



# **LIGHT-UP COOPER CITY 2016**

## **NON-PROFIT FOOD BOOTH**



- When:** *Friday, December 2, 2016.*
- What:** *Non-profit food booths located outside during Light Up Cooper City.*
- Where:** *Parking lot of City Hall.*
- Fee:** *\$30.00 per group. Fee collected when exhibitor is confirmed.*

### **General Information for Light-Up Cooper City outdoor food booth**

- *Booths are limited and available on a first-come, first-serve basis to Pioneer Middle School & Cooper City High School clubs and Cooper City-based Scouting organizations. Space is limited.*
- *Vendor groups will be provided one or two 6-foot long tables, 2/3 chairs, and a trash box. Additional tables may not be added to food serving area. Additional tables may be brought by vendor to be used only as a prep area if needed. Please provide covering for the table(s).*
- *Vendor groups must assist in the breakdown of chairs, table, and trash box at each booth. These items must be returned CLEAN inside City Hall Auditorium at the conclusion of the event.*
- *Participants must be set up by 5:30 p.m. Booths must stop selling by 9:00pm and be closed down by 9:30 p.m. or before.*
- *Vendor groups must provide own power.*
- *Vendor groups will be responsible to remove their group's trash from their assigned trash box and take trash bag to Community Center dumpster located in the east parking lot of the Community Center.*
- *Each group is responsible for collecting 6% sales tax on all items sold. Contact the Florida Department of Revenue.*

***Staff contact: Felicia Trainor***

***Contact number: 954.434.4300, #233***

***Contact e-mail: [ftrainor@CooperCityFL.org](mailto:ftrainor@CooperCityFL.org)***



**Please return attached application in person to:**  
**Cooper City Recreation Department Administrative Office**  
**located in the Cooper City Community Center.**



# LIGHT-UP COOPER CITY 2016 NON-PROFIT FOOD BOOTH APPLICATION



Group Name: \_\_\_\_\_

Contact person (s): \_\_\_\_\_ (adult contact)

\_\_\_\_\_ (student)

Mailing Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

E-mail: \_\_\_\_\_

**NOTE: Types of items requested to be sold are limited.**

1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_

**\*\*Groups will be notified of their approved items - do not assume or bring other items except those approved.**

Will you be using a generator?: YES or NO  
(No grills allowed)

**Release and Waiver: (please read and sign below)**

*In consideration of accepting this Non-Profit Food Booth Reservation Form, I, the undersigned, individually and /or on behalf of my organization or group do hereby agree to hold harmless the City of Cooper City, its trustees, elected and appointed officials, agents, servants, and employees from and against any and all claims, demands causes of action whatsoever, kind and for any resulting judgments, losses, costs, damages, liability, expenses and attorney's fees arising out of, occurring during or relating to the undersigned's participation in Light-Up Cooper City at Light-Up Cooper City. I acknowledge that I have read the above and that I fully understand that I am giving up valuable legal rights by executing this release.*

Group Name: \_\_\_\_\_

Adult Sponsor Name: \_\_\_\_\_

Adult Signature: \_\_\_\_\_ Date: \_\_\_\_\_



***For office use only:***

Adult sponsor ID attached (initials): \_\_\_\_\_ Receipt #: \_\_\_\_\_ Date: \_\_\_\_\_