



CITY MANAGER'S OFFICE
CITY OF COOPER CITY
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MEMORANDUM

TO: Mayor & Commissioners

FROM: Bruce D. Loucks, City Manager 

DATE: November 22, 2016

RE: Monthly Report – October 2016

ADMINISTRATION:

1. Attended Davie-Cooper City Chamber Board meeting as the Cooper City Trustee.
2. Attended the I-Zone meeting for City issues and presentation of Penny Sales Tax.
3. Met with representatives from Monterra regarding development of Commercial property.
4. Held quarterly General Employee Pension Board meeting.
5. Met with various vendors regarding opportunities in Cooper City.
6. Prepared for purchase of Postal property on Stirling Road.

BUILDING DEPARTMENT:

- | | | | |
|----|-----------------------------|------------------|--------------|
| 1. | Fees Collected: | | |
| | a. | Bldg Services | \$ 53,987.66 |
| | b. | General Fund | \$ 1,298.00 |
| 2. | Impact Fees Collected | | \$ 4,434.00 |
| 3. | Permits Applied For | | 193 |
| 4. | Permits Issued | | 154 |
| 5. | Total Inspections Performed | | 594 |
| | a. | Structural | 326 |
| | b. | Electrical | 111 |
| | c. | Plumbing | 70 |
| | d. | Mechanical | 58 |
| | e. | Engineer/Utility | 16 |
| | f. | Fire | 12 |
| | g. | Landscape | 1 |
| 6. | Local Business Tax Receipts | | |
| | a. | Inspections | 9 |
| | b. | Submittal | 10 |
| | c. | Issued | 16 |
| | d. | Renewals | 116 |

e.	Fees Collected	\$29,700.69	
f.	Files Closed	13	
g.	Pages Scanned	258	
7.	Certificate of Occupancy		1
a.	1 (Commercial-TCO for Assisted Living)		
b.	0 (Residential)		
8.	Certificate of Completion		1
9.	Record Requests		22
10.	Permits Closed:		
a.	BS & A	462	
b.	Fortis	0	
11.	Pages Scanned:		
a.	BS & A	19,777	
b.	Fortis	0	
12.	Update of Contractor Records		107
13.	Lien Search		62
14.	Customer Service Sign in Sheet (Excluding Zoning)		425
15.	Permits Processed		171
16.	Calls on permits for corrections		49
17.	Mail Merge		96
18.	Special Magistrate Cases		0 (Hurricane)
19.	Notice of Hearing/Notice of Violation Letters		30
20.	Scanning of wide format plans		1,070
21.	Monthly reports for County, Property Appraiser, Growth Management, Census Bureau and DPEP.		

CITY CLERK'S OFFICE:

1. Prepared Agendas with backup material, attended 1 Commission Meeting and transcribed minutes for same
2. Processed election campaign reports for 2 candidates
3. Submitted 2 election ads for publication, processed 5 resolutions, 1 proclamation and advertisements for ordinance and election purposes
4. Negotiated with Granicus to provide Closed Captioning services during Commission workshops and meetings
5. Continued training Assistant City Clerk
6. Processed 266 passport applications, 14 garage sale permits, 4 special event permits, 28 garbage cart orders/complaints, performed 19 notary services, 13 record/copy requests
7. Prepared the docket for the Special Magistrate Hearing (10/5/2016) which was cancelled due to Hurricane Matthew
8. The U.S. State Department conducted the annual audit of passport services and the Clerk's Office received a perfect score once again
9. Conducted 6 interviews for the Administrative Specialist position that was vacated by employee transfer/promotion
10. Selected a Veteran's Preference applicant who was the most qualified candidate
11. Met with representative from "Eyes On The Job" vendor to review possible benefit to the City employees
12. Participated in the Employee Pumpkin Carving luncheon and Trick or Treat event for children from the Recreation Department's out of school daycare
13. Participated in the Relay for Life kickoff meeting for the City's Purple Posse group

14. Processed 2 job postings; 2 new hires; 14 employee evaluations; 79 payroll changes; COBRA billing; created 7 employee IDs

FINANCE DEPARTMENT:

1. Prepared Invitations to Bid and Requests for Proposals for several expiring contracts
2. Participated in the effort of securing or maintaining abandoned foreclosed properties
3. Attended City Commission meetings
4. Attended General Employees Pension Board meeting
5. Received Certificate of Achievement for excellence in financial reporting for our CAFR from GFOA
6. Met with Finance department staff to plan fiscal year 2015-16 audit
7. Started working with new auditors on preliminary field work for fiscal year 2015-16 audit
8. Configured 3 workstations for Utilities
9. Installed/configured KIP document scanning printer for Utilities
10. Installed/configured RecTrac peripherals (cameras, signature pads and barcode scanners)
11. Began installing surge protection for network connected devices
12. Attended EOC meeting
13. Attended staff meeting regarding emergency pay procedures
14. Participated in phone conference with BS&A to discuss Fixed Assets
15. Participated in FMIT FEMA PA webinar
16. Loaded fiscal year 2016-17 budget into BS&A software system
17. Attended FPPTA Trustee school
18. Met with City Manager regarding Bids and RFP's
19. Issued the following:

a. Accounts payable checks:	361
b. Payroll checks:	368
c. Meter reads and Utility bills issued:	11,768
d. Purchase orders:	61
e. Work orders:	278
20. Processed the following:

a. Customers at the Utility Billing window:	1,217
b. New utility accounts:	107
c. Lien searches:	63
d. Utility payments:	5,130
e. Accounts Payable Invoices	548
21. Responded to I.T. service requests: 119

GROWTH MANAGEMENT DEPARTMENT:

1. Land Development Items

a. Commission Meeting/Workshop Items	1
b. Advisory Board Meeting Items	0
c. DRC Meeting Items	2
2. Daily Activity

a. Technical Assistance to Customers	136
b. Zoning Permit/Plan Reviews	101
c. Inspections	13
d. Zoning Letters	1
e. Alcohol License Review	1

	f.	Records Requests	10
	g.	Administrative Plan Revision Reviews	2
	h.	Special Event Permits	3
3.		Miscellaneous Workload Indicators	
	a.	Local Business Tax Receipt Review	14
	b.	Letter(s) of Flood Map Determination	1
	c.	Elevation Certificates	0
	d.	Intergovernmental Coordination Meetings	5
	e.	Developer/Applicant Meetings	4
4.		Community Development Block Grant Program	
	a.	No. of Billings	1
	b.	Inquiries this Month (Phone/Walk-in)	3
5.		Special Misc. Projects	
	a.	Director and Planner attended Interdepartmental Hurricane Preparation Meeting	
	b.	Director and Planner attended Interdepartmental Local Business Tax Review Meeting	
	c.	Director and Planner attended two DRC Meetings	
	d.	Planner reported to County EOC for Hurricane Matthew Activation	
	e.	Director reported to Municipal EOC for Hurricane Matthew Activation	
	f.	Director attended conference call meeting with City Manager and City Attorney regarding potential purchase of Post Office Property	
	g.	Planner reported to County EOC for Intergovernmental Hurricane Exercise	

PUBLIC WORKS DEPARTMENT:

1.		Property Maintenance	
	a.	Work Orders completed	30
	b.	Street lights repaired or reported to FPL	17
	c.	Tennis court lights repaired	16
	d.	Flags replaced during monthly inspection	0
	e.	Facility signs replaced	0
	f.	Pressure cleaning square footage	1,200
2.		Parks & Road Maintenance	
	a.	Park trash removal / cleanup services	124
	b.	Athletic turf acres mowed	171
	c.	Athletic turf fertilized	26
	d.	Athletic turf acres herbicide application	0
	e.	Athletic turf acres pesticide application	0
	f.	Soccer field lining	16
	g.	Football field lining	12
	h.	BB / SB field linings	319
	i.	BB / SB infield dragging	297
	j.	Hockey court cleanings	12
	k.	Basketball court cleanings	12
	l.	Volleyball court cleanings	5
	m.	Weekly park inspections	23
	n.	Irrigation system services	42
	o.	Miles of roadway debris cleanup	0
	p.	Potholes repaired	18
	q.	Lifted sidewalk grinds performed	5

r.	Trees root pruned		0
s.	ROW signs reported to Broward County		15
t.	Installed 9 each of new park benches and trash cans		18
u.	Square footage of sidewalks replaced		9,904
v.	New stop signs installed at SW 118th Avenue and SW 49th Street		4
w.	Painted homecoming field for tackle football		1
x.	Installed new benches and trash cans in parks		21 & 28
y.	Square footage of root intrusion asphalt repairs at 28 sites		840
3.	Landscape / Tree Maintenance		
a.	Trees planted		0
b.	Trees pruned		123
c.	Trees removed		5
d.	Stumps ground		4
e.	Tree removal permits issued		2
f.	Plan Reviews performed / meetings		1/13
g.	Contractual work inspections performed		12
h.	Site Visits		41
i.	Work orders completed		13
j.	Phone Calls		86
k.	Landscape plants installed		86
l.	Landscape inspections/reinspections performed		1
m.	Bee hives removed		0
4.	Fleet Services	PMs	Repairs
a.	Heavy Equipment		5
b.	Vehicles	10	8
c.	Small Engines	3	10
d.	Tractor / Mowers	1	1
e.	Utility Vehicles, golf carts, etc.	4	8
f.	Generators Monthly Maintenance	4	3
g.	Trailers	0	1
5.	Administration		
a.	Recycling totes delivered	10	
b.	Invoices verified and processed	140	
c.	Purchase orders issued	47	
c.	Work orders entered	249	
d.	Foreclosed property maintenance	12	
h.	Gas tax reimbursement	1	
i.	Phone calls	452	
j.	Programmed locks, gates, fobs	9	

RECREATION DEPARTMENT:

1. Community Events
 - a. The *Fall Community Garage Sale* was held at the Sports Complex on Saturday, October 8th. There were 60 vendors participating in the event. Approximately 1,000 patrons attended the garage sale.
 - b. On Friday, October 21st, the *Community Book Swap* took place at the Community Center. Approximately 300 participants attended the event.
 - c. *Trick-or-Treat Shop to Shop* was held at the Embassy Lakes Shopping Center on Saturday, October 29th. Approximately 2,000 children and parents attended the event.

- d. Staff prepared for upcoming annual and special events to include: *Veterans Day Ceremony, Daddy Daughter Dinner, and Light Up Cooper City.*
2. Recreational Programming
 - a. Provided 20 youth recreational classes and programs with 1,862 in attendance.
 - b. Provided 25 adult recreational classes and programs with 3,214 in attendance.
 - c. Three Kids Day Off were held at the Community Center on October 3rd, 12th and 28th.
 - d. Processed registrations for programs to include: *Pioneer Middle School Enrichment Program, Kids Day Off, Swim Lessons, Tot Classes, Adult Luncheon, etc.*
 - e. Conducted the monthly adult luncheon with a "Halloween" theme on October 28th.
3. Aquatics
 - a. Fall Session Swim Lesson-Session II Registration started on October 6th.
 - b. Fall Session Swim Lessons-Session II began on October 11th with 118 participants.
 - c. Swim for Fit Program continues for adults.
 - d. Staff prepared for upcoming Swim Central program for local elementary schools.
4. Rentals
 - a. Four (3) rentals took place at the Pool & Tennis Center this month.
 - b. Two (2) rentals took place at the Community Center this month.
5. Meetings
 - a. Director attended City Commission Meetings.
 - b. Director attended Recreation Advisory Board Meeting.
 - c. Recreation staff attended weekly staff meetings.
 - d. Director attended DRC meeting for review of Countryside/Flamingo Road Passive Park.
 - e. Recreation staff attended Relay for Life Kick Off Meeting.
6. Other
 - a. The November Edition of the Kid's News was published and distributed to the local Elementary Schools.
 - b. Broward County Housing Finance and Redevelopment Division conducted the annual audit for the 41st Year CDBG grant for Senior Transportation. The County determined that goals and scope for services were met and exceeded minimum requirements.
 - c. The Recreation team activated and followed the Department's Emergency Management Plan for preparation of Hurricane Matthew.

UTILITIES DEPARTMENT:

1. Produced 87.433 million gallons of potable water
2. Treated 78 million gallons of wastewater
3. Removed and cleaned interior screens on well no. 8 sand strainer
4. Repaired five (5) meter leaks
5. Serviced nine (9) 1" water service lines leaks
6. Replaced 150 water meters with new electronic meters
7. Cleared four (4) sewer backups
8. Repaired four (4) sewer laterals
9. Installed three (3) new cleanouts
10. Repaired three (3) fire hydrants
11. Installed no. 2 pump at lift station no. 65
12. Replaced vacuum pump at lift station no. 28

13. Replaced 3,525' of water main pipes throughout the City using pipe bursting technology
14. Cleaned 1500' of sewer main throughout the City
15. Conducted weekly stormwater erosion/sediment control inspections for two (2) construction projects
16. Performed underground utility inspections for three (3) projects, water, sewer, drainage, roadway string lines/densities. Dealt with work orders: standing water in driveway/repaired sink hole (drainage pipe hole) next to driveway.
17. Engineering:
 - a. Reviewed two (2) engineering plans
 - b. Issued two (2) permits

Fund 001 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
001-000-103000-000	CASH ON HAND-IMPREST FUNDS	900.00
001-000-104800-000	EQUITY-POOLED CASH	7,500,326.57
001-000-105010-000	TAX REC-FRANCHISE FEES & UTILITY TAXES	603,512.43
001-000-115000-000	A/R-LBTR & FIRE INSPECTIONS	33,698.21
001-000-115005-000	A/R-CITY CLERK & FINANCE	9,433.50
001-000-115020-000	A/R-DISHONORED CHECKS (NSF)	1,113.38
001-000-115030-000	A/R-EMS	1,375,421.82
001-000-115050-000	A/R-FF (SANITATION & RECYCLING)	30,117.34
001-000-115060-000	A/R-ABANDONED PROPERTY	10,884.80
001-000-117000-000	A/R-UNCOLLECTIBLE	(167,141.54)
001-000-133000-000	DUE FROM OTHER GOVERNMENT UNITS	386,440.03
001-000-135900-000	INTEREST SUSPENSE	(8,761.67)
001-000-141010-000	PARTS INVENTORY	24,064.23
Total Assets		9,800,009.10
*** Liabilities ***		
001-000-202000-000	ACCOUNTS PAYABLE	75,808.84
001-000-202030-000	ESCROW-RECREATION DEPARTMENT	200.00
001-000-202040-000	ESCROW-TREE TRUST	103,555.99
001-000-202041-000	ESCROW-MEMORIAL WALKWAY	421.00
001-000-202050-000	ESCROW-TEEN COUNCIL	616.54
001-000-202051-000	ESCROW-PEACE RALLY	2,659.72
001-000-202052-000	ESCROW-PEACE BRACELETS	586.56
001-000-202063-000	ESCROW-AUTISM COMMUNITY OUTREACH	163.92
001-000-202064-000	ESCROW-CHILD PASSENGER SAFETY	4,757.53
001-000-202066-000	ESCROW-PROMOTIONAL PRODUCTS	1,310.37
001-000-202068-000	ESCROW-CERT PROGRAM	6,157.84
001-000-202069-000	ESCROW-SANTA HOLIDAY PROGRAM	4,576.72
001-000-202071-000	ESCROW-LOBBYIST	4,250.00
001-000-202072-000	ESCROW-STATION PRIDE PROJECT	7,936.48
001-000-208010-000	SALES TAX PAYABLE	219.50
001-000-220010-000	DEPOSITS-PERFORMANCE BOND	22,500.00
001-000-220024-000	DEPOSITS-ESCROW (LAND DEVELOPMENT)	4,999.54
001-000-223000-000	DEFERRED REVENUE	19,421.63
001-000-223030-000	DEFERRED REVENUE-BUILDING RENTAL DEPOSIT	3,330.00
001-000-229017-000	PAYABLE-FLEX PLAN	166.71
001-000-229026-000	PAYABLE-CANCER CARE (AMERICAN FIDELITY)	(925.32)
001-000-229075-000	PAYABLE-GROUP INSURANCE	(12,891.26)
001-000-229080-000	PAYABLE-PENSION	31,757.52
001-000-229085-000	PAYABLE-WORKERS COMPENSATION	(14,688.57)
001-000-229550-000	PAYABLE-COBRA INSURANCE	9,082.50
001-000-229560-000	PAYABLE-COUNTY SURCHARGE	6,392.90
001-000-229570-000	PAYABLE-BCPSF (RADON)	5,075.38
001-000-229999-000	PAYABLE-MISCELLANEOUS	1,933.06
Total Liabilities		289,375.10
*** Fund Balance ***		
001-000-244010-000	RESERVE-INVENTORY	24,064.23
001-000-245000-000	RESERVE-ENCUMBRANCE	138,026.26
001-000-271000-000	FUND BALANCE	9,405,412.34
Total Fund Balance		9,567,502.83
Beginning Fund Balance - 15-16		9,567,502.83
Net of Revenues VS Expenditures - 15-16		837,988.39
*15-16 End FB/16-17 Beg FB		10,405,491.22
Net of Revenues VS Expenditures - Current Year		(894,857.22)
Ending Fund Balance		9,510,634.00
Total Liabilities And Fund Balance		9,800,009.10

* Year Not Closed

Fund 002 BLDG INSPECTION SERVICES

GL Number	Description	Balance
*** Assets ***		
002-000-103000-000	CASH ON HAND-IMPRESF FUNDS	400.00
002-000-104800-000	EQUITY-POOLED CASH	274,004.60
Total Assets		274,404.60
*** Liabilities ***		
002-000-202000-000	ACCOUNTS PAYABLE	383.76
Total Liabilities		383.76
*** Fund Balance ***		
002-000-271000-000	FUND BALANCE	668,607.71
Total Fund Balance		668,607.71
Beginning Fund Balance - 15-16		668,607.71
Net of Revenues VS Expenditures - 15-16		(391,677.84)
*15-16 End FB/16-17 Beg FB		276,929.87
Net of Revenues VS Expenditures - Current Year		(2,909.03)
Ending Fund Balance		274,020.84
Total Liabilities And Fund Balance		274,404.60

* Year Not Closed

Fund 103 ROAD & BRIDGE

GL Number	Description	Balance
*** Assets ***		
103-000-104800-000	EQUITY-POOLED CASH	444,115.98
103-000-133000-000	DUE FROM OTHER GOVERNMENT UNITS	49,589.40
Total Assets		493,705.38
*** Liabilities ***		
103-000-202000-000	ACCOUNTS PAYABLE	79,199.77
Total Liabilities		79,199.77
*** Fund Balance ***		
103-000-245000-000	RESERVE-ENCUMBRANCE	308,573.82
103-000-271000-000	FUND BALANCE	99,057.28
Total Fund Balance		407,631.10
Beginning Fund Balance - 15-16		407,631.10
Net of Revenues VS Expenditures - 15-16		63,768.81
*15-16 End FB/16-17 Beg FB		471,399.91
Net of Revenues VS Expenditures - Current Year		(56,894.30)
Ending Fund Balance		414,505.61
Total Liabilities And Fund Balance		493,705.38

* Year Not Closed

Fund 106 POLICE CONFISCATION

GL Number	Description	Balance
*** Assets ***		
106-000-104800-000	EQUITY-POOLED CASH	433,768.87
Total Assets		433,768.87
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
106-000-247030-000	RESERVE-FEDERALLY CONFISCATED PROPERTY	191,693.74
106-000-271000-000	FUND BALANCE	174,461.16
Total Fund Balance		366,154.90
Beginning Fund Balance - 15-16		366,154.90
Net of Revenues VS Expenditures - 15-16		64,071.84
*15-16 End FB/16-17 Beg FB		430,226.74
Net of Revenues VS Expenditures - Current Year		3,542.13
Ending Fund Balance		433,768.87
Total Liabilities And Fund Balance		433,768.87

* Year Not Closed

Fund 200 DEBT SERVICE

GL Number	Description	Balance
*** Assets ***		
200-000-104800-000	EQUITY-POOLED CASH	166,471.11
Total Assets		166,471.11
*** Liabilities ***		
200-000-211000-000	PAYABLE-1985A MATURED BONDS	86,462.77
200-000-212000-000	PAYABLE-1985A MATURED INTEREST	7,489.69
Total Liabilities		93,952.46
*** Fund Balance ***		
200-000-271000-000	FUND BALANCE	87,645.64
Total Fund Balance		87,645.64
Beginning Fund Balance - 15-16		87,645.64
Net of Revenues VS Expenditures - 15-16		(15,229.45)
*15-16 End FB/16-17 Beg FB		72,416.19
Net of Revenues VS Expenditures - Current Year		102.46
Ending Fund Balance		72,518.65
Total Liabilities And Fund Balance		166,471.11

* Year Not Closed

Fund 300 CAPITAL PROJECTS

GL Number	Description	Balance
*** Assets ***		
300-000-101030-000	CASH IN BANK-NEW DEVELOPMENT IMPACT FEES	187,337.67
300-000-104800-000	EQUITY-POOLED CASH	4,797,281.38
Total Assets		4,984,619.05
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
300-000-245000-000	RESERVE-ENCUMBRANCE	67,861.01
300-000-247220-000	RESERVE-PUBLIC SAFETY	193,038.83
300-000-247270-000	RESERVE-PARK IMPROVEMENTS	2,095,920.21
300-000-247290-000	RESERVE-GENERAL GOVERNMENT	2,278,913.07
300-000-271000-000	FUND BALANCE	82,500.00
Total Fund Balance		4,718,233.12
Beginning Fund Balance - 15-16		4,718,233.12
Net of Revenues VS Expenditures - 15-16		265,913.93
*15-16 End FB/16-17 Beg FB		4,984,147.05
Net of Revenues VS Expenditures - Current Year		472.00
Ending Fund Balance		4,984,619.05
Total Liabilities And Fund Balance		4,984,619.05

* Year Not Closed

Fund 400 PARKING LOT

GL Number	Description	Balance
*** Assets ***		
400-000-104800-000	EQUITY-POOLED CASH	72,385.57
400-000-115035-000	A/R-LEASED PARKING SPACES	30,511.99
400-000-161900-000	LAND	535,492.37
400-000-164910-000	IMPROVEMENTS-PARKING LOT	730,192.43
400-000-166930-000	EQUIPMENT-OTHER	3,702.00
400-000-167910-000	ACCUMULATED DEPRECIATION	(254,407.90)
Total Assets		1,117,876.46
*** Liabilities ***		
400-000-202000-000	ACCOUNTS PAYABLE	926.22
400-000-208010-000	SALES TAX PAYABLE	4,313.69
400-000-220020-000	DEPOSITS-CUSTOMER	21,200.00
Total Liabilities		26,439.91
*** Fund Balance ***		
400-000-272000-000	RETAINED EARNINGS	1,036,409.76
Total Fund Balance		1,036,409.76
Beginning Fund Balance - 15-16		1,036,409.76
Net of Revenues VS Expenditures - 15-16		(16,427.67)
*15-16 End FB/16-17 Beg FB		1,019,982.09
Net of Revenues VS Expenditures - Current Year		71,454.46
Ending Fund Balance		1,091,436.55
Total Liabilities And Fund Balance		1,117,876.46

* Year Not Closed

Fund 440 STORM WATER

GL Number	Description	Balance
*** Assets ***		
440-000-104800-000	EQUITY-POOLED CASH	522,440.73
440-000-115025-000	A/R-STORMWATER CHARGES	24,279.61
440-000-164960-000	INFRASTRUCTURE	6,789,355.97
440-000-166900-000	FURNITURE & EQUIPMENT	37,097.50
440-000-167910-000	ACCUMULATED DEPRECIATION	(3,637,957.42)
Total Assets		3,735,216.39
*** Liabilities ***		
440-000-202000-000	ACCOUNTS PAYABLE	(0.16)
440-000-210010-000	COMPENSATED ABSENCES-CURRENT	2,860.24
440-000-210900-000	COMPENSATED ABSENCES-LONG TERM	9,057.43
440-000-229075-000	PAYABLE-GROUP INSURANCE	34,430.32
440-000-229999-000	PAYABLE-MISCELLANEOUS	19.91
Total Liabilities		46,367.74
*** Fund Balance ***		
440-000-272000-000	RETAINED EARNINGS	3,679,768.04
Total Fund Balance		3,679,768.04
Beginning Fund Balance - 15-16		3,679,768.04
Net of Revenues VS Expenditures - 15-16		(6,638.12)
*15-16 End FB/16-17 Beg FB		3,673,129.92
Net of Revenues VS Expenditures - Current Year		15,718.73
Ending Fund Balance		3,688,848.65
Total Liabilities And Fund Balance		3,735,216.39

* Year Not Closed

Fund 450 WATER & SEWER UTILITY FUND

GL Number	Description	Balance
*** Assets ***		
450-000-101140-000	CASH IN BANK-STATE BOARD OF ADMIN	2,338.00
450-000-103000-000	CASH ON HAND-IMPREST FUNDS	900.00
450-000-104800-000	EQUITY-POOLED CASH	1,100,364.86
450-000-115015-000	A/R-UTILITY CHARGES	1,586,476.84
450-000-117000-000	A/R-UNCOLLECTIBLE	(220,108.00)
450-000-151110-000	CERTIFICATES OF DEPOSIT	1,442,274.77
450-000-161900-000	LAND	502,816.56
450-000-164900-000	IMPROVEMENTS-OTHER THAN BUILDINGS	1,524,296.15
450-000-164920-000	TREATMENT PLANT-WATER	34,737,827.56
450-000-164930-000	TREATMENT PLANT-SEWER	26,253,703.57
450-000-166910-000	OFFICE FURNITURE & EQUIPMENT	342,259.00
450-000-166920-000	EQUIPMENT-MOTORIZED	1,602,913.10
450-000-166930-000	EQUIPMENT-OTHER	31,751.88
450-000-167910-000	ACCUMULATED DEPRECIATION	(32,162,693.04)
450-000-169900-000	CONSTRUCTION IN PROGRESS	692,503.43
Total Assets		37,437,624.68
*** Liabilities ***		
450-000-202000-000	ACCOUNTS PAYABLE	101,556.65
450-000-202010-000	A/P-SOLID WASTE	233,401.80
450-000-202015-000	RECYCLE BANK	4,369.30
450-000-202020-000	A/P-RECYCLING	30,594.80
450-000-203060-000	N/P-DEEP WELL	175,576.76
450-000-208100-000	UNCLAIMED PROPERTY-STATE OF FLORIDA	(65.97)
450-000-210010-000	COMPENSATED ABSENCES-CURRENT	94,356.59
450-000-210900-000	COMPENSATED ABSENCES-LONG TERM	298,795.86
450-000-212000-000	PAYABLE-1985A MATURED INTEREST	887.66
450-000-220020-000	DEPOSITS-CUSTOMER	1,052,450.00
450-000-229075-000	PAYABLE-GROUP INSURANCE	1,012,176.19
450-000-229999-000	PAYABLE-MISCELLANEOUS	1,299.98
Total Liabilities		3,005,399.62
*** Fund Balance ***		
450-000-272000-000	RETAINED EARNINGS	38,780,934.92
Total Fund Balance		38,780,934.92
Beginning Fund Balance - 15-16		38,780,934.92
Net of Revenues VS Expenditures - 15-16		(4,798,728.29)
*15-16 End FB/16-17 Beg FB		33,982,206.63
Net of Revenues VS Expenditures - Current Year		450,018.43
Ending Fund Balance		34,432,225.06
Total Liabilities And Fund Balance		37,437,624.68

* Year Not Closed

Fund 452 RENEWAL & REPLACEMENT

GL Number	Description	Balance
*** Assets ***		
452-000-104800-000	EQUITY-POOLED CASH	567,893.81
Total Assets		567,893.81
*** Liabilities ***		
452-000-202000-000	ACCOUNTS PAYABLE	11,665.97
Total Liabilities		11,665.97
*** Fund Balance ***		
452-000-272000-000	RETAINED EARNINGS	555,564.05
Total Fund Balance		555,564.05
Beginning Fund Balance - 15-16		555,564.05
Net of Revenues VS Expenditures - 15-16		24,949.76
*15-16 End FB/16-17 Beg FB		580,513.81
Net of Revenues VS Expenditures - Current Year		(24,285.97)
Ending Fund Balance		556,227.84
Total Liabilities And Fund Balance		567,893.81

* Year Not Closed

Fund 453 CAPITAL IMPROVEMENT

GL Number	Description	Balance
*** Assets ***		
453-000-101140-000	CASH IN BANK-STATE BOARD OF ADMIN	6,196.18
453-000-104800-000	EQUITY-POOLED CASH	7,764,679.64
453-000-162900-000	BUILDINGS	49,225.52
453-000-164900-000	IMPROVEMENTS-OTHER THAN BUILDINGS	640,416.93
453-000-164920-000	TREATMENT PLANT-WATER	1,105,425.33
453-000-166910-000	OFFICE FURNITURE & EQUIPMENT	1,839,476.64
453-000-167910-000	ACCUMULATED DEPRECIATION	(2,085.69)
453-000-169900-000	CONSTRUCTION IN PROGRESS	4,371,803.06
Total Assets		15,775,137.61
*** Liabilities ***		
453-000-202000-000	ACCOUNTS PAYABLE	27,970.00
453-000-205010-000	RETAINAGE	184,313.74
Total Liabilities		212,283.74
*** Fund Balance ***		
453-000-272000-000	RETAINED EARNINGS	16,063,918.11
Total Fund Balance		16,063,918.11
Beginning Fund Balance - 15-16		16,063,918.11
Net of Revenues VS Expenditures - 15-16		(473,094.24)
*15-16 End FB/16-17 Beg FB		15,590,823.87
Net of Revenues VS Expenditures - Current Year		(27,970.00)
Ending Fund Balance		15,562,853.87
Total Liabilities And Fund Balance		15,775,137.61

* Year Not Closed

REVENUE REPORT FOR CITY OF COOPER CITY
 PERIOD ENDING 10/31/2016
 % Fiscal Year Completed: 8.49
 MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2016-17		YTD BALANCE		AVAILABLE		% BDGT USED
		MONTH 10/31/2016 INCREASE (DECREASE)	AMENDED BUDGET	NORMAL	10/31/2016	NORMAL	BALANCE	NORMAL	(ABNORMAL)	
Fund 001 - GENERAL FUND										
	Net TAXES-PROPERTY VALUE	4,092.50	16,303,100.00		4,092.50	16,299,007.50		0.03		0.03
	Net TAXES-LOCAL OPTION, USE & FUEL	0.00	567,000.00		0.00	567,000.00		0.00		0.00
	Net TAXES-UTILITY SERVICES	226,344.80	2,340,000.00		226,344.80	2,113,655.20		9.67		9.67
	Net TAX-COMMUNICATIONS SERVICE	83,089.78	1,200,000.00		83,089.78	1,116,910.22		6.92		6.92
	Net TAX-LOCAL BUSINESS	500,497.23	540,000.00		500,497.23	39,502.77		92.68		92.68
	Net PERMITS	(48.00)	4,000.00		(48.00)	4,048.00		(1.20)		(1.20)
	Net FEES-FRANCHISE	254,170.20	2,928,500.00		254,170.20	2,674,329.80		8.68		8.68
	Net GRANTS-FEDERAL	1,254.03	64,535.00		1,254.03	63,280.97		1.94		1.94
	Net SHARED REVENUES-STATE	257,717.93	2,960,000.00		257,717.93	2,702,282.07		8.71		8.71
	Net SHARED REVENUES-OTHER LOCAL UNITS	9,866.01	45,000.00		9,866.01	35,133.99		21.92		21.92
	Net SERVICE CHARGES-GENERAL GOVERNMENT	5,900.00	120,000.00		5,900.00	114,100.00		4.92		4.92
	Net SERVICE CHARGES-PUBLIC SAFETY	120,618.84	4,016,600.00		120,618.84	3,895,981.16		3.00		3.00
	Net SERVICE CHARGES-CULTURE/RECREATION	27,814.09	553,000.00		27,814.09	525,185.91		5.03		5.03
	Net SERVICE CHARGES-OTHER	528.00	42,200.00		528.00	41,672.00		1.25		1.25
	Net JUDGEMENTS & FINES-OTHER	12,617.21	150,000.00		12,617.21	137,382.79		8.41		8.41
	Net FINES-LOCAL	440.00	200,000.00		440.00	199,560.00		0.22		0.22
	Net INTEREST & OTHER EARNINGS	0.00	90,000.00		0.00	90,000.00		0.00		0.00
	Net SALES-DISPOSITION OF FIXED ASSETS	0.00	1,000.00		0.00	1,000.00		0.00		0.00
	Net CONTRIBUTIONS-PRIVATE SOURCE & DONATIONS	0.00	37,000.00		0.00	37,000.00		0.00		0.00
	Net MISCELLANEOUS REVENUES-OTHER	4,096.03	197,000.00		4,096.03	192,903.97		2.08		2.08
	Net INTERFUND GROUP TRANSFERS IN	0.00	1,280,275.00		0.00	1,280,275.00		0.00		0.00
	Net APPROPRIATION FROM FUND BALANCE	0.00	2,227,778.98		0.00	2,227,778.98		0.00		0.00
TOTAL REVENUES		1,508,998.65	35,866,988.98		1,508,998.65	34,357,990.33		4.21		4.21

Fund 001 - GENERAL FUND:
 TOTAL REVENUES 34,357,990.33

REVENUE REPORT FOR CITY OF COOPER CITY

PERIOD ENDING 10/31/2016

% Fiscal Year Completed: 8.49

MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2016-17 AMENDED BUDGET	YTD BALANCE 10/31/2016		AVAILABLE BALANCE		% BDT USED
		MONTH 10/31/2016 INCREASE (DECREASE)	MONTH 10/31/2016 INCREASE (DECREASE)		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)	(ABNORMAL)	
Fund 002 - BLDG INSPECTION SERVICES									
	Net PERMITS	47,991.20	756,100.00	47,991.20	708,108.80			6.35	
	Net SERVICE CHARGES-OTHER	1,550.00	35,700.00	1,550.00	34,150.00			4.34	
	Net INTEREST & OTHER EARNINGS	0.00	4,000.00	0.00	4,000.00			0.00	
	Net MISCELLANEOUS REVENUES-OTHER	217.00	4,200.00	217.00	3,983.00			5.17	
	Net APPROPRIATION FROM FUND BALANCE	0.00	352,583.50	0.00	352,583.50			0.00	
	TOTAL REVENUES	49,758.20	1,152,583.50	49,758.20	1,102,825.30			4.32	
Fund 002 - BLDG INSPECTION SERVICES:									
	TOTAL REVENUES	49,758.20	1,152,583.50	49,758.20	1,102,825.30			4.32	

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2016-17		YTD BALANCE		AVAILABLE		% BDTG USED
		MONTH 10/31/2016 INCREASE (DECREASE)	AMENDED BUDGET	NORMAL	10/31/2016 (ABNORMAL)	NORMAL	ABNORMAL	BALANCE		
Fund 103 - ROAD & BRIDGE										
	Net TAXES-LOCAL OPTION, USE & FUEL	49,589.40	585,000.00	49,589.40	535,410.60	8.48				
	Net SHARED REVENUES-STATE	0.00	244,000.00	0.00	244,000.00	0.00				
	Net INTEREST & OTHER EARNINGS	0.00	2,000.00	0.00	2,000.00	0.00				
	Net INTERFUND GROUP TRANSFERS IN	0.00	630,171.00	0.00	630,171.00	0.00				
	Net APPROPRIATION FROM FUND BALANCE	0.00	216,774.95	0.00	216,774.95	0.00				
TOTAL REVENUES		49,589.40	1,677,945.95	49,589.40	1,628,356.55	2.96				
Fund 103 - ROAD & BRIDGE:										
TOTAL REVENUES		49,589.40	1,677,945.95	49,589.40	1,628,356.55	2.96				

PERIOD ENDING 10/31/2016

% Fiscal Year Completed: 8.49

MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2016-17 AMENDED BUDGET	YTD BALANCE 10/31/2016		AVAILABLE BALANCE		% BDC
		MONTH 10/31/2016 INCREASE (DECREASE)	MONTH 10/31/2016 INCREASE (DECREASE)		NORMAL	(ABNORMAL)	NORMAL (ABNORMAL)	(ABNORMAL)	
Fund 440 - STORM WATER									
Net SERVICE CHARGES-PHYSICAL ENVIRONMENT		23,375.90	280,000.00	280,000.00	23,375.90	256,624.10	256,624.10	8.35	
Net PROCEEDS		0.00	1,600,000.00	1,600,000.00	0.00	1,600,000.00	1,600,000.00	0.00	
Net PROPRIETARY NON-OPERATING SOURCES		0.00	214,686.62	214,686.62	0.00	214,686.62	214,686.62	0.00	
TOTAL REVENUES		23,375.90	2,094,686.62	2,094,686.62	23,375.90	2,071,310.72	2,071,310.72	1.12	
Fund 440 - STORM WATER:									
TOTAL REVENUES		23,375.90	2,094,686.62	2,094,686.62	23,375.90	2,071,310.72	2,071,310.72	1.12	

REVENUE REPORT FOR CITY OF COOPER CITY
 PERIOD ENDING 10/31/2016
 % Fiscal Year Completed: 8.49
 MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2016 INCREASE (DECREASE)	2016-17 AMENDED BUDGET	YTD BALANCE 10/31/2016 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDTG USED
Fund 450 - WATER & SEWER UTILITY FUND						
	Net SERVICE CHARGES-OTHER	0.00	25,000.00	0.00	25,000.00	0.00
	Net MISCELLANEOUS REVENUES-OTHER	0.00	13,000.00	0.00	13,000.00	0.00
	Net SERVICE CHARGES-PHYSICAL ENVIRONMENT	936,349.11	11,510,000.00	936,349.11	10,573,650.89	8.14
	Net PROPRIETARY NON-OPERATING SOURCES	1,805.52	748,478.37	1,805.52	746,672.85	0.24
TOTAL REVENUES		938,154.63	12,296,478.37	938,154.63	11,358,323.74	7.63
Fund 450 - WATER & SEWER UTILITY FUND:						
TOTAL REVENUES		938,154.63	12,296,478.37	938,154.63	11,358,323.74	7.63
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES		2,569,876.78	53,088,683.42	2,569,876.78	50,518,806.64	4.84

PERIOD ENDING 10/31/2016

% Fiscal Year Completed: 8.49

MONTHLY SUMMARY REPORT

ACTIVITY FOR

10/31/2016

2016-17

MONTH 10/31/16

AMENDED BUDGET

NORM (ABNORM)

ENCUMBERED

UNENCUMBERED

% B DGT USED

GL NUMBER	DESCRIPTION	INCR (DECR)	AMENDED BUDGET	NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% B DGT USED
Fund 001 - GENERAL FUND							
100-CITY COMMISSION		30,861.11	377,391.00	30,861.11	0.00	346,529.89	8.18
110-ADMINISTRATION		28,251.02	472,115.52	28,251.02	8,295.52	435,568.98	7.74
120-CITY CLERK		38,236.29	573,465.00	38,236.29	6,773.10	528,455.61	7.85
130-FINANCE		56,560.70	1,212,411.01	56,560.70	30,800.14	1,125,050.17	7.21
150-LEGAL		4,000.00	254,000.00	4,000.00	0.00	250,000.00	1.57
180-BOARDS & COMMITTEES		436.36	19,200.00	436.36	0.00	18,763.64	2.27
190-NONDEPARTMENTAL		35,272.41	3,671,793.20	35,272.41	25,385.00	3,611,135.79	1.65
212-COMPREHENSIVE PLANNING		23,969.05	428,352.92	23,969.05	6,500.00	397,883.87	7.11
213-CODE ENFORCEMENT		30,521.67	390,000.00	30,521.67	1,925.00	357,553.33	8.32
311-PUBLIC WORKS ADMINISTRATION		33,280.44	650,849.28	33,280.44	22,221.28	595,347.56	8.53
312-PROPERTY MAINTENANCE		35,156.01	689,952.94	35,156.01	61,406.94	593,389.99	14.00
314-PARKS		98,066.73	1,907,115.19	98,066.73	265,452.81	1,543,595.65	19.06
316-FLEET SERVICES		20,206.19	340,856.00	20,206.19	531.00	320,118.81	6.08
510-POLICE		1,069,113.60	13,115,600.00	1,069,113.60	7,715.00	12,038,771.40	8.21
610-FIRE		806,405.41	10,049,015.20	806,405.41	3,060.10	9,239,549.69	8.06
710-RECREATION		93,518.88	1,714,871.72	93,518.88	89,334.88	1,532,017.96	10.66
Fund 001 - GENERAL FUND:							
		2,403,855.87	35,866,988.98	2,403,855.87	529,400.77	32,933,732.34	8.18
TOTAL EXPENDITURES							

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	2016-17 AMENDED BUDGET	YTD BALANCE 10/31/2016 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BUDGET USED
Fund 002 - BLDG INSPECTION SERVICES							
211-BUILDING		52,667.23	1,152,583.50	52,667.23	2,956.50	1,096,959.77	4.83
<hr/>							
Fund 002 - BLDG INSPECTION SERVICES:							
TOTAL EXPENDITURES		52,667.23	1,152,583.50	52,667.23	2,956.50	1,096,959.77	4.83

PERIOD ENDING 10/31/2016

% Fiscal Year Completed: 8.49

MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	2016-17 AMENDED BUDGET	YTD BALANCE 10/31/2016 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 103 - ROAD & BRIDGE 313-STREETS MAINTENANCE		106,483.70	1,677,945.95	106,483.70	276,411.16	1,295,051.09	22.82
Fund 103 - ROAD & BRIDGE:							
TOTAL EXPENDITURES		106,483.70	1,677,945.95	106,483.70	276,411.16	1,295,051.09	22.82

MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	2016-17 AMENDED BUDGET	YTD BALANCE 10/31/2016 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 440 - STORM WATER		7,657.17	2,094,686.62	7,657.17	65,445.07	2,021,584.38	3.49
315-STORM WATER							
Fund 440 - STORM WATER:							
TOTAL EXPENDITURES		7,657.17	2,094,686.62	7,657.17	65,445.07	2,021,584.38	3.49

ACTIVITY FOR
 MONTH 10/31/16
 INCR (DECR) AMENDED BUDGET 2016-17
 YTD BALANCE
 10/31/2016
 NORM (ABNORM)

UNENCUMBERED
 BALANCE

ENCUMBERED
 YEAR-TO-DATE

% BDC
 USED

GL NUMBER	DESCRIPTION	100,852.90	1,567,824.00	100,852.90	1,370,032.20	12.62
Fund 450 - WATER & SEWER	UTILITY FUND					
910-WATER DISTRIBUTION		104,291.18	1,871,571.42	104,291.18	1,427,414.49	23.73
911-WATER PLANT		53,258.05	1,733,029.20	53,258.05	1,134,988.83	34.51
930-WASTEWATER TRANSMISSION		65,191.14	1,489,601.25	65,191.14	1,093,221.95	26.61
931-WASTEWATER PLANT		24,102.36	390,787.00	24,102.36	366,684.64	6.17
940-CUSTOMER SERVICE		137,531.80	5,243,665.50	137,531.80	4,993,418.26	4.77
950-WATER & WASTEWATER ADMINISTRATION						

Fund 450 - WATER & SEWER UTILITY FUND:

TOTAL EXPENDITURES

485,227.43 12,296,478.37 485,227.43 10,385,760.37 15.54

TOTAL EXPENDITURES - ALL FUNDS

3,055,891.40 53,088,683.42 3,055,891.40 47,733,087.95 10.09



INTERNAL MEMO

Date: November 6, 2016

To: Bruce Loucks, City Manager
Cooper City

From: Captain Robert Cates
Cooper City District

Subject: October 201 Report

During the month of October, Deputies assigned to the Cooper City District responded to 2593 calls for service. Of these calls for service, a total of 41 are Part One (Persons and Property Crimes). The remaining 2552 calls are alarms, police service suspicious incidents, 911 hang ups, etc.

There were a total of 11 conveyance burglaries, 4 burglaries, and 3 auto thefts. There were 19 arrests during the month in which some are documented below in the Items of Interest section of this report.

A total of 198 code violations were addressed during the month of October. These violations are initiated by Patrol Deputies, Parking Enforcement Personnel and Code Enforcement Inspectors. Many of these cases and will require additional follow-up action.

Also included in this report is a breakdown of the 241 State Traffic Citations and 333 Traffic Warnings issued by District Deputies. The Accident Report by Zone lists a total of 80 accidents investigated by District Deputies during the month of October, there were no traffic fatalities.

Items of Interest :

10.03.16 The suspect Brandon N. Khaleel was involved in a domestic dispute with his father. During the verbal dispute the suspect armed himself with a golf club and threatened his father. The suspect was arrested for Aggravated Assault.

On 10.06.16 Deputy Haber conducted a traffic stop on defendant Dan Delva for speeding. During the contact with the defendant Deputy Haber could smell marijuana coming from the vehicle. After having the defendant exit the vehicle, Deputy Haber observed marijuana all over the defendant's clothes and the drivers seat. Deputy Haber also located a firearm in the glove compartment. Defendant charged with possession of marijuana and a weapons violation.

10.14.16 Michael Dinac was driving a motor vehicle with an expired tag. When approached by Detective Rush a very strong odor of marijuana came from the vehicle. A search located marijuana that was packaged up for sale, a grinder, a scale, and other paraphernalia used for the use and distribution of marijuana. The suspect was arrested and charged with Possession with intent to deliver and Possession of Paraphernalia.

10.22.16 Detective Rush was patrolling the rear of Countryside Shops when he observed Anthony Roshuad Brown 02.16.90 looking into vehicles. Detective Rush made contact with the subject who resides in Lauderhill, was driving a rental car with exterior tinted windows. Investigation revealed the suspect was in possession of marijuana and had no valid driver's license. The subject also has an extensive history for burglary.

Agency-wide Reports - Monthly

Module	Incident Type	Incident Description	Oct 2016	Sep 2016	Actual Change	Percent Change	Oct 2015	Actual Change	Percent Change
RMS Part 1 Incidents	Burglary - Residential	BURGLARY RESIDENCE	4	4	0	0.0%	1	3	300.0%
	Aggravated Assault	Total	4	4	0	0.0%	1	3	300.0%
		AGGRAVATED ASSAULT	1	2	-1	-50.0%	1	0	0.0%
	Larceny - All Other	AGGRAVATED BATTERY	1	0	1	-	1	0	0.0%
		Total	2	2	0	0.0%	2	0	0.0%
	Larceny - From Building	THEFT - ALL OTHER	8	4	4	100.0%	11	-3	-27.3%
		THEFT - BICYCLE	1	1	0	0.0%	0	1	-
	Motor Vehicle Theft	Total	9	5	4	80.0%	11	-2	-18.2%
		THEFT FROM BUILDING	1	0	1	-	0	1	-
	Sex Crime	Total	1	1	0	0.0%	1	1	-
AUTO THEFT		3	1	2	200.0%	1	2	200.0%	
Larceny - From Vehicle	Total	3	1	2	200.0%	1	2	200.0%	
	LEWD / LASCIVIOUS MOLESTATION	0	1	-1	-100.0%	1	-1	-100.0%	
Sex Crime	SEXUAL BATTERY	0	2	-2	-100.0%	0	0	-	
	Total	0	3	-3	-100.0%	1	-1	-100.0%	
Larceny - Commercial	BURGLARY CONVEYANCE	11	37	-26	-70.3%	10	1	10.0%	
	Total	11	37	-26	-70.3%	10	1	10.0%	
Larceny - Auto Parts	BURGLARY/BUSINESS	2	2	0	0.0%	2	0	0.0%	
	Total	2	2	0	0.0%	2	0	0.0%	
Robbery - All Other	THEFT - MOTOR VEHICLE PARTS	0	1	-1	-100.0%	0	0	-	
	Total	0	1	-1	-100.0%	0	0	-	
Larceny - Shoplifting	ROBBERY	1	0	1	-	1	0	0.0%	
	Total	1	0	1	-	1	0	0.0%	
Sex Crime	THEFT - RETAIL / SHOPLIFTING	8	6	2	33.3%	4	4	100.0%	
	Total	8	6	2	33.3%	4	4	100.0%	
Simple Assault	ALL OTHER SEX OFFENSES	41	61	-20	-32.8%	33	8	24.2%	
	Total	0	1	-1	-100.0%	0	0	-	
Vandalism	ASSAULT	0	1	-1	-100.0%	0	0	-	
	BATTERY	0	0	0	-	1	-1	-100.0%	
Fraud	Total	2	4	-2	-50.0%	2	0	0.0%	
	CRIMINAL MISCHIEF	2	4	-2	-50.0%	3	-1	-33.3%	
Drug Violation	Total	4	3	1	33.3%	6	-2	-33.3%	
	FRAUD - ALL OTHER	1	0	1	-	2	-1	-50.0%	
DUI	FRAUD - CREDIT CARD / ATM	2	4	-2	-50.0%	3	-1	-33.3%	
	FRAUD - FALSE PRETENSE	0	1	-1	-100.0%	1	-1	-100.0%	
Total	FRAUD - WORK/LESS CHECK	1	2	-1	-50.0%	0	1	-	
	Total	4	7	-3	-42.9%	6	-2	-33.3%	
Total	DRUGS / NARCOTICS OFFENSES	3	9	-6	-66.7%	6	-3	-50.0%	
	Total	3	9	-6	-66.7%	6	-3	-50.0%	
Total	DRIVING UNDER THE INFLUENCE	0	1	-1	-100.0%	0	0	-	
	Total	0	1	-1	-100.0%	0	0	-	
Total	AGG ASSAULT W/ DEADLY WEAPON- DOMESTIC VIOL	13	25	-12	-48.0%	21	-8	-38.1%	
	AGG ASSAULT W/ INTENT COMMIT A FELONY DO...	78	80	-2	-2.5%	83	-5	-6.0%	
Total	AGG BATTERY W/ DEADLY WEAP DOMESTIC VIOL	78	80	-2	-2.5%	83	-5	-6.0%	
	Total	1	1	0	0.0%	0	1	-	
Total	AGG ASSAULT W/ DEADLY WEAPON- DOMESTIC VIOL	0	0	0	-	1	-1	-100.0%	
	AGG BATTERY W/ DEADLY WEAP DOMESTIC VIOL	0	0	0	-	4	-4	-100.0%	
Total	LARC-PETIT THEFT 300 LESS THAN 5K DOLS	1	0	1	-	5	-4	-80.0%	
	LARC-PETIT THEFT 1ST DEGREE 100 LESS 300 DOLS	3	2	1	50.0%	0	3	-	
Total	LARC-PETIT THEFT 2ND DEGREE 1ST OFFENSE	0	0	0	-	1	-1	-100.0%	
	LARC-PETIT THEFT 2ND DEGREE 2ND OFFENSE	1	0	1	-	0	1	-	

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Module	Incident Type	Incident Description	Oct 2016	Sep 2016	Actual Change	Percent Change	Oct 2015	Actual Change	Percent Change
	Larceny - All Other	LARC-PETTIT THEFT 2ND DEGREE 3RD SUBSQ.OFF...	1	0	1	-	0	1	-
	Total		6	4	2	50.0%	1	5	500.0%
	Motor Vehicle Theft	VEH THEFT-GRAND THEFT OF MOTOR VEHICLE	1	0	1	-	0	1	-
	Total		1	0	1	-	0	1	-
	Simple Assault	TOUCH OR STRIKE/BATTERY/DOMESTIC VIOL	0	0	0	-	2	-2	-100.0%
	Total		0	0	0	-	2	-2	-100.0%
	Vandalism	DAMAGE PROP-CRIM MISCH-OVER 200 DOLS.UND...	0	0	0	-	1	-1	-100.0%
	Total		0	0	0	-	1	-1	-100.0%
	Drug Violation	DRUGS-POSSESSION OF CONTROLLED SUBSTANCE	0	0	0	-	2	-2	-100.0%
		MARIJUANA-POSSESSION OF CANNABIS/SYNTHET...	2	1	1	100.0%	6	-4	-66.7%
		POSSESSION OF ALPRAZOLAM-XANAX	1	0	1	-	0	1	-
		POSSESSION OF CANNABIS < 20 GRAMS	3	0	3	-	0	3	-
		POSSESSION OF CANNABIS NOT MORE THAN 20 ...	0	2	-2	-100.0%	3	-3	-100.0%
		POSSESSION OF CANNABIS OVER 20 GRAMS	0	0	0	-	1	-1	-100.0%
		POSSESSION OF COCAINE	0	1	-1	-100.0%	0	0	-
	Total		6	4	2	50.0%	12	-6	-50.0%
	RMS Arrests	LOITERING OR PROWLING	0	0	0	-	1	-1	-100.0%
		PROBATION VIOLATION - FELONY	1	0	1	-	0	1	-
		RESIST OFFICER-OBSTRUCT WO VIOLENCE	0	0	0	-	2	-2	-100.0%
	Total		1	0	1	-	3	-2	-66.7%
	All Other Offenses	DRIVE WHILE LIC SUSP 3RD OR SUBSQ OFF	0	1	-1	-100.0%	1	-1	-100.0%
		PROPERTY CRIMES-ACCESS COMPUTER WO AUTH...	0	0	0	-	1	-1	-100.0%
		VOP WARRANT-GRAND THEFT 3RD DEG-NO BOND	0	0	0	-	1	-1	-100.0%
		WARRANT	3	1	2	200.0%	2	1	50.0%
	Other	WARRANT - CONSPIRACY/RACKETEERING	1	0	1	-	0	1	-
	Total		4	2	2	100.0%	5	-1	-20.0%
	Forgery	FRAUD-UTTER FALSE INSTRUMENT	0	1	-1	-100.0%	0	0	-
	Total		0	1	-1	-100.0%	0	0	-
	Indecent Exposure	INDECENT EXPOSURE-IN PUBLIC	0	0	0	-	2	-2	-100.0%
	Total		0	0	0	-	2	-2	-100.0%
		BIKE REGULATIONS VIOLATIONS	19	11	8	72.7%	31	-12	-38.7%
		BLOCK INTERSECTION/CROSSWALK	0	1	-1	-100.0%	0	0	-
		CARELESS DRIVING	0	1	-1	-100.0%	0	0	-
		CRASH LEAVE SCENE W/O GIVING INFORMATION ...	1	3	-2	-66.7%	9	-8	-88.9%
		DISOBEY/AVOID RED LIGHT	0	1	-1	-100.0%	1	-1	-100.0%
		DISOBEY/AVOID RED LIGHT/TURNING	8	16	-8	-50.0%	9	-1	-11.1%
		DISOBEY/AVOID TRAFFIC DEVICE	4	3	1	33.3%	2	2	100.0%
		DISOBEYED STOP/YIELD SIGN	8	11	-3	-27.3%	20	-12	-60.0%
		DL POSSESSION/DISPLAY/PERMITTING USE OF SU...	0	1	-1	-100.0%	0	0	-
		DL SUSPENDED/ FINANCIAL RESPONSIBILITY	0	0	0	-	1	-1	-100.0%
		DRIVE ON SIDEWALK/BIKE PATH	0	1	-1	-100.0%	0	0	-
		DRIVE VEH UNSAFE/DEFECT EQUIP	1	0	1	-	0	1	-
		DRIVE WHILE LIC SUSP 1ST OFF	1	2	-1	-50.0%	1	0	0.0%
		DRIVE WHILE LIC SUSP 2ND OFF	1	0	1	-	0	1	-
		DRIVE WHILE LICENSE SUSP W/O KNOWLEDGE	9	9	0	0.0%	6	3	50.0%
		DRIVE WHILE LICENSE SUSPENDED/REVOKED/CA...	1	0	1	-	0	0	0.0%
		DRIVE WRONG LANE OR SIDE	1	0	1	-	2	-1	-50.0%
		DRIVER PRESENT NON CURRENT INSURANCE	0	1	-1	-100.0%	2	-2	-100.0%
		DRIVING W/ EXP LIC > 6MO	1	0	1	-	0	1	-
		DROP OR UNCOVERED LOAD	1	1	0	0.0%	0	1	-
		ENGINE RUN/KEY IN IGNITION	0	1	-1	-100.0%	0	0	-
		ENGINE RUN/KEY/SET BRAKE	1	0	1	-	0	1	-
		EXPIRED D/L LESS THAN 6 MONTHS	0	4	-4	-100.0%	1	-1	-100.0%
	RMS Citations	Florida Uniform Traffic Citation - Cita	0	0	0	-	0	0	-

Agency-wide Reports - Monthly

Module	Incident Type	Incident Description	Oct 2015	Sep 2016	Actual Change	Percent Change	Oct 2015	Actual Change	Percent Change
		EXPIRED MTR VEH REGISTRATION OVER 6 MONTH...	2	3	-1	-33.3%	5	-3	-60.0%
		EXPIRED TAG LESS THAN 6 MONTHS	8	24	-16	-66.7%	3	5	166.7%
		EXPIRED TAG/LESS THAN 6 MONTHS	0	1	-1	-100.0%	0	0	-
		FAIL CHANGE ADDRESS/NAME	1	0	1	-	0	1	-100.0%
		FAIL DRIVE IN SINGLE LANE	0	0	0	-	0	0	-
		FAIL TO CHANGE ADDRESS ON DL	1	2	-1	-50.0%	0	1	-100.0%
		FAIL TO DISPLAY VEH REG	6	6	0	0.0%	4	2	50.0%
		FAIL TO OBEY SIGN/SIGNAL	5	16	-11	-68.8%	13	-8	-61.5%
		FAIL WEAR SAFETY BELT/OPERATOR	0	0	0	-	1	-1	-100.0%
		FAILED TO YIELD - APPROACH/ENTER INTERSECT...	0	1	-1	-100.0%	0	0	-
		FAILED TO YIELD AT A FOUR-WAY STOP-INTERSE...	0	0	0	-	1	-1	-100.0%
		FAILED TO YIELD/STOP AT A YIELD INTERSECTION	0	1	-1	-100.0%	0	0	-
		FAILURE TO MOVE OVER/SLOW DOWN FOR EMG VEH	0	2	-2	-100.0%	0	0	-
		FAILURE TO SLOW DOWN FOR EMERGENCY VEH/...	7	10	-3	-30.0%	11	-4	-36.4%
		FAILURE TO USE DUE CARE	1	0	1	-	0	1	-100.0%
		FNT ST PASS/OVR 33/SEAT-BELT VIOLATION	1	1	0	0.0%	1	0	0.0%
		FOLLOWING TOO CLOSELY	1	0	1	-	1	0	0.0%
		FORGERY OF ALTER VEH REGIS STICKER CERTIF ...	1	0	1	-	1	0	0.0%
		FTY - VEHICLE IN INTERSECTIONS (ALL OTHERS...	0	0	0	-	1	-1	-100.0%
		FTYROW WHEN TURNING LEFT	0	2	-2	-100.0%	0	0	-
		HEADLIGHTS REQUIRED / TIMED	0	1	-1	-100.0%	0	0	-
		IMP START FROM PARK/STOP POSIT	0	1	-1	-100.0%	0	0	-
		IMP STOP UNLOAD PASSG LIMIT ACS	1	2	-1	-50.0%	0	1	-100.0%
		IMPROPER BACKING	1	1	0	0.0%	2	-1	-50.0%
		IMPROPER CHANGE OF LANE- PULL IN FRONT OF ...	0	1	-1	-100.0%	0	0	-
		IMPROPER LEFT TURN	1	0	1	-	1	0	0.0%
		IMPROPER RIGHT TURN	8	0	8	-	5	3	60.0%
		IMPROPER STOP/STAND/PARK	0	0	0	-	3	-3	-100.0%
		LEARNERS DRIVERS LIC/VOL	0	1	-1	-100.0%	0	0	-
		LEARNERS DRIVERS LICENSE VIOL	0	1	-1	-100.0%	0	0	-
		LICENSE NOT CARRIED/EXHIBIT	4	10	-6	-60.0%	7	-3	-42.9%
		LICENSE NOT CARRIED/EXHIBITED	0	3	-3	-100.0%	1	0	-100.0%
		LOUD DEFECTIVE MUFFLER	0	1	-1	-100.0%	0	0	-
		MCYCLE / NO HEADGEAR	0	1	-1	-100.0%	0	0	-
		MCYCLE OPER BETWEEN LANES/VEH	0	1	-1	-100.0%	0	0	-
		MCYCLE/MOPEL: TAG IMPROPERLY AFFXED, C...	0	0	0	-	1	-1	-100.0%
		MUST HAVE PIP INS CARD	1	2	-1	-50.0%	0	1	-100.0%
		NO HELMET/INSURANCE MOTORCYCLE	1	0	1	-	0	1	-100.0%
		NO LAMPS/ILLUMINATING DEVICES	0	1	-1	-100.0%	0	0	-
		NO SAFETY BELTS- OPERATOR/PASSG UNDER 18	1	1	0	0.0%	0	1	-100.0%
		NO TAG LIGHT	0	1	-1	-100.0%	2	-2	-100.0%
		OPENING DOOR INTO TRAFFIC	0	0	0	-	1	-1	-100.0%
		OPER VEH UNSAFE/IMPROP EQUIP	0	4	-4	-100.0%	2	-2	-100.0%
		OPERATE MOTOR VEHICLE WO VALID LICENS	1	1	0	0.0%	0	1	-100.0%
		OPERATING NON-CMV NOT PROPERLY INSURED P...	17	12	5	41.7%	20	-3	-15.0%
		OPERATING WHITE DL SUSPENDED/CANCELLED/R...	0	1	-1	-100.0%	0	0	-
		OVERTAKING AND PASSING A VEH (CUTTING IN)	1	0	1	-	0	1	-100.0%
		PARK HANDICAPPED ZONE	1	1	0	0.0%	0	0	-
		PASSING IN NO PASSING ZONE	0	1	-1	-100.0%	0	0	-
		PED FAIL TO CROSS IN X-WALK	0	0	0	-	1	-1	-100.0%
		RAW STOP SIGN	15	13	2	15.4%	1	14	1,400.0%
		RESIST OFFICER-FAIL TO OBEY POLICE OR FIRE ...	0	0	0	-	1	-1	-100.0%
		RESTRICTION FOR WINDOW BEHIND DRV	1	0	1	-	1	0	0.0%
		RIDING BIKE WITH NO OR IMPROPER LIGHT	0	1	-1	-100.0%	0	0	-

RMS Citations: Florida Uniform Traffic Citation - Cita

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Module	Incident Type	Incident Description	Oct 2016	Sep 2016	Actual Change	Percent Change	Oct 2015	Actual Change	Percent Change
		SIDE WIND/REST-SUNSCREEN	1	0	1	-	1	0	0.0%
		SLOW BIKE FAIL RIDE RIGHT CURB	0	0	0	-	1	-1	-100.0%
		SPEED TOO FAST/CONDITIONS	1	0	0	-	1	-1	-100.0%
		SPEED/BUSIN/RESID/INTRSTATE/4LN	0	0	0	-	1	-1	-100.0%
		TAIL LIGHTS NONE/IMPROPER	0	1	-1	-100.0%	3	-3	-100.0%
		TEXTING WHILE DRIVING	0	1	-1	-100.0%	0	0	-
		TOO FAST FOR CONDITIONS	0	0	0	-	1	-1	-100.0%
		TWO LIGHTED LAMPS MIN REQUIRED	0	1	-1	-100.0%	0	0	-
		U-TURN: IMPROPER/UNSAFE/PROHIBITED	2	5	-3	-60.0%	3	-1	-33.3%
		UNATTENDED CHILD IN MV- ENG RUNNING OR RL...	0	0	0	-	1	-1	-100.0%
		UNLAWFUL SPEED POSTED MUNICIP/COUNTYRD	50	93	-43	-46.2%	47	3	6.4%
		UNLAWFUL SPEED POSTED STATE/INTERST	14	42	-28	-66.7%	55	-41	-74.5%
		UNLAWFUL SPEED SCHOOL ZONE	2	0	2	-	0	2	-
		UNSECURED LOAD / TRUCK	0	1	-1	-100.0%	0	0	-
		VEH W/O LIGHTS NIGHT	0	0	0	-	1	-1	-100.0%
		WEARING HEADSET/LISTENING DEV	0	0	0	-	1	-1	-100.0%
		Total	195	339	-144	-42.5%	268	-73	-27.2%
		ATTACH TAG (LICENSE PLATE) NOT ASSIGNED	2	1	1	100.0%	1	1	100.0%
		CRASH-DRIV FAIL RPT CRASH W INJ/DEATH/DAM...	0	0	0	-	1	-1	-100.0%
		CRASH - FAIL REPORT IF INJ/ATTENDING UNABLE...	0	0	0	-	1	-1	-100.0%
		CRASH LEAVE SCENE W/O GIVING INFORMATION ...	0	0	0	-	2	-2	-100.0%
		DL POSSESSION/DISPLAY/PERMITTING USE OF SU...	1	0	1	-	0	1	-
		DRIVE WHILE LIC SUSP 1ST OFF	2	3	-1	-33.3%	0	2	-
		DRIVE WHILE LIC SUSP 2ND OFF	1	1	0	0.0%	2	-1	-50.0%
		DRIVE WHILE LIC SUSP 3RD OR SUBSQ OFF	0	2	-2	-100.0%	2	-2	-100.0%
		DRIVE WHILE LICENSE SUSPENDED - REVOKED, C...	3	0	3	-	7	-6	-85.7%
		DRIVE WHILE LICENSE SUSPENDED/REVOKED/CA...	0	5	-5	-100.0%	0	0	-
		DRIVING W/ EXP LIC > 6MO	0	2	-2	-100.0%	0	0	-
		DUI W/DAM TO PROP OR PERSON OF ANOTHER	1	2	-1	-50.0%	0	1	-
		EXPIRED MTR VEH REGISTRATION OVER 6 MOAT...	2	0	2	-	1	1	100.0%
		FAIL TO REGISTER MOTOR VEH	2	0	2	-	1	1	100.0%
		FRAUD-MISUSE OF TEMP TAG TO AVOID REGISTR...	0	0	0	-	1	-1	-100.0%
		FTYROW WHEN TURNING LEFT	0	0	0	-	1	-1	-100.0%
		IMPROPER STOP/STAND/PARK	0	1	-1	-100.0%	0	0	-
		MOVING TRAFFIC VIOL-RECKLESS DRIVE DAMAGE...	0	1	-1	-100.0%	0	0	-
		OPERATE MOTOR VEHICLE W/O DRIVERS LICENSE	0	0	0	-	1	-1	-100.0%
		OPERATE MOTOR VEHICLE W/O VALID LICENS	4	5	-1	-20.0%	6	-2	-33.3%
		OPERATE MOTORCYCLE W/O LICENSE	0	1	-1	-100.0%	0	0	-
		PERMIT UNAUTHORIZED PERSON TO DRIVE	0	1	-1	-100.0%	0	0	-
		RAN STOP SIGN	1	0	1	-	0	1	-
		TRAFFIC OFFENSE-DUI ALCOHOL OR DRUGS	0	1	-1	-100.0%	0	0	-
		UNLAWFUL SPEED POSTED MUNICIP/COUNTYRD	1	1	0	0.0%	1	0	0.0%
		UNLAWFUL SPEED POSTED STATE/INTERST	0	1	-1	-100.0%	0	0	-
		Total	19	30	-11	-36.7%	28	-9	-32.1%
		BIKE REGULATIONS VIOLATIONS	0	1	-1	-100.0%	0	0	-
		BLOCK-INTERSECTION/CROSSWALK	0	2	-2	-100.0%	0	0	-
		CARELESS DRIVING	0	4	-4	-100.0%	4	-4	-100.0%
		DISOBEY/AVOID RED LIGHT	7	8	-1	-12.5%	14	-7	-50.0%
		DISOBEY/AVOID RED LIGHT/TURNING	2	2	0	0.0%	2	0	0.0%
		DISOBEY/AVOID TRAFFIC DEVICE	19	71	-52	-73.2%	27	-8	-29.6%
		DISOBEYED STOP/YIELD SIGN	12	17	-5	-29.4%	3	9	300.0%
		DRIVE ACROSS DIVIDED SECTION	0	0	0	-	1	-1	-100.0%
		DRIVE VEH UNSAFE/DEFECT EQUIP	1	1	0	0.0%	2	-1	-50.0%

Florida Uniform Traffic Citation - Cita

Criminal Citation - Cita

Florida Uniform Traffic Citation - Warn

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Module	Incident Type	Incident Description	Oct 2016	Sep 2016	Actual Change	Percent Change	Oct 2015	Actual Change	Percent Change
		DRIVE WHILE LICENSE SUSP. W/O KNOWLEDGE	2	4	-2	-50.0%	2	0	0.0%
		DRIVE WRONG LANE OR SIDE	0	0	0	-	1	-1	-100.0%
		DRIVER PRESENT NON CURRENT INSURANCE	2	3	-1	-33.3%	3	-1	-33.3%
		DRIVING W/ EXP LIC > 6MO	1	0	1	-	0	1	-
		DRIVING W/O LIGHTS	0	3	-3	-100.0%	4	-4	-100.0%
		DRIVING WRONG LANE OR SIDE	0	0	0	-	1	-1	-100.0%
		DROP OR UNCOVERED LOAD	1	0	1	-	0	1	-
		EXPIRED D/L LESS THAN 6 MONTHS	1	0	1	-	0	1	-
		EXPIRED MTR-VEH REGISTRATION OVER 6 MONTHS	5	2	3	150.0%	1	4	400.0%
		EXPIRED TAG/LESS THAN 6 MOS	13	18	-5	-27.8%	14	-1	-7.1%
		EXPIRED TAG/LESS THAN 6 MONTHS	1	1	0	0.0%	0	1	-
		FAIL CHANGE ADDRESS/NAME	4	6	-2	-33.3%	0	4	-
		FAIL DIM HEADLIGHTS/IMP ADJUST	0	0	0	-	1	-1	-100.0%
		FAIL DRIVE IN SINGLE LANE	0	1	-1	-100.0%	1	-1	-100.0%
		FAIL TO CHANGE ADDRESS ON DL	3	5	-2	-40.0%	2	2	200.0%
		FAIL TO CHANGE NAME ON DL	1	0	1	-	0	1	-
		FAIL TO OBEY SIGN/SIGNAL	7	22	-15	-68.2%	9	-2	-22.2%
		FAIL TO REGISTER MOTOR VEH	0	6	-6	-100.0%	2	-2	-100.0%
		FAIL WEAR SAFETY BELT/OPERATOR	1	1	-1	-100.0%	0	0	-
		FAILED TO YIELD - APPROACH/ENTER INTERSECT...	1	4	-3	-75.0%	5	-4	-80.0%
		FAILED TO YIELD AT A FOUR-WAY STOP-INTERSECT...	0	1	-1	-100.0%	1	-1	-100.0%
		FAILURE TO MOVE OVER/SLOW DOWN FOR EMG VEH	0	2	-2	-100.0%	0	0	-
		FAILURE TO OBEY RESTRICTIONS PLACED ON DL	0	1	-1	-100.0%	2	-2	-100.0%
		FAILURE TO USE DUE CARE	4	0	4	-	0	4	-
		FLORIDA SEAT BELT LAW VIOLATION	0	0	0	-	2	-2	-100.0%
		FOLLOWING TOO CLOSELY	1	0	1	-	1	0	0.0%
		FORGERY OF-ALTER VEH REGIS STICKER CERTIF ...	2	4	-2	-50.0%	0	2	-
		FTY/S AT SIDEWALK- ALLEY/BLDG/PRIV RD/DRIVE...	0	0	0	-	1	-1	-100.0%
		FTY/STOP AT SIDEWALK FROM ALLEY/BLDG/PRIV ...	0	0	0	-	1	-1	-100.0%
		FTYROW WHEN TURNING LEFT	1	2	-1	-50.0%	0	1	-
		IMP START FROM PARK/STOP POST	1	0	1	-	0	1	-
		IMP STOP UN/LOAD PASG LIMIT ACS	21	9	12	133.3%	0	21	-
		IMPROPER CHANGE OF LANE - PULL IN FRONT OF ...	0	1	-1	-100.0%	1	-1	-100.0%
		IMPROPER CHANGE OF LANE-PASS WHEN MEET...	0	0	0	-	1	-1	-100.0%
		IMPROPER PASS OVERTAKE RIGHT	0	0	0	-	1	-1	-100.0%
		IMPROPER PASS/LANE CHANGE	1	0	1	-	0	1	-
		IMPROPER RIGHT TURN	1	0	1	-	0	1	-
		IMPROPER STOP/STAND/PARK	5	2	3	150.0%	4	1	25.0%
		INJURIOUS MATERIAL/ROAD	1	0	1	-	0	1	-
		LICENSE NOT CARRIED/EXHIBIT	9	6	3	50.0%	4	5	125.0%
		LICENSE NOT CARRIED/EXHIBITED	1	3	-2	-66.7%	0	1	-
		LITTER PUB HIGHWAY/MOT VEH	1	0	1	-	0	1	-
		LOUD/DEFECTIVE/MUFFLER/CUT OUT	0	1	-1	-100.0%	0	0	-
		MCYCLE / NO HEADGEAR	1	0	1	-	0	1	-
		MCYCLE OPER BETWEEN LANE/VEH	0	1	-1	-100.0%	0	0	-
		MCYCLE W/O / IMP STOP LAMP	0	0	0	-	1	-1	-100.0%
		MTRCYCLE/MOPED; TAG IMPROPERLY AFFIXED; C...	0	0	0	-	0	0	-
		MUST HAVE PIP INS CARD	0	2	-2	-100.0%	1	-1	-100.0%
		NO LAMPS/ILLUMINATING DEVICES	0	0	0	-	1	-1	-100.0%
		NO SAFETY BELTS- OPERATOR/PASSG UNDER 18	0	0	0	-	2	-2	-100.0%
		NO TAG LIGHT	0	1	-1	-100.0%	8	-8	-100.0%
		NO/IMPROPER TURN/STOP SIGNAL GIVEN	2	0	2	-	1	1	100.0%
		OPER VEH UNSAFE/IMPROP EQUIP	5	6	-1	-16.7%	4	1	25.0%

RMS Citations
Florida Uniform Traffic Citation -
Warn

Agency-wide Reports - Monthly

Module	Incident Type	Incident Description	Oct 2016	Sep 2016	Actual Change	Percent Change	Oct 2015	Actual Change	Percent Change
		OPERATE W/ILLEGAL SUNSCREEN	0	1	-1	-100.0%	0	0	-
		OPERATING NON-CMV NOT PROPERLY INSURED P...	14	29	-15	-51.7%	15	0	-6.7%
		OVERTAKING AND PASSING A VEH (CUTTING IN)	1	1	0	0.0%	0	1	-
		PARK HANDICAPPED ZONE	0	1	-1	-100.0%	0	0	-
		PARK/OBSTRUCT DISABLE PK SPACE	0	0	0	-	1	-1	-100.0%
		PASS STOPPED SCHOOL BUS	1	0	1	-	0	1	-
		PED FAIL TO CROSS IN X-WALK	0	0	0	-	13	-13	-100.0%
		RAN STOP SIGN	61	31	30	96.8%	18	43	238.9%
		RESTRICTION FOR WINDOW BEHIND DRV	2	0	2	-	0	2	-
		RIDING BIKE WITH NO OR IMPROPER LIGHT	1	0	1	-	0	1	-
		SIDE WIND/REST SUNSCREEN	1	1	0	0.0%	0	1	-
		SPEED TOO FAST/CONDITIONS	0	1	-1	-100.0%	0	0	-
		STIND/PARK PROHIB STOP/SIGNAL	1	0	1	-	0	1	-
		SUNSCRM/STGM/COVERING ON WINDSH	0	0	0	-	1	-1	-100.0%
		TAG UNSECURED/OBSCURED/IMPROPER DISPLAY...	5	3	2	66.7%	1	4	400.0%
		TAIL LIGHTS NONE/IMPROPER	0	1	-1	-100.0%	2	-2	-100.0%
		TEXTING WHILE DRIVING	1	1	0	0.0%	0	1	-
		TEXTING WHILE DRIVING SECONDARY OFFENSE	0	1	-1	-100.0%	0	1	-
		TOO FAST FOR CONDITIONS	1	1	0	0.0%	0	1	-
		TRANSPORTER LICENSE PLATES	0	1	-1	-100.0%	0	0	-
		U-TURN: IMPROPER/UNSAFE/PROHIBITED	1	3	-2	-66.7%	8	-7	-87.5%
		UNL/SPEED IN SCHOOL ZONE	1	1	0	0.0%	14	-13	-92.9%
		UNLAWFUL SPEED POSTED MUNICIP/COUNTYRD	88	174	-86	-49.4%	33	55	166.7%
		UNLAWFUL SPEED POSTED STATE/INTERST	8	21	-13	-61.9%	11	-3	-27.3%
		UNLAWFUL SPEED SCHOOL ZONE	4	9	-5	-55.6%	0	4	-
		VEH W/O LIGHTS NIGHT	1	2	-1	-50.0%	2	1	-50.0%
		VIOLATION NONRESIDENT REQUIREMENTS FOR ...	1	0	1	-	0	1	-
		Total	333	505	-172	-34.1%	257	76	29.6%
		DRIVING WHILE UNDER INFLUENCE	0	1	-1	-100.0%	0	0	-
		TRAFFIC OFFENSE-DUI/ALCOHOL OR DRUGS	0	2	-2	-100.0%	1	-1	-100.0%
		Total	0	3	-3	-100.0%	1	-1	-100.0%
		UNLAWFUL SPEED POSTED MUNICIP/COUNTYRD	1	0	1	-	0	1	-
		Total	1	0	1	-	0	1	-
		IMPROPER STOP/STAND/PARK	0	1	-1	-100.0%	0	0	-
		Total	0	1	-1	-100.0%	0	0	-
		IMPROPER RIGHT TURN	1	0	1	-	0	1	-
		Total	1	0	1	-	0	1	-
		DRIVING W/ EXP LIC > 6MO	0	0	0	-	1	-1	-100.0%
		Total	0	0	0	-	1	-1	-100.0%
		DRIVE WHILE LICENSE SUSP W/O KNOWLEDGE	0	0	0	-	0	0	-
		FAIL CHANGE ADDRESS/NAME	0	1	-1	-100.0%	0	0	-
		FAIL TO DISPLAY VEH REG	0	1	-1	-100.0%	0	0	-
		FAIL WEAR SAFETY BELT/OPERATOR	0	1	-1	-100.0%	0	0	-
		NO SAFETY BELTS- OPERATOR/PASSG UNDER 18	0	1	-1	-100.0%	0	0	-
		OPER VEH UNSAFE/IMPROP EQUIP	0	3	-3	-100.0%	0	0	-
		OPERATING NON-CMV NOT PROPERLY INSURED P...	0	3	-3	-100.0%	0	0	-
		RAN STOP SIGN	1	0	1	-	0	1	-
		Total	1	0	1	-	0	1	-
		UNLAWFUL SPEED POSTED MUNICIP/COUNTYRD	2	10	-8	-80.0%	0	2	-
		Total	0	5	-5	-100.0%	0	2	-
		UNLAWFUL SPEED POSTED STATE/INTERST	3	25	-22	-88.0%	1	2	200.0%
		Total	0	0	0	-	1	-1	-100.0%
		UNLAWFUL SPEED POSTED MUNICIP/COUNTYRD	0	0	0	-	1	-1	-100.0%
		Total	0	0	0	-	1	-1	-100.0%
		DISOBEY/AVOID TRAFFIC DEVICE	0	1	-1	-100.0%	0	0	-
		DISOBEYED STOP/YIELD SIGN	0	1	-1	-100.0%	0	0	-
		Total	0	1	-1	-100.0%	0	0	-

Agency-wide Reports - Monthly

Module	Incident Type	Incident Description	Oct 2016	Sep 2016	Actual Change	Percent Change	Oct 2015	Actual Change	Percent Change
RMS Citations	Florida Uniform Boating Citation -...	Total	0	2	-2	-100.0%	0	0	-
	Trespass Warning	Total	552	905	-353	-39.0%	557	-5	-0.9%
	Contact	Total	2	3	-1	-33.3%	7	-5	-71.4%
	Suspicious Person	Total	6	12	-6	-50.0%	21	-15	-71.4%
RMS FI Cards	Suspicious Person	Total	3	8	-5	-62.5%	3	0	0.0%
	Suspicious Activity	Total	0	2	-2	-100.0%	1	-1	-100.0%
	Suspicious Vehicle	Total	4	7	-3	-42.9%	4	0	0.0%
	Other	Total	4	7	-3	-42.9%	4	0	0.0%
CAD Calls For Service - DLE	Total	Total	19	39	-20	-51.3%	40	-21	-52.5%
	Du	DRUNK DRIVER	0	5	-5	-100.0%	0	0	-
	Accident	ACCIDENT-MINOR	74	79	-5	-6.3%	75	-1	-1.3%
		ACCIDENT ROLLOVER OR	0	1	-1	-100.0%	0	0	-
		ACCIDENT W/INJURIES	8	9	-1	-11.1%	16	-8	-50.0%
		HIT AND RUN	7	6	1	16.7%	12	-5	-41.7%
		Total	89	95	-6	-6.3%	103	-14	-13.6%
		MEDICAL - CHEST PAIN	0	1	-1	-100.0%	0	0	-
		MEDICAL - FALL INJURY	1	1	0	0.0%	1	0	0.0%
		MEDICAL - OVER DOSE	6	1	5	500.0%	0	6	-
	MEDICAL - ABDOMINAL	1	1	0	0.0%	0	1	-	
	MEDICAL - CHOKING	0	0	0	-	1	-1	-100.0%	
	MEDICAL - HEART ATTA	0	0	0	-	2	-2	-100.0%	
	MEDICAL - INJURY	1	0	1	100.0%	1	0	-	
	MEDICAL - OBSTETRIC	1	0	1	100.0%	1	0	-	
	MEDICAL - SEIZURE	1	0	1	100.0%	1	0	-	
	MEDICAL - TROUBLE BR	1	1	0	0.0%	1	0	0.0%	
	MEDICAL - UNKNOWN ME	1	2	-1	-50.0%	2	-1	-50.0%	
	MENTALLY ILL PERSON	5	5	0	0.0%	2	3	150.0%	
	Total	Total	17	14	3	21.4%	10	7	70.0%
	911 HANG UP/DROP OFF	9	3	6	200.0%	4	5	125.0%	
	ABANDONED VEHICLE	1	2	-1	-50.0%	3	-2	-66.7%	
	ACCIDENT DELAYED REP	0	1	-1	-100.0%	0	0	-	
	ANIMAL BITE	1	1	0	0.0%	1	0	0.0%	
	ANIMAL CALL/ABUSE	1	1	0	0.0%	2	-1	-50.0%	
	AOA	35	54	-19	-35.2%	54	-19	-35.2%	
	ASSAULT DELAYED	2	2	0	0.0%	1	1	100.0%	
	ASSAULT IN PROGRESS	1	0	1	100.0%	0	1	-	
	ASSAULT JUST OCCURRE	2	2	0	0.0%	0	2	-	
	BREAKING & ENTERING	21	43	-22	-51.2%	16	5	31.3%	
	CHILD/ELDERLY ABUSE	1	0	1	100.0%	0	1	-	
	CIVIL MATTER	9	12	-3	-25.0%	17	-8	-47.1%	
	CONTACT	5	16	-11	-68.8%	11	-6	-54.5%	
	DEAD PERSON	3	1	2	200.0%	0	3	-	
	DOMESTIC DISTURBANCE	13	17	-4	-23.5%	23	-10	-43.5%	
	EMBEZZLEMENT-FRAUD D	12	19	-7	-36.8%	14	-2	-14.3%	
	EMBEZZLEMENT-FRAUD I	1	1	0	0.0%	0	1	-	
	FIGHT IN PROGRESS	1	1	0	0.0%	0	1	-	
	HIT & RUN DELAYED RE	4	1	3	300.0%	2	2	100.0%	

Agency-wide Reports - Monthly

Module	Incident Type	Incident Description	Oct 2016	Sep 2016	Actual Change	Percent Change	Oct 2015	Actual Change	Percent Change
CAD Calls For Service - DLE	All Other Offenses	INFORMATION	85	91	-6	-6.6%	102	-17	-16.7%
		LARCENY-AUTO PARTS D	0	1	-1	-100.0%	0	0	-
		LARCENY DELAYED	11	5	6	120.0%	10	0	10.0%
		LARCENY IN PROGRESS	1	3	-2	-66.7%	0	1	-
		LARCENY JUST OCCURRE	2	2	0	0.0%	3	-1	-33.3%
		LEWD-LASCIVIOUS ACTS	0	0	0	-	2	-2	-100.0%
		LOOSE FARM ANIMAL ON	8	9	-1	-11.1%	7	1	14.3%
		LOST/FOUND PROPERTY	10	10	0	0.0%	9	1	11.1%
		MEDICAL - PASSED OUT	4	4	0	0.0%	3	1	33.3%
		MEDICAL - SICK PERSO	1	3	-2	-66.7%	0	1	-
		MISSING PERSON (RECO	0	1	-1	-100.0%	1	-1	-100.0%
		OPEN DOOR	1	1	-1	-50.0%	2	-1	-50.0%
		POLICE SERVICE CALL	1,187	1,350	-163	-12.1%	1,234	-47	-3.8%
		PRIVATE INVESTIGATOR	2	2	0	-	2	0	0.0%
		RE-CALL	6	2	4	200.0%	5	1	20.0%
		ROBBERY - JUST OCCUR	1	0	1	-	1	0	0.0%
		ROBBERY DELAYED	0	1	-1	-100.0%	0	0	-
		SEXUAL ASSAULT DELAY	0	2	-2	-100.0%	0	0	-
		SHOOTING JUST OCCURR	0	0	0	-	1	-1	-100.0%
		SNAKE CALL	2	2	0	0.0%	1	1	100.0%
		STALKER DELAYED	1	0	1	-	0	1	-
		STOLEN TAG DELAYED	0	1	-1	-100.0%	3	-3	-100.0%
		STOLEN VEHICLE DELAY	5	2	3	150.0%	3	2	66.7%
STOLEN VEHICLE RECOV	1	1	0	0.0%	0	1	-		
SUICIDE IN PROGRESS	1	0	1	-	0	1	-		
SUICIDE THREATS ONLY	3	0	3	-	1	2	200.0%		
TRAFFIC STOP	231	304	-73	-24.0%	258	-27	-10.5%		
VANDALISM/MALICIOUS	6	4	2	50.0%	7	-1	-14.3%		
Total		1,691	1,976	-285	-14.4%	1,803	-112	-6.2%	
Fire	Fire	ANY FIRE NOT OTHERWT	0	1	-1	-100.0%	0	0	-
		COMMERCIAL STRUCTURE	0	1	-1	-100.0%	0	0	0.0%
		RESIDENTIAL FIRE	1	0	1	-	1	0	0.0%
		VEHICLE FIRE	0	1	-1	-100.0%	0	0	-
		Total	1	3	-2	-66.7%	1	0	0.0%
		AUDIBLE ALARM	189	195	-6	-3.1%	192	-3	-1.6%
		FIRE ALARM	1	0	1	-	1	0	0.0%
		GPS TRACKER	1	0	1	-	0	1	-
		HOLD-UP ALARM	2	3	-1	-33.3%	4	-2	-50.0%
		SILENT ALARM	10	4	6	150.0%	5	5	100.0%
Alarm	Alarm	SILENT HOLD-UP ALARM	3	2	1	50.0%	1	2	200.0%
		SILENT INTRUSION ALA	2	0	2	-	1	1	100.0%
		VEHICLE ALARM	0	2	-2	-100.0%	0	0	-
		Total	208	206	2	1.0%	204	4	2.0%
		ELECTRICAL/UTILITY F	0	1	-1	-100.0%	0	0	-
Hazard	Hazard	HAZ-MAT INCIDENT	0	0	0	-	1	-1	-100.0%
		Total	0	1	-1	-100.0%	1	-1	-100.0%
Disturbance	Disturbance	DISTURBANCE	31	30	1	3.3%	23	8	34.8%
		DISTURBANCE JUVENILE	3	3	0	0.0%	4	-1	-25.0%
		DISTURBANCE NEIGHBOR	5	3	2	66.7%	6	-1	-16.7%
		Total	39	36	3	8.3%	33	6	18.2%
		CHILD/ELDERLY ABUSE	12	9	3	33.3%	14	-2	-14.3%
Assault	Assault	Total	12	9	3	33.3%	14	-2	-14.3%
		SUSPICIOUS INCIDENT	33	26	7	26.9%	36	-3	-8.3%
Suspicious	Suspicious	SUSPICIOUS PERSON	35	33	2	6.1%	24	11	45.8%

Agency-wide Reports - Monthly

Module	Incident Type	Incident Description	Oct 2016	Sep 2016	Actual Change	Percent Change	Oct 2015	Actual Change	Percent Change
Suspicious		SUSPICIOUS VEHICLE	24	31	-7	-22.6%	21	3	14.3%
		Total	92	90	2	2.2%	81	11	13.6%
Traffic		RECKLESS DRIVING	22	27	-5	-18.5%	27	-5	-18.5%
		Total	144	220	-76	-34.5%	90	54	60.0%
Arrest		FELONY	166	247	-81	-32.8%	117	49	41.9%
		Total	5	5	0	0.0%	7	-2	-28.6%
Noise Violation		MISDEMEANOR	2	1	1	100.0%	5	-3	-60.0%
		Total	7	6	1	16.7%	12	-5	-41.7%
Drugs		DISTURBANCE - NOISE	36	12	24	200.0%	23	13	56.5%
		Total	36	12	24	200.0%	23	13	56.5%
Trespassing		MARCOITICS	2	4	-2	-50.0%	3	-1	-33.3%
		Total	2	4	-2	-50.0%	3	-1	-33.3%
Missing Person		TRESPASSING	3	5	-2	-40.0%	4	-1	-25.0%
		Total	3	5	-2	-40.0%	4	-1	-25.0%
Theft - Shoplifting		MISSING PERSON	3	2	1	50.0%	7	-4	-57.1%
		Total	3	2	1	50.0%	7	-4	-57.1%
Citation		SHOPLIFTER	3	3	0	0.0%	0	3	-
		Total	3	3	0	0.0%	0	3	-
Patrol		CODE ENFORCEMENT	221	302	-81	-26.8%	210	11	5.2%
		Total	1	0	1	-	0	1	-
Total		RECKLESS OPERATION-B	222	302	-80	-26.5%	210	12	5.7%
		Total	2	2	0	0.0%	4	-2	-50.0%
Total		SPECIAL DETAIL	2,593	3,018	-425	-14.1%	2,630	-37	-1.4%
		Total	3,315	4,139	-824	-19.9%	3,395	-80	-2.4%

Agency-wide Reports - Monthly

[District]: Cooper City
[Month]: Oct 2016





EXTERNAL MEMO

Date: November 4, 2016
To: Bruce Loucks, City Manager
From: Bruce Caruso, District Chief *BC*
Subject: October 2016 Monthly Report

1) Alarm Activity

a) Total Responses	220
b) Fire/Service Related Responses	62
c) Emergency Medical Responses	158
d) Mutual/Auto Aide Given	0
e) Mutual/Auto Aide Received	01

2) Fire Hydrant Maintenance/Flow Activity

a) Fire Hydrant Maintenance	100
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3) Fire Marshal's Office Activity

a) Plans Reviewed	15
b) New Const. Insp.	24
c) Annual Fire Insp.	48
d) Annual Re-Insp.	0
e) Fire Investigations	0
f) Fire Safety Educ. Presentations	07

4) Community Programs

a) C.P.R. Program	03
b) Car Seat Program	0

Date Range: From 10/1/2016 To 10/31/2016

Station Selected: 28

	Total	2016
Total	220	220
112 - Fires in structures other than in a building	1	1
142 - Brush, or brush and grass mixture fire	1	1
321 - EMS call, excluding vehicle accident with injury	145	145
322 - Vehicle accident with injuries	10	10
324 - Motor vehicle accident with NO injuries	2	2
353 - Removal of victim(s) from stalled elevator	1	1
411 - Gasoline or other flammable liquid spill	1	1
444 - Power line down	1	1
445 - Arcing, shorted electrical equipment	1	1
511 - Lock-out	1	1
531 - Smoke or odor removal	1	1
542 - Animal rescue	2	2
551 - Assist police or other governmental agency	2	2
552 - Police matter	6	6
553 - Public service	1	1
554 - Assist invalid	3	3
611 - Dispatched & cancelled en route	16	16
621 - Wrong location	1	1
622 - No incident found on arrival at dispatch address	6	6
651 - Smoke scare, odor of smoke	2	2
715 - Local alarm system, malicious false alarm	1	1
735 - Alarm system sounded due to malfunction	3	3
743 - Smoke detector activation, no fire - unintentional	2	2
744 - Detector activation, no fire - unintentional	1	1
745 - Alarm system sounded, no fire - unintentional	9	9

Date Range: From 10/1/2016 To 10/31/2016

Station Selected: 28

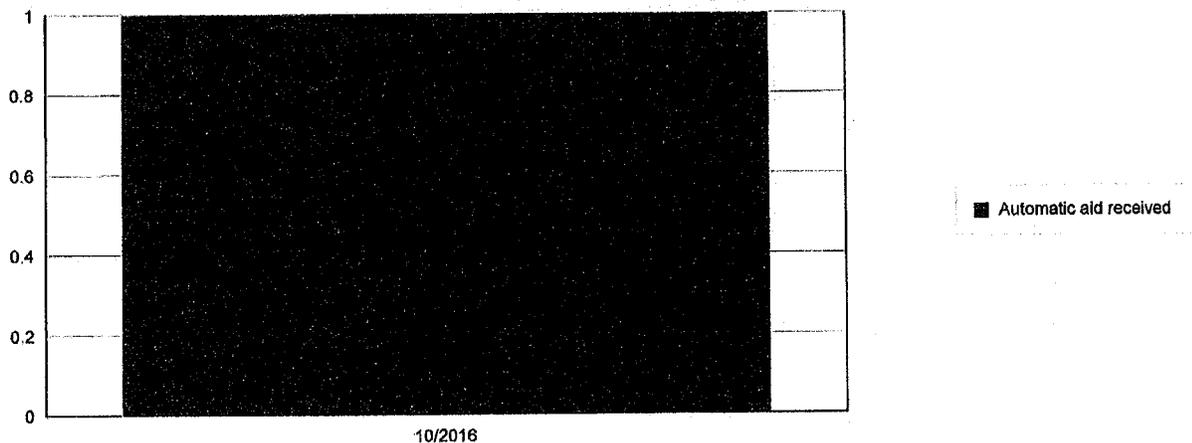
		Total	2016
Total		300	300
28	Total	300	300
	R28	106	106
	R228	79	79
	Q28	40	40
	E28	38	38
	BC17	5	5
	BC55	4	4
	HM17	4	4
	P32	4	4
	R32	4	4
	S32	4	4
	E23	3	3
	E55	3	3
	R55	2	2
	E17	1	1
	R17	1	1
	R68	1	1
	SOC1	1	1

Mutual Aid by Type and Department

Report Date Range From: 10/1/2016 To 10/31/2016

	Total	Oct-16
Total	1	1
Automatic aid received	1	1
	Total	Automatic aid
Total	1	1
10242 - Davie Fire Department	1	1

Mutual Aid Counts by Type



**Broward Sheriff's Office, Department of Fire Rescue
 District 28, Cooper City
 CPR Instruction Program
 Annual 2016**

Activity Description	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun 16	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Totals
Heartsaver CPR Course	3	1	2	6	6	5	7	5	7	3			45
Healthcare Provider Course	3	5	5	5	1	8	5	4	0	0			36
Total	6	6	7	11	7	13	12	9	7	3	0	0	81

**Broward Sheriff's Office, Department of Fire Rescue
 District 28, Cooper City
 Child Safety Seat Program
 Annual 2016**

Description of Activity	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun 16	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Total
Car Seat Installation	3	6	3	8	5	6	3	3	3	3	0		40
Total	3	6	3	8	5	6	3	3	3	3	0		40



WEISS SEROTA HELFMAN
COLE & BIERSMAN
AT THE CROSSROADS OF BUSINESS, GOVERNMENT & THE LAW

To: Bruce D. Loucks, City Manager

From: David M. Wolpin, City Attorney's Office

Date: November 22, 2016

Re: List of Pending Legal Work Matters as of November 22, 2016

I. CODE ENFORCEMENT

Handle applicable county court prosecutions for code violations and related activities. Provide legal services for preparation and presentation of cases before city special magistrate; and assist in facilitating the operation of successful special magistrate program (Jose Arango);

II. LITIGATION

- 1) Defend City in fire assessment case. The Circuit Court granted plaintiff's motion to certify a class of plaintiffs. We had filed a Notice of Appeal of that preliminary ruling to the Fourth District Court of Appeal, as authorized by the City Manager; and have filed the City's Briefs. Oral argument was held at the 4th District on November 5, 2013. By Per Curiam decision of November 14, 2013, the 4th District (without a written opinion) affirmed the Circuit Court's certification of a class of plaintiffs to allow the case to proceed as a class action. Since the appellate court decision returned the case to the Trial Court, the previous stay or hold on trial court proceedings is removed, and the defense of the case will proceed at the Trial Court level pursuant to the several defenses asserted in the City's previously filed Answer and Affirmative Defenses. On June 2, 2014, the Trial Court issued an Agreed Order requiring the Plaintiffs to publish and mail a notice of the pending class action litigation, as required by the rules governing class actions, so that persons who are alleged to be part of the class may know of the class action and may decide whether to remain in or exclude themselves from the class action as the case proceeds. Plaintiffs mailed and published a notice, and have recently repeating the notice process because of a defect in the return mailing address that they used in the first attempted notice. The discovery process in on-going. Plaintiffs filed a motion for partial summary judgment. Plaintiffs

subsequently filed an amended motion for partial summary judgment. We have examined that amended motion, and have responded to it. A hearing was held on the motion for partial summary judgment on July 7, 2015. The Court took the matter under advisement upon the conclusion of that hearing. On July 20, 2015, the Court determined that Plaintiff's challenge to the 2006 fiscal year fire assessments is barred by the statute of limitations. Subsequently, by Order of September 10, 2015, the Court ruled in the City's favor on the Plaintiffs' motion for partial summary judgment by denying that motion. On October 28, 2015, Plaintiffs filed another Motion for Summary Judgment. On November 4, 2015, the City filed its Motion for Summary Judgment. A case status conference was held by the Court on December 16, 2015. The Circuit Court held a hearing on the respective motions for summary judgment on February 15, 2016. At the conclusion of the hearing, the Court took the matter under advisement and announced that it would rule in the future. Subsequently, the Court issued an Order dated April 14, 2016, a copy of which was obtained on April 18, 2016, in which the Court denied the City's Motion for Summary Judgment, and granted, in part, the Plaintiff's Motion for Summary Judgment concerning some of the City's affirmative defenses, including the City's affirmative (and well founded) defense that Plaintiff's suit is prohibited as not timely filed within the 20 day jurisdictional standard of the Fire Assessment enabling Ordinance and Resolutions. The trial of the case may be held sometime during the Court's June 13- July 1, 2016 trial period. A standard court ordered mediation was held as previously scheduled on April 19, 2016, and a further court- ordered mediation may be held before the trial. The Court held a pre- trial conference on June 16, 2016, and expressed an intent to have found that the fire assessment was not properly apportioned between residential and other assessed properties. The Court may issue a clarifying Order on that aspect of its prior Summary Judgment Order. On June 20, 2016, the Plaintiffs indicated that they will seek to dismiss Count I concerning their allegations that the special assessments funded EMS. In light of these developments, a trial is not anticipated at this time. On June 21, 2016, the Plaintiffs, for the first time, presented a settlement proposal for City consideration. On July 5, 2016, the Court issued a Final Judgment reflecting that the Plaintiffs dismissed Count I (which had alleged that funds from the special assessment were used for EMS) and declaring that the apportionment was improper as to Count II. As requested by the City Manager, the City filed its appeal to the Fourth District Court of Appeal on July 19, 2016. Plaintiffs recently belatedly filed a motion in the trial court seeking to have that court declare that the plaintiffs are entitled to a fire assessment refund in an unspecified amount. However, since the case is presently pending on appeal to the Fourth District Court of Appeal, the trial court does not have jurisdiction to consider that motion. The City's appellate brief was filed at the end of October, 2016 (Matt Mandel, Jamie Cole , Ed Guedes);

- 2) Assist City staff in coordination and monitoring of liability claims and cases handled by FMIT insurance counsel (David Wolpin).

III. OTHER MATTERS

- 1) Handle labor issues and provide labor related advice for Human Resources (Alison Smith, Milton Collins, Brett Schneider);
- 2) Represent City as a party plaintiff in asset distribution litigation against Broward County and in related dispute resolution and mediation proceedings, concerning Resource Recovery Board / Solid Waste system, as authorized by City Commission. An attorney- client session to discuss a potential settlement offer was previously held. Settlement approval has been processed by the largest municipalities, and has also been approved by the Broward County Commission. The Settlement was approved at the City Commission meeting of April 28, 2015, and has been approved by all of the other participating cities. Distribution of settlement proceeds to the cities has been made. We are monitoring the County's compliance with the remaining requirements of the settlement and the consideration and approval of amendments , and attending applicable municipal-county meetings (Jamie Cole, Anthony Soroka);
- 3) Advise on implementation of County ethics ordinances, as amended, and provide advisory opinions, assistance and advice on public service ethics when requested (David Wolpin, Robert Meyers);
- 4) As requested by City Manager, assist staff with collection of delinquent utility bills including late fees (Aleida Molina, David Wolpin);
- 5) Assist Growth Management department on land use matters (Kathy Mahaffey);
- 6) Assist Public Works department on countryside lake maintenance responsibility matter (Kathy Mahaffey, Gail Serota);
- 7) Assist City Manager and Growth Management Director on potential USPS land acquisition by City, including purchase contract, and loan (Lily Arango, Jeff DeCarlo, David Wolpin) ;
- 8) Assist City Manager on road maintenance matter(David Wolpin) ;
- 9) Draft Ordinance for additional senior citizen homestead exemption, as directed by City Commission, for final consideration and adoption at November 22, 2016 Commission meeting (David Wolpin) ; and



- 10) Examine Agenda Items for November 22, 2016, City Commission meeting (David Wolpin).

WEISS SEROTA HELFMAN
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Tax ID No. 20-8112403

Cooper City
9090 S.W. 50th Place
Cooper City, FL 33329

CLIENT: 1573 - Cooper City

October 27, 2016
Reference No. 184302

THIS INFORMATION MAY CONTAIN
ATTORNEY CLIENT PRIVILEGED
INFORMATION EXEMPT FROM PUBLIC
DISCLOSURE. CONTACT US PRIOR TO
RELEASE.

Matter	Services	Expenses	Total
001 - General Representation	9,198.23	268.47	9,466.70
003 - Ordinance Enforcement	5,670.04	0.00	5,670.04
003-1 - Special Magistrate Cases	0.00	26.83	26.83
004 - Planning and Zoning	46.11	0.00	46.11
005 - Public Works and Utilities	5,117.95	0.00	5,117.95
006 - Real Estate and Transactions	3,273.58	0.00	3,273.58
009 - Foreclosures	299.70	0.00	299.70
011 - Communications And Related Work	645.51	0.00	645.51
022 - Joliff, Walter, Barbara - Class Action Challenge to Fire Rescue Fees	6,985.36	639.22	7,624.58
023 - Ethics Compliance Advice And Advisory Opinions	806.88	0.00	806.88
024 - Charter Review Board	46.11	0.00	46.11
	Due This Bill		<u>\$33,023.99</u>

Re: 001 General Representation

Date		Services	Hours	Amount
09/02/16	dmw	Examine Agenda; Follow-Up	0.30	69.16
09/06/16	dmw	Examine Agenda Item; Follow-Up	0.20	46.10
09/07/16	acs	Review First Budget Hearing Agenda Item And DOR Forms; Conduct Related Research	0.50	115.27
09/07/16	ecg	Research Re Whether The City May Make Epinephrine Auto-Injectors Available For Use At City Parks, Such As Sports Complex, Pool And Tennis Center, And Community Center, By City Personnel And If So, Whether There Is Any Statutory Protection Of The City From Tort Liability	0.90	207.49
09/07/16	dmw	Examine Commission Agenda Items; Follow-Up	1.40	322.75
09/07/16	dmw	Examine Correspondence And Advise Parks & Recreation Director On Epi Pen Matter	0.50	115.27
09/08/16	acs	Follow Up On Millage And Budget Agenda Items	0.20	46.10
09/08/16	dmw	Examine Commission Agenda Items; Follow-Up	0.90	207.48
09/09/16	ecg	Research Whether City Is Required To Pay Music Licensing Fees	0.30	69.16
09/09/16	dmw	Follow-Up On Music Licensing Matter	0.20	46.10
09/09/16	dmw	Examine Commission Agenda Items; Follow-Up	0.90	207.48
09/12/16	ecg	Continued Research Re Whether City Is Required To Pay Music Licensing Fees	0.80	184.43
09/12/16	ecg	Review And Analyze Letter From Ms. Mach On Behalf Of Cypress Property And Casualty Insurance Company Re Its Claim That It Has No Liability For Business Occupational Tax In The City	0.70	161.37
09/12/16	ecg	Gather Background Information Concerning Cypress Property And Casualty Insurance Company's Claim That It Has No Liability For Business Occupational Tax In The City	0.30	69.16
09/12/16	ecg	Research Re Whether An Insurance Company Which Is Located Outside The Municipality Is Required To Pay Business Occupational Tax Imposed By The City	1.20	276.65
09/12/16	dmw	Follow-Up On Music Licensing Matter	0.20	46.10
09/12/16	dmw	Prepare For Commission Meeting	1.40	322.75
09/12/16	dmw	Examine LBTR, Insurance Company Matter	0.20	46.10
09/13/16	ecg	Receipt And Review Of Correspondence From Ms. Garcia Re The City's Agreement With BMI For Music Licensing	0.30	69.16
09/13/16	ecg	Continued Research Re Whether City Is Required To Pay Music Licensing Fees In Light Of Information Received From Ms. Garcia	0.30	69.16
09/13/16	ecg	Draft Correspondence To Ms. Garcia In Response To Her Correspondence Re BMI Agreement For Music Licensing	0.30	69.16
09/13/16	dmw	Follow-Up On Music Licensing Matter	0.20	46.10

Date		Services	Hours	Amount
09/13/16	dmw	Research And Draft Additional Senior Citizen Homestead Exemption Ordinance As Directed By City Commission	1.50	345.81
09/13/16	dmw	Examine LBTR, Insurance Company Matter	0.20	46.10
09/14/16	dmw	Research And Revise Draft Of Additional Senior Citizen Homestead Exemption Ordinance	1.40	322.75
09/14/16	dmw	Examine LBTR, Insurance Company Matter	0.20	46.10
09/14/16	dmw	Examine Commission Agenda	0.20	46.10
09/15/16	dmw	Revise Draft Of Additional Senior citizen Homestead Exemption Ordinance	0.40	92.21
09/15/16	dmw	Examine Commission Agenda Items; Follow Up	0.90	207.48
09/16/16	ecg	Research Re Whether State Division Of Blind Services Must Be Involved In Vending Agreement	0.30	69.16
09/16/16	kl	Review And Analyze Agreement With Fresh And Healthy Vending; Conduct Related Research	0.60	138.32
09/16/16	dmw	Research And Revise Draft Of Additional Senior Citizen Homestead Exemption Ordinance	0.70	161.37
09/16/16	dmw	Examine Commission Agenda Items; Follow-Up	0.50	115.27
09/16/16	dmw	Follow-Up On Property Damage Claim Release Matter	0.20	46.10
09/16/16	eph	Review And Evaluate Property Damage Claim Re Elm Enterprises - Edward Marx Damage To City Property	0.80	184.43
09/19/16	kl	Prepare Correspondence To Ms. Garcia Related To Fresh And Healthy Vending; Analyze Related Issues	1.40	322.75
09/19/16	dmw	Examine School Bus Use Agreement; Follow-Up	0.50	115.27
09/19/16	dmw	Revise And Finalize Draft Of Additional Senior Citizen Homestead Exemption Ordinance For Agenda	0.70	161.37
09/19/16	dmw	Examine Commission Agenda Items; Follow-Up	0.30	69.16
09/20/16	dmw	Update Work Status Memo	0.20	46.10
09/20/16	dmw	Prepare For Final Budget Hearing Of Commission	1.00	230.54
09/21/16	ecg	Review Correspondence From Cypress Property And Casualty Insurance Company Re Its Denial Of Liability For The City's Business License Tax In Preparation Of Drafting Reply	0.20	46.10
09/21/16	ecg	Draft Reply To Cypress Property And Casualty Insurance Company's Letter Of Denial Of Liability For The City's Business License Tax	0.30	69.16
09/21/16	ecg	Continue Drafting Reply To Cypress Property And Casualty Insurance Company's Letter Of Denial Of Liability For The City's Business License Tax	0.50	115.27
09/21/16	ecg	Gather Background Information Concerning Cypress Property And Casualty Insurance Company's Letter Of Denial Of Liability For The City's Business License Tax In Preparation Of Drafting Reply	0.20	46.11
09/21/16	dmw	Examine LBTR Matter Concerning Insurance Company	0.30	69.16

Date		Services	Hours	Amount
09/21/16	kl	Review Correspondence From Ms. Garcia Regarding Agreement With Fresh And Healthy Vending	0.20	46.10
09/22/16	acs	Research Concerning License Plate Camera Readers And Fourth Amendment Case Law	1.40	322.76
09/22/16	ecg	Review And Analyze Florida League Of Cities' Response To Cypress Property And Casualty Insurance Company's Letter Of Denial Of Liability For The City's Business License Tax	0.30	69.16
09/22/16	ecg	Draft Reply To Cypress Property And Casualty Insurance Company's Letter Of Denial Of Liability For The City's Business License Tax In Accordance With The Florida League Of Cities' Reply	0.30	69.16
09/22/16	dmw	Examine LBTR Matter Concerning Insurance Company; Finalize Letter To Insurance Company Including FLC Letter	0.30	69.16
09/22/16	dmw	Examine Draft Of Minutes As Requested By City Clerk	0.20	46.10
09/23/16	dmw	Examine Commission Agenda; Follow-Up	0.40	92.21
09/26/16	dmw	Examine Commission Agenda ; Follow-Up	0.40	92.21
09/26/16	jrn	Review And Analysis Of City Contract With BSO And Investigative File/Police Reports On Arrest Re Assessment Of Forfeiture And Portion Due To City	1.00	230.54
09/27/16	kl	Review Correspondence From Ms. Garcia Related To Agreement For Vending Machine Services With Right Choice Vending	0.20	46.10
09/27/16	dmw	Examine Commission Agenda Items; Follow-Up	0.90	207.48
09/27/16	dmw	Examine Recreation Board Matter	0.70	161.37
09/27/16	dmw	Examine Accounting RFP Matter	0.30	69.16
09/28/16	jrn	Receipt And Review Of Correspondences Concerning Asset Forfeiture Interpretation Of Contract And Statute In Case# 16-1407-000939	0.20	46.10
09/28/16	ecg	Receipt And Review Of Correspondence From Ms. Poling With Attached Letter From Tokio Marina American Insurance Company	0.20	46.10
09/28/16	ecg	Draft Response Letter From Tokio Marina American Insurance Company	0.30	69.16
09/28/16	kl	Review And Revise Contract For Vending Machine Services With Right Choice Vending; Conduct Related Research	1.50	345.81
09/28/16	dmw	Examine BSO Asset Sharing Matter	0.20	46.10
09/28/16	dmw	Examine Commission Agenda Items; Follow-Up	0.70	161.37
09/28/16	dmw	Examine And Confer On Accounting RFP Matter	0.40	92.21
09/28/16	dmw	Examine And Confer On Vending Machine Agreement For Parks & Recreation Department	0.30	69.16
09/28/16	dmw	Examine ADA Matter	0.20	46.10
09/28/16	ram	Research Concerning ADA Request For Accomodations	0.50	115.27

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Date		Services	Hours	Amount
09/28/16	acs	Review And Attend To Inquiry Regarding Use Of Surtax Funds For Land Acquisition	0.30	69.16
09/29/16	mrc	Review And Analyze Federal Regulations Re Reasonable Accommodation For Deaf Individual	1.50	345.81
09/29/16	mrc	Telephone Conference With Department Of Justice Re Closed Captioning As Reasonable Accommodation	0.40	92.21
09/29/16	dmw	Confer And Follow Up On ADA Matter	0.20	46.10
09/29/16	dmw	Examine Commission Agenda Items; Follow Up	0.30	69.16
09/29/16	ram	Conference Concerning ADA Request For Accommodations	0.20	46.10
09/30/16	ram	Conference Concerning ADA Request For Accommodations	0.20	46.10
Total for Services				\$9,198.23

For Disbursements Incurred

Date	Description	Amount
	PACER-Public Access to Court Electronic Records thru 09/30/16 (0 Pages)	15.30
	Postage thru 09/30/16	7.34
	Westlaw Research thru 09/30/16	245.83
Total Expenses		\$268.47
Total This Matter		\$9,466.70

Re: 003 Ordinance Enforcement

Date		Services	Hours	Amount
09/01/16	dmw	Examine And Confer On Sign Matter	0.30	69.16
09/01/16	jla	Receipt And Review Of Correspondences Regarding Compliance With Sign Regulations	0.50	115.27
09/01/16	lad	Review Parcel Information And Plats Regarding Dedication Of Parcels For Public And/Or Right Of Way Purposes (Sign Approval Request For Election Signs) (Parcel Id's 1406080010; 504131200850; 504413200720; And 514106080020); Conference On Same	1.90	438.03
09/02/16	kmm	Research Code And Analyze Donation Bin Issues	0.40	92.22
09/02/16	jla	Prepare For And Attend Conference With Inspector To Review Cases Set For Special Magistrate Hearing	0.70	161.37
09/02/16	dmw	Examine And Confer On Sign Matter; Follow-Up	0.30	69.16
09/02/16	dmw	Examine Matter Of Clothes Donation Bin	0.40	92.21
09/02/16	lad	Examine And Confer On Location Of Proposed Election Signs On Right Of Way For Parcel Id No. 514106080020; Correspondence Regarding Same (City Municipal Facility)	0.80	184.43
09/06/16	jla	Prepare For And Attend Telephonic Pre-hearing With Inspectors To Prepare For Special Magistrate Hearing	0.70	161.38
09/06/16	dmw	Examine Matter Of Clothes Donation Bin; Follow-Up	0.20	46.10
09/07/16	jla	Prepare For And Attend Special Magistrate Hearing	3.00	691.62
09/07/16	jla	Follow Up On Items From Meeting Relating To Special Magistrate Hearing	0.60	138.32
09/12/16	dmw	Examine Bee Nuisance Matter	0.30	69.16
09/13/16	jla	Review And Reply To Correspondence Re Florida Case Law On Legal Remedies Against Residential Bee Keepers	0.30	69.16
09/13/16	jla	Research Concerning Florida Statutes And Case Law On Legal Remedies To Enforce Residential Bee Keepers	1.90	438.03
09/13/16	dmw	Examine Bee Nuisance Matter	0.20	46.10
09/14/16	jla	Review And Analyze Subpoenas For Next Special Magistrate Hearing	0.70	161.37
09/14/16	dmw	Examine Bee Nuisance Matter	0.20	46.10
09/15/16	jla	Receipt And Review Of Correspondences Regarding Subpoenas Issued To Officers For Special Magistrate Hearing	0.40	92.22
09/15/16	dmw	Examine Bee Nuisance Matter	0.20	46.10
09/15/16	lad	Review Property Information, Plat and Title Re Election Signs Located Adjacent to Sunoco Site (12200 Griffin Road)	1.00	230.54
09/16/16	dmw	Examine Bee Nuisance Matter	0.20	46.10
09/16/16	dmw	Examine Sign Matter	0.30	69.16

Date		Services	Hours	Amount
09/16/16	lad	Confer on location of Election Signs and Title for Parcel Adjacent to Sunoco Site (12200 Griffin Road)	0.60	138.32
09/19/16	lid	Confer Re Obtain Deed From FDOT on Griffin Road Parcel Subject To R/W; Review Pertinent Property Information From Property Appraisers Site And Correspondence Thereto Re Sign On Subject Property; Ran Preliminary Search On Broward Public Records And Did Not Find Requested Deed; Correspondence To And With Title Agent (Old Republic) Requesting Title/Deed Search	0.60	45.00
09/19/16	dmw	Examine And Advise On Sign Matter	0.30	69.16
09/19/16	lad	Review County Recorder's Search Regarding Locate Deed To FDOT For Parcel Adjacent To Griffin Road (Sunoco Site; Election Signs); Conference On Title Order	0.50	115.27
09/20/16	dmw	Examine Griffin Road Sign Matter	0.20	46.10
09/21/16	acs	Analyze Any Fourth Amendment Issues Regarding License Plate Readers; Conduct Related Research	0.70	161.37
09/21/16	acs	Analyze Fourth Amendment And Privacy Issues Concerning Proposed License Plate Readers	0.50	115.27
09/22/16	ecg	Research Whether Special Law Enforcement Trust Funds May Be Expended For Police Personnel Costs Of A New Pilot Program	0.40	92.21
09/22/16	dmw	Examine 90th Avenue School Traffic Nuisance Matter	0.20	46.10
09/23/16	jla	Review And Analyze Agenda Of Cases Set For Special Magistrate Hearing	0.50	115.27
09/23/16	dmw	Examine 90th Avenue School Traffic Nuisance Matter	0.30	69.16
09/26/16	jla	Conference Concerning Preparation Of Subpoenas For Next Special Magistrate Hearing	0.40	92.21
09/27/16	jla	Receipt And Review Of Correspondence Regarding Appeal Of Special Magistrate Order	0.30	69.16
09/28/16	jla	Telephone Conference With Jeffrey Sandler Regarding Settlement Of Outstanding Code Enforcement Fine	0.40	92.22
09/28/16	jla	Conference Concerning Course Of Action Regarding Settlement Of Outstanding Code Enforcement Fine	0.40	92.21
09/28/16	jla	Review And Respond To Correspondence From Jeffrey Sandler Regarding Possible Appeal Of Outstanding Code Enforcement Fine Or Settlement Of Same	0.80	184.43
09/28/16	dmw	Follow-Up On Special Magistrate Mitigation Order Matter	0.20	46.10
09/29/16	jla	Draft Agreed Order On Settlement Of Code Enforcement Case	0.50	115.27

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Date	Services	Hours	Amount
09/29/16 jla	Conference Concerning Course Of Action Regarding Settlement Of Code Enforcement Fines	0.60	138.32
09/30/16 jla	Prepare For And Attend Prehearing With Officer Reale To Prepare For Special Magistrate Hearing	0.70	161.37
09/30/16 jla	Review Agenda Of Cases Set For Special Magistrate Hearing	0.40	92.21
Total for Services			\$5,670.04
Total This Matter			\$5,670.04

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Re: 003-1 Special Magistrate Cases

For Disbursements Incurred

Date	Description	Amount
	Westlaw Research thru 09/30/16	26.83
Total Expenses		<u>\$26.83</u>
	Total This Matter	<u><u>\$26.83</u></u>

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Re: 004 Planning and Zoning

Date	Services	Hours	Amount
09/23/16	kmm	Address Site Plan And Conditional Use Required Conditions	0.20 46.11
Total for Services			<hr/> \$46.11
Total This Matter			<hr/> \$46.11 <hr/>

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Re: 005 Public Works and Utilities

Date		Services	Hours	Amount
09/01/16	acs	Follow Up With Pembroke Pines Counsel Regarding Sheridan Street Hedge Annexation Matter; Analyze Potential Timeline For Deannexation Process	0.40	92.21
09/06/16	tlm	Review And Evaluate Correspondence Re SCADA-DB Task Orders	1.00	230.54
09/08/16	acs	Telephone Conference With Pembroke Pines Counsel Regarding Status Of Sheridan Street Hedge Matter	0.20	46.10
09/09/16	tlm	Review And Evaluate Correspondence from City Re Contract Language For SCADA-DB Task Orders	1.70	391.92
09/12/16	tlm	Receipt And Review Of Desired EJCDC Provisions For SCADA-Build Task Orders	1.70	391.92
09/14/16	dmw	Follow Up On Parking Lot Surveillance Matter	0.20	46.10
09/14/16	tlm	Research And Review Of Statutes Re Design-Build And Continuing Contracts	1.00	230.54
09/16/16	acs	Review Correspondence From Attorney Tolces Regarding Update On Sheridan Street Hedge Matter	0.20	46.10
09/16/16	acs	Review Correspondence From County Attorney's Office Regarding Status Of Consent to Sheridan Street Hedge Annexation	0.20	46.10
09/22/16	tlm	Continued Preparation Of Revised Task Order 2016-02 For SCADA System Design-Build Project	1.90	438.03
09/26/16	tlm	Continued Preparation Of Revised Task Order 2016-02 For SCADA System Design-Build Project	4.40	1,014.38
09/27/16	tlm	Review And Evaluate Correspondence Re Revision Of Task Order 2016-02 For SCADA System Design-Build Project	2.00	461.08
09/28/16	dmw	Examine Pool Center Project Matter	0.20	46.10
09/29/16	acs	Telephone Conference With Attorney Tolces Regarding Status Of Sheridan Street Hedge Matter	0.20	46.10
09/29/16	tlm	Continued Preparation Of Revised Task Order 2106 For SCADA System Design-Build Project	3.00	691.62
09/30/16	tlm	Finalize And Submit For Review Revised Task Order 2016-02 For SCADA System Design-Build Project	3.90	899.11
Total for Services				\$5,117.95
			Total This Matter	\$5,117.95

Re: 006 Real Estate and Transactions

Date		Services	Hours	Amount
09/01/16	dmw	Examine, Confer And Follow-Up USPS Land Purchase Matter	0.40	92.21
09/02/16	dmw	Examine, Confer And Follow-Up USPS Land Purchase Matter	0.50	115.27
09/06/16	dmw	Examine, Confer And Follow-Up USPS Land Purchase Matter; Telephone Conference With Mr. Chris Wood	0.40	92.21
09/07/16	dmw	Examine, Confer And Follow-Up USPS Land Purchase Matter	0.30	69.16
09/08/16	dmw	Examine, Confer And Follow-Up USPS Land Purchase Matter	0.40	92.21
09/08/16	lad	Telephone Conference With With Mr. Wood (CBRE) Regarding Submittal Of Offers For Stirling Road Parcel And Requirements Therefore; Conference On Same	0.50	115.27
09/09/16	dmw	Examine, Confer And Follow-Up USPS Land Purchase Matter	0.50	115.27
09/12/16	dmw	Examine, Confer And Follow-Up USPS Land Purchase Matter	0.30	69.16
09/13/16	dmw	Examine, Confer And Follow-Up USPS Land Purchase Letter Of Intent	0.30	69.16
09/13/16	lad	Prepare Letter Of Intent To CBRE Regarding Acquisition Of Stirling Road Land From USPS	2.80	645.51
09/14/16	dmw	Examine, Confer And Follow Up On USPS Land Purchase Final Letter Of Intent	0.70	161.37
09/14/16	lad	Revise And Finalize Letter Of Intent For Purchase Of Stirling Road Land; Conference On Terms Of Purchase	1.50	345.81
09/15/16	dmw	Follow Up On USPS Land Purchase Final Letter Of Intent	0.20	46.10
09/16/16	dmw	Follow-Up On USPS Land Purchase	0.20	46.10
09/22/16	dmw	Examine Status Of USPS Land Sale	0.20	46.10
09/23/16	dmw	Examine Process For USPS Land Sale	0.30	69.16
09/26/16	dmw	Examine Process for USPS Land Sale	0.30	69.16
09/27/16	lad	Review and Address Correspondence from Mr Wood and Preliminary Review of Contract with USPS (Stirling Road Land)	0.50	115.27
09/28/16	dmw	Examine And Follow-Up On USPS Land Purchase Matter	0.70	161.37
09/28/16	lad	Review and Revise form of Contract For Sale and Purchase Provided by USPS (Stirling Road Land); Confer on Same	1.30	299.70
09/29/16	dmw	Examine, Confer And Follow Up On USPS Land Purchase Matter	0.70	161.37

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Date	Services	Hours	Amount
09/29/16	lad Review And Address Terms Of Contract Submitted By USPS And Due Diligence To Be Ordered; Correspondence With Mr. Wood Re Same	1.00	230.54
09/30/16	dmw Follow-Up USPS Land Purchase Matter	0.20	46.10
Total for Services			\$3,273.58
Total This Matter			\$3,273.58

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Re: 009 Foreclosures

Date		Services	Hours	Amount
09/20/16	amm	Receive And Review Fields Law Supplement For Relevance To City	0.30	69.16
09/21/16	amm	Receive And Review Pleadings Regarding Striking Affirmative Defenses, Follow Up	0.20	46.11
09/28/16	amm	Attention To Kunes Judgment, Attention To Current Market Value For Cooper City Continued Interest In Foreclosure, Follow Up Regarding Same	0.80	184.43
Total for Services				<hr/> \$299.70
			Total This Matter	<hr/> \$299.70 <hr/>

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Re: 011 Communications And Related Work

Date		Services	Hours	Amount
09/01/16	alg	Examine Matter, Draft Response Opinion To Mr. Wood Regarding FPL/T-Mobile Telecom; Telephone Call With Mr. Wood Regarding Same	2.20	507.19
09/01/16	dmw	Examine And Confer On T-Mobile/FPL Cell Tower Conditional Use Matter	0.40	92.22
09/02/16	dmw	Examine And Confer On T-Mobile/FPL Cell Tower Conditional Use Matter	0.20	46.10
Total for Services				<hr/> \$645.51
			Total This Matter	<hr/> \$645.51 <hr/>

Re: 022 Joliff, Walter, Barbara - Class Action Challenge to Fire Rescue Fees

Date		Services	Hours	Amount
09/02/16	egg	Review Motion For Supplemental Relief; Confer Re Same	0.30	69.16
09/02/16	jac	Analyze Motion For Supplemental Relief And Develop Strategy Re Response	0.50	115.27
09/02/16	mhm	Review And Analyze Motion For Supplemental Relief	0.50	115.27
09/06/16	tcj	Consider Strategy Regarding Jurisdiction Of Trial Court To Entertain Motions Related To Declaratory Judgment After Notice Of Appeal	0.20	46.10
09/06/16	tcj	Research Concerning Jurisdiction Of Trial Court To Hear Motion For Supplemental Relief After Notice Of Appeal Of Declaratory Judgment	1.90	438.03
09/06/16	tcj	Review And Analyze Case Law Re Supplementary Proceedings	1.00	230.54
09/08/16	egg	Begin Review Of Record; Key Pleadings And Motions; In Preparation Of Initial Brief	2.40	553.30
09/09/16	egg	Continued Review And Analysis Of Record And Key Cases Relied Upon By Parties In Dispositive Motions	3.80	876.05
09/12/16	aas	Review And Evaluate Motions For Summary Judgment And Court's Order To Identify Issues For Appeal	1.50	345.81
09/13/16	aas	Review All Motions For Summary Judgment, Responses And Replies, Hearing Transcripts, And Order Below, And Organize Issues For Appeal, With Key Cases And Arguments, And Confer	4.40	1,014.38
09/13/16	egg	Conference Concerning Strategy For Initial Brief And Potential Arguments	0.50	115.27
09/13/16	egg	Preparation Of Correspondence To Opposing Counsel Re Extension Of Time For Initial Brief	0.20	46.11
09/13/16	mhm	Develop Strategy Concerning Appeal And Analyze Issues Re Same	1.10	253.59
09/13/16	egg	Preparation Of Notice Of Agreed Extension To Serve Initial Brief	0.40	92.22
09/14/16	aas	Review And Analyze Cases Regarding Statute Of Limitations, With Conclusions Regarding Same	2.70	622.46
09/15/16	egg	Review And Analyze Case Law Re Definition Of Special Law To Ascertain Whether Ordinance Would Be Encompassed By Definition	0.70	161.38
09/15/16	aas	Review Motions For Summary Judgment Again To Isolate Key Arguments And Organize All Cases Cited; Review Cases Cited In Motion Practice, Annotate, And Determine Which Cases May Be Used In Initial Brief	1.00	230.54

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Date		Services	Hours	Amount
09/20/16	aas	Review And Evaluate Transcript Of Summary Judgment Hearing And Develop Additional Research Topics And Organize Issues For Initial Brief; Develop Strategy Regarding Appeal Of Ruling Re Count II Of Complaint	1.90	438.03
09/20/16	egg	Conference Concerning Strategy For Drafting Initial Brief Re Validity Of Methodology For Apportionment Of Special Assessment	0.50	115.27
09/27/16	aas	Follow Up With Clerk Of Court Re Obtaining Record On Appeal	0.20	46.10
09/30/16	egg	Conference Concerning Status Of Initial Brief Preparation	0.20	46.10
09/30/16	aas	Review And Evaluate City Ordinances, Resolutions, Burton And Associates Fire Study, Affidavits, And Develop Approach For Appeal	4.40	1,014.38
Total for Services				\$6,985.36

For Disbursements Incurred

Date	Description	Amount
09/01/16	Court Reporter/Deposition/Transcripts Certified Copy Of Transcript Of: James Curran - Bailey & Associates Reporting, Inc.	184.00
09/12/16	Filing Fees 07/21/16 File Notice Of Appeal - Citibank/Citibusiness Card	103.50
09/21/16	Filing Fees Record on Appeal Fee - Clerk, Broward County Circuit Court	121.80
	Postage thru 09/30/16	0.46
	Westlaw Research thru 09/30/16	229.46
Total Expenses		\$639.22

Total This Matter **\$7,624.58**

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Re: 023 Ethics Compliance Advice And Advisory Opinions

Date		Services	Hours	Amount
09/07/16	ram	Attend And Present Sunshine Law Materials To Education Advisory Board	1.20	276.64
09/07/16	ram	Finalize Preparation For EAB Training	0.30	69.16
09/19/16	ram	Review And Analyze And Provide Guidance Related To Letter Of Recommendation On Private Stationery	0.50	115.27
09/27/16	ram	Review And Analyze And Provide Guidance Related To Procurement Process	1.00	230.54
09/28/16	ram	Review And Analyze Ethics Issues Related To Campaign	0.50	115.27
Total for Services				\$806.88
			Total This Matter	\$806.88

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Re: 024 Charter Review Board

Date	Services	Hours	Amount
09/08/16	dmw Examine Charter Amendment Election Materials From City Clerk	0.20	46.11
Total for Services			<u>\$46.11</u>
Total This Matter			<u><u>\$46.11</u></u>
Services			32,089.47
Expenses			934.52
Due This Bill			<u><u>\$33,023.99</u></u>

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BAILEY & ASSOCIATES

REPORTING

Matthew Mandel, Esquire
Weiss Serota Heffman Cole & Bierman
200 E Broward Blvd
Ste 1900
Fort Lauderdale, FL 33301

1573.022
INVOICE

Invoice No.	Invoice Date	Job No.
46447***	8/31/2016	8556
Job Date	Case No.	
5/26/2016	CACE 11-012602 (18)	
Case Name		
WALTER JOLLIFF VS. COOPER CITY		
Payment Terms		
Due upon receipt		

CERTIFIED COPY OF TRANSCRIPT OF:		
James Curran	43.00 Pages	150.50
Index/Condensed	43.00 Pages	21.50
Courier		12.00
TOTAL DUE >>>		\$184.00

Unpaid invoices will accrue interest after 30 days at the rate of 1.5%. Ordering party agrees to pay all costs of collection including attorney's fees. Payment not contingent on client reimbursement.

Tax ID: 20-0429889

Please detach bottom portion and return with payment.

Matthew Mandel, Esquire
Weiss Serota Heffman Cole & Bierman
200 E Broward Blvd
Ste 1900
Fort Lauderdale, FL 33301

Invoice No. : 46447***
Invoice Date : 8/31/2016
Total Due : \$184.00

Remit To: **Bailey & Associates Reporting**
500 E. Broward Blvd.
Suite 1700
Fort Lauderdale, FL 33394

Job No. : 8556
BU ID : 1-MAIN
Case No. : CACE 11-012602 (18)
Case Name : WALTER JOLLIFF VS. COOPER CITY