

CITY OF COOPER CITY
SENIOR ADVISORY BOARD
MINUTES OF MEETING
December 9, 2015

1. **CALL TO ORDER:**

Chairman, Howard Meltzer called the regular meeting to order at 6:31 pm. Those in attendance and constituting a quorum were: Dave Brundage, Sharon Taylor, Maxine Nicely, and Teri Sullivan.

Betty Glaze was not present.

2. **Pledge of Allegiance was done by members present.**

3. **MINUTES:**

Motion made by Teri Sullivan to approve the minutes from the November 18, 2015 meeting, duly seconded and carried without dissent.

4. **GUESTS: None**

5. **PUBLIC INPUT: NONE**

6. **OLD BUSINESS:**

a. **EMAIL DATA BASE UPDATE:**

The computer (laptop) at the rec center has the data base done. Waiting on an email blast to be sent out. Howard Meltzer will followup. Lynda Good reported to Howard email blast was sent out, however, no board member received one. Howard to request Pool & Tennis center be agenda be added to the monthly email blast. As of 12/9/15 still waiting to find out why email blast not sent out, SAB members did not receive email either. Lynda indicated email was sent out but SAB can't find anyone who has received one. Pended for followup at next meeting.

b. **VETERANS BREAKFAST:**

Sharon Taylor stated the American Legion has given their OK to use the facility at no facility cost for the Veterans breakfast. The only cost would be \$50 for the cook. Howard Meltzer advised he spoke with Adam at Tin Cup who will allow use of the facility. Sharon and Howard will continue followup on this matter. As of 12/9/15 Howard made a motion we table items not complete or where no further information was available. All in favor, this item was tabled for followup at next meeting.

c. **PLAQUE CLEANUP:**

NOTES FROM SEPT 9TH MEETING: Howard took photos of the plaques. The pressure cleaning was done but the rust was not cleaned off the plaques. Howard will continue with followup. Howard reported the board sent an email to the city manager on June 28th to report this issue, another email was sent as followup on September 8th. The City manager will followup on this matter and Howard Meltzer will also. AS OF OCTOBER 14TH, 2015, Howard Meltzer reports this matter is STILL PENDING. Discussion regarding what

can be done, Betty Glaze will makes calls to see what exactly needs to be done and report back to the board. As of November 18th, 2015 this matter is still pending. The board is not able to figure out why this matter is dragging on for so long. Betty Glaze will pursue answer and report back at next meeting. Howard will continue asking why the plaques being cleaned is a difficult task for the city to get done. As of 12/9/15, the plaque is still not cleaned. Tabled until next meeting since Betty was not at the meeting to report.

d. SENIOR 2015 LIFESTYLE EXPO:

The minutes from the workshop on October 28th, 2015 and November 11th, 2015 provide details of discussions taken place thus far. Howard reported \$658 spent last year for 2522 mailers. Howard was not able to find out why so few were mailed out last year. Still working on numbers for postage so we can reach out to as many residents as possible. Reviewed the Adult attendee survey and all in agreement to add Recipe of the Month Club and Cooking for one. Howard noted Lynda Good stated an exit survey would be prepared by the rec dept and will be available for the expo. Changes to be made to the mailer was tabled until the 12/9 meeting as we would like to a proof (example) of the mailer. Howard will obtain a proof for review at the next meeting. Howard is working on the speakers for the expo, it was mentioned including one for caregivers of seniors. Howard mentioned we need members to seek out gift cards or certificates and donations for the Expo. Teri advised Don Sullivan State Farm Agent will repeat the donation from the 2015 expo of (4) \$25 Publix gift cards. This item tabled for followup at the next meeting since Lynda Good not available to attend this meeting and the mailer proof was not available for review.

e. DEDICATED SENIOR HOTLINE:

Howard reports there will be an info line available at no additional cost. This line will be for information only and will not take any messages. Lynda Good is looking for volunteers to record the message which are expected to begin January, 2016.

f. WALKING CLUB:

As of 9/9/2015: Expo survey reflected 40+ people want a walking club. At Stirling and Palm, Howard Meltzer and Lynda Goode walked it. It has a path, almost one mile, and it has a bathroom. Would only need someone to open the gate and bathroom. Currently open at 5pm. Lynda Goode looking into this for us. There is a new park with a path .3 miles however no bathroom available. The Stirling/Palm location would be ideal if logistics of opening the park for seniors can be accommodated. Howard Meltzer reports Lynda Good advised a new Parks Director has been hired. Once she gets acclimated the walking club will move forward. This is also from the 2015 expo, followup will continue so it can be completed by the 2016 expo. Tabled this matter as nothing new to report, continued followup for next meeting.

g. CODE ASSISTANCE PROGRAM:

The notes Betty Glaze typed up for to be given to the business advisory board were attached to the agenda. There were no return notes from the Business advisory board attached. Betty was not in attendance at the meeting so followup and report will be needed at the next meeting.

h. LIGHT UP COOPER CITY RECAP:

Maxine Nicely provided report of very few seniors attending or walked by our table. It was noted our table looked bare and this would be re-visited later in 2016 prior to the next Light Up event. Howard has a banner and will check to see what it says. Dave Brundage motioned to purchase a banner with senior advisory board for events and pay for it from the budget, motion was duly seconded and carried without dissent.

i. Motion made by Dave Brundage to send an email to the commissioners via Carol Adams stating the Senior Advisory Board would like an announcement to be made every commission meeting requesting volunteers to serve on the board until all vacancies are filled, was duly seconded and carried without dissent.

7. NEW BUSINESS:

a. Terri Shermett has requested a leave of absence of three (3) months from the board. Discussion followed wherein motion was made by Teri Sullivan to accept this leave request, was duly seconded and carried without dissent.

b. Noreen Gilman notified the board of her resignation. She stated she would still volunteer to help out with the 2016 Senior Lifestyle Expo.

c. Carol Adams left the box with SAB shirts for distribution to members of the board. Howard handed them out to those who did not already pick them up from Carol directly.

8. ITEMS FOR THE MONTHLY EMAIL BLAST & ITEMS FOR SENIOR HOTLINE:

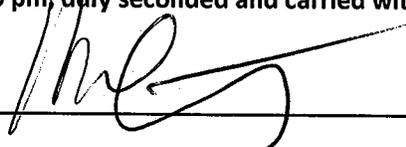
Senior Lifestyle Expo announcement and request for volunteers to serve on the senior advisory board.

9. The next SAB meeting is a Senior Lifestyle Expo workshop on Wednesday, December 16, 2015 @ 6:30pm at City Hall Auditorium. The next regular senior advisory board meeting will be Wednesday, January 13, 2016 @ 6:30pm at City Hall Auditorium.

ADJOURNMENT:

Motion made to adjourn by Maxine Nicely at 7:20 pm, duly seconded and carried without dissent

The foregoing minutes were approved on: _____



HOWARD MELTZER;
Chairman
Cooper City Senior Advisory Board