

**CITY OF COOPER CITY
REGULATIONS FOR
CARNIVALS, FESTIVALS, SPECIAL EVENTS AND OUTDOOR SALES**

1. The maximum number of permitted events at any single location or shopping center is **eight (8)** times per year.
2. If applicant is **anyone other than the property owner**, a letter of permission to the applicant must be provided. This letter must acknowledge that the current event is authorized as # ____ of the 4 allowed for the year.
3. Events shall be held for a maximum of **three (3)** consecutive days. Events must close by 11:00 p.m. on weeknights and midnight on Fridays and Saturdays.
4. Where the sale of alcoholic beverages is planned, applicant must provide the City with a copy of their permit from the State Division of Alcoholic Beverages.
5. Applicants must submit a map or sketch showing the proposed layout of the event to ensure appropriate pedestrian and/or vehicular access, and sufficient parking.
6. Applicants for carnivals and festivals must provide the City with a **Hold-Harmless Agreement** (attached), absolving the City of any and all liability.
7. Carnivals and festivals must comply with game regulations in **Section 9-28** of the City Code and City noise regulations in **Chapter 10** of the Code. The Chief of Police has the authority to close down an event and/or revoke the event permit for violations of these Codes.
8. Applicants are responsible for contacting the Building Department and Fire Marshall to ascertain any additional permit or public safety regulations.
9. The Police Department may require, as a condition of the permit, extra security for the event. The Fire Marshall may deem in necessary to require firewatch during the event. Voluntary EMS detail may be requested.
10. A certificate of liability insurance coverage in the amount of \$1,000,000.00 will be required naming the City and Broward Sheriff's Office as additionally insured.

- City of Cooper City
9090 SW 50th Place
Cooper City, FL 33328

- Broward Sheriff's Office
2601 W. Broward Boulevard
Fort Lauderdale, FL 33312

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| 11. FEES: Rummage Sale/Carwash: | \$10.00 |
| Festivals/Carnivals/Celebrations/Promotional Event: | \$100.00 |

NO MECHANICAL RIDES OF ANY KIND ARE PERMITTED AT ANY TIME WITHIN THE CITY OF COOPER CITY LIMITS.

Permitting and/or Fire Inspection fees are collected separately at the discretion of the Building Official and /or the Fire Marshall.