



**Cooper City's 58th Founder's Day
Non-Profit Activity Booth Application Form**

Saturday, March 11, 2017

Group / Organization Name: _____

Contact Name: _____

Address: _____

Phone: (____) _____ Email: _____

Description of Activity:

Release and Waiver:

In consideration of accepting this Activity Booth Reservation Form, I, the undersigned , individually and /or on behalf of my organization or group do hereby agree to hold harmless the City of Cooper City and Broward County Board of County Commissioners, its trustees, elected and appointed officials, agents, servants, and employees from and against any and all claims, demands causes of action whatsoever, kind and for any resulting judgments, losses, costs, damages, liability, expenses and attorney's fees arising out of, occurring during or relating to the undersigned's participation in the Cooper City Founder's Day Festivities at Brian Piccolo Park. I acknowledge that I have read the above and that I fully understand that I am giving up valuable legal rights by executing this release.

Group / Organization Name: _____

Printed Name: _____

Signature: _____ Date: _____



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GENERAL INFORMATION

- Participating groups are limited to non-profit service groups and youth organizations located in Cooper City.
- Activities offered by participating non-profit groups are limited by the Cooper City Recreation Department. Groups must have approval from the Department in order to provide an activity.
- Booths will be located on a soccer field in Brian Piccolo Park. Spaces are limited to a 15' x 15' area.
- Booths are offered at no charge.
- Groups/Organization Booths must check in with Cooper City event staff and can begin set-up after 1:00 p.m. Set up must be completed by 3:00 p.m.
- Participating groups can break down anytime after 6:00 p.m. Groups must check-out with event staff and complete an Event Exit Form.
- Groups must provide their own supplies. Chairs, tables, tent, electricity, etc. Generators are not allowed in area unless pre-approved.
- If group has a tent they must provide weights on all 4 sides. NO STAKES allowed on field.
- Trash generated from your group is to be removed from your area upon departure. See event staff for designated dumpster location.
- The Release and Liability Waiver Form must be signed and dated.
- Approved groups will receive a participant approval letter prior to the event.
- A \$1.50 Broward County park entrance fee is charged to every person upon entry to Brian Piccolo Park.

Please return completed Non-Profit Activity Booth Application Form by Tuesday, February 28th:

Cooper City Recreation Department
Attn: Founder's Day Committee – Activity Booth
P.O. Box 290910 Cooper City, Florida 33329 OR
Email: ftrainor@CooperCityFL.org OR
Drop off form to the Community Center (9000 S.W. 50th Place)

For additional informational, please contact Cooper City Recreation at 954.434.4300, #233.