

**CITY OF COOPER CITY
SENIOR ADVISORY BOARD
MINUTES OF MEETING
January 21, 2014**

CALL TO ORDER: by Gail Jaffee, Chairwoman at 6:30pm

No recording was made of these minutes due to no recording device present.

ROLL CALL: present Gail Jaffee, Elizabeth Villasenor, Teri Sullivan, Maxine Nicely, Susan Fliedner, Dave Brundage, Gladys Wilson, Howard Meltzer & Sharon Taylor.

GUEST INTRODUCTIONS: Bruce Loucks, City manager of Cooper City, Robert Meyers of Serota, Helfman, Pastoriza, Cole & Boniske, representative law firm for Cooper City and Patti Williams, Adult Program Specialist for Cooper City.

Mr. Loucks introduced Mr. Meyers to explain the sunshine laws and answer the boards questions about the laws. Here are a few that need mentioned:

1. Board members can not converse via email, in person or by phone on any revisions for previous meeting minutes.
2. Board members can not discuss anything on the boards agenda or what may come before the board at any gathering, meeting or any function.
3. If board members want input into upcoming Agenda that wasn't discussed at the previous meeting we must send a memo to our staff, Lynda Good (LGood@coopercityfl.org) and or Carol Adams (Carola@coopercityfl.org) and they can send to other members.
4. Recorded minutes must be sent to city or copies of recording.
5. The only way a board meeting can be changed if not done at a previous meeting is for the board to approve unaimously to give the Chair person the authority to set meeting dates and times.
6. Robert Meyers said he would give the board an outline of Sunshine Laws in laymen terms and would give periodical updates to the laws as needed. All new members of boards must be given a brief on the laws and Meyers and Loucks agreed.

Patti Williams discussed some of the upcoming senior events.

PUBLIC OPEN FORUM (3 minutes per guest wishing to address board): None

APPROVAL OF MINUTES: motion to approve the minutes from Dec. 12, 2013 meeting was duly seconded, passed unanimously.

OLD BUSINESS:

1. Motion was made to have the draft minutes and the upcoming meetings agenda to go to Susan Polling SusanP@CooperCityFL.org no later than the second Tuesday of each month, duly seconded and unanimously approved.
2. This board is requesting in writing what the rules are for the use of the kitchen at the recreation department by official boards and its members of Cooper City. No motion was made.
3. Stand alone community outreach by this board to the seniors for feed back on what they would like, to be discussed further, tabled until next meeting.

NEW BUSINESS:

1. Discussed the Davie senior board and Cooper City senior board possibly combine outreach to seniors in both cities. Left open for further discussion, tabled until next meeting.
2. Davie has a free dance for seniors Feb. 15 at 2pm at the Alvin Sherman Library, 3100 Ray Ferrero, Jr. Blvd., Davie, Fl. 33314
3. New meeting dates for June, August, November and December were discussed to be 6/5, 8/7, 11/6, and 12/4 at 6:30pm. No motion made.
4. Motion made to have no meeting in July 2014 duly seconded and unanimously approved.
5. Give the chairperson authority to set meeting dates and time, need clarification on how chair would notify members, tabled until next meeting.
6. Motion made to say the pledge of allegiance after call to order and place on agenda was duly seconded and unanimously approved.

MEMBER CONCERNS: NONE

Motion to adjourn was made at 8:45pm and duly seconded, unanimously approved.

Approved: *Sail Guffee* *March 4, 2014*