

*City of Cooper City*  
**SENIOR ADVISORY BOARD**  
**MINUTES OF MEETING**  
March 23, 2011

**CALL TO ORDER:**

Ken Richardson, Director of Recreation

**CORRESPONDENCE:**

None

**STAFF INTRODUCTIONS:**

Bruce Loucks, City Manager  
David Wolpin, City Attorney  
Ken Richardson, Director of Recreation  
Lynda Good, Asst Director of Recreation  
Frank Casale, Recreation Advisory Board Chair  
Commissioner Jamie Curran  
Commissioner Jeff Green

**SENIOR ADVISORY BOARD INTRODUCTIONS:**

Gail Jaffee  
Robert Fleisher  
Sharon Taylor  
Nancy Sparks  
Stan Neumann  
Elizabeth Villasenor  
Noreen Gilman

**MINUTES:** First meeting, none to be approved

**NEW BUSINESS:**

Bruce Loucks briefed the board on new population numbers and census data. The board was made aware of the requirements regarding attendance and other policies. Any board member can request a city staff member to attend a meeting, requests must be sent to Ken Richardson.

David Wolpin advised the board of the Sunshine Law. All members were informed that it is their obligation to read and abide by the provisions of the law, and this includes any subcommittees. Discussion followed pertaining to meetings, minutes and attendance policies. Secretary to send minutes to Ken Richardson to be formally recorded and distributed by Lisa Provost.

Lynda Good shared with the board information regarding Summer and Adult programs.

Motion was made and duly seconded to elect the Senior Advisory Board Officers.  
Noreen Gilman, Chair  
Gail Jaffee, Vice Chair  
Sharon Taylor, Secretary

Motion was made and duly seconded to establish a meeting place, and time. It was unanimously voted to have the Senior Advisory Board meetings at the Pool & Tennis Center, at 7:00 PM on the 3<sup>rd</sup> Tuesday of each month.

Bruce Loucks, City Manager informed all board members of the advisory board appreciation dinner on June 7, 2011 at 6PM.

**NEW BUSINESS:** None

**BOARD MEMBER CONCERNS:** None

**NEXT MEETING DATE:** - **In lieu of Passover the next meeting will be held Thursday April 14, 2011 at 7:00 PM @ Pool & Tennis Center.**

**ADJOURNMENT:** Motion was made to adjourn and was duly seconded.

Minutes completed by: **Sharon Taylor**

The foregoing Minutes were approved on: , 2011.

Chairperson  
Senior Advisory Board