00	45753A	25-11(A) EXP TAG 060317		5051 SW 94TH TER		VEHI	WARN		15044
1/23/2018 0:00		25-11 ABANDONED VEHICLE		3650 NW 91ST AV		VEHI	ACTV		15030
1/22/2018 0:00		25-11(ABANDONED VEHICLE)		10116 SW 49TH MNR		VEHI	ACTV		15018
1/19/2018 0:00		25-11(ABANDONED VEHICLE)		10335 SW 53RD ST		VEHI	ACTV		15013
1/19/2018 0:00	45752A	25-11(A) EXPIRED TAG 10/30/17		5200 SW 92ND TER		VEHI	WARN		15012
1/17/2018 0:00		25-11(ABANDONED VEHICLES)		10402 SW 50TH CT		VEHI	ACTV		15004
1/17/2018 0:00		25-11 ABANDONED VEHICLES		10041 NW 35TH ST		VEHI	ACTV		15073
1/16/2018 0:00		25-11 ABANDONED VEHICLE		9422 SW 51ST ST		VEHI	ACTV		14995
1/10/2018 0:00		25-11 ABANDONED VEHICLE		5217 SW 91ST AV		VEHI	ACTV		14958
1/10/2018 0:00		25-11(ABANDONED VEHICLE)		5432 SW 118TH AV		VEHI	ACTV		14970
1/10/2018 0:00		25-11 ABANDONED VEHICLE		9007 SW 52ND ST		VEHI	ACTV		14960
1/5/2018 0:00		25-11(ABANDONED VEHICLE)		4812 SW 120TH AV		VEHI	CLOS		14928
1/5/2018 0:00	45876A	25-11(A) VEH PARKED IN SWALE		9007 SW 52ND ST		VEHI	WARN		14936
1/4/2018 0:00		25-11(ABANDONED VEHICLE)		10100 SW 49TH MNR		VEHI	ACTV		14926
<b>WATER RESTRICTIONS</b>									
1/27/2018 0:00		19-33 WATER RESTRICTIONS		5048 SW 89TH AV		WATR	ACTV		15096
<b>ZONING</b>									
1/24/2018 0:00		9-1 LOCAL BUSINESS TAX RECEIPT		5320 SW 89TH AV		ZONE	ACTV		15038

1/22/2018 0:00		6-7(NO BUILDING PERMIT)		4757 CITRUS WAY	ZONE	ACTV	15022	
1/17/2018 0:00	45803A	23-83(SETBACK REQUIREMENT)		5151 SW 101ST AV	ZONE	WARN	14997	
1/4/2018 0:00		6-9 POD PERMIT REQUIRED		8953 SW 53RD ST	ZONE	CLOS	14953	



## EXTERNAL MEMO

Date: February 6, 2018  
To: Bruce Loucks, City Manager  
From: Bruce Caruso, District Chief *B.C.*  
Subject: January 2018 Monthly Report

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### 1) Alarm Activity

a) Total Responses	271
b) Fire/Service Related Responses	83
c) Emergency Medical Responses	188
d) Mutual/Auto Aide Given	01
e) Mutual/Auto Aide Received	04

### 2) Fire Hydrant Maintenance/Flow Activity

a) Fire Hydrant Maintenance	99
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### 3) Fire Marshal's Office Activity

a) Plans Reviewed	11
b) New Const. Insp.	04
c) Annual Fire Insp.	07
d) Annual Re-Insp.	2
e) Fire Reports/Investigations	1
f) Fire Safety Educ. Presentations	1

### 4) Community Programs

a) CPR Program	08
b) Car Seat Program	0

Date Range: From 1/1/2018 To 1/31/2018

Station Selected: 28

	Total	January 2018
<b>Total</b>	<b>271</b>	<b>271</b>
321 - EMS call, excluding vehicle accident with injury	172	172
322 - Vehicle accident with injuries	9	9
324 - Motor vehicle accident with NO injuries	7	7
444 - Power line down	2	2
445 - Arcing, shorted electrical equipment	1	1
511 - Lock-out	1	1
522 - Water or steam leak	1	1
531 - Smoke or odor removal	2	2
551 - Assist police or other governmental agency	2	2
552 - Police matter	10	10
554 - Assist invalid	15	15
611 - Dispatched & cancelled en route	19	19
621 - Wrong location	2	2
622 - No incident found on arrival at dispatch address	7	7
661 - EMS call, party transported by non-fire agency	2	2
715 - Local alarm system, malicious false alarm	1	1
733 - Smoke detector activation due to malfunction	2	2
735 - Alarm system sounded due to malfunction	3	3
743 - Smoke detector activation, no fire - unintentional	7	7
744 - Detector activation, no fire - unintentional	1	1
745 - Alarm system sounded, no fire - unintentional	5	5

Date Range: From 1/1/2018 To 1/31/2018

Station Selected: 28

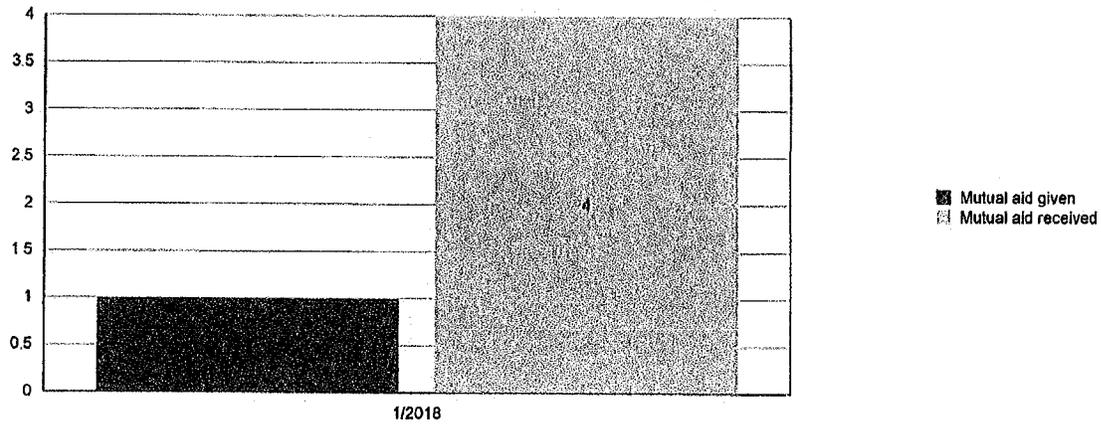
		Total	2018
	<b>Total</b>	<b>392</b>	<b>392</b>
<b>28</b>	<b>Total</b>	<b>392</b>	<b>392</b>
	R228	110	110
	R28	107	107
	E28	69	69
	Q28	60	60
	BC17	8	8
	R32	6	6
	P32	5	5
	S32	5	5
	DST28	4	4
	R55	4	4
	R17	3	3
	E23	2	2
	R232	2	2
	AR85	1	1
	BC55	1	1
	E17	1	1
	HM17	1	1
	Q17	1	1
	R68	1	1
	R81	1	1

# Mutual Aid by Type and Department

Report Date Range From: 1/1/2018 To 1/31/2018

	Total	Jan-18		
	<b>5</b>	<b>5</b>		
Mutual aid given	1	1		
Mutual aid received	4	4		
	<b>Total</b>	<b>Mutual aid given</b>	<b>Mutual aid received</b>	
<b>Total</b>	<b>5</b>	<b>1</b>	<b>4</b>	
10242 - Davie Fire Department	5	1	4	

### Mutual Aid Counts by Type









**To:** Bruce D. Loucks, City Manager  
**From:** David M. Wolpin, City Attorney's Office  
**Date:** February 13, 2018  
**Re:** List of Pending Legal Work Matters as of February 13, 2018

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**I. CODE ENFORCEMENT**

Handle applicable county court prosecutions for code violations and related activities. Provide legal services for preparation and presentation of cases before city special magistrate; and assist in facilitating the operation of successful special magistrate program (Jose Arango);

**II. LITIGATION**

- 1) Defend City in fire assessment case. The Circuit Court granted plaintiff's motion to certify a class of plaintiffs. We had filed a Notice of Appeal of that preliminary ruling to the Fourth District Court of Appeal, as authorized by the City Manager; and have filed the City's Briefs. Oral argument was held at the 4<sup>th</sup> District on November 5, 2013. By Per Curiam decision of November 14, 2013, the 4<sup>th</sup> District (without a written opinion) affirmed the Circuit Court's certification of a class of plaintiffs to allow the case to proceed as a class action. Since the appellate court decision returned the case to the Trial Court, the previous stay or hold on trial court proceedings is removed, and the defense of the case will proceed at the Trial Court level pursuant to the several defenses asserted in the City's previously filed Answer and Affirmative Defenses. On June 2, 2014, the Trial Court issued an Agreed Order requiring the Plaintiffs to publish and mail a notice of the pending class action litigation, as required by the rules governing class actions, so that persons who are alleged to be part of the class may know of the class action and may decide whether to remain in or exclude themselves from the class action as the case proceeds. Plaintiffs mailed and published a notice, and have recently repeating the notice process because of a defect in the return mailing address that they used in the first attempted notice. The discovery process in on-going. Plaintiffs filed a motion for partial summary judgment. Plaintiffs subsequently

filed an amended motion for partial summary judgment. We have examined that amended motion, and have responded to it. A hearing was held on the motion for partial summary judgment on July 7, 2015. The Court took the matter under advisement upon the conclusion of that hearing. On July 20, 2015, the Court determined that Plaintiff's challenge to the 2006 fiscal year fire assessments is barred by the statute of limitations. Subsequently, by Order of September 10, 2015, the Court ruled in the City's favor on the Plaintiffs' motion for partial summary judgment by denying that motion. On October 28, 2015, Plaintiffs filed another Motion for Summary Judgment. On November 4, 2015, the City filed its Motion for Summary Judgment. A case status conference was held by the Court on December 16, 2015. The Circuit Court held a hearing on the respective motions for summary judgment on February 15, 2016. At the conclusion of the hearing, the Court took the matter under advisement and announced that it would rule in the future. Subsequently, the Court issued an Order dated April 14, 2016, a copy of which was obtained on April 18, 2016, in which the Court denied the City's Motion for Summary Judgment, and granted, in part, the Plaintiff's Motion for Summary Judgment concerning some of the City's affirmative defenses, including the City's affirmative (and well founded) defense that Plaintiff's suit is prohibited as not timely filed within the 20 day jurisdictional standard of the Fire Assessment enabling Ordinance and Resolutions. The trial of the case may be held sometime during the Court's June 13- July 1, 2016 trial period. A standard court ordered mediation was held as previously scheduled on April 19, 2016, and a further court- ordered mediation may be held before the trial. The Court held a pre- trial conference on June 16, 2016, and expressed an intent to have found that the fire assessment was not properly apportioned between residential and other assessed properties. The Court may issue a clarifying Order on that aspect of its prior Summary Judgment Order. On June 20, 2016, the Plaintiffs indicated that they will seek to dismiss Count I concerning their allegations that the special assessments funded EMS. In light of these developments, a trial is not anticipated at this time. On June 21, 2016, the Plaintiffs, for the first time, presented a settlement proposal for City consideration. On July 5, 2016, the Court issued a Final Judgment reflecting that the Plaintiffs dismissed Count I (which had alleged that funds from the special assessment were used for EMS) and declaring that the apportionment was improper as to Count II. As requested by the City Manager, the City filed its appeal to the Fourth District Court of Appeal on July 19, 2016. Plaintiffs belatedly filed a motion in the trial court seeking to have that court declare that the plaintiffs are entitled to a fire assessment refund in an unspecified amount. However, since the case is presently pending on appeal to the Fourth District Court of Appeal, the trial court does not have jurisdiction to consider that motion. The City's appellate brief was filed at the end of October, 2016. The Plaintiff's answer brief was filed on February 2, 2017. The City's reply brief and request for oral argument were filed at the end of March, 2017. Oral argument was held at the Fourth District Court of Appeal on June 13, 2017. On September



27, 2017, the Fourth District Court of Appeal issued its Opinion reversing the trial court and directing that the trial court enter judgment in favor of the City of Cooper City. The appellate Court determined that the plaintiffs' attempted challenge to the 2006-2009 fire assessments was prohibited by the Fire Assessment Ordinance's 20 day time deadline applicable to any challenge to the apportionment of fire assessments. On October 12, 2017, the plaintiffs filed a motion for rehearing in the appellate court. On October 23, 2017, the City filed a response to that motion. On October 26, 2017, the Fourth District Court of Appeal denied plaintiffs' motion. A Final Judgment will soon be entered by the trial court in favor of the City of Cooper City, as mandated by the appellate court. On November 21, 2017, plaintiffs attempted to appeal to the Florida Supreme Court by filing a "Notice to Invoke Discretionary Jurisdiction". Jurisdictional briefs have been filed by the parties. However, that attempted appeal does not prevent the entry of a Final Judgment in the City's favor. We will keep you informed on the matter. (Matt Mandel, Jamie Cole, Ed Guedes, Adam Schwartzbaum);

- 2) Assist City staff in coordination and monitoring of liability claims and cases handled by FMIT insurance counsel (David Wolpin).

### III. OTHER MATTERS

- 1) Handle labor issues and provide labor related advice for Human Resources (Milton Collins, Brett Schneider);
- 2) Represent City as a party plaintiff in asset distribution litigation against Broward County and in related dispute resolution and mediation proceedings, concerning Resource Recovery Board / Solid Waste system, as authorized by City Commission. An attorney-client session to discuss a potential settlement offer was previously held. Settlement approval has been processed by the largest municipalities, and has also been approved by the Broward County Commission. The Settlement was approved at the City Commission meeting of April 28, 2015, and has been approved by all of the other participating cities. Distribution of settlement proceeds to the cities has been made. We are monitoring the County's compliance with the remaining requirements of the settlement and the consideration and approval of amendments, and attending applicable municipal-county follow-up meetings (Jamie Cole );
- 3) Advise on implementation of County ethics ordinances, as amended, and provide advisory opinions, assistance, advice and training on public service ethics when requested (David Wolpin, Robert Meyers);
- 4) As requested by City Manager, assist staff with collection of delinquent utility bills including late fees (Aleida Molina, David Wolpin);



- 5) Assist Growth Management department on land use matters (Kathy Mahaffey);
- 6) Assist City Manager and Public Works Director with emergency management matters (David Wolpin);
- 7) Assist City staff in lien foreclosure defense, bankruptcy claims, and related matters (Aleida Molina);
- 8) Assist City Manager and Finance Director on favorably resolving Police Pension Plan matter (Milton Collins, Eric Hockman, David Wolpin);
- 9) Assist City Manager on Tree replacement matter (David Wolpin);
- 10) Revise proposed Resolution establishing Public Safety Advisory Board as directed by City Commission (David Wolpin); and
- 11) Examine Agenda Items for February 13, 2018, City Commission meeting (David Wolpin).



To: Bruce D. Loucks, City Manager  
From: David M. Wolpin, City Attorney's Office  
Date: February 27, 2018  
Re: List of Pending Legal Work Matters as of February 27, 2018

---

I. CODE ENFORCEMENT

Handle applicable county court prosecutions for code violations and related activities. Provide legal services for preparation and presentation of cases before city special magistrate; and assist in facilitating the operation of successful special magistrate program (Jose Arango);

II. LITIGATION

- 1) Defend City in fire assessment case. The Circuit Court granted plaintiff's motion to certify a class of plaintiffs. We had filed a Notice of Appeal of that preliminary ruling to the Fourth District Court of Appeal, as authorized by the City Manager; and have filed the City's Briefs. Oral argument was held at the 4<sup>th</sup> District on November 5, 2013. By Per Curiam decision of November 14, 2013, the 4<sup>th</sup> District (without a written opinion) affirmed the Circuit Court's certification of a class of plaintiffs to allow the case to proceed as a class action. Since the appellate court decision returned the case to the Trial Court, the previous stay or hold on trial court proceedings is removed, and the defense of the case will proceed at the Trial Court level pursuant to the several defenses asserted in the City's previously filed Answer and Affirmative Defenses. On June 2, 2014, the Trial Court issued an Agreed Order requiring the Plaintiffs to publish and mail a notice of the pending class action litigation, as required by the rules governing class actions, so that persons who are alleged to be part of the class may know of the class action and may decide whether to remain in or exclude themselves from the class action as the case proceeds. Plaintiffs mailed and published a notice, and have recently repeating the notice process because of a defect in the return mailing address that they used in the first attempted notice. The discovery process is on-going. Plaintiffs filed a motion for partial summary judgment. Plaintiffs subsequently

filed an amended motion for partial summary judgment. We have examined that amended motion, and have responded to it. A hearing was held on the motion for partial summary judgment on July 7, 2015. The Court took the matter under advisement upon the conclusion of that hearing. On July 20, 2015, the Court determined that Plaintiff's challenge to the 2006 fiscal year fire assessments is barred by the statute of limitations. Subsequently, by Order of September 10, 2015, the Court ruled in the City's favor on the Plaintiffs' motion for partial summary judgment by denying that motion. On October 28, 2015, Plaintiffs filed another Motion for Summary Judgment. On November 4, 2015, the City filed its Motion for Summary Judgment. A case status conference was held by the Court on December 16, 2015. The Circuit Court held a hearing on the respective motions for summary judgment on February 15, 2016. At the conclusion of the hearing, the Court took the matter under advisement and announced that it would rule in the future. Subsequently, the Court issued an Order dated April 14, 2016, a copy of which was obtained on April 18, 2016, in which the Court denied the City's Motion for Summary Judgment, and granted, in part, the Plaintiff's Motion for Summary Judgment concerning some of the City's affirmative defenses, including the City's affirmative (and well founded) defense that Plaintiff's suit is prohibited as not timely filed within the 20 day jurisdictional standard of the Fire Assessment enabling Ordinance and Resolutions. The trial of the case may be held sometime during the Court's June 13- July 1, 2016 trial period. A standard court ordered mediation was held as previously scheduled on April 19, 2016, and a further court- ordered mediation may be held before the trial. The Court held a pre- trial conference on June 16, 2016, and expressed an intent to have found that the fire assessment was not properly apportioned between residential and other assessed properties. The Court may issue a clarifying Order on that aspect of its prior Summary Judgment Order. On June 20, 2016, the Plaintiffs indicated that they will seek to dismiss Count I concerning their allegations that the special assessments funded EMS. In light of these developments, a trial is not anticipated at this time. On June 21, 2016, the Plaintiffs, for the first time, presented a settlement proposal for City consideration. On July 5, 2016, the Court issued a Final Judgment reflecting that the Plaintiffs dismissed Count I (which had alleged that funds from the special assessment were used for EMS) and declaring that the apportionment was improper as to Count II. As requested by the City Manager, the City filed its appeal to the Fourth District Court of Appeal on July 19, 2016. Plaintiffs belatedly filed a motion in the trial court seeking to have that court declare that the plaintiffs are entitled to a fire assessment refund in an unspecified amount. However, since the case is presently pending on appeal to the Fourth District Court of Appeal, the trial court does not have jurisdiction to consider that motion. The City's appellate brief was filed at the end of October, 2016. The Plaintiff's answer brief was filed on February 2, 2017. The City's reply brief and request for oral argument were filed at the end of March, 2017. Oral argument was held at the Fourth District Court of Appeal on June 13, 2017. On September



27, 2017, the Fourth District Court of Appeal issued its Opinion reversing the trial court and directing that the trial court enter judgment in favor of the City of Cooper City. The appellate Court determined that the plaintiffs' attempted challenge to the 2006-2009 fire assessments was prohibited by the Fire Assessment Ordinance's 20 day time deadline applicable to any challenge to the apportionment of fire assessments. On October 12, 2017, the plaintiffs filed a motion for rehearing in the appellate court. On October 23, 2017, the City filed a response to that motion. On October 26, 2017, the Fourth District Court of Appeal denied plaintiffs' motion. A Final Judgment will soon be entered by the trial court in favor of the City of Cooper City, as mandated by the appellate court. On November 21, 2017, plaintiffs attempted to appeal to the Florida Supreme Court by filing a "Notice to Invoke Discretionary Jurisdiction". Jurisdictional briefs have been filed by the parties. However, that attempted appeal does not prevent the entry of a Final Judgment in the City's favor. We will keep you informed on the matter. (Matt Mandel, Jamie Cole, Ed Guedes, Adam Schwartzbaum);

- 2) Defend City against litigation filed by AT&T concerning alleged fiber optic cable permit applications ( Matt Mandel, David Wolpin); and
- 3) Assist City staff in coordination and monitoring of liability claims and cases handled by FMIT insurance counsel (David Wolpin).

### III. OTHER MATTERS

- 1) Handle labor issues and provide labor related advice for Human Resources (Milton Collins, Brett Schneider);
- 2) Represent City as a party plaintiff in asset distribution litigation against Broward County and in related dispute resolution and mediation proceedings, concerning Resource Recovery Board / Solid Waste system, as authorized by City Commission. An attorney- client session to discuss a potential settlement offer was previously held. Settlement approval has been processed by the largest municipalities, and has also been approved by the Broward County Commission. The Settlement was approved at the City Commission meeting of April 28, 2015, and has been approved by all of the other participating cities. Distribution of settlement proceeds to the cities has been made. We are monitoring the County's compliance with the remaining requirements of the settlement and the consideration and approval of amendments, and attending applicable municipal-county follow-up meetings (Jamie Cole );

- 3) Advise on implementation of County ethics ordinances, as amended, and provide advisory opinions, assistance, advice and training on public service ethics when requested (David Wolpin, Robert Meyers);
- 4) As requested by City Manager, assist staff with collection of delinquent utility bills including late fees (Aleida Molina, David Wolpin);
- 5) Assist Growth Management department on land use matters (Kathy Mahaffey);
- 6) Assist City Manager and Public Works Director with emergency management matters (David Wolpin);
- 7) Assist City staff in lien foreclosure defense, bankruptcy claims, and related matters ( Aleida Molina);
- 8) Assist City Manager and Finance Director on favorably resolving Police Pension Plan matter ( Milton Collins, David Wolpin);
- 9) Assist City Manager on Public Safety service matters as directed by City Commission ( David Wolpin);
- 10) Assist City Manager on Waste Management contract renewal ( David Wolpin, Elen Gantner); and
- 11) Examine Agenda Items for February 27, 2018, City Commission meeting (David Wolpin ).

WEISS SEROTA HELFMAN  
COLE & BIERMAN. P.L.

2525 Ponce de Leon Boulevard  
Suite 700

Coral Gables, Florida 33134

305-854-0800

Fax 305-854-2323

Tax ID No. 20-812403

THIS INVOICE MAY CONTAIN  
ATTORNEY-CLIENT PRIVILEGED  
INFORMATION EXEMPT FROM PUBLIC  
DISCLOSURE. CONTACT US PRIOR TO  
RELEASE.

January 16, 2018  
Invoice No. 199466

Cooper City  
9090 S.W. 50th Place  
Cooper City, FL 33329

CLIENT: 1573 - Cooper City

Matter	Services	Expenses	Total
001 - General Representation	5,232.00	0.00	5,232.00
002 - Labor	3,408.00	8.58	3,416.58
003 - Ordinance Enforcement	4,848.00	0.00	4,848.00
005 - Public Works and Utilities	1,440.00	0.00	1,440.00
009 - Foreclosures	2,616.00	0.00	2,616.00
022 - Joliff, Walter, Barbara - Class Action Challenge to Fire Rescue Fees	3,384.00	14.47	3,398.47
023 - Ethics Compliance Advice And Advisory Opinions	2,160.00	0.00	2,160.00

Due This Bill

\$23,111.05

Re: 001 General Representation

Date		Services	Hours	Amount
12/01/17	dmw	Examine Commission Agenda	0.30	72.00
12/04/17	dmw	Examine Walmart/BSO Grant Matter	0.20	48.00
12/05/17	dmw	Review City Commission Agenda Items; Follow-Up	1.00	240.00
12/06/17	dmw	Review City Commission Agenda Items; Follow-Up	0.30	72.00
12/08/17	jdl	Review And Analyze Subpoena Duces Tecum For Deposition In Non-Party Matter	0.40	96.00
12/08/17	jdl	Draft Correspondence To Ms. Sims Regarding Non-Party Matter	0.40	96.00
12/08/17	jdl	Draft Correspondence To Mr. Montes de Oca Regarding Non-Party Point And Pay Matter	0.40	96.00
12/08/17	jdl	Review And Analyze Correspondence From Ms. Sims Regarding Non-Party Matter	0.20	48.00
12/08/17	dmw	Examine CRC Proposals Pertinent To City	0.50	120.00
12/08/17	dmw	Examine And Follow-Up On Witness Subpoena Matter From On-Line Payment Case	0.40	96.00
12/11/17	jdl	Telephone Conference With Mr. Montes De Oca Regarding Nonparty Point And Pay Matter	0.40	96.00
12/11/17	dmw	Examine CRC Proposals Pertinent To City	0.30	72.00
12/11/17	dmw	Examine Proposed Legislation	0.20	48.00
12/11/17	dmw	Follow-Up On Witness Subpoena Matter From On-Line Payment Case	0.20	48.00
12/12/17	dmw	Examine Proposed Legislation	0.20	48.00
12/12/17	dmw	Prepare For City Commission Meeting	1.00	240.00
12/12/17	dmw	Confer On Witness Subpoena Matter From On-Line Payment Case	0.20	48.00
12/12/17	dmw	Update Work Status Memo	0.20	48.00
12/13/17	jdl	Prepare For And Attend Telephone Conference With Mr. Montes De Oca Regarding Non-Party Point And Pay Subpoena	1.00	240.00
12/13/17	jdl	Draft Correspondence To Counsel In Non-Party Point And Pay Matter Regarding Depositions	0.40	96.00
12/13/17	dmw	Examine Proposed Legislation	0.30	72.00
12/13/17	dmw	Confer On Witness Subpoena Matter From On-Line Payment Case	0.20	48.00
12/13/17	dmw	Examine Matter And Draft Resolution Establishing Public Safety Advisory Board	2.40	576.00
12/14/17	dmw	Revise Proposed Resolution Establishing Public Safety Advisory Board	0.70	168.00
12/15/17	jdl	Review And Analyze Multiple Correspondence From Mr. Phillips Regarding Non-Party Point And Pay Matter	0.50	120.00
12/15/17	jdl	Telephone Conference With Mr. Phillips Regarding Non-Party Point And Pay Matter	0.30	72.00

Client Ref: 1573 - Cooper City  
Invoice No. 199466

January 16, 2018  
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Date		Services	Hours	Amount
12/15/17	jdl	Draft Multiple Correspondence To Mr. Montes De Oca And Ms. Fisher Regarding Non-Party Point And Pay Matter	0.40	96.00
12/15/17	jdl	Review And Analyze Multiple Correspondence From Mr. Montes De Oca And Ms. Fisher Regarding Non-Party Point And Pay Matter	0.40	96.00
12/15/17	ecg	Receipt And Review Of Correspondence From Ms. Mack Re Payment Of Business Tax Receipt	0.20	48.00
12/15/17	dmw	Follow-Up On Proposed Resolution Establishing Public Safety Board	0.40	96.00
12/18/17	dmw	Review And Revise Proposed Resolution Establishing Public Safety Board	1.20	288.00
12/19/17	dmw	Revise Proposed Resolution Establishing Public Safety Board; Forward To City For Review	0.90	216.00
12/19/17	dmw	Examine Monterra CDD Matter; Follow-Up	0.20	48.00
12/21/17	jdl	Draft Correspondence To Mr. Montes De Oca Regarding Point And Pay Depositions And Document Request	0.30	72.00
12/21/17	jdl	Review And Analyze Correspondence From Mr. Montes De Oca Regarding Point And Pay Matter	0.20	48.00
12/21/17	jdl	Review And Analyze Correspondence From Ms. Fisher Regarding Point And Pay Matter	0.20	48.00
12/26/17	jdl	Review And Analyze Multiple Correspondence From Ms. Fisher Regarding Point And Pay Subpoena	0.40	96.00
12/26/17	jdl	Review And Analyze Documents Provided By Ms. Fisher Regarding Point And Pay Subpoena	0.40	96.00
12/26/17	jdl	Draft Multiple Correspondence To Ms. Fisher Regarding Point And Pay Subpoena	0.50	120.00
12/26/17	dmw	Examine Local Hazard Mitigation Plan Resolution Item; Follow-Up	0.30	72.00
12/26/17	dmw	Examine Correspondence On Point And Pay Records Matter	0.20	48.00
12/26/17	dmw	Examine Proposed Budget Ordinance Amendment	0.20	48.00
12/27/17	ram	Conference Concerning January Agenda	0.40	96.00
12/27/17	dmw	Follow-Up On Public Safety Advisory Board Matter	0.20	48.00
12/28/17	ram	Preparation For January 9th City Commission Meeting	1.00	240.00
12/29/17	ram	Examine Materials For January 9, 2018 City Commission Meeting	1.20	288.00

**Total for Services**

**\$5,232.00**

**Total This Matter**

**\$5,232.00**

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Invoice No. 199466

January 16, 2018  
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Re: 002 Labor

<b>Date</b>		<b>Services</b>	<b>Hours</b>	<b>Amount</b>
12/07/17	dmw	Examine And Confer On Police Pension Plan Audit Status	0.20	48.00
12/07/17	mrc	Review And Analyze Statutory Law Re Mandatory Drug Testing Positions	1.20	288.00
12/08/17	ecg	Draft Proposed Ordinance Defining The Term "Good Cause" Pursuant To Charter Section 3.10(2)	1.00	240.00
12/08/17	ecg	Review And Analyze Charter Section 3.10(2) In Preparation Of Drafting Ordinance Defining Term "Good Cause" As Used In That Section	0.40	96.00
12/15/17	mrc	Review And Evaluate State And Federal Law Re Physical Exam As Condition Of Employment	1.00	240.00
12/20/17	bjs	Review And Analyze Correspondence Re Police Pension Plan Issues	0.20	48.00
12/20/17	dmw	Examine And Confer On Police Pension Matter	0.40	96.00
12/20/17	mrc	Telephone Conference With Retirement Division Re Appeal Premium Tax Withholding, Police Pension Plan	0.40	96.00
12/20/17	mrc	Review And Analyze Administrative Law Re Appeal Of Retirement Division Withholding Premium Tax Funds	1.30	312.00
12/21/17	bjs	Review And Respond To Various Correspondence Re Appeal Of State Withholding Of Premium Tax Revenue	0.30	72.00
12/21/17	egg	Review And Analyze Determination Letter From Department Of Management Services Re Police Officer's Pension Plan And Pertinent Regulatory Provisions For Review Of Decision	0.70	168.00
12/21/17	dmw	Examine And Confer On Police Pension Matter Procedure And Remedies	0.70	168.00
12/22/17	egg	Conference Concerning Strategy Re Preserving City's Interests In Appeal Hearing In Light Of Pension Board Actions	0.20	48.00
12/22/17	egg	Conference Concerning Seeking Extension Of Time For Review Petition And Coordinating Strategy Moving Forward	0.20	48.00
12/22/17	bjs	Review And Analyze Various Correspondence Re Appeal Of State Withholdings Of Pension Premium Tax Revenues; Review Draft Letter Re Same	0.50	120.00
12/22/17	egg	Review And Revise Proposed Letter Requesting Extension Of Time To Appeal Agency Determination Re Withholding Of Tax Premiums	0.20	48.00
12/22/17	eph	Review Pension Board State Contribution Issue And Discuss Strategy For Addressing Final Determination	0.70	168.00
12/22/17	dmw	Examine And Confer On Police Pension Matter	0.70	168.00

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Invoice No. 199466

January 16, 2018  
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Date		Services	Hours	Amount
12/22/17	mrc	Prepare Letter To Division Of Retirement Re Petition For Hearing Extension	0.50	120.00
12/22/17	mrc	Review And Evaluate Florida Administrative Code Re Petition For Hearing To Contest Withholding Of Premium Tax Revenues	1.30	312.00
12/26/17	bjs	Review And Respond To Various Correspondence Re Appeal Of State Determination Withholding Premium Taxes From Pension	0.20	48.00
12/26/17	dmw	Examine And Confer On Police Pension Matter	0.30	72.00
12/27/17	dmw	Examine Police Pension Matter	0.20	48.00
12/28/17	mrc	Review And Analyze Case Law Re Petition For Hearing To Contest Withholding Of Premium Tax Revenues	1.40	336.00

**Total for Services**

\$3,408.00

**For Disbursements Incurred**

Date	Description	Amount
	Westlaw Research thru 12/31/17	8.58
<b>Total Expenses</b>		<u>\$8.58</u>

**Total This Matter**

\$3,416.58

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January 16, 2018  
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Re: 003 Ordinance Enforcement

Date	Services	Hours	Amount
12/01/17	Prepare For And Attend Prehearing With Officer Reale To Prepare For Code Enforcement Hearing On December 6, 2017	1.00	240.00
12/01/17	Receipt And Review Of Final Draft Of Hearing Agenda For Code Enforcement Hearing On December 6, 2017	0.40	96.00
12/01/17	Examine Alderman Matter Status	0.30	72.00
12/04/17	Prepare For And Attend Prehearing With Inspectors Walsh And Graham To Prepare For Special Magistrate Hearing On December 6, 2017	1.20	288.00
12/04/17	Telephone Conferences Regarding Inspection Warrant For 5225 SW 95 Avenue	0.50	120.00
12/04/17	Review And Analyze Code Enforcement File For 5225 SW 95 Avenue	0.70	168.00
12/04/17	Examine And Confer On Alderman Matter	0.30	72.00
12/05/17	Examine And Confer On Alderman Matter	0.20	48.00
12/05/17	Examine Request For Lien Release; Follow-Up	0.20	48.00
12/06/17	Attend To Expedited Release Of Lien For 5715 SW 88 Avenue	0.50	120.00
12/06/17	Drafted Release Of Lien For 5715 SW 88 Avenue Based On Foreclosure	0.70	168.00
12/06/17	Prepare For And Attend Code Enforcement Hearing At City Hall	4.00	960.00
12/06/17	Follow Up On Items From Meeting Relating To Code Enforcement Hearing At City Hall	1.00	240.00
12/06/17	Examine Alderman Matter	0.30	72.00
12/06/17	Examine And Confer On Lien Release	0.30	72.00
12/06/17	Review And Respond To Correspondences Regarding Release Of Lien For 5715 SW 88 Avenue Based On Foreclosure	0.50	120.00
12/07/17	Examine Alderman Matter	0.20	48.00
12/12/17	Confer On Exterior Clean-Up Of Single-Family Hoarder Premises	0.20	48.00
12/12/17	Conference With Counsel And Code Enforcement Re Proposed Petition For Inspection Warrant And Pending Plans To Remediate Violations	0.60	144.00
12/13/17	Telephone Call With Jenny Walsh Regarding Hoarder Situation At Insel Property	0.40	96.00
12/13/17	Telephone Call With City Manager Regarding Hoarder Situation At Insel Property	0.50	120.00
12/13/17	Conference With Counsel And City Manager Re Proposed Petition For Inspection Warrant And Pending Plans Of "Hoarders" Show To Remediate Violations	0.60	144.00
12/14/17	Confer On Hoarder Clean-Up Matter	0.20	48.00

Date		Services	Hours	Amount
12/15/17	jla	Review And Respond To Correspondences Regarding Abatement Of Code Violations At 5225 SW 95 Avenue	0.50	120.00
12/18/17	dmw	Examine LBTR Denial Matter; Follow-Up	0.50	120.00
12/18/17	dmw	Examine Hoarder Clean-Up Matter	0.20	48.00
12/19/17	jla	Researched Code Regarding Permit For Filming	0.30	72.00
12/19/17	jla	Reviewed Draft Agenda Of Special Magistrate Hearings For 2018	0.30	72.00
12/19/17	dmw	Examine LBTR Denial Matter: Follow-Up	0.90	216.00
12/19/17	dmw	Examine Hoarder Clean-Up Matter	0.30	72.00
12/20/17	dmw	Examine LBTR Agricultural Products Matter; Follow-Up	0.40	96.00
12/20/17	jla	Reviewed Subpoenas For Special Magistrate Hearing On January 3, 2017	0.80	192.00
12/27/17	jla	Review And Analyze Draft Agenda Of Cases Set For Hearing On January 3, 2018	0.50	120.00
12/29/17	jla	Conducted Prehearing With Officer Reale For Code Enforcement Hearing On January 3, 2018	0.70	168.00
<b>Total for Services</b>				<u>\$4,848.00</u>
			<b>Total This Matter</b>	<u><u>\$4,848.00</u></u>

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Invoice No. 199466

January 16, 2018  
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Re: 005 Public Works and Utilities

Date		Services	Hours	Amount
12/19/17	dmw	Examine Rock Creek Swale/Island Matter	0.40	96.00
12/20/17	dmw	Examine Rock Creek Swale/Island Matter	0.40	96.00
12/21/17	ecg	Research Code Sections Re Maintenance Of Rights-Of-Ways	0.80	192.00
12/21/17	dmw	Examine And Advise City On Rock Creek Swale/Island Matter	0.90	216.00
12/22/17	dmw	Examine Metal Building Project Documents; Follow-Up	0.70	168.00
12/26/17	dmw	Confer On Metal Building Project	0.20	48.00
12/26/17	kl	Review And Analyze Documentation Related To Purchase Of Metal Storage Buildings At Public Works And Utilities And Conduct Related Research	1.50	360.00
12/27/17	dmw	Examine And Confer On Metal Building Project Document Review	0.50	120.00
12/27/17	kl	Prepare Correspondence To Ms. Yoezle Related To Purchase Of Metal Storage Buildings At Public Works And Utilities And Analyze Related Issues	0.60	144.00

**Total for Services**

\$1,440.00

**Total This Matter**

\$1,440.00

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Invoice No. 199466

January 16, 2018  
Page 8

Re: 009 Foreclosures

Date		Services	Hours	Amount
12/04/17	jla	Correspondence Regarding Status Of Receivership Action For Alderman Property	0.40	96.00
12/06/17	amm	Conference With Linda Leali, Prospective Receiver, Regarding Terms, Feasibility Of Single Property Receivership To Address Code Violations, Payable By Association	0.60	144.00
12/11/17	amm	Attend To Alderman Trial Date, Docket, Pleadings, Correspondence To Counsel For Association Regarding Same, Status	0.70	168.00
12/11/17	amm	Correspondence With/From Counsel For Association Regarding Status	0.40	96.00
12/12/17	amm	Attend Alderman Trial, Confer With Servicing Company Regarding Status Of Sale For Purposes Of Recommending Resources To City; Confer With Association Counsel Regarding Status Of Code Compliance Activity, Safety Issues; Follow Up For City	3.00	720.00
12/12/17	dmw	Confer On Alderman Foreclosure	0.20	48.00
12/12/17	jla	Review And Respond To Correspondences Regarding Hoarder Situation At 5225 SW 95 Avenue	0.50	120.00
12/12/17	jla	Review And Respond To Correspondences Regarding Hoarder Situation At 5225 SW 95 Avenue	0.50	120.00
12/12/17	jla	Conference Regarding Hoarder Situation At 5225 SW 95 Avenue	0.60	144.00
12/19/17	amm	Attention To Status Of Alderman Foreclosure In Light Of Developments, Editing Of Agenda Item To Address Developments, Editing Of Request For Authority	0.90	216.00
12/19/17	dmw	Examine Alderman Status	0.20	48.00
12/20/17	amm	Follow Up With Alderman Association Counsel For Status, Updates, Update Agenda Item	1.60	384.00
12/20/17	jla	Review And Analyze Agenda Item Relating To Appointment Of Receiver For Alderman Property	0.70	168.00
12/20/17	amm	Follow Up Regarding Commission Approval Issues	0.30	72.00
12/20/17	dmw	Review And Revise Alderman Memo; Follow-Up	0.30	72.00
<b>Total for Services</b>				<b>\$2,616.00</b>
			<b>Total This Matter</b>	<b>\$2,616.00</b>

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 Invoice No. 199466

January 16, 2018

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Re: 022 Joliff, Walter, Barbara - Class Action Challenge to Fire Rescue Fees

Date		Services	Hours	Amount
12/11/17	aas	Conference With Counsel Re Death Of Plaintiff And Any Effect On Litigation	0.20	48.00
12/22/17	egg	Review Late Service Of Jurisdictional Brief And Prepare Correspondence To Opposing Counsel Re Extension	0.30	72.00
12/22/17	egg	Preparation Of Motion To Extend Deadline For Service Of Answer Brief On Jurisdiction	0.60	144.00
12/22/17	egg	Exchange Multiple Correspondence With Opposing Counsel Re Non-Receipt Of Initial Brief And Need For Extension Of Time To Serve Answer Brief On Jurisdiction	0.40	96.00
12/22/17	egg	Preparation Of City's Motion To Toll Deadlines Pending Ruling On Extension Of Time For Answer Brief On Jurisdiction	0.50	120.00
12/22/17	aas	Review Jurisdictional Brief, Analyze, Research Cases, And Draft Memorandum With Analysis	2.50	600.00
12/22/17	egg	Review And Analyze Initial Brief On Jurisdiction And Review Cases Setting Applicable Standard For Express And Direct Conflict Jurisdiction	1.60	384.00
12/22/17	mhm	Analyze Issues Re Jurisdiction Brief	0.50	120.00
12/26/17	aas	Conference With Counsel Re Jurisdictional Brief, And Filing Motion For Entry Of Final Judgment, And Develop Strategy Re Response To Jurisdictional Brief	0.30	72.00
12/26/17	egg	Conference Concerning Drafting Of Answer Brief On Jurisdiction And Applicable Standard	0.20	48.00
12/26/17	egg	Conference Concerning Scope Of Answer Brief On Jurisdiction	0.20	48.00
12/28/17	jac	Review And Revise Motion For Entry Of Judgment Per Mandate	0.30	72.00
12/28/17	aas	Confer Re Motion For Entry Of Final Judgment	0.20	48.00
12/28/17	aas	Revise Motion For Final Judgment	0.30	72.00
12/29/17	aas	Research Issues Re Jurisdictional Brief And Draft Answer	5.00	1,200.00
12/29/17	mhm	Attend To Class Action Cost Issues	1.00	240.00
<b>Total for Services</b>				<b>\$3,384.00</b>

**For Disbursements Incurred**

Date	Description	Amount
	Photocopies thru 12/31/17 (7 Copies)	1.75
	Westlaw Research thru 12/31/17	12.72
<b>Total Expenses</b>		<b>\$14.47</b>

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January 16, 2018  
Page 10

**Total This Matter**

**\$3,398.47**

Re: 023 Ethics Compliance Advice And Advisory Opinions

Date		Services	Hours	Amount
12/01/17	dmw	Examine And Follow-Up For All Boards Sunshine Law Briefing Event	0.30	72.00
12/04/17	dmw	Examine Lobbyist Registration Matters	0.30	72.00
12/04/17	dmw	Examine And Follow-Up For All Boards Sunshine Law Briefing Event	0.30	72.00
12/04/17	ram	Review And Analyze And Provide Guidance Regarding Application Of Lobbyists Registration Procedures -- Alcalde And Fay	0.80	192.00
12/04/17	ram	Review And Analyze And Prepare Opinion Regarding Application Of Lobbyist Registration Rules To Business Development Specialist	0.70	168.00
12/05/17	dmw	Examine Lobbyist Registration Matters	0.20	48.00
12/05/17	dmw	Examine And Follow-Up For All Boards Sunshine Law Briefing Event	0.30	72.00
12/06/17	dmw	Examine And Follow-Up For All Boards Sunshine Law Briefing Event	0.90	216.00
12/07/17	dmw	Examine And Follow-Up For All Boards Sunshine Law Briefing Event	0.90	216.00
12/07/17	ram	Finalize Preparation For Board/Committee Briefing Event	0.20	48.00
12/08/17	dmw	Examine And Follow-Up For All Boards Sunshine Law Briefing Event	0.70	168.00
12/11/17	dmw	Prepare For And Attend All Boards Sunshine Law Briefing Event	1.40	336.00
12/11/17	ram	Attend And Present Materials At All Boards Sunshine Law Briefing Event	1.00	240.00
12/12/17	dmw	Follow-Up From All Boards Sunshine/Ethics Review	0.50	120.00
12/13/17	dmw	Follow -Up From All Boards Sunshine/Ethics Review	0.20	48.00
12/26/17	ram	Conference Concerning LBTR Application	0.30	72.00
<b>Total for Services</b>				<b>\$2,160.00</b>
<b>Total This Matter</b>				<b>\$2,160.00</b>
Services				23,088.00
Expenses				23.05
<b>Due This Bill</b>				<b>\$23,111.05</b>

**WEISS SEROTA HELFMAN  
COLE & BIERMAN, P.L.**

2525 Ponce de Leon Boulevard  
Suite 700

Coral Gables, Florida 33134

305-854-0800

Fax 305-854-2323

Tax ID No. 20-8112403

Cooper City  
9090 S.W. 50th Place  
Cooper City, FL 33329

February 16, 2018  
Invoice No. 200449

CLIENT: 1573 - Cooper City

<b>Matter</b>	<b>Services</b>	<b>Expenses</b>	<b>Total</b>
001 - General Representation	7,080.00	30.84	7,110.84
002 - Labor	2,424.00	0.00	2,424.00
003 - Ordinance Enforcement	5,880.00	0.00	5,880.00
004 - Planning and Zoning	120.00	0.00	120.00
005 - Public Works and Utilities	7,344.00	13.70	7,357.70
009 - Foreclosures	2,232.00	10.00	2,242.00
011 - Communications And Related Work	72.00	0.00	72.00
022 - Joliff, Walter, Barbara - Class Action Challenge to Fire Rescue Fees	3,000.00	68.45	3,068.45
023 - Ethics Compliance Advice And Advisory Opinions	264.00	0.00	264.00
027 - Public Safety Contract Matters	2,304.00	0.00	2,304.00
	<b>Due This Bill</b>		<b><u><u>\$30,842.99</u></u></b>

Re: 001 General Representation

Date		Services	Hours	Amount
01/02/18	jdl	Draft Correspondence To Mr. Normand Regarding Point And Pay Depositions	0.40	96.00
01/03/18	alg	Review And Respond To Correspondence From Ms. Sims Re Timeframe For Swearing In Officials	0.20	48.00
01/03/18	ram	Conference Concerning January City Commission Agenda Item	0.30	72.00
01/08/18	dmw	Review And Advise On 2018 Election Process Time Frame	0.20	48.00
01/08/18	dmw	Confer On Commission Agenda	0.30	72.00
01/08/18	dmw	Examine FMIT Case Status	0.30	72.00
01/08/18	ram	Continued Preparation For January 9th City Commission Meeting	1.00	240.00
01/09/18	dmw	Examine And Confer On Commission Agenda Items	0.70	168.00
01/09/18	ram	Conference Concerning January 9th City Commission Meeting	0.30	72.00
01/10/18	dmw	Confer On Commission Action On Agenda Items	0.20	48.00
01/11/18	jrn	Preparation Of Correspondence To City In Follow Up To Inquiry Into Public Records Request For Forfeiture Information	0.20	48.00
01/11/18	jrn	Attend To Issues Concerning City Inquiry Into Forfeiture Funds Received From BSO	1.00	240.00
01/11/18	jrn	Receipt And Review Of Correspondence And Attachment From City Providing Chart Of District Manpower Hours Spent On Arrest Leading To Forfeiture	0.40	96.00
01/11/18	dmw	Examine Proposed Legislation	0.20	48.00
01/11/18	dmw	Examine And Confer On City-BSO Forfeiture Fund Matter	0.50	120.00
01/12/18	jrn	Preparation Of Correspondence To City Regarding Request To Confirm Costs To District And Money Allocated From Forfeiture	0.30	72.00
01/12/18	jrn	Preparation Of Correspondence To BSO General Counsels Office Requesting Records Related To Forfeiture	0.20	48.00
01/12/18	jrn	Telephone Conference With Broward Sheriff's Office Regarding Follow Up On Email Request For Records	0.20	48.00
01/12/18	dmw	Examine Proposed Legislation And CRC Proposals	0.40	96.00
01/12/18	dmw	Examine And Confer On City-BSO Forfeiture Fund Matter	0.30	72.00
01/12/18	dmw	Follow-Up On Public Safety Board Resolution Item	0.20	48.00
01/15/18	dmw	Examine Proposed Legislation And CRC Proposals	0.20	48.00
01/15/18	dmw	Examine Commission Agenda Items; Follow-Up	0.90	216.00
01/16/18	dmw	Examine Proposed Legislation And CRC Proposals	0.20	48.00
01/16/18	dmw	Examine Commission Agenda Items; Follow-Up	0.70	168.00
01/17/18	dmw	Examine Proposed Legislation And CRC Proposals	0.20	48.00

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Date		Services	Hours	Amount
01/17/18	dmw	Examine Commission Agenda Items; Follow-Up	0.70	168.00
01/18/18	ecg	Research Re Participation Of Non-Residents In City Parade	0.80	192.00
01/18/18	dmw	Examine Proposed Legislation And CRC Proposals	0.20	48.00
01/18/18	dmw	Examine Commission Agenda Items; Follow-Up	0.20	48.00
01/18/18	dmw	Examine Matter Of Access To Parade By Non-Resident	0.30	72.00
01/19/18	ecg	Continued Research Re Participation Of Non-Residents In City Parade	0.70	168.00
01/19/18	dmw	Examine Proposed Legislation And CRC Proposals	0.20	48.00
01/19/18	dmw	Examine Matter Of Access To Parade By Non-Resident	0.30	72.00
01/19/18	jdd	Prepare For Conference Call With City Manager And Finance Director Regarding General Obligation Bonds; Review Charter For Requirement For Ordinance And Ballot Questions Follow-Up	1.20	288.00
01/22/18	jrn	Receipt And Review Of Correspondence From City Finance Director Requesting Follow Up On Public Records Request	0.20	48.00
01/22/18	jrn	Preparation Of Correspondence To City In Reply To Confirmation Of Numbers And Request For Records	0.20	48.00
01/22/18	jrn	Preparation Of Correspondence To Broward Sheriff's Office In Follow Up To Public Records Request	0.20	48.00
01/22/18	jrn	Receipt And Review Of Correspondence From BSO Office Of General Counsel Regarding Initial Response To Follow Up To Public Records Request	0.20	48.00
01/22/18	dmw	Examine Proposed Legislation And CRC Proposals	0.40	96.00
01/22/18	dmw	Examine Matter Of Access To Parade By Non-Resident	0.20	48.00
01/23/18	jdl	Review And Analyze Multiple Correspondence From Plaintiff's Counsel In Point And Pay Matter Regarding Upcoming Depositions	0.40	96.00
01/23/18	jdl	Draft Multiple Correspondence To Plaintiff's Counsel In Point And Pay Matter Regarding Upcoming Depositions	0.60	144.00
01/23/18	dmw	Update Work Status Memo	0.20	48.00
01/23/18	dmw	Prepare For Commission Meeting	0.90	216.00
01/23/18	dmw	Examine Proposed Legislation And CRC Proposals	0.30	72.00
01/24/18	jrn	Review Correspondence From BSO In Reply To Public Records Request	0.20	48.00
01/24/18	jrn	Preparation Of Correspondence To BSO Office Of General Counsel In Reply To Response To Public Records Request	0.20	48.00
01/24/18	jrn	Preparation Of Correspondence To City Regarding Provision Of BSO Initial Response To Public Records Request	0.20	48.00
01/24/18	dmw	Follow-Up From Commission Meeting	0.30	72.00

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Date		Services	Hours	Amount
01/24/18	dmw	Examine Proposed Legislation And CRC Proposals	0.40	96.00
01/25/18	jdl	Telephone Conference With Point and Pay Counsel Regarding Depositions (Multiple To/From)	0.80	192.00
01/25/18	jdl	Draft Correspondence To Ms. Fisher Regarding Point And Pay Depositions	0.40	96.00
01/25/18	jdl	Preparation For Depositions In Non-Party Point And Pay Matter	1.20	288.00
01/25/18	dmw	Examine Proposed Legislation And CRC Proposals	0.20	48.00
01/26/18	jdl	Prepare For And Attend Deposition Of Ms. Fisher In Non-Party Point And Pay Matter	5.30	1,272.00
01/26/18	jdl	Review And Analyze Multiple Correspondence From Mr. Phillips In Non-Party Point And Pay Matter	0.40	96.00
01/26/18	jdl	Draft Multiple Correspondence To All Counsel In Non-Party Point And Pay Matter Regarding Deposition	0.40	96.00
01/26/18	dmw	Examine Proposed Legislation	0.20	48.00
01/29/18	dmw	Examine Proposed Legislation And CRC Proposals	0.20	48.00
01/30/18	ecg	Research Re Text Message Retention/Archiving	0.20	48.00
01/30/18	dmw	Examine Proposed Legislation	0.20	48.00
01/31/18	dmw	Examine Proposed Legislation And CRC Proposals	0.30	72.00
<b>Total for Services</b>				<b>\$7,080.00</b>

**For Disbursements Incurred**

Date	Description	Amount
	Postage thru 01/31/18	0.46
	Westlaw Research thru 01/31/18	30.38
<b>Total Expenses</b>		<b>\$30.84</b>

**Total This Matter** \$7,110.84

Re: 002 Labor

Date		Services	Hours	Amount
01/04/18	mrc	Review And Revise Sick Leave Donation Policy	1.20	288.00
01/05/18	mrc	Review And Revise Donated Sick Time Policy	0.50	120.00
01/08/18	dmw	Examine And Confer On Police Pension Matter	0.20	48.00
01/09/18	dmw	Examine And Confer On Police Pension Matter	0.30	72.00
01/09/18	mrc	Review And Analyze Statutory Law Re Release Of Withheld Premium Tax Revenues	0.80	192.00
01/11/18	dmw	Examine Police Plan Pension Matter	0.20	48.00
01/12/18	dmw	Examine Police Plan Pension Matter	0.40	96.00
01/15/18	dmw	Confer On Police Plan Pension Matter	0.20	48.00
01/16/18	dmw	Follow-Up On Police Plan Pension Matter	0.20	48.00
01/16/18	mrc	Review And Evaluate State Regulations Re Petition Retirement Division For Premium Tax Revenue	1.00	240.00
01/17/18	dmw	Examine Police Plan Pension Matter	0.20	48.00
01/17/18	mrc	Review And Evaluate Case Law Re Prepare Premium Tax Revenues Petition	1.50	360.00
01/18/18	dmw	Examine, Confer And Follow-Up On Police Plan Pension Matter	0.40	96.00
01/18/18	mrc	Review And Analyze Statutory Law Re Preparation Of Hearing Petition	1.40	336.00
01/19/18	bjs	Review And Analyze Various Correspondence Concerning Release Of State Premium Tax Funds And State Receipt Of Pension Plan Annual Report	0.30	72.00
01/19/18	dmw	Examine And Confer On Police Pension Plan Matter's Favorable Conclusion; Follow-Up	0.40	96.00
01/19/18	mrc	Draft Correspondence To Retirement Division Re Release Of Premium Tax Revenues	0.40	96.00
01/31/18	bjs	Review And Respond To Correspondence Re Approach For Addressing Medical Marijuana Use Discussion	0.20	48.00
01/31/18	dmw	Examine, Confer And Follow-Up On Matter Of Potential Personnel Rule On Medical Marijuana	0.30	72.00
<b>Total for Services</b>				<b>\$2,424.00</b>
			<b>Total This Matter</b>	<b>\$2,424.00</b>

Re: 003 Ordinance Enforcement

Date		Services	Hours	Amount
01/02/18	jla	Prepare For And Attend Prehearings With Officers Walsh And Graham For Code Enforcement Hearing On January 3, 2018	1.00	240.00
01/03/18	jla	Prepare For And Attend Code Enforcement Hearing At City Hall	4.00	960.00
01/08/18	ecg	Receipt And Review Of Correspondence From Mr. Munez Re Correspondence Received From Ms. Mack Denying Liability For Local Business Tax	0.20	48.00
01/08/18	ecg	Draft Correspondence To Mr. Munez Re Cypress Property & Casualty Insurance Company's Denial Of Liability For The Local Business Tax	0.20	48.00
01/08/18	jla	Reviewed Correspondences Regarding Appointment Of Receiver Relating To Alderman Property	0.50	120.00
01/08/18	dmw	Confer On LBTR Insurance Company Matter	0.20	48.00
01/10/18	dmw	Examine Landscape Replacement Matter	0.50	120.00
01/11/18	ecg	Research Requirements Under The Code For Developments To Replace Damaged Or Dead Trees	1.50	360.00
01/11/18	ecg	Receipt And Review Of Correspondence From Ms. Mack Re Denial Of Liability For 2018 Local Business Tax	0.20	48.00
01/11/18	dmw	Examine And Confer On Landscape Replacement Matter	0.70	168.00
01/12/18	ecg	Continue Drafting Memorandum Re Requirements Under The Code For Developments To Replace Damaged Or Dead Trees	0.60	144.00
01/12/18	jla	Review And Respond To Correspondences Regarding Regulation Of Film Permits	0.50	120.00
01/12/18	jla	Researched Broward County Code For Regulations Regarding Filming Within Municipal Boundaries	0.70	168.00
01/12/18	dmw	Examine Landscape Replacement Matter	0.20	48.00
01/15/18	ecg	Continue Drafting Memorandum Re Requirements Under The Code For Developments To Replace Damage Or Dead Trees	0.40	96.00
01/15/18	ecg	Review And Revise Memorandum Re Requirements Under The Code For Developments To Replace Damage Or Dead Trees	0.30	72.00
01/15/18	dmw	Examine And Revise Memo On Landscape Replacement Matter; Follow-Up	0.70	168.00
01/15/18	jla	Review And Respond To Correspondences Regarding Regulation Of Film Permits	0.40	96.00
01/16/18	dmw	Examine And Revise Memo On Landscape Replacement Matter; Follow-Up	0.90	216.00
01/16/18	dmw	Confer On Hoarder Show Clean- Up Matter	0.20	48.00
01/17/18	dmw	Examine And Follow-Up On Tree Replacement Matter	0.40	96.00

Date	Services	Hours	Amount
01/17/18	dmw Examine Hoarder Show Clean-Up Matter	0.20	48.00
01/18/18	jla Receipt And Review Of Correspondence Regarding Abatement Of Code Violations At 9990 NW 41 Street	0.40	96.00
01/18/18	jla Reviewed Correspondences Regarding Hoarding At 5225 SW 95 Avenue	0.30	72.00
01/18/18	ecg Draft Supplemental Memorandum Re Requirements Under City Code For HOAs To Replace Damaged Or Dead Trees	0.70	168.00
01/18/18	dmw Examine And Follow-Up On Tree Replacement Matter	0.70	168.00
01/18/18	dmw Examine Hoarder Show Clean-Up Matter	0.20	48.00
01/19/18	dmw Finalize Tree Replacement Matter Memo; Follow-Up	0.70	168.00
01/19/18	jla Reviewed Correspondences Regarding 2599 Garden Court	0.60	144.00
01/22/18	jla Correspondence Regarding Status Of Code Violations At 9990 NW 41 Street	0.40	96.00
01/22/18	jla Reviewed City Code For Regulations Requiring The Display Of Property Addresses	0.40	96.00
01/22/18	ecg Research Re Requirement That Houses Display House Number	0.40	96.00
01/22/18	dmw Examine And Confer On Securing Of Abandoned Structures	0.20	48.00
01/22/18	dmw Follow-Up On Tree Replacement Matter	0.30	72.00
01/22/18	dmw Advise On House Numbering Ordinance Question	0.20	48.00
01/23/18	ecg Research And Analyse Issues As To Whether City Can Prohibit Mechanical Rides	1.00	240.00
01/23/18	dmw Examine And Confer On Any Mechanical Ride Restriction; Follow-Up	0.50	120.00
01/23/18	dmw Follow-Up On Tree Replacement Matter	0.20	48.00
01/24/18	jla Receipt And Review Of Correspondences Regarding Receivership For 2599 Gardens Court And Publication On Same	0.70	168.00
01/25/18	jla Reviewed Code Enforcement File Records For 5225 SW 95 Avenue	0.60	144.00
01/26/18	jla Receipt And Review Of Agenda Of Cases Set For Hearing On February 7, 2018	0.40	96.00
01/29/18	jla Reviewed Subpoenas Issued For Special Magistrate Hearing On February 7, 2018	0.60	144.00
01/30/18	jla Reviewed Agenda Of Cases Set For Code Enforcement Hearing	0.50	120.00
<b>Total for Services</b>			<b>\$5,880.00</b>
		<b>Total This Matter</b>	<b>\$5,880.00</b>

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Re: 004 Planning and Zoning

<b>Date</b>	<b>Services</b>	<b>Hours</b>	<b>Amount</b>
01/08/18	dmw Examine Royal Estates Plat Matter	0.20	48.00
01/09/18	kmm Review Royal Estates Plat Revisions	0.30	72.00
<b>Total for Services</b>			<u>\$120.00</u>
<b>Total This Matter</b>			<u><u>\$120.00</u></u>

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Re: 005 Public Works and Utilities

Date		Services	Hours	Amount
01/11/18	dmw	Telephone Conference With AT&T Attorney Re Walgreen Permit; Follow-Up	0.90	216.00
01/12/18	dmw	Examine And Follow-Up From Conference With AT&T Attorney Re Walgreen Permit	0.50	120.00
01/15/18	dmw	Follow-Up From Conference With AT&T Attorney Re Walgreen Permit	0.30	72.00
01/16/18	dmw	Follow-Up On AT&T/Walgreen Permit Matter	0.30	72.00
01/17/18	dmw	Follow-Up On AT&T/Walgreen Permit Matter	0.20	48.00
01/17/18	dmw	Examine D.R. Horton Water And Sewer Agreement Matter	0.40	96.00
01/18/18	dmw	Telephone Conference With AT&T Attorney; Follow-Up On AT&T/Walgreen Permit Matter	0.50	120.00
01/19/18	dmw	Follow-Up On AT&T/Walgreen Permit Matter	0.30	72.00
01/22/18	dmw	Telephone Conference With Ms. Calhoun; Follow-Up On AT&T/Walgreen Permit Matter	0.80	192.00
01/23/18	dmw	Examine Matter; And Follow-Up With Ms. Calhoun And Mr. Gurland On AT&T/Walgreen Permit Matter	0.90	216.00
01/24/18	kl	Review And Analyze Documentation Regarding Metropolitan Baptist Church Property; Conduct Related Research; And Analyze Related Issues	1.00	240.00
01/24/18	dmw	Examine And Confer On D.R. Horton Existing Water And Sewer Agreement And Potential Assignment Related To Sale	0.40	96.00
01/24/18	dmw	Examine And Follow-Up On AT&T/Walgreen Permit Matter	0.30	72.00
01/24/18	mvc	Review Water And Sewer Agreement With D.R. Horton In Connection With Related Estoppel Request; Draft Correspondence Re Same	1.50	360.00
01/25/18	dmw	Examine And Advise On D.R. Horton Existing Water And Sewer Agreement Status; Follow-Up	0.70	168.00
01/25/18	dmw	Examine And Follow-Up On Contractor's Failure Of Performance At Pool And Tennis Center Project	0.70	168.00
01/25/18	dmw	Examine And Follow-Up On AT&T/Walgreen Permit Matter	0.20	48.00
01/25/18	mvc	Review Title, Online Research Re Horton Agreement, Follow-Up	1.00	240.00
01/26/18	mjk	Hartzell Construction Issue; Review Of Communication From Client; Review Of Bond And Liquidated Damage Letter; Directives On Letter To Contractor	0.50	120.00
01/26/18	dmw	Follow-Up On D.R. Horton Water And Sewer Agreement Status	0.20	48.00
01/26/18	dmw	Examine, Confer And Follow-Up On Contractor's Failure Of Performance At Pool & Tennis Center Project	0.40	96.00

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Date	Services	Hours	Amount
01/26/18 dmw	Examine And Follow-Up On AT&T/Walgreen Permit Matter	0.20	48.00
01/27/18 lcs	Gather Background Information Concerning Hartzell Construction Matter; Review Bid Documents And Correspondence	3.50	840.00
01/27/18 lcs	Draft Letter Re Termination Of Agreement For Hartzell Construction	1.00	240.00
01/29/18 lcs	Develop Strategy Regarding Contract; Communicate With Staff And Hartzell Construction; Draft Correspondence Re Agreement	2.90	696.00
01/29/18 mjk	Directives On Default Letter To Contractor	0.50	120.00
01/29/18 lcs	Revise Letter To Act As Notice Of Default; Finalize	1.30	312.00
01/29/18 mjk	Review And Revise Notice Of Default; Directives	0.90	216.00
01/29/18 dmw	Examine, Confer And Follow-Up On Contractor's Failure Of Performance At Pool And Tennis Center Project	0.50	120.00
01/29/18 dmw	Examine Correspondence From Mr. Gurland; Follow-Up On AT&T/Walgreen Permit Matter	0.30	72.00
01/30/18 lcs	Review And Respond To Public Works Re Letter	0.20	48.00
01/30/18 lcs	Conference With Purchasing Re Construction Project; Strategize And Issues About Provisions In Agreement; Draft Correspondence To Procurement With Final Version Of Letter	1.90	456.00
01/30/18 lcs	Follow-Up On Options For Construction Project	0.30	72.00
01/30/18 lcs	Conference Addressing Issues With Contractor; Develop Options Re Payment	0.50	120.00
01/30/18 dmw	Examine, Confer And Follow-Up On Contractor's Failure Of Performance At Pool And Tennis Center Project	0.50	120.00
01/30/18 dmw	Follow-Up On AT&T/Walgreen Permit Matter	0.20	48.00
01/31/18 lcs	Review And Respond To Staff Re Strategy For Construction	0.20	48.00
01/31/18 lcs	Analyze Payment Request Sheet; Analyze Agreement For Applicable Provisions; Communicate With Staff Re Status Of Work; Draft Correspondence Re Payment Request	2.50	600.00
01/31/18 lcs	Conference With Contractor Re Status Of Project	0.60	144.00
01/31/18 dmw	Examine, Confer And Follow-Up On Contractor's Failure Of Performance At Pool And Tennis Center Project	0.40	96.00
01/31/18 dmw	Follow-Up On AT&T/Walgreen Permit Matter	0.20	48.00
<b>Total for Services</b>			<b>48.00</b>
			<b>\$7,344.00</b>

**For Disbursements Incurred**

Date	Description	Amount
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**For Disbursements Incurred**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
	Westlaw Research thru 01/31/18	13.70
<b>Total Expenses</b>		<u>\$13.70</u>
	<b>Total This Matter</b>	<u><u>\$7,357.70</u></u>

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Re: 009 Foreclosures

Date		Services	Hours	Amount
01/08/18	amm	Attention To Alderman Docket Status, Attention To Valuation, Status Of Other Liens, Confer With Other Parties Regarding Status, Developments; Confer With City Personnel Regarding Same	3.20	768.00
01/08/18	dmw	Confer On Alderman Agenda Item	0.20	48.00
01/09/18	dmw	Examine Alderman Agenda Item Status	0.20	48.00
01/10/18	amm	Follow Up Regarding Alderman Foreclosure Docket, Agenda Item	0.50	120.00
01/10/18	dmw	Finalize Agenda Item For Alderman Matter	0.40	96.00
01/15/18	amm	Attention To Trial Brief Regarding Summary Judgment For Relevance To City	0.40	96.00
01/18/18	amm	Attend To Developments In the Alderman Foreclosure, Attention To Docket, Correspondence	0.90	216.00
01/18/18	dmw	Confer On Receivership Item Media Inquiry	0.30	72.00
01/19/18	dmw	Confer On Receivership Item Media Inquiry	0.20	48.00
01/20/18	amm	Receive And Review Fields Witness List, Pretrial Documents For Relevance To City; Follow Up To Counsel For Association Regarding Alderman Property Status	0.80	192.00
01/22/18	dmw	Follow-Up On Receivership Item	0.30	72.00
01/23/18	amm	Correspondence From/To Association Counsel In Alderman	0.30	72.00
01/23/18	dmw	Follow-Up On Receivership Item	0.20	48.00
01/24/18	amm	Attention To Commission Approval Regarding Alderman Issue, Follow Up; Telephone Conference With Reporter Pursuant To Request, Follow Up Regarding Same	1.20	288.00
01/24/18	dmw	Follow-Up On Approval Of Receivership Item	0.20	48.00
<b>Total for Services</b>				<b>\$2,232.00</b>

**For Disbursements Incurred**

Date	Description	Amount
01/31/18	Parking 11/08/17 Parking - Court Hearing - Aleida Martinez Molina	10.00
<b>Total Expenses</b>		<b>\$10.00</b>
<b>Total This Matter</b>		<b>\$2,242.00</b>

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Re: 011 Communications And Related Work

<b>Date</b>	<b>Services</b>	<b>Hours</b>	<b>Amount</b>
01/02/18 alg	Conference Re Telecom Small Cell Statutory Amendments	0.30	72.00
<b>Total for Services</b>			<u><b>\$72.00</b></u>
<b>Total This Matter</b>			<u><u><b>\$72.00</b></u></u>

Re: 022 Joliff, Walter, Barbara - Class Action Challenge to Fire Rescue Fees

Date		Services	Hours	Amount
01/02/18	jac	Review Analysis Of Issues Raised In Jurisdictional Brief	0.40	96.00
01/02/18	aas	Draft Answer Brief On Jurisdiction	1.00	240.00
01/02/18	aas	Revise Answer Brief Re Jurisdiction	2.50	600.00
01/03/18	aas	Assist With Revisions To Motion For Entry Of Final Judgment	0.20	48.00
01/03/18	aas	Research Additional Argument And Revise Answer Brief On Jurisdiction	1.40	336.00
01/03/18	egg	Revisions To Jurisdictional Answer Brief; Confer Re Same	1.30	312.00
01/03/18	aas	Revise And Circulate Jurisdictional Answer Brief	0.40	96.00
01/09/18	aas	Confer With Counsel Re Answer To Jurisdictional Brief	0.20	48.00
01/09/18	aas	Revise Answer To Jurisdictional Brief	0.50	120.00
01/09/18	jac	Review And Revise Response Jurisdictional Brief	0.50	120.00
01/09/18	aas	Confer Re Motion For Entry Of Final Judgment	0.20	48.00
01/09/18	mhm	Attend To Issues Re Jurisdictional Brief	0.70	168.00
01/09/18	mhm	Attend To Issues Re Motion For Final Judgment	0.40	96.00
01/10/18	aas	Revise Motion For Entry Of Final Judgment And Discuss With Counsel	0.30	72.00
01/10/18	egg	Conference Concerning Timing Of Motion For Costs	0.20	48.00
01/10/18	dmw	Examine And Confer On Motion And Proposed Final Judgment	0.40	96.00
01/11/18	egg	Conference Concerning Status Of Jurisdictional Answer Brief	0.20	48.00
01/11/18	aas	Confer With Counsel Re Jurisdictional Answer Brief	0.20	48.00
01/11/18	mhm	Attend To Jurisdictional Answer Brief	0.50	120.00
01/12/18	aas	Finalize And File Jurisdictional Answer Brief	1.00	240.00
<b>Total for Services</b>				<b>\$3,000.00</b>

**For Disbursements Incurred**

Date	Description	Amount
	Westlaw Research thru 01/31/18	68.45
<b>Total Expenses</b>		<b>\$68.45</b>
<b>Total This Matter</b>		<b>\$3,068.45</b>

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Re: 023 Ethics Compliance Advice And Advisory Opinions

<b>Date</b>		<b>Services</b>	<b>Hours</b>	<b>Amount</b>
01/10/18	dmw	Examine And Follow-Up On Update Of City Approved List Of Charities Resolution	0.20	48.00
01/23/18	ecg	Research And Draft Proposed Text Message Retention Policy	0.30	72.00
01/23/18	ram	Research Concerning Text Message Retention Policy	0.30	72.00
01/26/18	ecg	Research And Draft Proposed Text Message Retention Policy	0.30	72.00
<b>Total for Services</b>				<hr/> <b>\$264.00</b>
<b>Total This Matter</b>				<hr/> <b>\$264.00</b> <hr/>

Re: 027 Public Safety Contract Matters

Date		Services	Hours	Amount
01/08/18	dmw	Revise Public Safety Advisory Board Resolution; Forward To City Manager For Review And Agenda Placement	0.50	120.00
01/11/18	jrn	Examine Request Concerning BSO's Distribution Of Forfeited Funds	0.20	48.00
01/11/18	dmw	Follow-Up On Public Safety Board Resolution	0.20	48.00
01/15/18	dmw	Follow-Up On Public Safety Board Resolution Item	0.30	72.00
01/16/18	ecg	Review And Analyze Police And Fire Services Interlocal Agreements	1.30	312.00
01/16/18	dmw	Follow-Up On Public Safety Board Resolution Item	0.30	72.00
01/17/18	ecg	Continued Review And Analysis Of Police And Fire Services Interlocal Agreements	1.00	240.00
01/25/18	amd	Gather Background Information Concerning Research For Public Safety Advisory Board	0.20	48.00
01/29/18	amd	Research For Public Safety Board	1.90	456.00
01/30/18	amd	Research For Public Safety Advisory Board	2.90	696.00
01/30/18	dmw	Examine Public Safety Board Matter	0.30	72.00
01/31/18	dmw	Examine Public Safety Board Matter; Follow-Up	0.50	120.00

**Total for Services**

**\$2,304.00**

**Total This Matter**

**\$2,304.00**

Services

30,720.00

Expenses

122.99

**Due This Bill**

**\$30,842.99**