



CITY MANAGER'S OFFICE
CITY OF COOPER CITY
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MEMORANDUM

TO: Mayor & Commissioners
FROM: Bruce D. Loucks, City Manager 
DATE: February 18, 2016
RE: Monthly Report – January 2016

ADMINISTRATION:

1. Met with Public Safety auditors to review issues.
2. Met with Optimists regarding resolution concerns.
3. Reviewed CDBG contractor's issue for home improvement.
4. Participated in the General employees Pension Board meeting.
5. Reviewed Pay Plan program.
6. Held meeting to review Purple Heart City option.

BUILDING DEPARTMENT:

1.	Fees Collected:		
	a.	Bldg Services	\$ 51,133.00
	b.	General Fund	\$ 18,123.38
2.	Impact Fees Collected		\$ 0.00
3.	Permits Applied For		171
4.	Permits Issued		121
5.	Total Inspections Performed		507
	a.	Structural	332
	b.	Electrical	60
	c.	Plumbing	49
	d.	Mechanical	36
	e.	Engineer/Utility	27
	f.	Fire	3
	g.	Landscape	0
6.	Local Business Tax Receipts		
	a.	Inspections	6
	b.	Submittal	11
	c.	Issued	5
	d.	Renewals	15
	e.	Fees Collected	\$ 10,986.41

7.	Certificate of Occupancy		1
	a.	0 (Commercial)	
	b.	1 (Residential)	
8.	Certificate of Completion		0
9.	Record Requests		16
10.	Permits Closed:		
	a.	BS & A	68
	b.	Fortis	0
11.	Pages Scanned:		
	a.	BS & A	2,403
	b.	Fortis	0
12.	Update of Contractor Records		64
13.	Lien Search		59
14.	Customer Service Sign in Sheet (Excluding Zoning)		525
15.	Permits Processed		134
16.	Calls on permits for corrections		37
17.	Mail Merge		118
18.	Special Magistrate Cases		9
19.	Notice of Hearing/Notice of Violation Letters		133
20.	Scanning of wide format plans		0
21.	Monthly reports for County, Property Appraiser, Growth Management, Census Bureau and DPEP.		

CITY CLERK'S OFFICE:

1. Assisted in coordination of relating Utility Billing and City Clerk functions to the Auditorium
2. Prepared Agendas with backup material, attended 2 Commission Meetings
3. Coordinated and attended 2 Charter Review Board Meetings
4. Attended 2 HRCC meetings on the Employee Compensation Study
5. Continued to work with Bentek to provide Affordable Care Act reporting
6. Closed Passport Services until completion of the lobby renovations which resulted in one City Clerk employee assisting the IT Manager with the following:
 - a. 24 User Mailbox Archive Control
 - b. 3 Phone Directory Updates
 - c. 1 User ID Update
 - d. 16 Printer Software Add-ons
 - e. 7 Microsoft Office Errors Resolved
 - f. 3 Printer Installations
 - g. 1 Fax Client Error Resolved
 - h. 7 Workstation Setups
 - i. 3 Patch Cable Swaps
 - j. Attended Records Management Training
 - k. Attended Certified Mail Training
7. Processed 0 passport applications, 21 garage sale permits, issued 1 Special Event Permit, 44 garbage cart orders/complaints, performed 41 notary services, 6 record/copy requests
8. Attended Special Magistrate Hearing and performed administrative duties, processed 39 Magistrate Cases; processed 12 Reduction of Fine Cases
9. Submitted, Confirmed and/or Posted (1) Advertisements of Legal Notices published with the Sun-Sentinel Newspaper

10. Performed notification and distribution tasks associated with all Commission Actions and/or approvals, including notice and distribution to requesting departments and interested parties for land development petitions, purchase requests, contract renewals, task orders, etc.
11. Performed Fortis updates, including Created Fortis Doc Types, In baskets and queries and provided ongoing training and assistance to users; Created User password/Provided access and preliminary training for new user (2)
12. Transcribed and/or Archived (Fortis/Website) Minutes for Commission, Workshop or Special Meetings
13. Updated City website with Commission Meeting Minutes: (2); CRB Meeting Agendas: (2); Minutes: (2)
14. Cash receipting for various City Clerk related accounts receivables and miscellaneous receivables
15. Maintenance of supply inventory for the City Clerks' Office, the Commission Office and Administration
16. Indexed (7) Resolutions - Distributed same and/or accompanying agreements.
17. Performed all processing tasks associated with recording (3) Resolutions
18. Prepared and submitted for recordation (20) Special Magistrate Citations, Final Orders or Releases of Liens
19. Completed/Bid File, processing and archiving for 2016-1-UTL and 2016-2 UTL
20. Attended City Team Meeting for (Relay for Life) event.
21. Attended 1 divorce court hearing
22. Distributed/mailed W2 forms
23. Completed 2 subpoenas for records
24. Posted and advertised 1 job vacancy
25. Logged 59 applications for employment
26. Boxed all file cabinets for relocation/construction
27. Conducted 1 new hire orientation
28. Processed 1 retirement
29. Processed 1 resignation
30. Processed 4 address changes
31. Attended Records Management class
32. Scheduled ICMA visit
33. Completed federally required OSHA Form 300A and distributed for posting
34. Distributed 2016 other required postings
35. Created 4 ID's for Fire Dept CERT program
36. Reviewed Property Schedule Changes
37. Processed 3 flood insurance renewals
38. Distributed February evaluations
39. Distributed February COBRA invoices
40. Processed all monthly insurance invoices

FINANCE DEPARTMENT:

1. Prepared Invitations to Bid and Requests for Proposals for several expiring contracts
2. Participated in the effort of securing or maintaining abandoned foreclosed properties
3. Attended City Commission meetings
4. Attended purchasing co-op meeting
5. Attended General Employees Pension board meeting
6. Met with Community Redevelopment associates regarding CDBG program
7. Worked with auditors on annual audit and started preparation of annual financial report

8.	Participated in meetings on City Hall renovation plan	
9.	Repaired several workstations infected with virus/malware software	
10.	Continued work on new Domain network in order to upgrade the City's existing exchange email system	
11.	Began work on SEEClickFix mobile application	
12.	Began work on Utility payment mobile application	
13.	Began assisting with Go Local mobile application for local businesses	
14.	Issued the following:	
	a. Accounts payable checks:	395
	b. Payroll checks:	257
	c. Meter reads and Utility bills issued:	11,761
	d. Purchase orders:	35
	e. Work orders:	302
15.	Processed the following:	
	a. Customers at the Utility Billing window:	1,425
	b. New utility accounts:	86
	c. Lien searches:	58
	d. Utility payments:	9,391
	e. Accounts Payable Invoices	624
16.	Responded to I.T. service requests:	153

GROWTH MANAGEMENT DEPARTMENT:

1.	Land Development Items	
	a. Commission Meeting/Workshop Items	9
	b. Advisory Board Meeting Items	3
	c. DRC Meeting Items	3
2.	Daily Activity	
	a. Technical Assistance to Customers	115
	b. Zoning Permit/Plan Reviews	63
	c. Inspections	7
	d. Zoning Letters	1
	e. Alcohol License Review	0
	f. Records Requests	4
	g. Administrative Plan Revision Reviews	0
	h. Special Event Permits	1
3.	Miscellaneous Workload Indicators	
	a. Local Business Tax Receipt Review	8
	b. Letter(s) of Flood Map Determination	0
	c. Elevation Certificates	0
	d. Intergovernmental Coordination Meetings	4
	e. Developer/Applicant Meetings	9
4.	Community Development Block Grant Program	
	a. No. of Billings	2
	b. Inquiries this Month (Phone/Walk-in)	5
	c. Meetings/calls with CRA staff	4

5. Special Misc. Projects
 - a. Director attended School Board Staff Working Group Mtg.
 - b. Director attended several CDBG Minor Home Repair Meetings/Conference calls with Community Redevelopment Associates staff
 - c. Planner attended HURREX Initial Concepts Meeting at County EOC
 - d. Director Attended MPO Citizens Oversight Advisory Team (COAT) Meeting
 - e. Director attended Broward County Planning Council Meeting on review of Affordable Housing Policies
 - f. Director attended Broward County Disaster Housing Advisory Group (DHAG) Meeting

PUBLIC WORKS DEPARTMENT:

1.	Property Maintenance	
a.	Work Orders completed	52
b.	Street lights repaired	1
2.	Parks Maintenance	
a.	Park acres mowed	7.5
b.	Park trash removal / cleanup services	124
c.	Athletic turf acres mowed	110
d.	Athletic turf fertilized	38
e.	Athletic turf acres herbicide application	0
f.	Soccer field lining	68
g.	BB / SB field linings	0
h.	BB / SB infield dragging	78
i.	Hockey court cleanings	12
j.	Basketball court cleanings	12
k.	Irrigation system services	52
l.	Roadway swale and median acres mowed	142
m.	Miles of roadway debris cleanup	272
n.	Potholes repaired	25
o.	Lifted sidewalk grinds performed	25
p.	Trees root pruned	4
q.	Laser graded BB / SB fields	10
r.	Installed "Caution Children at Play" signs at Colony Park	3
s.	Installed reflective strips on sign posts near The Apartments	18
t.	Removed concrete medians on SW 90th Way and SW 91 Ave	
u.	Responded to tree struck by lightning on Stonebridge Pkwy	
3.	Landscape / Tree Maintenance	
a.	Trees pruned	81
b.	Trees removed	6
c.	Stumps ground	0
d.	Tree removal permits issued	2
e.	Plan Reviews performed / meetings	3/25
f.	Contractual work inspections performed	16
g.	Site Visits	87
h.	Work orders completed	52
i.	Phone Calls	103
j.	Landscape plants installed	334
k.	Landscape inspections/reinspections performed	0/0

4.	Fleet Services		
	a.	PMS and repair jobs performed:	PMS Repairs
	b.	Heavy Equipment	5 7
	c.	Vehicles	12 14
	d.	Small Engines	0 4
	e.	Tractor / Mowers	0 3
	f.	Utility Vehicles, golf carts, etc.	9 6
	g.	Permanent generators	0 1
5.	Administration		
	a.	Recycling totes delivered	20
	b.	Invoices verified and processed	238
	c.	Purchase orders issued	7
	c.	Work orders entered	20
	d.	Foreclosed property maintenance	16
	e.	Street lights reported to FPL for repair	10

RECREATION DEPARTMENT:

1. Community Events
 - a. Conducted the 2nd Annual *Senior Lifestyle Expo* on Saturday, January 16th at the Community Center.
 - b. Conducted the *Father/Son Adventure Night* on Friday, January 22nd at the Community Center.
 - c. *Florida Licensing on Wheels* (F.L.O.W. Mobile) was offered at the Community Center on January 10th.
 - d. Staff prepared for upcoming annual and special events to include: *Say "I Do" Again*, *Cooper City's Got Talent*, *Mayor's Chess Challenge* and *Founder's Day*.
2. Recreational Programming
 - a. Provided numerous youth and adult recreational classes and programs.
 - b. Processed registrations for programs to include: No School Camps, Pioneer Enrichment Program, Tot Classes, Adult Luncheon, etc.
 - c. Completed and distributed Monthly Kid's News fliers to 2600 elementary students.
 - d. Conducted the monthly adult luncheon with a "Frozen" theme on January 8th.
 - e. Held a *No School Camp* day at the Community Center on January 8th.
3. Meetings
 - a. Director attended City Commission Meetings.
Recreation staff attended weekly staff meetings.
 - b. Director attended meeting for *Feeding Children Everywhere* at Cooper City High School.
 - c. Director reviewed upcoming Community Education Programs with Lauren's Kids representatives.
 - d. Staff attended meeting for *Relay for Life* at Cooper City High School and formed a *Relay for Life* employee committee.
 - e. Director attended Recreation Advisory Board Meeting and Senior Advisory Board Meeting.
 - f. Director met with Optimist liaison to include Public Works and BSO Fire representatives.
4. Other
 - a. Interviews were conducted for Part-Time Recreation Facility Attendant and Recreation Aide.

UTILITIES DEPARTMENT:

1. Produced 89.360 million gallons of potable water
2. Treated 78 million gallons of wastewater
3. Chemical cleaned "D" train in the water plant
4. Replaced fuse on "D" train concentrate valve
5. Replaced electrical relay in RIO#2 for the fluoride pump
6. Installed three (3) air flow meters on plants nos. 1 - 3.
7. Installed new motor on effluent pump no. 5
8. Repaired four (4) meter leaks
9. Serviced three (3) 1" water service lines leaks
10. Replaced 210 water meters with new electronic meters
11. Cleared five (5) sewer backups
12. Replaced 6,765 feet of water main pipes throughout the City using pipe bursting technology
13. Drilled 300 ft of 8" HDPE sewer force main
14. Cleaned 1500' of sewer main throughout the City
15. Conducted weekly stormwater erosion/sediment control inspections for two (2) construction projects
16. Performed underground utility inspections for two (2) projects, water, sewer, drainage, roadway string lines/densities. Dealt with three work orders: asphalt, low spot/SOD/catch basin
17. Completed rehabilitation of sewer pump stations 2 and 49.
18. Engineering:
 - a. Reviewed two (2) engineering plans
 - b. Issued two (2) permits

Fund 001 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
001-000-103000-000	CASH ON HAND-IMPREST FUNDS	700.00
001-000-104800-000	EQUITY-POOLED CASH	17,650,016.60
001-000-105010-000	TAX REC-FRANCHISE FEES & UTILITY TAXES	611,919.30
001-000-115000-000	A/R-LBTR & FIRE INSPECTIONS	(2,390.51)
001-000-115005-000	A/R-CITY CLERK & FINANCE	5,873.69
001-000-115020-000	A/R-DISHONORED CHECKS (NSF)	672.70
001-000-115030-000	A/R-EMS	1,332,221.22
001-000-115050-000	A/R-FF (SANITATION & RECYCLING)	31,233.92
001-000-115060-000	A/R-ABANDONED PROPERTY	19,055.00
001-000-117000-000	A/R-UNCOLLECTIBLE	(890,087.21)
001-000-133000-000	DUE FROM OTHER GOVERNMENT UNITS	448,334.13
001-000-133001-000	DUE FROM FEMA	813,823.28
001-000-135900-000	INTEREST SUSPENSE	(12,021.53)
001-000-141010-000	PARTS INVENTORY	24,064.23
Total Assets		20,033,414.82
*** Liabilities ***		
001-000-202000-000	ACCOUNTS PAYABLE	175,110.01
001-000-202030-000	ESCROW-RECREATION DEPARTMENT	3,309.28
001-000-202040-000	ESCROW-TREE TRUST	108,575.99
001-000-202041-000	ESCROW-MEMORIAL WALKWAY	866.00
001-000-202050-000	ESCROW-TEEN COUNCIL	686.07
001-000-202051-000	ESCROW-PEACE RALLY	2,659.72
001-000-202052-000	ESCROW-PEACE BRACELETS	586.56
001-000-202063-000	ESCROW-AUTISM COMMUNITY OUTREACH	163.92
001-000-202064-000	ESCROW-CHILD PASSENGER SAFETY	4,757.53
001-000-202066-000	ESCROW-PROMOTIONAL PRODUCTS	1,310.37
001-000-202068-000	ESCROW-CERT PROGRAM	6,157.84
001-000-202069-000	ESCROW-SANTA HOLIDAY PROGRAM	6,075.72
001-000-202071-000	ESCROW-LOBBYIST	3,500.00
001-000-202072-000	ESCROW-STATION PRIDE PROJECT	7,936.48
001-000-208010-000	SALES TAX PAYABLE	137.76
001-000-220010-000	DEPOSITS-PERFORMANCE BOND	24,500.00
001-000-220024-000	DEPOSITS-ESCROW (LAND DEVELOPMENT)	4,999.54
001-000-223000-000	DEFERRED REVENUE	80,274.63
001-000-223010-000	DEFERRED REVENUE-BUSINESS TAX REC (O/L)	209,966.27
001-000-223020-000	DEFERRED REVENUE-FIRE INSPECTIONS	59,979.31
001-000-223030-000	DEFERRED REVENUE-BUILDING RENTAL DEPOSIT	950.00
001-000-229017-000	PAYABLE-FLEX PLAN	1,769.72
001-000-229026-000	PAYABLE-CANCER CARE (AMERICAN FIDELITY)	(831.79)
001-000-229075-000	PAYABLE-GROUP INSURANCE	(195,576.28)
001-000-229080-000	PAYABLE-PENSION	(589,603.79)
001-000-229085-000	PAYABLE-WORKERS COMPENSATION	(7,617.86)
001-000-229095-000	PAYABLE-DEFERRED COMPENSATION 457	50.65
001-000-229550-000	PAYABLE-COBRA INSURANCE	(98.29)
001-000-229560-000	PAYABLE-COUNTY SURCHARGE	2,190.32
001-000-229570-000	PAYABLE-BCPSF (RADON)	3,572.17
001-000-229999-000	PAYABLE-MISCELLANEOUS	1,938.41
Total Liabilities		(81,703.74)
*** Fund Balance ***		
001-000-244010-000	RESERVE-INVENTORY	24,064.23
001-000-245000-000	RESERVE-ENCUMBRANCE	138,026.26
001-000-271000-000	FUND BALANCE	7,341,776.06
001-000-299999-000	PAYROLL CLEARING ACCOUNT	(203.86)
Total Fund Balance		7,503,662.69
Beginning Fund Balance - 14-15		7,503,866.55
Net of Revenues VS Expenditures - 14-15		2,063,636.28
*14-15 End FB/15-16 Beg FB		9,567,502.83

Fund 001 GENERAL FUND

GL Number	Description	Balance
	Net of Revenues VS Expenditures - Current Year	10,547,819.59
	Ending Fund Balance	20,115,322.42
	Total Liabilities And Fund Balance	20,033,414.82

* Year Not Closed

Fund 002 BLDG INSPECTION SERVICES

GL Number	Description	Balance
*** Assets ***		
002-000-103000-000	CASH ON HAND-IMPREST FUNDS	400.00
002-000-104800-000	EQUITY-POOLED CASH	533,563.51
Total Assets		533,963.51
*** Liabilities ***		
002-000-202000-000	ACCOUNTS PAYABLE	885.00
Total Liabilities		885.00
*** Fund Balance ***		
002-000-271000-000	FUND BALANCE	889,078.64
Total Fund Balance		889,078.64
Beginning Fund Balance - 14-15		889,078.64
Net of Revenues VS Expenditures - 14-15		(220,470.93)
*14-15 End FB/15-16 Beg FB		668,607.71
Net of Revenues VS Expenditures - Current Year		(135,529.20)
Ending Fund Balance		533,078.51
Total Liabilities And Fund Balance		533,963.51

* Year Not Closed

Fund 103 ROAD & BRIDGE

GL Number	Description	Balance
*** Assets ***		
103-000-104800-000	EQUITY-POOLED CASH	495,984.14
103-000-133000-000	DUE FROM OTHER GOVERNMENT UNITS	49,418.87
Total Assets		545,403.01
*** Liabilities ***		
103-000-202000-000	ACCOUNTS PAYABLE	64,615.98
Total Liabilities		64,615.98
*** Fund Balance ***		
103-000-245000-000	RESERVE-ENCUMBRANCE	308,573.82
103-000-271000-000	FUND BALANCE	(256,835.46)
Total Fund Balance		51,738.36
Beginning Fund Balance - 14-15		51,738.36
Net of Revenues VS Expenditures - 14-15		355,892.74
*14-15 End FB/15-16 Beg FB		407,631.10
Net of Revenues VS Expenditures - Current Year		73,155.93
Ending Fund Balance		480,787.03
Total Liabilities And Fund Balance		545,403.01

* Year Not Closed

Fund 106 POLICE CONFISCATION

GL Number	Description	Balance
*** Assets ***		
106-000-104800-000	EQUITY-POOLED CASH	421,410.28
Total Assets		<u>421,410.28</u>
*** Liabilities ***		
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
106-000-247030-000	RESERVE-FEDERALLY CONFISCATED PROPERTY	191,693.74
106-000-271000-000	FUND BALANCE	185,462.68
Total Fund Balance		<u>377,156.42</u>
Beginning Fund Balance - 14-15		<u>377,156.42</u>
Net of Revenues VS Expenditures - 14-15		<u>(11,001.52)</u>
*14-15 End FB/15-16 Beg FB		366,154.90
Net of Revenues VS Expenditures - Current Year		55,255.38
Ending Fund Balance		421,410.28
Total Liabilities And Fund Balance		421,410.28

* Year Not Closed

Fund 200 DEBT SERVICE

GL Number	Description	Balance
*** Assets ***		
200-000-104800-000	EQUITY-POOLED CASH	320,155.78
Total Assets		320,155.78
*** Liabilities ***		
200-000-211000-000	PAYABLE-1985A MATURED BONDS	86,462.77
200-000-212000-000	PAYABLE-1985A MATURED INTEREST	7,489.69
Total Liabilities		93,952.46
*** Fund Balance ***		
200-000-271000-000	FUND BALANCE	104,506.33
Total Fund Balance		104,506.33
Beginning Fund Balance - 14-15		104,506.33
Net of Revenues VS Expenditures - 14-15		(16,860.69)
*14-15 End FB/15-16 Beg FB		87,645.64
Net of Revenues VS Expenditures - Current Year		138,557.68
Ending Fund Balance		226,203.32
Total Liabilities And Fund Balance		320,155.78

* Year Not Closed

Fund 300 CAPITAL PROJECTS

GL Number	Description	Balance
*** Assets ***		
300-000-101030-000	CASH IN BANK-NEW DEVELOPMENT IMPACT FEES	101,714.67
300-000-104800-000	EQUITY-POOLED CASH	5,235,793.67
Total Assets		5,337,508.34
*** Liabilities ***		
300-000-202000-000	ACCOUNTS PAYABLE	84,684.01
Total Liabilities		84,684.01
*** Fund Balance ***		
300-000-245000-000	RESERVE-ENCUMBRANCE	67,861.01
300-000-247220-000	RESERVE-PUBLIC SAFETY	193,038.83
300-000-247270-000	RESERVE-PARK IMPROVEMENTS	2,095,920.21
300-000-247290-000	RESERVE-GENERAL GOVERNMENT	2,278,913.07
300-000-271000-000	FUND BALANCE	(239,247.11)
Total Fund Balance		4,396,486.01
Beginning Fund Balance - 14-15		4,396,486.01
Net of Revenues VS Expenditures - 14-15		321,747.11
*14-15 End FB/15-16 Beg FB		4,718,233.12
Net of Revenues VS Expenditures - Current Year		534,591.21
Ending Fund Balance		5,252,824.33
Total Liabilities And Fund Balance		5,337,508.34

* Year Not Closed

Fund 400 PARKING LOT

GL Number	Description	Balance
*** Assets ***		
400-000-104800-000	EQUITY-POOLED CASH	45,362.90
400-000-115035-000	A/R-LEASED PARKING SPACES	138.64
400-000-161900-000	LAND	535,492.37
400-000-164910-000	IMPROVEMENTS-PARKING LOT	730,192.43
400-000-166930-000	EQUIPMENT-OTHER	3,702.00
400-000-167910-000	ACCUMULATED DEPRECIATION	(254,407.90)
Total Assets		1,060,480.44
*** Liabilities ***		
400-000-202000-000	ACCOUNTS PAYABLE	419.75
400-000-208010-000	SALES TAX PAYABLE	1,299.75
400-000-220020-000	DEPOSITS-CUSTOMER	21,600.00
400-000-223000-000	DEFERRED REVENUE	(3,574.81)
Total Liabilities		19,744.69
*** Fund Balance ***		
400-000-272000-000	RETAINED EARNINGS	1,070,212.02
Total Fund Balance		1,070,212.02
Beginning Fund Balance - 14-15		1,070,212.02
Net of Revenues VS Expenditures - 14-15		(33,802.26)
*14-15 End FB/15-16 Beg FB		1,036,409.76
Net of Revenues VS Expenditures - Current Year		4,325.99
Ending Fund Balance		1,040,735.75
Total Liabilities And Fund Balance		1,060,480.44

* Year Not Closed

Fund 440 STORM WATER

GL Number	Description	Balance
*** Assets ***		
440-000-104800-000	EQUITY-POOLED CASH	539,388.25
440-000-115025-000	A/R-STORMWATER CHARGES	25,259.03
440-000-164960-000	INFRASTRUCTURE	6,789,355.97
440-000-166900-000	FURNITURE & EQUIPMENT	37,097.50
440-000-167910-000	ACCUMULATED DEPRECIATION	(3,637,957.42)
Total Assets		3,753,143.33
*** Liabilities ***		
440-000-202000-000	ACCOUNTS PAYABLE	5.14
440-000-210010-000	COMPENSATED ABSENCES-CURRENT	2,860.24
440-000-210900-000	COMPENSATED ABSENCES-LONG TERM	9,057.43
440-000-229075-000	PAYABLE-GROUP INSURANCE	34,430.32
440-000-229999-000	PAYABLE-MISCELLANEOUS	(0.21)
Total Liabilities		46,352.92
*** Fund Balance ***		
440-000-272000-000	RETAINED EARNINGS	3,982,173.55
Total Fund Balance		3,982,173.55
Beginning Fund Balance - 14-15		3,982,173.55
Net of Revenues VS Expenditures - 14-15		(302,405.51)
*14-15 End FB/15-16 Beg FB		3,679,768.04
Net of Revenues VS Expenditures - Current Year		27,022.37
Ending Fund Balance		3,706,790.41
Total Liabilities And Fund Balance		3,753,143.33

* Year Not Closed

Fund 450 WATER & SEWER UTILITY FUND

GL Number	Description	Balance
*** Assets ***		
450-000-101140-000	CASH IN BANK-STATE BOARD OF ADMIN	2,338.00
450-000-103000-000	CASH ON HAND-IMPRESST FUNDS	900.00
450-000-104800-000	EQUITY-POOLED CASH	867,340.69
450-000-115015-000	A/R-UTILITY CHARGES	1,688,779.14
450-000-117000-000	A/R-UNCOLLECTIBLE	(220,108.00)
450-000-151110-000	CERTIFICATES OF DEPOSIT	3,442,274.77
450-000-161900-000	LAND	502,816.56
450-000-164900-000	IMPROVEMENTS-OTHER THAN BUILDINGS	1,524,296.15
450-000-164920-000	TREATMENT PLANT-WATER	34,737,827.56
450-000-164930-000	TREATMENT PLANT-SEWER	26,253,703.57
450-000-166910-000	OFFICE FURNITURE & EQUIPMENT	342,259.00
450-000-166920-000	EQUIPMENT-MOTORIZED	1,602,913.10
450-000-166930-000	EQUIPMENT-OTHER	31,751.88
450-000-167910-000	ACCUMULATED DEPRECIATION	(32,162,693.04)
450-000-169900-000	CONSTRUCTION IN PROGRESS	692,503.43
Total Assets		39,306,902.81
*** Liabilities ***		
450-000-202000-000	ACCOUNTS PAYABLE	62,265.16
450-000-202010-000	A/P-SOLID WASTE	238,721.99
450-000-202015-000	RECYCLE BANK	7,862.01
450-000-202020-000	A/P-RECYCLING	31,686.23
450-000-203060-000	N/P-DEEP WELL	175,576.76
450-000-210010-000	COMPENSATED ABSENCES-CURRENT	94,356.59
450-000-210900-000	COMPENSATED ABSENCES-LONG TERM	298,795.86
450-000-212000-000	PAYABLE-1985A MATURED INTEREST	887.66
450-000-220020-000	DEPOSITS-CUSTOMER	1,026,755.00
450-000-229075-000	PAYABLE-GROUP INSURANCE	1,012,176.19
450-000-229999-000	PAYABLE-MISCELLANEOUS	(160.87)
Total Liabilities		2,948,922.58
*** Fund Balance ***		
450-000-272000-000	RETAINED EARNINGS	39,789,085.68
Total Fund Balance		39,789,085.68
Beginning Fund Balance - 14-15		39,987,222.68
Net of Revenues VS Expenditures - 14-15		(1,008,150.76)
Fund Balance Adjustments - 14-15		(198,137.00)
*14-15 End FB/15-16 Beg FB		38,780,934.92
Net of Revenues VS Expenditures - Current Year		(2,422,954.69)
Fund Balance Adjustments		0.00
Ending Fund Balance		36,357,980.23
Total Liabilities And Fund Balance		39,306,902.81

* Year Not Closed

Fund 452 RENEWAL & REPLACEMENT

GL Number	Description	Balance
*** Assets ***		
452-000-104800-000	EQUITY-POOLED CASH	666,090.19
Total Assets		666,090.19
*** Liabilities ***		
452-000-202000-000	ACCOUNTS PAYABLE	2,298.00
Total Liabilities		2,298.00
*** Fund Balance ***		
452-000-272000-000	RETAINED EARNINGS	551,979.87
Total Fund Balance		551,979.87
Beginning Fund Balance - 14-15		551,979.87
Net of Revenues VS Expenditures - 14-15		3,584.18
*14-15 End FB/15-16 Beg FB		555,564.05
Net of Revenues VS Expenditures - Current Year		108,228.14
Ending Fund Balance		663,792.19
Total Liabilities And Fund Balance		666,090.19

* Year Not Closed

Fund 453 CAPITAL IMPROVEMENT

GL Number	Description	Balance
*** Assets ***		
453-000-101140-000	CASH IN BANK-STATE BOARD OF ADMIN	6,156.40
453-000-104800-000	EQUITY-POOLED CASH	9,182,765.55
453-000-162900-000	BUILDINGS	49,225.52
453-000-164900-000	IMPROVEMENTS-OTHER THAN BUILDINGS	640,416.93
453-000-164920-000	TREATMENT PLANT-WATER	1,105,425.33
453-000-166910-000	OFFICE FURNITURE & EQUIPMENT	1,839,476.64
453-000-167910-000	ACCUMULATED DEPRECIATION	(2,085.69)
453-000-169900-000	CONSTRUCTION IN PROGRESS	4,188,613.06
Total Assets		17,009,993.74
*** Liabilities ***		
453-000-202000-000	ACCOUNTS PAYABLE	463,874.07
453-000-205010-000	RETAINAGE	184,313.74
453-000-205020-000	ACCRUED EXPENSES	(288,910.00)
Total Liabilities		359,277.81
*** Fund Balance ***		
453-000-272000-000	RETAINED EARNINGS	8,460,064.52
Total Fund Balance		8,460,064.52
Beginning Fund Balance - 14-15		8,011,622.52
Net of Revenues VS Expenditures - 14-15		7,420,663.59
Fund Balance Adjustments - 14-15		448,442.00
*14-15 End FB/15-16 Beg FB		15,880,728.11
Net of Revenues VS Expenditures - Current Year		769,987.82
Fund Balance Adjustments		0.00
Ending Fund Balance		16,650,715.93
Total Liabilities And Fund Balance		17,009,993.74

* Year Not Closed

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2015-16		YTD BALANCE		AVAILABLE		% BGD USED
		MONTH 01/31/2016 INCREASE (DECREASE)	AMENDED BUDGET	NORMAL	ABNORMAL	NORMAL	ABNORMAL	NORMAL	ABNORMAL	
Fund 001 - GENERAL FUND										
	TAXES-PROPERTY VALUE	370,286.02	14,467,802.00	13,088,729.81	1,379,072.19	1,379,072.19		90.47		
	TAXES-UTILITY SERVICES	193,806.22	2,335,000.00	843,345.53	1,491,654.47	1,491,654.47		36.12		
	TAX-COMMUNICATIONS SERVICE	89,292.18	1,300,000.00	372,358.52	927,641.48	927,641.48		28.64		
	TAX-LOCAL BUSINESS	(176.53)	540,000.00	235,135.54	304,864.46	304,864.46		43.54		
	PERMITS	632.00	4,000.00	1,236.30	2,763.70	2,763.70		30.91		
	FEES-FRANCHISE	282,316.56	2,825,100.00	1,021,485.41	1,803,614.59	1,803,614.59		36.16		
	GRANTS-FEDERAL	0.00	64,535.00	6,536.21	57,998.79	57,998.79		10.13		
	GRANTS-STATE	0.00	0.00	3,732.97	(3,732.97)	(3,732.97)		100.00		
	SHARED REVENUES-STATE	265,885.25	3,100,000.00	1,021,615.03	2,078,384.97	2,078,384.97		32.96		
	SHARED REVENUES-OTHER LOCAL UNITS	1,695.63	763,000.00	14,921.54	748,078.46	748,078.46		1.96		
	SERVICE CHARGES-GENERAL GOVERNMENT	0.00	120,000.00	24,294.28	95,705.72	95,705.72		20.25		
	SERVICE CHARGES-PUBLIC SAFETY	98,145.07	4,041,000.00	2,689,472.87	1,351,527.13	1,351,527.13		66.55		
	SERVICE CHARGES-CULTURE/RECREATION	24,676.90	541,000.00	110,996.00	430,004.00	430,004.00		20.52		
	SERVICE CHARGES-OTHER	12,568.00	48,500.00	14,261.00	34,239.00	34,239.00		29.40		
	JUDGEMENTS & FINES-OTHER	14,601.99	130,000.00	53,771.80	76,228.20	76,228.20		41.36		
	FINES-LOCAL	52,909.00	150,000.00	163,271.87	(13,271.87)	(13,271.87)		108.85		
	INTEREST & OTHER EARNINGS	26,254.13	80,000.00	31,988.60	48,011.40	48,011.40		39.99		
	SALES-DISPOSITION OF FIXED ASSETS	0.00	1,000.00	0.00	1,000.00	1,000.00		0.00		
	CONTRIBUTIONS-PRIVATE SOURCE & DONATIONS	0.00	37,000.00	5,610.00	31,390.00	31,390.00		15.16		
	MISCELLANEOUS REVENUES-OTHER	7,416.53	186,000.00	72,960.49	113,039.51	113,039.51		39.23		
	INTERFUND GROUP TRANSFERS IN	98,894.58	1,186,735.00	395,578.32	791,156.68	791,156.68		33.33		
	APPROPRIATION FROM FUND BALANCE	0.00	1,218,478.34	0.00	1,218,478.34	1,218,478.34		0.00		
	TOTAL Revenues	1,539,203.53	33,139,150.34	20,171,302.09	12,967,848.25	12,967,848.25		60.87		
	Fund 001 - GENERAL FUND:	1,539,203.53	33,139,150.34	20,171,302.09	12,967,848.25	12,967,848.25		60.87		
	TOTAL REVENUES									

MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
		MONTH 01/31/2016 INCREASE (DECREASE)	MONTH 01/31/2016 NORMAL (ABNORMAL)		NORMAL (ABNORMAL)			
Fund 002 - BLDG INSPECTION SERVICES								
PERMITS		45,670.20		724,200.00	166,025.00	558,175.00		22.93
SERVICE CHARGES-OTHER		5,079.00		97,000.00	9,747.00	87,253.00		10.05
INTEREST & OTHER EARNINGS		793.65		6,000.00	1,245.17	4,754.83		20.75
MISCELLANEOUS REVENUES-OTHER		383.80		3,000.00	899.80	2,100.20		29.99
APPROPRIATION FROM FUND BALANCE		0.00		295,025.00	0.00	295,025.00		0.00
TOTAL Revenues		51,926.65		1,125,225.00	177,916.97	947,308.03		15.81
Fund 002 - BLDG INSPECTION SERVICES:								
TOTAL REVENUES		51,926.65		1,125,225.00	177,916.97	947,308.03		15.81

MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016		AVAILABLE BALANCE		% BDT USED
		MONTH 01/31/2016 INCREASE (DECREASE)			NORMAL (ABNORMAL)		NORMAL (ABNORMAL)		
Fund 103 - ROAD & BRIDGE									
	INTEREST & OTHER EARNINGS	737.77		0.00	919.22		(919.22)		100.00
	INTERFUND GROUP TRANSFERS IN	58,763.83		705,166.00	235,055.32		470,110.68		33.33
	APPROPRIATION FROM FUND BALANCE	0.00		291,338.41	0.00		291,338.41		0.00
	TAXES-LOCAL OPTION, USE & FUEL	49,079.42		570,000.00	195,074.11		374,925.89		34.22
	TOTAL Revenues	108,581.02		1,566,504.41	431,048.65		1,135,455.76		27.52
Fund 103 - ROAD & BRIDGE:									
	TOTAL REVENUES	108,581.02		1,566,504.41	431,048.65		1,135,455.76		27.52

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016		AVAILABLE BALANCE		% BDC USED
		MONTH 01/31/2016 INCREASE (DECREASE)			NORMAL (ABNORMAL)		NORMAL (ABNORMAL)		
Fund 440 - STORM WATER									
SERVICE CHARGES-PHYSICAL ENVIRONMENT		23,312.20	213,000.00	93,164.00	119,836.00	43.74			
PROCEEDS		0.00	1,600,000.00	0.00	1,600,000.00	0.00			
PROPRIETARY NON-OPERATING SOURCES		802.33	252,172.80	1,175.74	250,997.06	0.47			
TOTAL Revenues		24,114.53	2,065,172.80	94,339.74	1,970,833.06	4.57			
Fund 440 - STORM WATER:									
TOTAL REVENUES		24,114.53	2,065,172.80	94,339.74	1,970,833.06	4.57			

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2016 INCREASE (DECREASE)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USED
Fund 450 - WATER & SEWER UTILITY FUND						
	SERVICE CHARGES-OTHER	0.00	20,000.00	1,000.00	19,000.00	5.00
	MISCELLANEOUS REVENUES-OTHER	0.00	13,000.00	0.00	13,000.00	0.00
	SERVICE CHARGES-PHYSICAL ENVIRONMENT	858,956.23	11,610,000.00	3,294,882.10	8,315,117.90	28.38
	PROPRIETARY NON-OPERATING SOURCES	4,553.46	7,570,686.35	16,228.98	7,554,457.37	0.21
	TOTAL Revenues	863,509.69	19,213,686.35	3,312,111.08	15,901,575.27	17.24
Fund 450 - WATER & SEWER UTILITY FUND:						
	TOTAL REVENUES	863,509.69	19,213,686.35	3,312,111.08	15,901,575.27	17.24
TOTAL REVENUES - ALL FUNDS						
		2,587,335.42	57,109,738.90	24,186,718.53	32,923,020.37	42.35

EXPENDITURE REPORT FOR CITY OF COOPER CITY
 PERIOD ENDING 01/31/2016
 % Fiscal Year Completed: 33.61
 MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGDGT USED
Fund 001 - GENERAL FUND							
100-CITY COMMISSION		28,459.25	387,209.00	134,841.50	0.00	252,367.50	34.82
110-ADMINISTRATION		34,679.25	462,162.00	129,047.56	0.00	333,114.44	27.92
120-CITY CLERK		43,746.37	579,106.00	172,426.84	14,462.50	392,216.66	32.27
130-FINANCE		72,264.05	995,137.50	278,631.00	26,550.50	689,956.00	30.67
150-LEGAL		18,233.98	254,000.00	48,130.19	0.00	205,869.81	18.95
180-BOARDS & COMMITTEES		1,450.00	11,200.00	5,130.35	0.00	6,069.65	45.81
190-NONDEPARTMENTAL		246,117.89	3,836,339.20	1,038,539.43	22,835.00	2,774,964.77	27.67
212-COMPREHENSIVE PLANNING		26,709.51	430,505.00	133,338.81	6,500.00	290,666.19	32.48
213-CODE ENFORCEMENT		29,521.66	372,600.00	121,766.64	0.00	250,833.36	32.68
311-PUBLIC WORKS ADMINISTRATION		35,124.69	519,408.00	136,622.69	21,448.96	361,336.35	30.43
312-PROPERTY MAINTENANCE		39,875.40	703,257.50	153,365.51	48,015.98	501,876.01	28.64
314-PARKS		99,418.68	1,560,352.14	368,109.90	36,245.08	1,155,997.16	25.91
316-FLEET SERVICES		19,022.52	379,310.00	74,312.93	22,993.00	282,004.07	25.65
510-POLICE		1,001,824.67	12,161,900.00	3,904,253.75	0.00	8,257,646.25	32.10
610-FIRE		634,914.38	8,866,800.00	2,537,684.15	4,688.68	6,324,427.17	28.67
710-RECREATION		86,156.98	1,619,864.00	358,313.99	370.88	1,261,179.13	22.14
Fund 001 - GENERAL FUND:		2,417,519.28	33,139,150.34	9,594,515.24	204,110.58	23,340,524.52	29.57
TOTAL EXPENDITURES							

MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 002 - BLDG INSPECTION SERVICES 211-BUILDING		80,186.36	1,125,225.00	312,652.52	17,978.00	794,594.48	29.38
Fund 002 - BLDG INSPECTION SERVICES:							
TOTAL EXPENDITURES		80,186.36	1,125,225.00	312,652.52	17,978.00	794,594.48	29.38

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 103 - ROAD & BRIDGE							
313-STREETS MAINTENANCE		114,404.78	1,566,504.41	357,154.95	216,632.13	992,717.33	36.63
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Fund 103 - ROAD & BRIDGE:							
TOTAL EXPENDITURES		114,404.78	1,566,504.41	357,154.95	216,632.13	992,717.33	36.63

PERIOD ENDING 01/31/2016
 % Fiscal Year Completed: 33.61

MONTHLY SUMMARY REPORT

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 440 - STORM WATER							
315-STORM WATER		14,546.69	2,065,172.80	66,515.04	164,143.55	1,834,514.21	11.17
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Fund 440 - STORM WATER:							
TOTAL EXPENDITURES		14,546.69	2,065,172.80	66,515.04	164,143.55	1,834,514.21	11.17

ACTIVITY FOR 2015-16 YTD BALANCE
 MONTH 01/31/2016 AMENDED 01/31/2016
 INCR (DECR) BUDGET NORM (ABNORM)

UNENCUMBERED BALANCE
 ENCUMBERED YEAR-TO-DATE
 % BDCGT USED

GL NUMBER	DESCRIPTION	INCR (DECR)	BUDGET	NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDCGT USED
Fund 450 - WATER & SEWER UTILITY FUND							
910-WATER DISTRIBUTION		73,048.93	1,626,323.00	385,229.36	108,126.65	1,132,966.99	30.34
911-WATER PLANT		159,676.12	1,769,929.00	497,027.81	322,362.55	950,538.64	46.30
930-WASTEWATER TRANSMISSION		82,368.10	1,605,048.00	286,901.77	7,724.19	1,310,422.04	18.36
931-WASTEWATER PLANT		141,251.51	1,411,773.00	378,816.96	256,951.90	776,004.14	45.03
940-CUSTOMER SERVICE		28,177.29	399,809.00	109,305.23	7,481.70	283,022.07	29.21
950-WATER & WASTEWATER ADMINISTRATION		959,840.60	12,400,804.35	4,076,939.58	44,804.54	8,279,060.23	33.24

Fund 450 - WATER & SEWER UTILITY FUND:

TOTAL EXPENDITURES 1,444,362.55 19,213,686.35 5,734,220.71 747,451.53 12,732,014.11 33.73

TOTAL EXPENDITURES - ALL FUNDS

4,071,019.66 57,109,738.90 16,065,058.46 1,350,315.79 39,694,364.65 28.13



To: Bruce D. Loucks, City Manager

From: David M. Wolpin, City Attorney's Office

Date: January 26, 2016

Re: List of Pending Legal Work Matters as of January 26, 2016

I. CODE ENFORCEMENT

Handle applicable county court prosecutions for code violations and related activities. Provide legal services for preparation and presentation of cases before city special magistrate; and assist in facilitating the operation of successful special magistrate program (Jose Arango);

II. LITIGATION

- 1) Defend City in fire assessment case. The Circuit Court granted plaintiff's motion to certify a class of plaintiffs. We had filed a Notice of Appeal of that preliminary ruling to the Fourth District Court of Appeal, as authorized by the City Manager; and have filed the City's Briefs. Oral argument was held at the 4th District on November 5, 2013. By Per Curiam decision of November 14, 2013, the 4th District (without a written opinion) affirmed the Circuit Court's certification of a class of plaintiffs to allow the case to proceed as a class action. Since the appellate court decision returned the case to the Trial Court, the previous stay or hold on trial court proceedings is removed, and the defense of the case will proceed at the Trial Court level pursuant to the several defenses asserted in the City's previously filed Answer and Affirmative Defenses. On June 2, 2014, the Trial Court issued an Agreed Order requiring the Plaintiffs to publish and mail a notice of the pending class action litigation, as required by the rules governing class actions, so that persons who are alleged to be part of the class may know of the class action and may decide whether to remain in or exclude themselves from the class action as the case proceeds. Plaintiffs mailed and published a notice, and have recently repeating the notice process because of a defect in the return mailing address that they used in the first attempted notice. The discovery process is on-going. Plaintiffs filed a motion for partial summary judgment. Plaintiffs subsequently filed an amended motion for partial summary judgment. We have examined that amended motion, and have responded to it. A hearing was held on

the motion for partial summary judgment on July 7, 2015. The Court took the matter under advisement upon the conclusion of that hearing. On July 20, 2015, the Court determined that Plaintiff's challenge to the 2006 fiscal year fire assessments is barred by the statute of limitations. Subsequently, by Order of September 10, 2015, the Court ruled in the City's favor on the Plaintiffs' motion for partial summary judgment by **denying** that motion. On October 28, 2015, Plaintiffs filed another Motion for Summary Judgment. On November 4, 2015, the City filed its Motion for Summary Judgment. A case status conference was held by the Court on December 16, 2015. The Circuit Court will hold a hearing on the respective motions for summary judgment on February 15, 2016. If necessary, a trial may be held on the case sometime during the Court's June 13-July 1, 2016 trial period. (Matt Mandel, Jamie Cole);

- 2) Assist City staff in coordination and monitoring of liability claims and cases handled by FMIT insurance counsel.

III. OTHER MATTERS

- 1) Handle labor issues and provide labor related advice for Human Resources (Alison Smith, Milton Collins, Brett Schneider);
- 2) Represent City as a party plaintiff in asset distribution litigation against Broward County and in related dispute resolution and mediation proceedings, concerning Resource Recovery Board / Solid Waste system, as authorized by City Commission. An attorney-client session to discuss a potential settlement offer was previously held. Settlement approval has been processed by the largest municipalities, and has also been approved by the Broward County Commission. The Settlement was approved at the City Commission meeting of April 28, 2015, and has been approved by all of the other participating cities. Distribution of settlement proceeds to the cities has been made. We are monitoring the County's compliance with the remaining requirements of the settlement (Jamie Cole, Anthony Soroka, Dan Abbott);
- 3) Advise on implementation of County ethics ordinances, and provide advisory opinions, assistance and advice on public service ethics when requested (David Wolpin, Robert Meyers);
- 4) As requested by City Manager, assist staff with collection of delinquent utility bills including late fees (Aleida Molina, David Wolpin);
- 5) Assist City Manager on BSO rescue vehicle service matter (David Wolpin);
- 6) Assist City administration on cell tower lease amendment (Alan Gabriel);

- 7) Assist Growth Management department on land use items coming before the City Commission (Kathy Mahaffey);
- 8) Assist and advise Charter Review Board (David Wolpin); and
- 9) Examine Agenda Items for January 26, 2016, City Commission meeting (David Wolpin).



**WEISS SEROTA HELFMAN
COLE & BIERMAN**

AT THE CROSSROADS OF BUSINESS, GOVERNMENT & THE LAW

To: Bruce D. Loucks, City Manager
From: David M. Wolpin, City Attorney's Office
Date: February 9, 2016
Re: List of Pending Legal Work Matters as of February 9, 2016

I. CODE ENFORCEMENT

Handle applicable county court prosecutions for code violations and related activities. Provide legal services for preparation and presentation of cases before city special magistrate; and assist in facilitating the operation of successful special magistrate program (Jose Arango);

II. LITIGATION

- 1) **Defend City in fire assessment case. The Circuit Court granted plaintiff's motion to certify a class of plaintiffs. We had filed a Notice of Appeal of that preliminary ruling to the Fourth District Court of Appeal, as authorized by the City Manager; and have filed the City's Briefs. Oral argument was held at the 4th District on November 5, 2013. By Per Curiam decision of November 14, 2013, the 4th District (without a written opinion) affirmed the Circuit Court's certification of a class of plaintiffs to allow the case to proceed as a class action. Since the appellate court decision returned the case to the Trial Court, the previous stay or hold on trial court proceedings is removed, and the defense of the case will proceed at the Trial Court level pursuant to the several defenses asserted in the City's previously filed Answer and Affirmative Defenses. On June 2, 2014, the Trial Court issued an Agreed Order requiring the Plaintiffs to publish and mail a notice of the pending class action litigation, as required by the rules governing class actions, so that persons who are alleged to be part of the class may know of the class action and may decide whether to remain in or exclude themselves from the class action as the case proceeds. Plaintiffs mailed and published a notice, and have recently repeating the notice process because of a defect in the return mailing address that they used in the first attempted notice. The discovery process is on-going. Plaintiffs filed a motion for partial summary judgment. Plaintiffs**

subsequently filed an amended motion for partial summary judgment. We have examined that amended motion, and have responded to it. A hearing was held on the motion for partial summary judgment on July 7, 2015. The Court took the matter under advisement upon the conclusion of that hearing. On July 20, 2015, the Court determined that Plaintiff's challenge to the 2006 fiscal year fire assessments is barred by the statute of limitations. Subsequently, by Order of September 10, 2015, the Court ruled in the City's favor on the Plaintiffs' motion for partial summary judgment by denying that motion. On October 28, 2015, Plaintiffs filed another Motion for Summary Judgment. On November 4, 2015, the City filed its Motion for Summary Judgment. A case status conference was held by the Court on December 16, 2015. The Circuit Court will hold a hearing on the respective motions for summary judgment on February 15, 2016. If necessary, a trial may be held on the case sometime during the Court's June 13-July 1, 2016 trial period. (Matt Mandel, Jamie Cole);

- 2) Assist City staff in coordination and monitoring of liability claims and cases handled by FMIT insurance counsel (David Wolpin).

III. OTHER MATTERS

- 1) Handle labor issues and provide labor related advice for Human Resources (Alison Smith, Milton Collins, Brett Schneider);
- 2) Represent City as a party plaintiff in asset distribution litigation against Broward County and in related dispute resolution and mediation proceedings, concerning Resource Recovery Board / Solid Waste system, as authorized by City Commission. An attorney- client session to discuss a potential settlement offer was previously held. Settlement approval has been processed by the largest municipalities, and has also been approved by the Broward County Commission. The Settlement was approved at the City Commission meeting of April 28, 2015, and has been approved by all of the other participating cities. Distribution of settlement proceeds to the cities has been made. We are monitoring the County's compliance with the remaining requirements of the settlement (Jamie Cole, Anthony Soroka, Dan Abbott);
- 3) Advise on implementation of County ethics ordinances, as amended, and provide advisory opinions, assistance and advice on public service ethics when requested (David Wolpin, Robert Meyers);
- 4) As requested by City Manager, assist staff with collection of delinquent utility bills including late fees (Aleida Molina, David Wolpin);
- 5) Assist City Manager on BSO rescue vehicle service matter (David Wolpin);

- 6) Assist City administration on cell tower lease amendment (Alan Gabriel);
- 7) Assist Growth Management department on land use matters (Kathy Mahaffey);
- 8) Assist and advise Charter Review Board (David Wolpin);
- 9) Assist Public Works Director in implementation of sidewalk repair program (David Wolpin) ; and
- 10) Examine Agenda Items for February 9, 2016, City Commission meeting (David Wolpin).



**WEISS SEROTA HELFMAN
COLE & BIERMAN**

AT THE CROSSROADS OF BUSINESS, GOVERNMENT & THE LAW

To: Bruce D. Loucks, City Manager
From: David M. Wolpin, City Attorney's Office
Date: February 23, 2016
Re: List of Pending Legal Work Matters as of February 23, 2016

I. CODE ENFORCEMENT

Handle applicable county court prosecutions for code violations and related activities. Provide legal services for preparation and presentation of cases before city special magistrate; and assist in facilitating the operation of successful special magistrate program (Jose Arango);

II. LITIGATION

- 1) Defend City in fire assessment case. The Circuit Court granted plaintiff's motion to certify a class of plaintiffs. We had filed a Notice of Appeal of that preliminary ruling to the Fourth District Court of Appeal, as authorized by the City Manager; and have filed the City's Briefs. Oral argument was held at the 4th District on November 5, 2013. By Per Curiam decision of November 14, 2013, the 4th District (without a written opinion) affirmed the Circuit Court's certification of a class of plaintiffs to allow the case to proceed as a class action. Since the appellate court decision returned the case to the Trial Court, the previous stay or hold on trial court proceedings is removed, and the defense of the case will proceed at the Trial Court level pursuant to the several defenses asserted in the City's previously filed Answer and Affirmative Defenses. On June 2, 2014, the Trial Court issued an Agreed Order requiring the Plaintiffs to publish and mail a notice of the pending class action litigation, as required by the rules governing class actions, so that persons who are alleged to be part of the class may know of the class action and may decide whether to remain in or exclude themselves from the class action as the case proceeds. Plaintiffs mailed and published a notice, and have recently repeating the notice process because of a defect in the return mailing address that they used in the first attempted notice. The discovery process is on-going. Plaintiffs filed a motion for partial summary judgment. Plaintiffs

subsequently filed an amended motion for partial summary judgment. We have examined that amended motion, and have responded to it. A hearing was held on the motion for partial summary judgment on July 7, 2015. The Court took the matter under advisement upon the conclusion of that hearing. On July 20, 2015, the Court determined that Plaintiff's challenge to the 2006 fiscal year fire assessments is barred by the statute of limitations. Subsequently, by Order of September 10, 2015, the Court ruled in the City's favor on the Plaintiffs' motion for partial summary judgment by **denying** that motion. On October 28, 2015, Plaintiffs filed another Motion for Summary Judgment. On November 4, 2015, the City filed its Motion for Summary Judgment. A case status conference was held by the Court on December 16, 2015. The Circuit Court held a hearing on the respective motions for summary judgment on February 15, 2016. At the conclusion of the hearing, the Court took the matter under advisement and will rule in the future. If necessary, a trial may be held on the case sometime during the Court's June 13- July 1, 2016 trial period. If necessary, court ordered mediation will be held before any trial. (Matt Mandel, Jamie Cole);

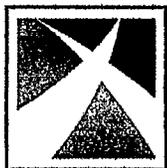
- 2) Assist City staff in coordination and monitoring of liability claims and cases handled by FMIT insurance counsel (David Wolpin).

III. OTHER MATTERS

- 1) Handle labor issues and provide labor related advice for Human Resources (Alison Smith, Milton Collins, Brett Schneider);
- 2) Represent City as a party plaintiff in asset distribution litigation against Broward County and in related dispute resolution and mediation proceedings, concerning Resource Recovery Board / Solid Waste system, as authorized by City Commission. An attorney- client session to discuss a potential settlement offer was previously held. Settlement approval has been processed by the largest municipalities, and has also been approved by the Broward County Commission. The Settlement was approved at the City Commission meeting of April 28, 2015, and has been approved by all of the other participating cities. Distribution of settlement proceeds to the cities has been made. We are monitoring the County's compliance with the remaining requirements of the settlement (Jamie Cole, Anthony Soroka, Dan Abbott);
- 3) Advise on implementation of County ethics ordinances, as amended, and provide advisory opinions, assistance and advice on public service ethics when requested (David Wolpin, Robert Meyers);
- 4) As requested by City Manager, assist staff with collection of delinquent utility bills including late fees (Aleida Molina, David Wolpin);



- 5) Assist City Manager on BSO rescue vehicle service matter (David Wolpin);
- 6) Assist City administration on cell tower lease amendment (Alan Gabriel);
- 7) Assist Growth Management department on land use matters (Kathy Mahaffey);
- 8) Assist and advise Charter Review Board (David Wolpin);
- 9) Assist Public Works Director in implementation of sidewalk repair program (David Wolpin) ;
- 10) Assist City Engineer/Utility Director on backflow prevention ordinance amendment; and
- 11) Examine Agenda Items for February 23, 2016, City Commission meeting (David Wolpin).



WEISS SEROTA HELFMAN
COLE & BIERMAN

AT THE CROSSROADS OF BUSINESS, GOVERNMENT & THE LAW

JUNE UBERSOX
DIRECTOR
BILLING AND COLLECTIONS
JUBERSOX@WSH-LAW.COM

March 2, 2016

City of Cooper City
c/o Susan Poling
City Clerk/Director of Administrative Services
P.O. Box 290910
Cooper City, Florida 33329-0910

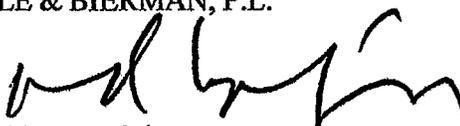
Dear Ms. Poling:

Enclosed is our invoice for services rendered for the month of January 2016. Please do not hesitate to contact me should you have any questions.

As always, thank you for your continued confidence in our Firm.

Sincerely,

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.



David M. Wolpin

Jju
Enclosure

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.

2525 Ponce de Leon Boulevard
Suite 700

Coral Gables, Florida 33134

305-854-0800

Fax 305-854-2328

Fax ID No. 20-8112403

Cooper City
9090 S.W. 50th Place
Cooper City, FL 33329

February 29, 2016
Reference No. 175898

General Counsel Services for Project 87410

CLIENT: 1573 - Cooper City

Matter	Services	Expenses	Total
001 - General Representation	8,253.10	153.76	8,406.86
002 - Labor	414.97	91.47	506.44
003 - Ordinance Enforcement	852.90	0.00	852.90
003-1 - Special Magistrate Cases	1,844.31	0.00	1,844.31
004 - Planning and Zoning	276.62	0.00	276.62
005 - Public Works and Utilities	115.26	0.00	115.26
011 - Communications And Related Work	553.28	0.00	553.28
022 - Joliff, Walter, Barbara - Class Action Challenge to Fire Rescue Fees	3,688.62	593.04	4,281.66
023 - Ethics Compliance Advice And Advisory Opinions	1,544.60	0.00	1,544.60
024 - Charter Review Board	4,633.80	352.25	4,986.05
	Due This Bill		<u>\$23,367.98</u>

THIS DOCUMENT MAY CONTAIN
ATTORNEY-CLIENT PRIVILEGE
INFORMATION. PREVENT FROM PUBLIC
DISCLOSURE. CONTACT US PRIOR TO
RELEASE.

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 1

Re: 001 General Representation

Date		Services	Hours	Amount
01/04/16	dmw	Examine City Commission Agenda Items	1.20	276.64
01/05/16	dmw	Examine City Commission Agenda Items	0.30	69.16
01/05/16	dmw	Examine And Revise City- BSO 5th Addendum To Agreement As Requested By City Manager; Follow-Up	0.70	161.37
01/06/16	dmw	Follow-Up On Revised City- BSO 5th Addendum To Agreement As Requested By City Manager	0.20	46.10
01/07/16	dmw	Examine Updates To City Commission Agenda Items	0.30	69.16
01/08/16	dmw	Examine City Commission Agenda Items	0.90	207.48
01/11/16	dmw	Draft License Agreement For Training By Broward Fire Academy As Requested By Manager And Chief	0.90	207.48
01/11/16	dmw	Examine City Commission Agenda Items	0.40	92.21
01/12/16	dmw	Revise Draft Of License Agreement For Training By Broward Fire Academy As Requested By Manager And Chief	0.30	69.16
01/12/16	dmw	Prepare For City Commission Meeting	1.20	276.64
01/12/16	dmw	Update Work Status Memo	0.20	46.10
01/12/16	mhm	Prepare For And Attend City Commission Meeting Re Resolution Of Attorneys' Fees	1.50	345.81
01/13/16	dmw	Revise Draft Of License Agreement For Training By Broward Fire Academy	0.20	46.10
01/13/16	dmw	Follow-Up On BSO Rescue Vehicle Service Matter	0.40	92.21
01/14/16	dmw	Examine And Follow-Up On BSO Rescue Vehicle Service Matter	0.50	115.27
01/15/16	tcj	Review And Evaluate Contract Materials Related To Contract With Broward County Sheriff's Office	0.60	138.32
01/15/16	tcj	Review And Analyze Cooper City Material Related To Second Emergency Service Vehicle And Consider Approach Re Promissory Estoppel	1.00	230.54
01/15/16	tcj	Review And Analyze Prior Research Re General Requirements Of Promissory Estoppel Against Government	0.80	184.43
01/15/16	tcj	Research Concerning Promissory Estoppel Re Promised Contract Price	0.50	115.27
01/15/16	dmw	Examine And Follow-Up On BSO Rescue Vehicle Service Matter	0.50	115.27
01/18/16	kmm	Review And Address County Cannabis Ordinance And Zoning Text Amendment Agenda Items	0.70	161.37
01/18/16	dmw	Examine And Follow-Up On BSO Rescue Vehicle Service Matter; Draft Potential Correspondence To BSO	1.50	345.81
01/18/16	dmw	Finalize Draft Of License Agreement For Fire Station Training	0.50	115.27
01/18/16	dmw	Examine Commission Agenda Items	1.20	276.64

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 2

Date		Services	Hours	Amount
01/19/16	tcj	Evaluate Case Law Re Promissory Estoppel Against Government Entity	0.90	207.48
01/19/16	tcj	Research Concerning Promissory Estoppel Claim	0.50	115.27
01/19/16	tcj	Review And Evaluate Current Case Law On Promissory Estoppel	0.50	115.27
01/19/16	dmw	Examine Matter And Revise Draft Of Potential Correspondence To BSO On Rescue Vehicle Service	0.90	207.48
01/19/16	dmw	Examine Commission Agenda Items	0.20	46.10
01/20/16	tcj	Provide Guidance Re Promissory Estoppel	0.30	69.16
01/20/16	tcj	Review And Analyze Updated Cases On Promissory Estoppel	0.60	138.32
01/20/16	tcj	Advise And Confer Re Emergency Services Contract And Promissory Estoppel	1.00	230.54
01/20/16	dmw	Revise Draft Of Potential Correspondence To BSO On Rescue Vehicle Service	0.80	184.43
01/20/16	dmw	Examine Commission Agenda Items	0.20	46.10
01/21/16	tcj	Examine And Confer Re Emergency Services Contract And Promissory Estoppel	0.90	207.48
01/21/16	tcj	Review And Evaluate Correspondence On Estoppel	0.20	46.10
01/21/16	tcj	Review And Evaluate Recent Case Law On Promissory Estoppel As Cause Of Action	0.40	92.21
01/21/16	tcj	Confer On Applicable Standard For Promissory Estoppel	0.30	69.16
01/21/16	tcj	Review Proposed Letter To Broward County Sheriff's Office Re Emergency Services Dispute	0.20	46.10
01/21/16	tcj	Confer On Letter To Broward County Sheriff's Office To Incorporate Promissory Estoppel Case Law	0.40	92.22
01/21/16	dmw	Revise Draft Of Potential Correspondence To BSO On Rescue Vehicle Service	0.80	184.43
01/21/16	dmw	Examine Commission Agenda Items	0.20	46.10
01/22/16	amm	Attention To Nicholls Property And Receivership Issues, Correspondence Regarding Same	0.40	92.21
01/22/16	dmw	Follow-Up On BSO On Rescue Vehicle Service Matter	0.20	46.10
01/25/16	dmw	Update Work Status Memo	0.20	46.10
01/25/16	dmw	Examine And Follow-Up On BSO On Rescue Vehicle Service Matter	0.50	115.27
01/26/16	dmw	Prepare For Commission Meeting	1.20	276.64
01/26/16	dmw	Examine And Follow-Up On BSO On Rescue Vehicle Service Matter	0.70	161.37
01/27/16	tcj	Confer On Letter Re Second Emergency Vehicle	0.20	46.10
01/27/16	tcj	Review And Analyze Case Law For Letter Re Second Emergency Vehicle	0.80	184.43
01/27/16	dmw	Examine And Follow-Up On BSO Rescue Vehicle Service Matter; Review, Revise And Finalize Letter To BSO Counsel, Including Proposed Agreement Amendment	2.40	553.29

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 3

Date	Services	Hours	Amount
01/28/16 dmw	Prepare For And Attend Meeting With BSO On Rescue Vehicle Service Matter; Follow Up	2.90	668.56
01/29/16 dmw	Examine And Follow-Up On BSO Rescue Vehicle Service Matter	0.50	115.27
Total for Services			<u>\$8,253.10</u>

For Disbursements Incurred

Date	Description	Amount
	Westlaw Research thru 01/31/16	153.76
Total Expenses		<u>\$153.76</u>
Total This Matter		<u><u>\$8,406.86</u></u>

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 4

Re: 002 Labor

Date	Services	Hours	Amount
01/27/16	mrc Review And Analyze Federal Regulations And Labor Rulings Re Family Medical Leave Act Entitlement For Continuing Dental Treatment	1.80	414.97

Total for Services \$414.97

For Disbursements Incurred

Date	Description	Amount
	Westlaw Research thru 01/31/16	91.47
Total Expenses		<u>\$91.47</u>

Total This Matter \$506.44

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 5

Re: 003 Ordinance Enforcement

Date		Services	Hours	Amount
01/04/16	dmw	Examine Connor Lien Matter	0.20	46.10
01/05/16	dmw	Examine And Confer On Connor Lien Matter	0.20	46.10
01/06/16	dmw	Examine And Confer On Connor Lien Matters	0.20	46.10
01/07/16	dmw	Examine And Confer On Connor Lien Matters	0.20	46.10
01/07/16	dmw	Examine Proposed Special Magistrate Re- Appointment Resolution	0.20	46.10
01/08/16	dmw	Examine And Confer On Connor Utility Lien Matter	0.20	46.10
01/11/16	dmw	Examine Special Magistrate Resolution; Follow-Up	0.40	92.21
01/11/16	dmw	Follow-Up On Connor Utility Lien Matter	0.20	46.10
01/26/16	kmm	Review Correspondence, Analyze Code Provisions, Review Case Law Applicability And Impacts On Sign Matter	0.60	138.32
01/26/16	dmw	Examine Sign Matter	0.20	46.10
01/27/16	kmm	Address Sign Code Issues And Enforcement	0.30	69.16
01/27/16	dmw	Examine And Confer On Sign Matter	0.20	46.10
01/29/16	dmw	Confer On Sign Matter	0.20	46.10
01/29/16	kmm	Evaluate Sign Requirements, Relevant Caselaw Impacts, And Site History Issues	0.40	92.21
Total for Services				<hr/> \$852.90
			Total This Matter	<hr/> \$852.90 <hr/>

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 6

Re: 003-1 Special Magistrate Cases

Date		Services	Hours	Amount
01/04/16	jla	Telephone Conference With Code Officer Jenny Walsh To Review Cases Set For Special Magistrate Hearing On January 6, 2016	0.30	69.16
01/04/16	jla	Review And Analyze Agenda Of Cases Set For Special Magistrate Hearing	0.50	115.27
01/05/16	jla	Telephone Conference With Zoltan Connor Regarding Code Enforcement Liens Upon 10168 S.W. 52 Street; Follow Up	0.40	92.22
01/05/16	jla	Gather Background Information Concerning Code Enforcement Cases Against 10168 S.W. 52 Street	0.50	115.27
01/05/16	jla	Review Correspondences Regarding Pending Code Enforcement Cases And Liens Against Property Owned By Zoltan Connor	0.40	92.21
01/05/16	jla	Telephone Conference With Mrs. Connor Regarding Special Master Hearing For Pending Cases Involving 10168 S.W. 52 Street; Follow Up	0.50	115.27
01/06/16	jla	Prepare For And Attend Special Magistrate Hearing	3.00	691.62
01/06/16	jla	Telephone Conference With Mrs. Connor Regarding Water Bill Dispute		0.00
01/06/16	jla	Follow Up On Items From Meeting	0.70	161.38
01/08/16	jla	Review Correspondence And Report Regarding Code Enforcement Fines And Fees	0.50	115.27
01/27/16	jla	Review And Respond To Correspondence Regarding Special Magistrate Hearing On March 2, 2016	0.30	69.16
01/27/16	jla	Review And Analyze Records Relating To Code Enforcement Case Scheduled For Hearing On March 2, 2016	0.90	207.48

Total for Services

\$1,844.31

Total This Matter

\$1,844.31

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 7

Re: 004 Planning and Zoning

Date		Services	Hours	Amount
01/06/16	dmw	Examine And Follow-Up On Revision To Ordinance Concerning Morris Cooper Avenue	0.20	46.10
01/07/16	dmw	Follow-Up On Revision To Ordinance Concerning Morris Cooper Avenue	0.20	46.10
01/07/16	dmw	Follow-Up On Slena Rezoning	0.20	46.10
01/08/16	kmm	Address Preparation Of Final Agenda Materials And Condition Issues For Marin Approvals	0.60	138.32
Total for Services				<u>\$276.62</u>
			Total This Matter	<u><u>\$276.62</u></u>

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 8

Re: 005 Public Works and Utilities

Date		Services	Hours	Amount
01/28/16	dmw	Examine Sidewalk Repair Program Matter	0.30	69.16
01/29/16	dmw	Examine Sidewalk Repair Program Matters	0.20	46.10
Total for Services				<u>\$115.26</u>
Total This Matter				<u><u>\$115.26</u></u>

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 9

Re: 011 Communications And Related Work

Date		Services	Hours	Amount
01/21/16	alg	Telephone Conference With Ms. Socolow, SBA, Re Proposed Lease Amendment	0.20	46.10
01/22/16	alg	Review Proposed Final Amendment To Lease From SBA; Correspondence To Ms. Socolow Re Objections And Comments	1.00	230.54
01/25/16	alg	Review Revisions From Ms. Socolow Re First Amendment; Correspondence To Ms. Socolow; Correspondence To Ms. Poling Re Same	1.00	230.54
01/25/16	dmw	Confer On Cell Tower Lease	0.20	46.10
Total for Services				\$553.28
Total This Matter				\$553.28

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Reference No. 175898

February 29, 2016
Page 10

Re: 022 Joliff, Walter, Barbara - Class Action Challenge to Fire Rescue Fees

Date		Services	Hours	Amount
01/05/16	mhm	Draft Opposition To Motion For Summary Judgment	3.50	806.89
01/08/16	mhm	Various Correspondence Re Trial	0.50	115.27
01/08/16	mhm	Review And Revise Opposition To Motion For Summary Judgment	1.00	230.54
01/11/16	mhm	Review And Revise Opposition To Motion For Summary Judgment	1.80	414.97
01/11/16	mhm	Review And Analyze Motion To Set Trial And Analyze Issues Re Same	0.40	92.21
01/12/16	mhm	Review And Revise Opposition To Motion For Summary Judgment	2.10	484.13
01/14/16	dmw	Examine Proposed Response To Motion	1.00	230.54
01/15/16	mhm	Review And Revise Opposition To Plaintiffs' Motion For Partial Summary Judgment	1.00	230.54
01/15/16	mhm	Review And Revise Opposition To Motion For Summary Judgment	1.20	276.64
01/18/16	mhm	Preparation For Hearing On Motion To Set Trial And Analyze Issues Re Same	1.00	230.54
01/19/16	mhm	Prepare For And Attend Motion To Set Case For Trial	2.50	576.35
Total for Services				\$3,688.62

For Disbursements Incurred

Date	Description	Amount
01/05/16	Court Reporter/Deposition/Transcripts Hearing Taken Before: Judge Garcia-Wood - United Reporting, Inc.	80.00
01/29/16	Court Reporter/Deposition/Transcripts Hearing Taken Before: Judge Garcia Wood - United Reporting, Inc.	413.00
	Photocopies thru 01/31/16 (7 Copies)	1.75
	Westlaw Research thru 01/31/16	98.29
Total Expenses		\$593.04

Total This Matter **\$4,281.66**

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 11

Re: 023 Ethics Compliance Advice And Advisory Opinions

Date		Services	Hours	Amount
01/08/16	ram	Research Concerning Safe Harbor Opinions Issued In 2015 And Provide Findings To City Attorney	0.20	46.11
01/08/16	ram	Review And Analyze County Amended Lobbying Provisions And City Code Sections Covering Lobbyist Regulations	1.00	230.54
01/08/16	ram	Draft Proposed Revisions To City Code Sections Covering Lobbying Regulations To Reflect Amendments In County Ethics Code	0.30	69.16
01/11/16	ram	Research Concerning Voting Conflict Laws	1.00	230.54
01/11/16	ram	Prepare Voting Conflict Opinion	0.50	115.27
01/11/16	ram	Conference Concerning Voting Conflict Laws	0.30	69.16
01/14/16	dmw	Follow-Up On Sunshine Compliance For Board	0.20	46.10
01/14/16	ram	Research Concerning Sunshine Law And Its Applicability	0.80	184.43
01/14/16	ram	Conference Concerning Sunshine Law And Its Applicability	0.20	46.10
01/19/16	ram	Review And Analyze And Conduct Research Regarding Request For Opinion	1.00	230.54
01/19/16	ram	Provide Guidance Re Representation Of Client Before The City	0.30	69.16
01/20/16	ram	Review And Analyze Service To City	0.90	207.49
Total for Services				\$1,544.60
			Total This Matter	\$1,544.60

Client Ref: 1573 - Cooper City
 Reference No. 175898

February 29, 2016
 Page 12

Re: 024 Charter Review Board

Date		Services	Hours	Amount
01/04/16	dmw	Examine Correspondence Concerning CRB	0.30	69.16
01/05/16	dmw	Prepare For CRB Meeting	0.30	69.16
01/06/16	dmw	Prepare For And Attend CRB Meeting	2.40	553.29
01/07/16	tcj	Research Concerning Charter Review Board	3.40	783.83
01/07/16	dmw	As Requested At CRB Meeting, Draft Proposed Amendment To City Charter Section 4.01 (4) (M); Follow- Up With City Clerk On Information Requested By The Board	0.70	161.37
01/08/16	tcj	Research Concerning Charter Review Board	1.40	322.76
01/08/16	dmw	Follow- Up On Information Requested By The Board	0.20	46.10
01/11/16	tcj	Research Concerning Charter Review Board	1.20	276.65
01/19/16	dmw	Examine CRB Matters	0.30	69.16
01/20/16	dmw	Examine CRB Matters	0.30	69.16
01/21/16	dmw	Examine CRB Matters	0.30	69.16
01/22/16	dmw	Examine CRB Matters	0.30	69.16
01/25/16	dmw	Examine Agenda Items; Prepare For CRB Meeting	1.40	322.76
01/26/16	dmw	Examine Agenda Items; Prepare For CRB Meeting	1.20	276.65
01/27/16	dmw	Prepare For And Attend CRB Meeting	3.90	899.11
01/28/16	dmw	Draft Proposed Charter Amendment Text As Requested At CRB Meeting Of January 27, 2016	1.40	322.75
01/29/16	mrc	Review And Evaluate Draft Language To Changes In Charter Re Salary Exempt Status Of City Manager Position	0.20	46.10
01/29/16	mrc	Review And Analyze Federal Regulations Re Tracking And Monitoring The Schedule Of Exempt City Manager Position	0.20	46.10
01/29/16	dmw	Review, Revise And Forward To City For CRB Agenda, Proposed Charter Amendment Text On Sections 4.01 And 4.02	0.70	161.37
Total for Services				\$4,633.80

For Disbursements Incurred

Date	Description	Amount
	Photocopies thru 01/31/16 (40 Copies)	10.00
	Westlaw Research thru 01/31/16	342.25
Total Expenses		\$352.25
Total This Matter		\$4,986.05

Client Ref: 1573 - Cooper City
Reference No. 175898

February 29, 2016
Page 13

Services

22,177.46

Expenses

1,190.52

Due This Bill

\$23,367.98

Client Ref: 1573 - Cooper City
 Reference No. 175898

February 29, 2016
 Page 14

1573-022
INVOICE

UNITED REPORTING, INC.

United Reporting Services
 1218 S.E. 3rd Avenue, Ft. Lauderdale, FL 33316
 (954) 525-2321 Fax: (954) 525-0511
 www.unitedreporting.net

Matthew H. Mandel, Esq.
 Welles Serota Helfman Pastoriza Cole & Boniske, P.A. -
 Fort Lauderdale
 200 East Broward Blvd., Suite #1900
 Fort Lauderdale FL 33301

Invoice No.	Invoice Date	Job No.
171410	12/16/2015	216077
Job Date	Case No.	
12/16/2015	CACE 11-012602 (18)	
Case Name		
Joffiff, Walter & Barbara, Kezar, Brenda vs. Cooper City		
Payment Terms		
Due upon receipt		

Hearing Taken Before:		
Judge Garcia-Wood		
Reporter Attendance: First Hour		80.00
Holding approximately		
	25.00 Pages	0.00
TOTAL DUE >>>		\$80.00
Transcript not ordered NR\Suslind		
Payment is not contingent upon client reimbursement. Past due accounts accrue 1.5% monthly, all collection costs and attorney's fees.		

Tax ID: 55-0793657

Phone: 954-763-4242 Fax: 954-764-7770

Please detach bottom portion and return with payment.

Matthew H. Mandel, Esq.
 Welles Serota Helfman Pastoriza Cole & Boniske, P.A. -
 Fort Lauderdale
 200 East Broward Blvd., Suite #1900
 Fort Lauderdale FL 33301

Job No. : 216077 BU ID : UR
 Case No. : CACE 11-012602 (18)
 Case Name : Joffiff, Walter & Barbara, Kezar, Brenda vs.
 Cooper City
 Invoice No. : 171410 Invoice Date : 12/16/2015
 Total Due : \$ 80.00

Remit To: United Reporting, Inc.
 1218 Southeast 3rd Avenue
 Fort Lauderdale, FL 33316
 Fax payment information to: 954-525-0511

PAYMENT WITH CREDIT CARD	
Cardholder's Name:	_____
Card Number:	_____
Exp. Date:	Phone#: _____
Billing Address:	_____
Zip:	Card Security Code: _____
Amount to Charge:	_____
Cardholder's Signature:	_____

Client Ref: 1573 - Cooper City
 Reference No. 175898

February 29, 2016
 Page 15

1573-022
INVOICE

UNITED REPORTING, INC.

Court Reporting Services
 1218 S.E. 3rd Avenue, Ft. Lauderdale, FL 33316
 (954) 525-2221 Fax: (954) 525-0511
 www.unitedreporting.net

Matthew H. Mandel, Esq.
 Weiss Serota Helfman Pastoriza Cole & Boniske, P.A. -
 Fort Lauderdale
 200 East Broward Blvd., Suite #1900
 Fort Lauderdale FL 33301

Invoice No.	Invoice Date	Job No.
173472	1/29/2016	203963
Job Date	Case No.	
7/7/2015	CACE 11-012602 18	
Case Name		
Joliff, Walter S. vs. Cooper City		
Payment Terms		
Due upon receipt		

Hearing Taken Before:		
Judge Garcia Wood,	58.00 Pages	319.00
CD Ascil & Mini Transcript		30.00
Word Index	8.00 Pages	44.00
Shipping & Handling		20.00
E-mailed		0.00
	TOTAL DUE >>>	\$413.00
Original and One Certified Copy NR Richter		
Payment is not contingent upon client reimbursement. Past due accounts accrue 1.5% monthly, all collection costs and attorney's fees.		

Tax ID: 55-0793657

Phone: 954-763-4242 Fax: 954-764-7770

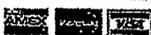
Please detach bottom portion and return with payment.

Matthew H. Mandel, Esq.
 Weiss Serota Helfman Pastoriza Cole & Boniske, P.A. -
 Fort Lauderdale
 200 East Broward Blvd., Suite #1900
 Fort Lauderdale FL 33301

Job No. : 203963 BU ID : UR
 Case No. : CACE 11-012602 18
 Case Name : Joliff, Walter S. vs. Cooper City

Invoice No. : 173472 Invoice Date : 1/29/2016
 Total Due : \$ 413.00

Remit To: United Reporting, Inc.
 1218 Southeast 3rd Avenue
 Fort Lauderdale, FL 33316
 Fax payment information to: 954-525-0511

PAYMENT WITH CREDIT CARD 

Cardholder's Name: _____
 Card Number: _____
 Exp. Date: _____ Phone#: _____
 Billing Address: _____
 Zip: _____ Card Security Code: _____
 Amount to Charge: _____
 Cardholder's Signature: _____



EXTERNAL MEMO

Date: February 3, 2016
To: Bruce Loucks, City Manager
From: Bruce Caruso, District Chief *BC*
Subject: January 2016 Monthly Report

1) Alarm Activity

a) Total Responses	235
b) Fire/Service Related Responses	80
c) Emergency Medical Responses	155
d) Mutual/Auto Aide Given	02
e) Mutual/Auto Aide Received	12

2) Fire Hydrant Maintenance/Flow Activity

a) Fire Hydrant Maintenance	87
-----------------------------	----

3) Fire Marshal's Office Activity

a) Plans Reviewed	18
b) New Const. Insp.	03
c) Annual Fire Insp.	66
d) Annual Re-Insp.	0
e) Fire Investigations	0
f) Fire Safety Educ. Presentations	02

4) Community Programs

a) C.P.R. Program	6
b) Car Seat Program	3

Date Range: From 1/1/2016 To 1/31/2016

Station Selected: 28

	Total	2016
Total	235	235
111 - Building fire	2	2
118 - Trash or rubbish fire in a structure	1	1
141 - Forest, woods or wildland fire	1	1
311 - Medical assist, assist EMS crew	1	1
321 - EMS call, excluding vehicle accident with injury	126	126
322 - Vehicle accident with injuries	18	18
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1
324 - Motor vehicle accident with NO injuries	9	9
424 - Carbon monoxide incident	1	1
445 - Arcing, shorted electrical equipment	1	1
511 - Lock-out	1	1
522 - Water or steam leak	1	1
542 - Animal rescue	2	2
550 - Public service assistance, other	1	1
552 - Police matter	4	4
553 - Public service	1	1
554 - Assist invalid	2	2
561 - Unauthorized burning	1	1
611 - Dispatched & cancelled en route	21	21
622 - No incident found on arrival at dispatch address	12	12
651 - Smoke scare, odor of smoke	1	1
661 - EMS call, party transported by non-fire agency	2	2
735 - Alarm system sounded due to malfunction	6	6
736 - CO detector activation due to malfunction	2	2
743 - Smoke detector activation, no fire - unintentional	3	3
744 - Detector activation, no fire - unintentional	6	6

Date Range: From 1/1/2016 To 1/31/2016

Station Selected: 28

	Total	2016
745 - Alarm system sounded, no fire - unintentional		7
814 - Lightning strike (no fire)		1

Date Range: From 1/1/2016 To 1/31/2016

Station Selected: 28

		Total	2016
Total		414	414
28	Total	414	414
	R28	169	169
	E28	85	85
	Q28	53	53
	BC17	23	23
	R32	19	19
	R55	11	11
	BC55	9	9
	R68	8	8
	R65	5	5
	E23	4	4
	E55	4	4
	ARSB	3	3
	AR85	2	2
	E65	2	2
	HM17	2	2
	R38	2	2
	R91	2	2
	BC6	1	1
	E104	1	1
	I204	1	1
	P32	1	1
	P81	1	1
	PR17	1	1
	R67	1	1
	R86	1	1

Date Range: From 1/1/2016 To 1/31/2016

Station Selected: 28

		Total	2016
28	S32		1
	SOC1		1
	TR301		1

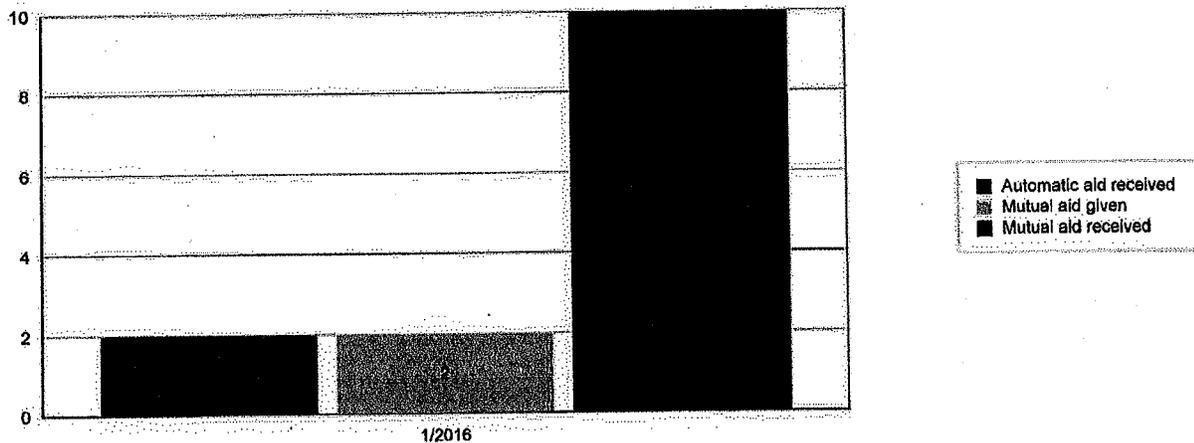
Mutual Aid by Type and Department

Report Date Range From: 1/1/2016 To 1/31/2016

	Total	Jan-16
Total	14	14
Automatic aid received	2	2
Mutual aid given	2	2
Mutual aid received	10	10

	Total	Automatic aid	Mutual aid given	Mutual aid received
Total	14	2	2	10
10242 - Davie Fire Department	13	2	2	9
10082 - Pembroke Pines Fire Rescue	1	0	0	1

Mutual Aid Counts by Type





INTERNAL MEMO

Date: February 9, 2016

To: Bruce Loucks, City Manager
Cooper City

From: Captain Robert Cates
Cooper City District

Subject: January 2016 Report

During the month of January, Deputies assigned to the Cooper City District responded to 2681 calls for service. Of these calls for service, a total of 33 are Part One (Persons and Property Crimes). The remaining 2,648 calls are alarms, police service suspicious incidents, 911 hang ups, etc.

There were a total of 14 Conveyance Burglaries, 5 residential burglaries and 3 sexual assaults. There were 31 arrests during the month in which some are documented below in the Items of Interest section of this report.

A total of 135 code violations were addressed during the month of January. These violations are initiated by Patrol Deputies, Parking Enforcement Personnel and Code Enforcement Inspectors. Many of these cases and will require additional follow-up action.

Also included in this report is a breakdown of the 305 State Traffic Citations and 231 Traffic Warnings issued by District Deputies. The Accident Report by Zone lists a total of 76 accidents investigated by District Deputies during the month of January, there were no traffic fatalities.

Items of Interest :

01.12.16 Nakia Simeton was arrested along with Bryan Lindor for residential burglary. Both suspects were observed breaking into a home but when the alarm was activated they fled in a stolen vehicle. Both suspects made their way to Pembroke Pines where they attempted to burglarize a home there. When Pembroke Pines arrived both suspects fled again into West Park where they crashed their vehicle. Investigation revealed suspects were responsible for several residential burglaries in Cooper City.

01.14.16 A report of suspicious persons was called in around 3:08am near the Country Address residential development. A search of the area was conducted but could not find the suspects. Deputy Robinson stayed behind and located Keimari Dugue, Leonard Dallville, and Tyrese Johnson all from Dade County. The juveniles were in the process of committing a burglary to a vehicle. All suspects were arrested and interviewed by detectives. It was revealed through part confession and investigative work that these three juveniles were responsible for committing over 15 vehicle burglaries and one auto theft in Cooper City. All three suspects were charged with all of the crimes.

01.16.16-Suspect Marvin Donnell Ferrell was observed by an off-duty Coral Springs officer breaking into a vehicle at the Sports Complex. The suspect shattered the window and made off with a purse. When confronted the suspect fled in a vehicle. A perimeter was established as the suspect genius abandoned his vehicle and decided to out run the police K-9. The suspect was captured about six blocks from the complex. The victim's purse was recovered. The suspect criminal history is so extensive it is amazing he is out of prison.

01.19.16 Deputy Lashbrook was conducting speed enforcement along SW 90th Avenue when he observed a vehicle parked in a No Parking Zone. When the suspect, Miguel Omar Bansie was contacted Deputy Lashbrook smelled a strong odor of marijuana. Investigation revealed the suspect was in possession of marijuana, paraphernalia, and was hiding a large hunting knife. Suspect charged with narcotics and weapons offenses.

01.22.16 Deputy Roberts made contact with the suspect Dylan Miguel Melgarejo who was sitting at the intersection of Palm Avenue and Stirling Road at a green light. Suspect Melgarejo was intoxicated, in possession of marijuana, and driving with the wrong license plate attached to the vehicle. Suspect arrested and transported to the Breathalyzer.

01.26.16 Suspects Carlos Rodriguez-Pena, Marcus Rojas, and Brian Wilson committed a burglary to a vehicle in the 10200 block of SW 57 Court. The victim witnessed the crime and called the Broward Sheriff's Office. After an exhaustive search the suspects were located fleeing/hiding from deputies. The juveniles confessed to this incident and other attempts. All of the subjects are students at Cooper City High School.

01.27.16 Suspect Xavier Armand was arrested after he attempted to use a fraudulent debit card at Publix. The suspect was detained by responding deputies. The suspect admitted to buying the debit card from another suspect who actually made the debit card and put the suspects name on the card.

BROWARD COUNTY SHERIFF'S OFFICE

**Part 1 Offenses
January 2015 - 2016
Comparison**

<u>By Date</u>	
1/2/2015	1
1/3/2015	1
1/5/2015	2
1/6/2015	1
1/7/2015	2
1/9/2015	2
1/10/2015	1
1/12/2015	2
1/13/2015	1
1/14/2015	1
1/15/2015	2
1/16/2015	1
1/17/2015	1
1/18/2015	1
1/20/2015	2
1/21/2015	4
1/23/2015	3
1/24/2015	4
1/25/2015	1
1/26/2015	5
1/27/2015	1
1/29/2015	2
1/30/2015	1
Total:	42

<u>By Date</u>	
1/4/2016	2
1/9/2016	3
1/10/2016	2
1/11/2016	4
1/12/2016	3
1/14/2016	8
1/16/2016	1
1/19/2016	1
1/20/2016	2
1/22/2016	1
1/23/2016	2
1/25/2016	2
1/26/2016	2
	33

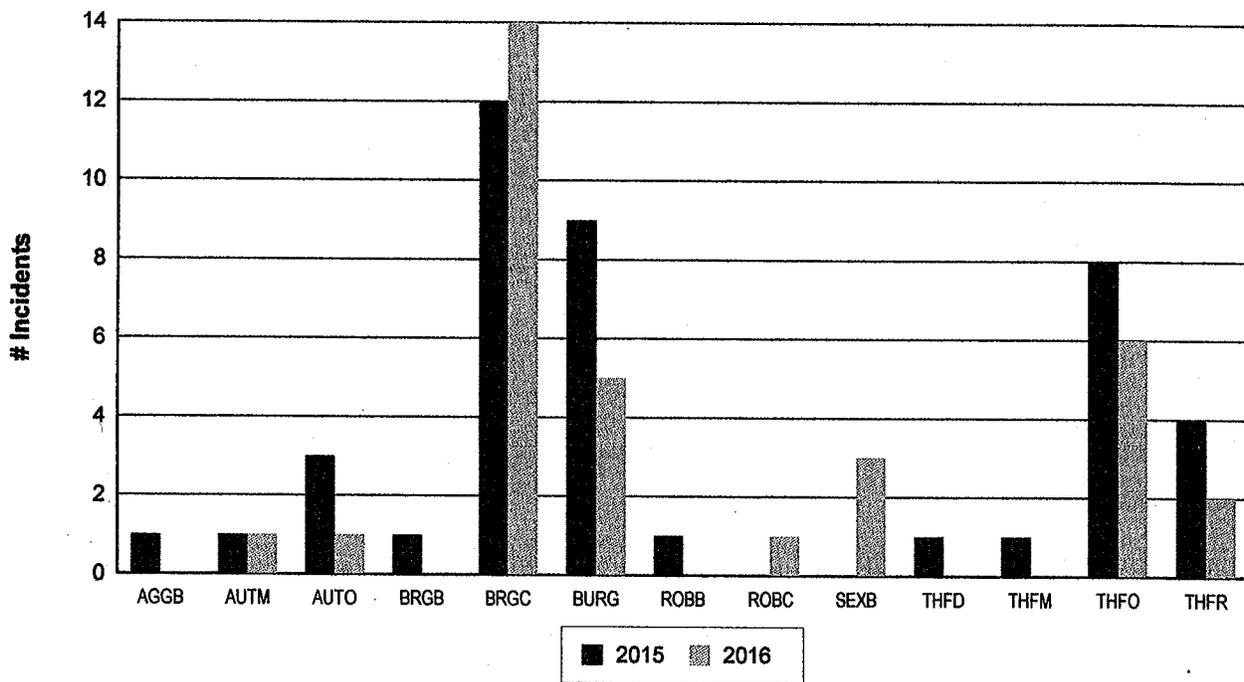
-21.43%

BROWARD COUNTY SHERIFF'S OFFICE

1/1/2015 - 1/31/2015

By Type

1/1/2016 - 1/31/2016



Code	Description	2015	2016	% Change
AGGB	AGGRAVATED BATTERY	1	0	-100.0 %
AUTM	AUTO THEFT - MOTORCYCLE	1	1	0.0 %
AUTO	AUTO THEFT	3	1	-66.7 %
BRGB	BURGLARY BUSINESS	1	0	-100.0 %
BRGC	BURGLARY CONVEYANCE	12	14	16.7 %
BURG	BURGLARY RESIDENCE	9	5	-44.4 %
ROBB	ROBBERY	1	0	-100.0 %
ROBC	ROBBERY-CARJACKING	0	1	100.0 %
SEXB	SEXUAL BATTERY	0	3	300.0 %
THFD	THEFT FROM BUILDING	1	0	-100.0 %
THFM	THEFT - MOTOR VEHICLE PARTS	1	0	-100.0 %
THFO	THEFT - ALL OTHER	8	6	-25.0 %
THFR	THEFT - RETAIL / SHOPLIFTING	4	2	-50.0 %
Total:		42	33	-21.43 %

BROWARD COUNTY SHERIFF'S OFFICE

By District

1/1/2015 - 1/31/2015

AGGB	1	AGGRAVATED BATTERY
AUTM	1	AUTO THEFT - MOTORCYCLE
AUTO	3	AUTO THEFT
BRGB	1	BURGLARY BUSINESS
BRGC	12	BURGLARY CONVEYANCE
BURG	9	BURGLARY RESIDENCE
ROBB	1	ROBBERY
THFD	1	THEFT FROM BUILDING
THFM	1	THEFT - MOTOR VEHICLE PARTS
THFO	8	THEFT - ALL OTHER
THFR	4	THEFT - RETAIL / SHOPLIFTING

Total: 42

Grand: 42

By District

1/1/2016 - 1/31/2016

AUTM	1	AUTO THEFT - MOTORCYCLE
AUTO	1	AUTO THEFT
BRGC	14	BURGLARY CONVEYANCE
BURG	5	BURGLARY RESIDENCE
ROBC	1	ROBBERY-CARJACKING
SEXB	3	SEXUAL BATTERY
THFO	6	THEFT - ALL OTHER
THFR	2	THEFT - RETAIL / SHOPLIFTING

Total: 33

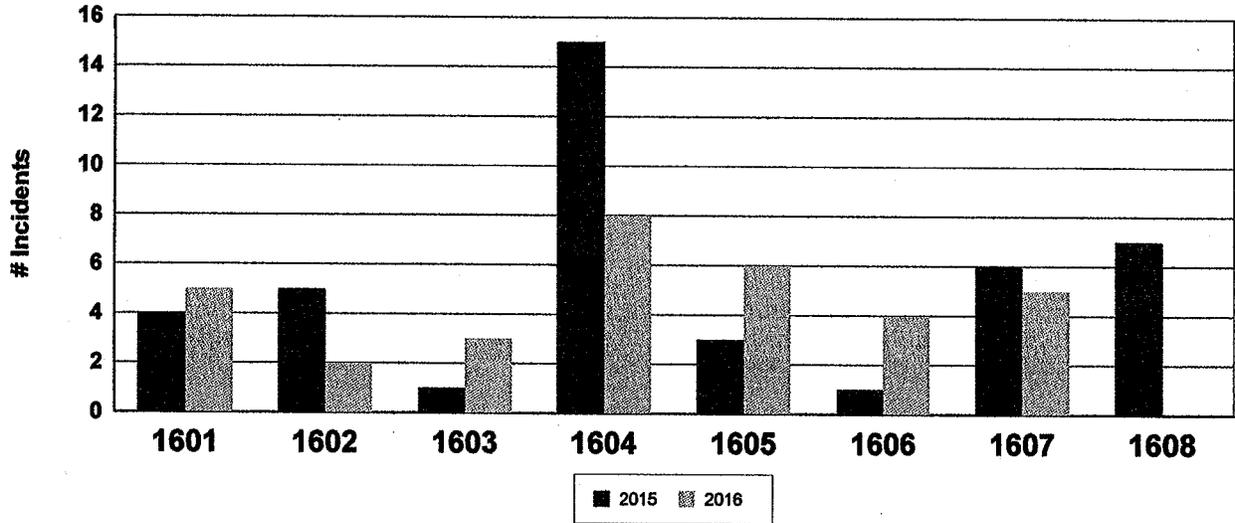
Grand: 33

BROWARD COUNTY SHERIFF'S OFFICE

1/1/2015 - 1/31/2015

1/1/2016 - 1/31/2016

By Zone



Zone1601	4	5	25.0 %
Zone1602	5	2	-60.0 %
Zone1603	1	3	200.0 %
Zone1604	15	8	-46.7 %
Zone1605	3	6	100.0 %
Zone1606	1	4	300.0 %
Zone1607	6	5	-16.7 %
Zone1608	7	0	-100.0 %
Total:	42	33	-21.43 %

BROWARD COUNTY SHERIFF'S OFFICE

By Zone

1/1/2015 - 1/31/2015

Zone1601

BRGC 2 BURGLARY CONVEYANCE
BURG 1 BURGLARY RESIDENCE
THFO 1 THEFT - ALL OTHER

Total: 4

Zone1602

AUTM 1 AUTO THEFT - MOTORCYCLE
AUTO 1 AUTO THEFT
BRGC 3 BURGLARY CONVEYANCE

Total: 5

Zone1603

THFO 1 THEFT - ALL OTHER

Total: 1

Zone1604

AUTO 2 AUTO THEFT
BRGC 2 BURGLARY CONVEYANCE
BURG 2 BURGLARY RESIDENCE
THFM 1 THEFT - MOTOR VEHICLE PAF
THFO 5 THEFT - ALL OTHER
THFR 3 THEFT - RETAIL / SHOPLIFTIN

Total: 15

Zone1605

BRGC 2 BURGLARY CONVEYANCE
BURG 1 BURGLARY RESIDENCE

Total: 3

Zone1606

THFR 1 THEFT - RETAIL / SHOPLIFTIN

Total: 1

Zone1607

BRGB 1 BURGLARY BUSINESS
BRGC 2 BURGLARY CONVEYANCE
ROBB 1 ROBBERY
THFD 1 THEFT FROM BUILDING
THFO 1 THEFT - ALL OTHER

Total: 6

Zone1608

By Zone

1/1/2016 - 1/31/2016

Zone1601

AUTM 1 AUTO THEFT - MOTORCYCLE
BRGC 2 BURGLARY CONVEYANCE
BURG 1 BURGLARY RESIDENCE
THFO 1 THEFT - ALL OTHER

Total: 5

Zone1602

BRGC 1 BURGLARY CONVEYANCE
THFO 1 THEFT - ALL OTHER

Total: 2

Zone1603

BRGC 1 BURGLARY CONVEYANCE
BURG 1 BURGLARY RESIDENCE
THFR 1 THEFT - RETAIL / SHOPLIFTING

Total: 3

Zone1604

AUTO 1 AUTO THEFT
BRGC 4 BURGLARY CONVEYANCE
ROBC 1 ROBBERY-CARJACKING
SEXB 1 SEXUAL BATTERY
THFB 1 THEFT - BICYCLE
THFO 1 THEFT - ALL OTHER

Total: 9

Zone1605

BRGC 3 BURGLARY CONVEYANCE
BURG 3 BURGLARY RESIDENCE

Total: 6

Zone1606

BRGC 1 BURGLARY CONVEYANCE
SEXB 2 SEXUAL BATTERY
THFO 1 THEFT - ALL OTHER

Total: 4

Zone1607

BRGC 2 BURGLARY CONVEYANCE
THFO 2 THEFT - ALL OTHER
THFR 1 THEFT - RETAIL / SHOPLIFTING

Total: 5

Grand: 34

BROWARD COUNTY SHERIFF'S OFFICE

AGGB 1	AGGRAVATED BATTERY
BRGC 1	BURGLARY CONVEYANCE
BURG 5	BURGLARY RESIDENCE

Total: 7

Grand: 42

District 16 - Cooper City
Part 1 Crimes 1/1/2016 - 1/31/2016

2/1/2016

AUTO THEFT				1
1/14/2016	10:25:34AM	161601001209	AUTO THEFT	1
AUTO THEFT - MOTORCYCLE				1
1/9/2016	2:01:16PM	161601000741	AUTO THEFT - MOTORCYCLE	1
BURGLARY CONVEYANCE				14
1/4/2016	1:12:45AM	161601000236	BURGLARY CONVEYANCE	1
1/10/2016	3:15:13AM	161601000773	BURGLARY CONVEYANCE	1
1/10/2016	9:19:40AM	161601000781	BURGLARY CONVEYANCE	1
1/11/2016	7:03:38AM	161601000845	BURGLARY CONVEYANCE	1
1/11/2016	9:36:59AM	161601000854	BURGLARY CONVEYANCE	1
1/14/2016	4:51:33AM	161601001193	BURGLARY CONVEYANCE	1
1/14/2016	6:19:09AM	161601001195	BURGLARY CONVEYANCE	4
1/14/2016	8:02:46AM	161601001198	BURGLARY CONVEYANCE	4
1/14/2016	2:53:41AM	161601001190	BURGLARY CONVEYANCE	4
1/9/2016	5:40:43AM	161601000717	BURGLARY CONVEYANCE	4
1/16/2016	4:09:00PM	161601001399	BURGLARY CONVEYANCE	4
1/25/2016	12:07:17PM	161601002157	BURGLARY CONVEYANCE	2
1/26/2016	6:55:10AM	161601002243	BURGLARY CONVEYANCE	1
1/26/2016	9:41:21AM	161601002247	BURGLARY CONVEYANCE	1
BURGLARY RESIDENCE				5
1/25/2016	11:51:06PM	161601002213	BURGLARY RESIDENCE	1
1/20/2016	2:48:03PM	161601001794	BURGLARY RESIDENCE	1
1/12/2016	11:47:31AM	161601000979	BURGLARY RESIDENCE	4
1/11/2016	4:58:37PM	161601000888	BURGLARY RESIDENCE	4
1/11/2016	5:58:37PM	161601000892	BURGLARY RESIDENCE	4

2/1/2016

ROBBERY-CARJACKING

1/14/2016 7:04:56PM 161601001239 1 ROBBERY-CARJACKING 1

SEXUAL BATTERY

1/22/2016 3:50:07PM 161601001966 3 SEXUAL BATTERY 1
1/23/2016 11:00:00AM 161601002018 1 SEXUAL BATTERY 1
1/23/2016 5:31:27PM 161601002034 1 SEXUAL BATTERY 1

THEFT - ALL OTHER

1/20/2016 12:02:13PM 161601001767 6 THEFT - ALL OTHER 1
1/12/2016 10:34:04AM 161601000967 1 THEFT - ALL OTHER 1
1/4/2016 12:00:19PM 161601000268 1 THEFT - ALL OTHER 1
1/9/2016 10:48:00PM 161601000763 1 THEFT - ALL OTHER 1
1/12/2016 2:28:45PM 161601000989 2 THEFT - ALL OTHER 2
1/14/2016 3:08:00AM 161601001192 4 THEFT - ALL OTHER 4

THEFT - RETAIL / SHOPLIFTING

1/14/2016 1:00:00PM 161601001219 2 THEFT - RETAIL / SHOPLIFTING 4
1/19/2016 2:23:32PM 161601001664 1 THEFT - RETAIL / SHOPLIFTING 1

Total =

33

**District 16 - Cooper City
Part 2 Crimes & All Other Incidents
1/1/2016 - 1/31/2016**

2/1/2016

A.O.A.

1

ALL ARRESTABLE TRAFFIC VIOLATIONS (NOT DUJI)

1

ANIMAL BITE

2

BAKER/MARCHMAN ACT

4

BATTERY

8

CHILD ABUSE

5

COUNTERFEITING

1

CRIMINAL MISCHIEF

3

2/1/2016

DEATH INVESTIGATION

2

DISORDERLY CONDUCT

1

DOMESTIC DISTURBANCE (NON-CRIME)

2

DRUGS / NARCOTICS OFFENSES

2

FORGERY

1

FOUND PROPERTY

2

FRAUD - ALL OTHER

2

FRAUD - CREDIT CARD / ATM

3

FRAUD - IMPERSONATION

1

2/1/2016

FRAUD - WORTHLESS CHECK

4

INFORMATION

44

LOST PROPERTY

2

MARIJUANA-POSSESSION OF CANNABIS/SYNTHETIC LESS THAN 20 GRAM

1

PROPERTY DAMAGE

5

RECOVERED AUTO

1

SUSPICIOUS INCIDENT

1

VIOL INJUNCTION PROTECTION DOMESTIC VIOLENCE

1

VIOLATION OF PAROLE / PROBATION / COMMUNITY CONTROL

1

2/1/2016

WEAPONS VIOLATIONS - ALL OTHERS

1

102

2/11/2016

**District 16 - Cooper City
Arrests - January 1 - January 31, 2016**

AGG ASSAULT W/ DEADLY WEAPON W/O INTENT DOMESTIC

1/16/2016 12:00:00AM 161601001411

AGG ASSAULT W/ DEADLY WEAPON W/O INTENT DOMESTIC

8365 NW 30TH ST

P B M

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

1/16/2016 12:00:00AM 161601001399

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

3420 NW 91ST AV

P B M

1/14/2016 12:00:00AM 161601001192

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P B M

1/14/2016 12:00:00AM 161601001198

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P B M

1/14/2016 12:00:00AM 161601001190

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P B M

1/14/2016 12:00:00AM 161601001195

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P B M

1/14/2016 12:00:00AM 161601001195

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P B M

1/14/2016 12:00:00AM 161601001190

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P W M

1/14/2016 12:00:00AM 161601001192

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P W M

1/14/2016 12:00:00AM 161601001192

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P B M

1/14/2016 12:00:00AM 161601001198

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P W M

1/14/2016 12:00:00AM 161601001198

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P W M

1/14/2016 12:00:00AM 161601001195

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P B M

1/14/2016 12:00:00AM 161601001190

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

8765 SW 57TH ST

P B M

1/26/2016 12:00:00AM 161601002247

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

9401 STIRLING RD

P W M

1/26/2016 12:00:00AM 161601002247

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

9401 STIRLING RD

P W M

1/26/2016 12:00:00AM 161601002247

BURGL-CONVEYANCE UNOCCUPIED/UNARMED

9401 STIRLING RD

P W M

1/26/2016 12:00:00AM 161601002247

6

BURGL-DWELLING UNOCCUPIED/UNARMED

1/12/2016 12:00:00AM 161601000892

BURGL-DWELLING UNOCCUPIED/UNARMED

10580 STIRLING RD COOPER CITY

P B M

1/12/2016 12:00:00AM 161601000888

BURGL-DWELLING UNOCCUPIED/UNARMED

10580 STIRLING RD COOPER CITY

P B M

1/12/2016 12:00:00AM 161601000979

BURGL-DWELLING UNOCCUPIED/UNARMED

SW 52 AVE/SW 20 ST

P B M

1/12/2016 12:00:00AM 161601000979

BURGL-DWELLING UNOCCUPIED/UNARMED

9800 NW 4TH ST

P B M

1/12/2016 12:00:00AM 161601000979

3

CONDIT RELEASE VIOLATION-PRE TRIAL RELEASE COND VIOL FOR DOM

1/17/2016 12:00:00AM 161601001468

CONDIT RELEASE VIOLATION-PRE TRIAL RELEASE COND VIOL FOR DOM

8365 NW 30TH ST COOPER CITY, FL

P B M

1

2/1/2016

**District 16 - Cooper City
Arrests - January 1 - January 31, 2016**

COUNTERFEITING OF-FALSELY MAKE CREDIT CARD	1/27/2016 12:00:00AM	161601002386	COUNTERFEITING OF-FALSELY MAKE CREDIT CARD	5630 S FLAMINGO RD	P	B	M
DRIVE WHILE LIC SUSP 3RD OR SUBSQ OFF	1/18/2016 12:00:00AM	161601001499	DRIVE WHILE LIC SUSP 3RD OR SUBSQ OFF	SHERIDAN ST/NW 84TH AV	T	B	M
DRIVE WHILE LIC SUSP HABITUAL OFFENDE	1/15/2016 12:00:00AM	161601001335	DRIVE WHILE LIC SUSP HABITUAL OFFENDE	DOUGLAS RD/ SHERIDAN ST	P	W	M
DRUGS-POSSESSION OF CONTROLLED SUBSTANCE	1/22/2016 12:00:00AM	161601001916	DRUGS-POSSESSION OF CONTROLLED SUBSTANCE	SW 100TH AV/STIRLING RD	D	W	M
DUI ALCOHOL OR DRUGS 1ST OFFENSE	1/23/2016 12:00:00AM	161601001992	DUI ALCOHOL OR DRUGS 1ST OFFENSE	ORANGE RD/N FLAMINGO RD	P	W	F
	1/21/2016 12:00:00AM	161601001816	DUI ALCOHOL OR DRUGS 1ST OFFENSE	N PALM AV/SHERIDAN ST	D	W	F
	1/24/2016 12:00:00AM	161601002064	DUI ALCOHOL OR DRUGS 1ST OFFENSE	11100 STIRLING RD	P	W	M
LARC-GRAND THEFT 300 LESS THAN 5K DOLS	1/27/2016 12:00:00AM	161507002309	LARC-GRAND THEFT 300 LESS THAN 5K DOLS	BSO MAIN JAIL	P	W	M
	1/12/2016 12:00:00AM	161601000888	LARC-GRAND THEFT 300 LESS THAN 5K DOLS	10580 STILRING RD COOPER CITY	P	B	M
LARC-PETTIT THEFT 2ND DEGREE 2ND OFFENSE	1/14/2016 12:00:00AM	161601001219	LARC-PETTIT THEFT 2ND DEGREE 2ND OFFENSE	9359 SHERIDAN ST	N	W	M
MARIJUANA-POSSESSION OF CANNABIS/SYNTHETIC LESS THAN 20 GRAM	1/21/2016 12:00:00AM	161601001854	MARIJUANA-POSSESSION OF CANNABIS/SYNTHETIC LESS THAN 20 GRAM	S PINE ISLAND RD/GRIFFIN RD	P	W	M

2/1/2016

**District 16 - Cooper City
Arrests - January 1 - January 31, 2016**

WARRANT - POSS METHAMPHETAMINE

1/23/2016 12:00:00AM 161601001991

1

WARRANT - POSS METHAMPHETAMINE

12227 SW 52ND ST

W W F

WEAPON OFFENSE-ENGAGE IN CRIMINAL OFFENSE W WEAPON SUBSQ OFF

1/19/2016 12:00:00AM 161601001667

1

WEAPON OFFENSE-ENGAGE IN CRIMINAL OFFENSE W WEAPON SUBSQ OFF SAME

P B M

2/1/2016

1/15/2016 12:00:00AM
1/17/2016 12:00:00AM
1/19/2016 12:00:00AM
1/20/2016 12:00:00AM
1/26/2016 12:00:00AM
1/26/2016 12:00:00AM
1/29/2016 12:00:00AM

26

LITR 8-3 LITTER PUBLIC PLACES
LITR 6-40 BULK TRASH
LITR 25-95(MAINTENANCE OF RIGHT OF WAY)
LITR 8-3 LITTER PUBLIC PLACES
LITR 6-40 TRASH
LITR 6-40 TRASH
LITR 8-13 LITTER PRIVATE PROPERTY

8650 SW 58TH ST CLOS
9456 SW 51ST ST ACTV
5617 SW 120TH AV CLOS
11035 BISMARCK PL CLOS
5210 SW 91ST AV ACTV
5261 SW 90TH WAY ACTV
9452 SW 52ND CT ACTV

MAIN

1/7/2016 12:00:00AM
1/9/2016 12:00:00AM
1/11/2016 12:00:00AM
1/11/2016 12:00:00AM
1/11/2016 12:00:00AM
1/12/2016 12:00:00AM
1/12/2016 12:00:00AM
1/13/2016 12:00:00AM
1/26/2016 12:00:00AM
1/26/2016 12:00:00AM

15

MAIN 6-40(B) MAINT STANDARDS-POOL
MAIN 8-26 PLACEMENT OF RECEPTACLES
MAIN 6-33 F 4 MINIMUM STANDARDS
MAIN 23-90 FENCES, WALLS & HEDGES
MAIN 6-40 POTHOLE, RE-STRIPE PARKING
MAIN 6-33 F4 MINIMUM STANDARDS
MAIN 6-33 F4 MINIMUM STANDARDS
MAIN 25-95(D) MAINT DRIVEWAY
MAIN 25-95(D) MAINT DRIVEWAY
MAIN 25-95(A) MAINT DRIVEWAY
MAIN 25-95(D) MAINTENANCE DRIVEWAY
MAIN 25-95(D) MAINTENANCE DRIVEWAY
MAIN 6-40(A)(2) MAINT STANDARDS-ROOF
MAIN 6-40(BUILDING MAINTENANCE)
MAIN 6-40 B4 POTHOLES

11011 MINNEAPOLIS DR CLOS
8997 SW 49TH ST CLOS
5270 SW 90TH WAY ACTV
4001 NW 92ND AV ACTV
5208 SW 91ST AV ACTV
5222 SW 91ST AV ACTV
5217 SW 91ST AV ACTV
3935 FERN FOREST RD CLOS
3930 FERN FOREST RD ACTV
3985 FERN FOREST RD ACTV
4040 FERN FOREST RD ACTV
4020 TREE TOPS RD ACTV
4175 TREE TOPS RD ACTV
11936 SW 54TH ST ACTV
5215 SW 91ST AV ACTV

MISC

1/13/2016 12:00:00AM
1/17/2016 12:00:00AM

2

MISC 316.1945(BLOCKING SIDEWALK)
MISC FSS 316-1945 BLOCKING SIDEWALK

4860 SW 104TH AV CLOS
9454 SW 51ST ST CLOS

NOIS

1/4/2016 12:00:00AM
1/7/2016 12:00:00AM
1/7/2016 12:00:00AM

NOIS 5-17 LOOSE DOG
NOIS 10-6(2)C NOIE MUSIC
NOIS 10-6(5) NOISE BARKING DOG

4955 SW 92ND TER CITA
5062 SW 94TH AV CLOS
2591 GARDEN CT CLOS

2/1/2016

1/8/2016 12:00:00AM
1/11/2016 12:00:00AM
1/14/2016 12:00:00AM

44533A

NOIS
NOIS
NOIS

10-6 (5) BARKING DOG
10-6(NOISE VIOLATION)
10-6(BARKING DOG)

9160
5777
5054

SW 55TH ST
SW 114TH AV
SW 123RD TER

PAID
ACTV
ACTV

NUIS

1/11/2016 12:00:00AM
1/13/2016 12:00:00AM
1/13/2016 12:00:00AM
1/19/2016 12:00:00AM
1/21/2016 12:00:00AM
1/21/2016 12:00:00AM

NUIS
NUIS
NUIS
NUIS
NUIS
NUIS

8-38 OVERGROWN GRASS
6-40 BEE INFESTATION
8-38(PUBLIC NUISAANCE)
8-38 NUISANCE WEEDS
8-38 EXCESSIVE UNDERGROWTH-WEEDS
8-38 EXCESSIVE UNDERGROWTH

5221
5007
5600
9421
5205
19

SW 91ST AV
SW 91ST TER
SW 106TH AV
SW 52ND CT
SW 89TH WAY
CHESTNUT CIR

CLOS
CLOS
ACTV
ACTV
ACTV
CLOS

OCCU

1/13/2016 12:00:00AM
1/19/2016 12:00:00AM
1/26/2016 12:00:00AM
1/26/2016 12:00:00AM

OCCU
OCCU
OCCU
OCCU

9-7(LOCAL BUSINESS TAX RECEIPT)
9-1 LOCAL BUSINESS TAX RECEIPT
9-15 TRANSFER L.B.T.R.
9-15 TRANSFER L.B.T.R.

10085
9900
9900
9900

SW 57TH CT
STIRLING RD
STIRLING RD
STIRLING RD

UNFD
ACTV
ACTV
ACTV

RECR

1/12/2016 12:00:00AM
1/19/2016 12:00:00AM
1/25/2016 12:00:00AM
1/26/2016 12:00:00AM

RECR
RECR
RECR
RECR

25-10 RECREATIONAL VEHICLE
25-10 RV
25-10(RECREATIONAL VEHICLE)
25-10(RECREATIONAL VEHICLE)

9438
5038
4808
5037

SW 52ND ST
SW 94TH AV
SW 119TH AV
SW 88TH TER

CLOS
CLOS
CLOS
ACTV

SIGN

1/2/2016 12:00:00AM
1/2/2016 12:00:00AM
1/2/2016 12:00:00AM
1/2/2016 12:00:00AM
1/6/2016 12:00:00AM

SIGN
SIGN
SIGN
SIGN
SIGN

11-6(USE OF RIGHT OF WAY)
11-6(USE OF RIGHT OF WAY)
25-22(PROHIBITED SIGNS)
25-22(PROHIBITED SIGNS)
25-22(C) PROHIBITED SIGNS

4900
4900
2555
2691
9216

S FLAMINGO RD
S FLAMINGO RD
HIATUS RD
HIATUS RD
SW 49TH PL

CLOS
WARN
CLOS
ACTV
CLOS

2/1/2016

3

135

**Traffic Citations January 1 - January 31, 2016
District 16 - Cooper City**

2/1/2016

ATTACH TAG (LICENSE PLATE) NOT ASSIGNED	2
BLOCK INTERSECTION/CROSSWALK	1
CARELESS DRIVING	8
CRASH LEAVE SCENE W/O GIVING INFORMATION (SPECIFY DAMAGE \$\$)	1
DISOBEY/AVOID RED LIGHT	8
DISOBEY/AVOID RED LIGHT/TURNING	2
DISOBEY/AVOID TRAFFIC DEVICE	14
DL SUSPENDED/ FINANCIAL RESPONSIBILITY	1
DRIVE WHILE LIC SUSP 1ST OFF	6
DRIVE WHILE LIC SUSP 2ND OFF	3
DRIVE WHILE LIC SUSP 3RD OR SUBSQ OFF	1
DRIVE WHILE LIC SUSP HABITUAL OFFENDE	1
DRIVE WHILE LICENSE SUSP W/O KNOWLEDGE	13
DRIVE WHILE LICENSE SUSPENDED/REVOKED/CANCELED/W/KNOWLEDGE	5
DRIVE WRONG LANE OR SIDE	1
DRIVING W/ EXP LIC > 6MO	1
DUI ALCOHOL OR DRUGS 1ST OFFENSE	2
DUI W/DAM TO PROP OR PERSON OF ANOTHER	2

2/1/2016

EXPIRED MTR VEH REGISTRATION OVER 6 MONTHS 1ST OFF	4
EXPIRED TAG LESS THAN 6 MOS	9
EXPIRED TAG/LESS THAN 6 MONTHS	1
FAIL DRIVE IN SINGLE LANE	1
FAIL TO DISPLAY VEH REG	4
FAIL TO REGISTER MOTOR VEH	2
FAIL WEAR SAFETY BELT/OPERATOR	14
FAILURE TO USE DUE CARE	5
FOLLOWING TOO CLOSELY	4
FTYROW WHEN TURNING LEFT	2
IMPROPER BACKING	1
IMPROPER CHANGE OF LANE- PULL IN FRONT OF VEH SAME DIRECTION	1
IMPROPER PASS/LANE CHANGE	3
IMPROPER RIGHT TURN	6
IMPROPER STOP/STAND/PARK	2
LEARNERS DRIVERS LICENSE VIO	1
LICENSE NOT CARRIED/EXHIBIT	7
MUST HAVE PIP INS CARD	1
NO SAFETY BELTS- OPERATOR/PASSG UNDER 18	1
NO TAG LIGHT	1
	2

2/1/2016

OPERATE MOTOR VEHICLE WO VALID LICENS	3
OPERATE W/ILLEGAL SUNSCREEN	1
OPERATING NON-CMV NOT PROPERLY INSURED PROOF OF INS REQUIRED	15
POSS OF OPEN CONT IN M/V DRIVE	1
RAN STOP SIGN	5
REAR WINDOW NONTRANSPARENT	1
SIDE WIND/REST SUNSCREEN	2
SPEED TO FAST COND/SPECIAL HAZ	1
SUNSCRN/SIGN/COVERING ON WND SH	1
TAG UNSECURED/OBSCURED/IMPROPER DISPLAY/DEFACED/NONE	1
TAIL LIGHTS NONE/IMPROPER	1
TOO FAST FOR CONDITIONS	1
TRAFFIC OFFENSE-DUI ALCOHOL OR DRUGS	3
TRAFFIC OFFENSE-DUI AND DAMAGE PROPERTY	1
UNLAWFUL SPEED POSTED MUNICIPAL/COUNTY RD	72
UNLAWFUL SPEED POSTED STATE/INTERST	54

Total Citations = 305

**Traffic Warnings January 1 - January 31, 2016
District 16 - Cooper City**

2/1/2016

ATTACH TAG (LICENSE PLATE) NOT ASSIGNED	1
BLOCK INTERSECTION/CROSSWALK	1
CARELESS DRIVING	1
DISOBEY/AVOID RED LIGHT	4
DISOBEY/AVOID RED LIGHT/TURNING	3
DISOBEY/AVOID TRAFFIC DEVICE	18
DISOBEYED STOP/YIELD SIGN	10
DRIVE VEH UNSAFE/DEFECT EQUIP	8
DRIVE WHILE LICENSE SUSP W/O KNOWLEDGE	1
DRIVER PRESENT NON CURRENT INSURANCE	3
DRIVING W/ EXP LIC > 6MO	1
DRIVING W/O LIGHTS	1
DRV WRONG SIDE ROAD WHEN PASSN	1
EXPIRED MTR VEH REGISTRATION OVER 6 MONTHS 1ST OFF	1
EXPIRED TAG LESS THAN 6 MOS	23
EXPIRED TAG/LESS THAN 6 MONTHS	1
FAIL DIM LIGHTS FROM REAR	1
FAIL TO DISPLAY VEH REG	8
FAIL TO REGISTER MOTOR VEH	2

2/1/2016

FAIL WEAR SAFETY BELT/OPERATOR	2
FAILED TO YIELD TO EMERGENCY VEHICLE	1
FAILURE TO USE DUE CARE	1
FOLLOWING TOO CLOSELY	2
FORGERY OF-ALTER VEH REGIS STICKER CERTIF OBSCURE PLATE	1
IMP START FROM PARK/STOP POSIT	1
IMP STOP UN/LOAD PASG LIMT ACS	1
IMPROPER BACKING	1
IMPROPER RIGHT TURN	1
IMPROPER STOP/STAND/PARK	4
LEARNERS DRIVERS LIC VIOL	1
LICENSE NOT CARRIED/EXHIBIT	5
LICENSE NOT CARRIED/EXHIBITED	1
LITTER PUB HGHWY/MOT VEH	1
NO TAG LIGHT	1
OPER VEH UNSAFE/IMPROP EQUIP	6
OPERATE MOTORCYCLE WO LICENSE	1
OPERATING NON-CMV NOT PROPERLY INSURED PROOF OF INS REQUIRED	15
RAN STOP SIGN	7

2/1/2016

SIDE WIND/REST SUNSCREEN	2
TAG UNSECURED/OBSCURED/IMPROPER DISPLAY/DEFACED/NONE	4
TAIL LIGHTS NONE/IMPROPER	2
UNL/SPEED IN SCHOOL ZONE	5
UNLAWFUL SPEED POSTED MUNICIPAL/COUNTY RD	50
UNLAWFUL SPEED POSTED STATE/INTERSECT	21
U-TURN: IMPROPER/UNSAFE/PROHIBITED	4
VEH W/O LIGHTS NIGHT	1

Total Warning Citations = 231

2/1/2016

SW 90TH AV
LONG 161601001078

1/13/2016 9:14:08AM

SW 90TH AV

SW 51ST ST

patrolarea district

1030 D16

SW 91ST AV
LONG 161601001121

1/13/2016 2:37:32PM

SW 91ST AV

SW 50TH PL

1030 D16

Grand Total = 76