

**EDUCATION ADVISORY BOARD
THURSDAY, SEPTEMBER 20, 2012, 6:00 PM**

MINUTES

A "Special" meeting of the EAB was duly called and held on Thursday, September 20, 2012, in the meeting room, Community Center.

Members present: Elizabeth Janzer, Melissa Megna, Pamela Sands, Renee Grutman, Holly Kaplan, Theodore Sander, Tevis Jones, Anne Culotta, David Brundage, and Fernando Lopez
Members absent: Gary J. Gorman

I. CALL MEETING TO ORDER:

At 5:32, EAB Chair Renee Grutman presided over the meeting specifically assembled to organize the School Board Candidates Forum.

II. APPROVAL OF MINUTES:

It was noted that the Minutes of the last meeting on September 5, 2012, did not indicate 2 members present: David Brundage and Fernando Lopez. With these corrections, the minutes were voted and approved.

III. OLD and NEW BUSINESS:

Due to this was a "Special" meeting to discuss the School Board Candidates Forum, Old and New Business was not discussed.

IV. DISCUSSION ITEMS:

When: Forum to commence on Thursday, October 25, 7 - 9pm; however, the community is invited from 6 - 7pm to meet their neighbor and compose questions for the candidates.

- *Candidates:* Candidate invitations have been sent to the following candidates (all At Large):
District 8: Donna Korn (incumbent) & Franklin Sands
District 9: Robin Bartleman (incumbent) & Barbara Houston Wilson
This was the best date for all candidates, however only Konna Korn confirmed.
- *Moderator:* Representatives from the League of Women were suggested to serve moderator.
- *Timekeeper:* EAB member Pamela Sands was suggested to serve as timekeeper.
- *Questions:* Preparation of questions would be from the community.
- *Advertising:* Elizabeth Janzer volunteered to create a flyer and poster for the event. Fernando Lopez volunteered to have them printed. Other forms of advertisement discussed were to post the event on the Cooper City website, advertise in the Neighborhood section of the newspaper, place on the school district bulletin board,

advertise on the marquee at City Hall, send flyers home to all students, notify all nearby PTA presidents, invite neighboring schools from Davie, Sunrise, and Weston.

- *Refreshments:* It was suggested to ask local business to donate food, and as an incentive, place their business as a sponsor on the Cooper City website and event signage. Businesses mentioned to be solicited were Dunkin Donuts, Field of Flowers, and Tijuana Flats. Member David Brundage volunteered to pick up donations for the event.
- *Photography and setup:* It was suggested by Melissa Megna to contact volunteers from Cooper City High School to serve as photographers and help with setup and operation of the event.
- *Miscellaneous for forum:* Pamela Sands will contact the ROTC at Cooper City High School to serve as commencement. We will have a sign-in sheet to gather contact information from the community. The EAB member should debrief after the forum. Thank you notes will be written to candidates, sponsors and volunteers. Pamela Sands suggested to purchase give-away items for the community such as pens or recycle bags. Specific tasks not given will be solidified at next meeting.
- Future EAB tasks will be to visit area EAB's for information and ideas.
- Fernando Lopez volunteered to contact the Advisory Councils from each Cooper City School to discuss their wishes and needs.

VI. NEXT MEETING DATE:

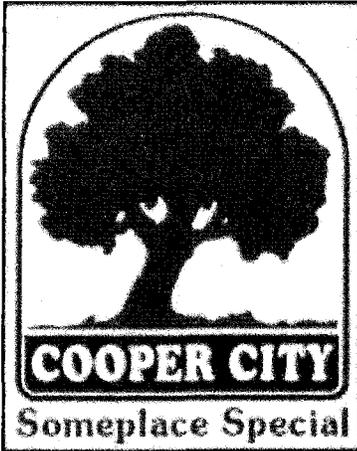
Scheduled for Wednesday, October 3, 2012, 6:00 PM.

VII. ADJOURNMENT:

The meeting concluded at 6:50 PM.

The foregoing Minutes were submitted by Secretary Holly Kaplan and approved on

10/3/12, by Renee Grutman
Chair, Renee Grutman



The Cooper City
Education Advisory
Board Presents

“Meet Your School
Board Candidates”

You are invited to attend our community forum to meet your neighbors, and learn about Broward School Board candidates. This is your opportunity to voice your questions, make an informed vote!

and

October 25th at 7-9 p.m.

Refreshment reception will begin at ~~6:30~~ 6:00-7:00

Cooper City Hall Auditorium

9090 SW 50th Place

Cooper City, FL 33328