



**Cooper City Commission Meeting
Agenda Item Request Form**

Commission Meeting/Workshop Date: February 20, 2019

Requesting Department: Commissioner Pulcini

Subject: Next Agenda Items

Section:

Presentation

Consent

Regular

Discussion

Background and Recommendation (attach backup material to Item Request Form):

This item is for discussion and direction to create an agenda section entitled REQUEST FOR PLACEMENT OF ITEMS ON NEXT MEETING AGENDA. The purpose of the section is to list items members of the Commission would like to see on the next agenda, should there be consensus. Currently, members of the Commission request various items to be placed on the agenda which require research. The Next Meeting Agenda listing would provide staff the direction through consensus and time to adequately research items.

If there is consensus to move forward with inclusion of REQUEST FOR PLACEMENT OF ITEMS ON NEXT MEETING AGENDA section, the City Clerk/Director of Administrative Services would bring back an item on the next agenda to reflecting staff's recommendation of the placement of the section on the City Commission Agenda. The current City Commission Agenda template is attached.

Attachment:

City Commission Agenda Template

Approvals:

Finance Director _____

City Manager

City Clerk _____



**CITY OF COOPER CITY
CITY COMMISSION MEETING
XXXXXXXXXXXXXXXXX, 2019 at 6:30 PM**

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. CHANGES TO AGENDA/EMERGENCY MATTERS

4. ANNOUNCEMENTS/PRESENTATIONS

5. PUBLIC SPEAKING

a. Open Public Meeting

Any individual may speak for a time period of up to 3 minutes' duration regarding any matters which are pertinent to the City. Each Commission member shall have up to 3 minutes to answer questions and concerns submitted to them by such individuals or may defer to the City Manager, as applicable. Any questions requiring additional research may be responded to subsequently (e.g. within 48 hours of the Commission Meeting). There will be a sixty-minute aggregate time limit for this item. If a person desires to speak on an item that is designated for a public hearing, their comments should be held until the public hearing.

b. Agenda Concerns

Presentations by members of the public will each be limited to three minutes. Comments may address any issue on this agenda, provided that if a person wishes to speak on an item designated for public hearing, their comments should be held until the public hearing is opened by the Mayor. There will be a thirty-minute aggregate time limit for this item.

6. LAND DEVELOPMENT MATTERS

(Florida court rulings now require all land development matters to be considered by the City Commission in a quasi-judicial process. All persons who wish to give testimony or present evidence must be sworn in. Copies of the complete procedures are available in the Office of the City Clerk).

7. POLICE CHIEF'S REPORT

8. FIRE CHIEF'S REPORT

9. CONSENT AGENDA

- a. Minutes**
- b. Financial Matters**

- c. Resolutions**

10. REGULAR AGENDA

11. CITY MANAGER REPORT

12. COMMISSIONERS' CONCERNS/REPORTS

13. ADJOURNMENT

NOTICE: This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 954-434-4300 ext. 220, not later than two days prior to such proceeding. One or more members of the City of Cooper City Advisory Boards may be in attendance and may participate at the meeting. Anyone wishing to appeal any decision made by the Cooper City Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed online at www.coopercityfl.org or at the Office of the City Clerk, City of Cooper City, 9090 SW 50 Place, Cooper City, Florida, 33328, 954-434-4300.