

Uniform Permit Submittal Checklist

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Type of Permit	Required Submittals (See attached list)
1 Commercial - New	1,2,(3),4,5,6,7,8,10,11,12,13,14,15,16,25,27
2 Commercial - renovation, alteration	1,2,(3),4,5,7,8,11,12,13,(17),20,27
3 Commercial - addition	1,2,(3),4,5,6,7,8,11,12,13,14,15,16,17,25,27
4 Commercial - pool	1,2,(3),4,5,6,7,8,12*,13,21,27
5 Commercial - demolition	1,2,6,13,17,27
6 Residential - SFR,duplex, townhouse	1,2,(3),4,5,6,7,9,10,11,13,14,15,16,27
7 Residential - addition	1,2,(3),4,5,6,7,8,9,11,14,15,16,17,27
8 Residential - renovation, alteration	1,2,(3),4,7,(14),15,16,17,27
9 Residential - multi family	1,2,4,5,6,7,8,10,11,12,13,14,15,16,27
10 Residential - pool	1,2,4,5,6,7,8,12*,27,29
11 Residential - demolition	1,1,4,6,17,27
12 Driveway	1,2,3,4,5,6,7,(13),27
13 Paving, Parking	1,2,(3),4,5,7,15
14 Fence	1,2,(3),5,6,7,27
15 Dock, Seawall,Boat Ramp, Bulkhead	1,2,4,5,6,7,8,12,13,(18),(22),27
16 Roofing	1,2,4,27,31
17 Screen Enclosure	1,2,(3),4,5,6,7,13,16,27
18 Shutters	1,2,(3),4,7,15,27,30
19 Sign	1,2,6,7,16,27,30
20 Tent	1,2,6,7,9
21 Awning	1,2,4,6,7,16,27
22 Window/ Door	1,2,(3),4,7,15,30
23 Mechanical - Commercial	1,2,4,7,14,15,27,32,35 12 if smoke control provided
24 Mechanical - Residential	1,2,(3),4,7,14,15,27,35
25 Mechanical - Hood, Fire Suppression	1,2,4,7,27,32,35
26 Air Conditioning Replacement/Repair	1,2, (3)(4 if \$7500 or more),14,16,35
27 Walk in Refrigeration	1,2,4,7,16,32,33,35
28 Electrical - Commercial	1,2,(3),4,7,27,32
29 Electrical - Residential	1,2,(3),4,7,27,32
30 30 Day Temporary Electric	1,2,(3),4,6,7,27
31 Electric service change/repair	1,2,(3),4,7,27
32 Low voltage	1,2,(3),4,7,27
33 Generator	1,2,(3),4,5,6,7,13,16,27,32
34 Antena	1,2,(3),4,6,16,27,30,32
35 Solar Panel	1,2,(3)4,5,6,7,16,27,30,32
36 Fire Alarm	1,2,(3),4,7,27,32
37 Plumbing - Commercial	1,2,4,7,27
38 Plumbing - Residential	1,2,(3),4,7,27
39 L.P. Installation	1,2,4,7,
40 Plumbing fixture replacement	1,2,4
41 Irrigation	1,2,7
42 Water Heater Replacement	1,2
43 Temporary Portable Toilet	1,2
44 Septic Tank	1,2,6,7,13,21,27

Legend	() IF APPLICABLE
	*IF ON PILES

Uniform Permit Submittal Checklist

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Item	Permit Application Required Submittal Items
1	Permit Application Form(s)
2	Contractor Records up to date
3	Owner /Builder Affidavit (if owner to act as contractor)
4	Recorded Notice of Commencement (if job value over \$2,500.00) FBC Chapter One, Broward County Administrative Provisions 105.8 - must be recorded and posted prior to the first inspection
5	2 Surveys (Note: If an Agency Having Jurisdiction has the capability of processing applications completely electronic, only one copy may be required for Items 5-9, 11,14,15,16, and 31.
6	2 Site Plans
7	2 Sets of Plans (signed and sealed if: residential \$10,000 over, Comm. \$5,000 or over, or at discretion of Building Official)
8	2 Copies of Geotechnical Reports
9	2 copies of Structural Calculations
10	Soil Erosion and Sedementation
11	2 Sets of Truss Drawings - submitted prior to receiving a foundation inspection
12	Special Inspector Form
13	Approval from B.C. Enviromental Protection & Growth Maangement Dept.
14	2 copies of energy calculation forms, heating/cooling load calc's, manufacturer spec's
15	2 copies of Product Approvals/NOA's
16	2 copies of Shop Drawings, signed and sealed and approved by designer of record
17	Statement of Responsibility Regarding Asbestos Form
18	Approval of the Army Corps of Engineers
19	Approval by the Department of Business and Professional Regulation
20	Approval by the Department of Agriculture
21	Approval by HRS/Broward County Health Dept.
22	Approval by South Florida Water Management District
23	Florida Fish and Wildlife Conservation Commission
24	Federal Aviation Authority
25	County Elevator Section review
26	Proof of Property Ownership
27	Copy of signed contract between contractor and owner
28	Review by Broward County Children's Care and Licensing
29	Pool, Spa and Hot Tub Safety Act
30	Wind Load Chart or Signed and Sealed Calculations
31	2 copies of High Velocity Hurricane Zone Uniform Roofing Application Form
32	Manufacturer Specifications
33	Flame Spread Certificate
34	Easement Agreements if applicable. Ie: AT&T, FPL, Utilities, etc.
35	Signed and Sealed equipment tiedown specifications