

**CITY OF COOPER CITY  
SENIOR CITIZEN ADVISORY BOARD  
MINUTES OF MEETING  
Oct. 8, 2014**

**CALL TO ORDER: 6:38pm**

**ROLL CALL: present Teri Sullivan, Susan Flidner, Maxine Nicely, Howard Meltzer, Michele Knowles & Sharon Taylor, not present Elizabeth Villasenor, Dave Brundage, Gladys Wilson..**

**PLEDGE OF ALLEGIANCE**

**GUEST INTRODUCTIONS: NONE**

**PUBLIC OPEN FORUM (3 minutes per guest wishing to address board): NONE**

**APPROVAL OF MINUTES: Motion to approve 8/7/14 advisory board meeting and 9/24/14 workshop, duly seconded and approved.**

**NEW BUSINESS:**

- 1) Susan attended a Business Advisory Meeting to try to get them to assist us in promoting the 211 program. She will try to meet with them again to make a better presentation. Signage for 211 SOS (save our seniors). Should include this in the senior expo. and try to get other boards to help us with this expo and promoting it.
- 2) Seniors helping Seniors, learned of it from the Davie Senior Advisory Board, maybe take it up after the expo.

**OLD BUSINESS:**

**SENIOR EXPO DISCUSSION:**

- 1) Howard met with Linda and Patty on the expo. The Rec. Dept. is putting together the skeleton of the event and the senior advisory board is to fill in with exacts and info.
- 2) Care assistance program (CAP) through Broward Regional would like it to part of the expo. It is workshops to help educate you on all levels of assistance for caring for those with Alzheimers and Dementia. Lets see if Memorial offers something similar. Susan will bring us more info and for contacts.
- 3) Rec. Dept. Setting up tables, they need volunteers to set up 1/9/15 at 2pm and need volunteers to breakdown 1/10/15 after event about 1:30. Teri, Maxine and Sharon will help set up and Susan, Michele will help breakdown. Howard will be around for both set up and breakdown. We need as many volunteers to help, we must recruit volunteers. Advisory board needs to act as greeters which will include questionnaires. We could have

goody bags and if we do we are responsible to put those together.

4) Music, not able to get a hold of Rick Shaw yet, but will continue to reach out. Will have piped in music throughout. Put together a DVD with music on it and just replay it, should be 40's, 50's, 60's and 70's music. Teri will ask her son if he can help us with this. Michele has a friend who sings and will see if interested in volunteering to sing. Will discuss at next workshop.

5) Board responsible for the postcard and we need to decide what we want to. Stephen Meltzer will attend our next workshop to help us come to a conclusion on this.

6) Vendors who want a table will be charged a fee (\$25.00?) and nonprofits no charge.

7) Decide on vendors we would like to secure, we will have about 25 tables for vendors and will have 5 city tables. Try to have vendors all in one area.

8) Are going to try to get speakers and or demonstrations on topics of interest. We need to know from seniors topics that interest them. Need Dave to help us with this.

9) Linda is sending out a press release to local media in November advertising the event.

10) City tables BSO, Rec board, Seniors vs Crime, SAB, Historical program.

11) Hope the expo will draw in seniors who aren't aware of the programs the city offers.

12) City will provide coffee, water and light refreshments. If we want lunch must provide out of our budget city gave us or get vendors to donate the food. We need to discuss food further. Possible option to waive the vendor fee if they donate food.

13) Thoughts on event day program listing timeline of events and thanking our sponsors. Can possible do ourself on a color printer.

14) We have common interest in teaming with the Business Advisory Board and hope we can get their participation. Susan will see if one of them will attend our next workshop.

15) Discuss goodie bags at next workshop 10/22/14 at 6:30pm at City Hall.

16) Ideas for the postcard what do we want on it.

17) Raffles, hopefully get some door prizes donated and tie the raffle to the questionnaire. You get a raffle ticket for filling out the questionnaire maybe.

18) Don't mail postcard until after Christmas so that gives us a little more time to finalize it.

19) The questionnaire is critical to get feedback from seniors as to what they would like to see the city offer. What activities are you looking for from the city, what are your interest, are you aware of the activities offered by the city, would you be interested in, did you know the city offers luncheons, bingo, majong, outings, etc., what time of day works for you, do you need transportation to the activities. We need their name, address, phone number and email address, or have a contact information card for future city events and have the questionnaire. The raffle is to be tied to the info card not the questionnaire. The board should be responsible for inputting the data from the info card. Questionnaire we need to keep it simple, we can list some activites but ask what they would like to have or see the city offer. Lunches, games, outings and socialize. Check what interest you. For more info contact the recreation department.

20) Maybe throw out are you interested in having a monthly sports club, share your war story, card club, walking club etc.

21) Need to have the senior lifestyle expo flyer that is already made up at the city garage sale. Have at the Rec. Center tent.

22) Lite up is 12/5, will have a table and will discuss at Nov. Senior advisory board meeting.

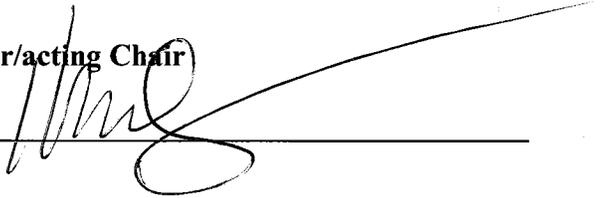
**MEMBER CONCERNS: NONE**

**Motion to adjourn, duly seconded and unanimously approved.**

**Next workshop is Oct. 22, 14 at 6:30pm at City Hall.**

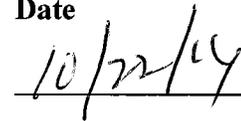
**Next meeting will be Nov. 12, 2014 at 6:30pm at City Hall**

**Chair/acting Chair**



A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to be 'J. M. G.' with a long, sweeping flourish extending to the right.

**Date**



A handwritten date '10/22/14' in black ink, written over a horizontal line.