



**Cooper City Commission Meeting  
Agenda Item Request Form**

**Commission Meeting/Workshop Date:** February 20, 2019

**Requesting Department:** Administrative Services/City Clerk

**Subject:** March Commission Meeting Schedule

**Section:**

*Presentation*

*Consent*

*Regular*

*Discussion*

**Background and Recommendation (attach backup material to Item Request Form):**

The Tuesday, March 12<sup>th</sup> Commission meeting falls within the schedule for Broward Days in Tallahassee, Florida (March 11-13). Staff understands that there may two or more Commissioners attending this event.

Staff recommends moving the Tuesday, March 12<sup>th</sup> Commission meeting to Tuesday, March 19<sup>th</sup>. Staff also recommends canceling the Tuesday, March 26<sup>th</sup> Commission meeting, but also recommend scheduling a workshop to discuss infrastructure on Tuesday, April 2<sup>nd</sup>.

Staff requests Commission consensus on the above schedule.

**General Ledger Account Number(s) and Amount(s):**

\_\_\_\_\_

**Approvals:**

Finance Director \_\_\_\_\_

City Manager

City Clerk \_\_\_\_\_