

**CITY OF COOPER CITY
CHARTER REVIEW BOARD
MARCH 16, 2016
6:00 PM**

1. Call to Order/Roll Call

Chair De Jesus called the meeting to order at 6:01 PM. Present were board members Meltzer, Sullivan, Grave, Lanza, Megna, Clarke and Chair De Jesus.

2. Approval of Minutes

March 2, 2016

MOTION: To approve the minutes of the March 2, 2016 meeting.

Moved by Ms. Megna. Seconded by Mr. Lanza.

Motion passed by unanimous approval on roll call vote.

3. Public Input

There was no one in attendance wishing to speak.

4. Old Business

Language Clarifications requested of City Attorney Wolpin

A. Section 3.10. Vacancies, forfeitures of office, filling of vacancies. Further clarification of "good cause."

City Atty. Wolpin explained that the language change specific to Section 3.10. Paragraph 2, was approved at the Charter Review Board Meeting of March 2, 2016, and is further clarified by the following and read, "For the purposes of paragraph(d) above, the city commission shall by ordinance define the term "good cause", as used therein, so that a city commission determination may be made in a fair and impartial manner on the issue of the existence of an excused illness or other good cause.

MOTION: To accept and approve the clarification change to the language as provided by City Attorney Wolpin.

Moved by Mr. Meltzer. Seconded by Mr. Lanza.

Motion passed by unanimous approval on roll call vote.

B. Section 5.10 Independent audit of city accounts.

Amending previously approved language to reflect a three (3) year term limit for the certified public accountant or firm performing independent annual audits of all City accounts as required by Section 218.39, Florida Statutes, as amended.

MOTION: To accept and approve the clarification change to the language as provided by City Attorney Wolpin.

**Moved by Ms. Megna. Seconded by Mr. Sullivan.
Motion passed by unanimous approval on roll call vote.**

C. Section 6.01. Standards of Ethics.

Changing the word "may" to "shall" in paragraph.

MOTION: To accept and approve the change to the language as provided by the City Attorney.

Moved by Mr. Lanza. Seconded by Dr. Clarke.

The Board agreed with no objection to have the stipulation further defined with a 120 day provision for approving a Code of Ethics ordinance.

Motion passed by unanimous approval on roll call vote.

5. New Business

A. Section 7.02. Charter Review Board

1. Empowering the Charter Review Board

2. Abolishing the Charter Review Board and Charging the City Commission with the Review of the Charter.

Items 5A1 and 5A2 were removed from consideration by the requestor with no objection from any members of the board.

6. Review and recap of Board recommendations to the City Commission.

The Board reviewed each change recommendation previously approved and each maintained their position on their original vote.

Chair De Jesus explained that, as all of their work is complete and no new members of the public have accepted invitations to bring any additional concerns or recommendations to the Board, this will conclude the final meeting of the Charter Review Board and all who wish to attend the Commission Meeting of April 12th are encouraged to do so.

MOTION: To approve all recommendations as reviewed and acknowledged to be presented to the City Commission at the Commission Meeting of April 12th.

Moved by Dr. Clarke. Seconded by Mr. Lanza.

Motion passed by unanimous approval on roll call vote.

Chair De Jesus thanked the Board and all of the staff for their time and efforts.

7. Adjournment

MOTION: To adjourn.

Moved by Ms. Megna. Seconded by Mr. Sullivan.

The meeting adjourned by consensus at 6:37 p.m.

NOTICE: This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 954-434-4300 ext. 220, not later than two days prior to such proceeding. One or more members of the City of Cooper City Commission and Advisory Boards may be in attendance and may participate as the public does at the meeting. Anyone wishing to appeal any decision made by the Charter Review Board with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed online at www.coopercityfl.org or at the Office of the City Clerk, City of Cooper City, 9090 SW 50 Place, Cooper City, Florida, 33328, 954-434-4300.