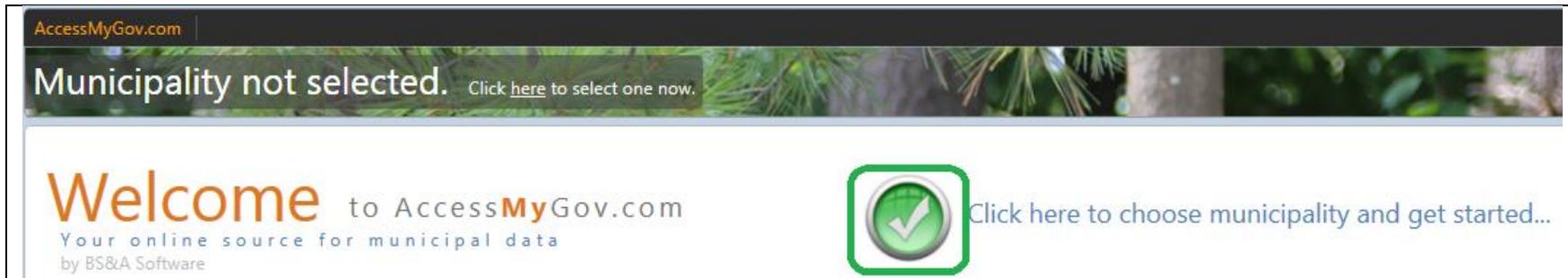


## AccessMyGov: Schedule an Inspection



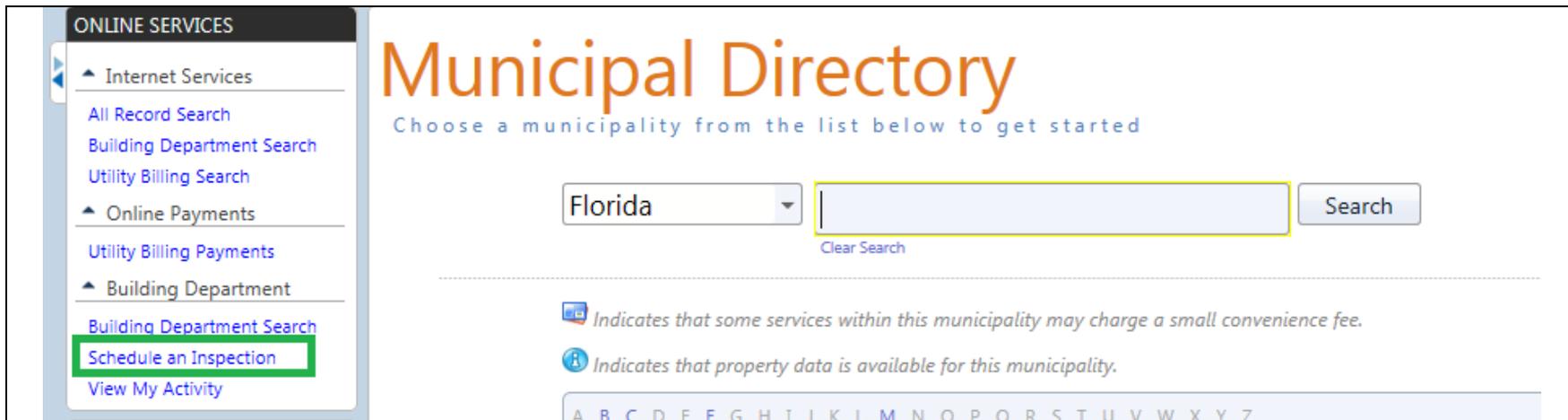
AccessMyGov.com

Municipality not selected. Click [here](#) to select one now.

Welcome to AccessMyGov.com  
Your online source for municipal data  
by BS&A Software

 Click here to choose municipality and get started...

- 1) Go to: [www.accessmygov.com](http://www.accessmygov.com) and double-click on the **green checkmark**.



ONLINE SERVICES

- Internet Services
- All Record Search
- Building Department Search
- Utility Billing Search
- Online Payments
- Utility Billing Payments
- Building Department
- Building Department Search
- Schedule an Inspection**
- View My Activity

# Municipal Directory

Choose a municipality from the list below to get started

Florida  Search

[Clear Search](#)

 Indicates that some services within this municipality may charge a small convenience fee.

 Indicates that property data is available for this municipality.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

- 2) Double-Click on **Schedule and Inspection**



### Step 1: Select a Permit

Enter a Permit Number, including any dashes or spaces.

Permit Number:  ex. PE13-0001

- 3) Type the **Permit Number** which will be listed on your Permit Card. (Ex. PRS16-0123)
- 4) Double-Click on **Next**.

## AccessMyGov: Schedule an Inspection

### Step 2: Select Inspection Type and Date

Inspection Details

★ Inspection Type: <None Selected> 

- <None Selected>
- Roof Final
- Shingle In Progress

Using the calendar below, select an available date for your inspection request.

5) Click on the **Down-Arrow** and select the **Inspection Type** from the dropdown menu.

March 2015

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

★ Scheduled Date: 03/03/2015

6) Select the **Schedule Date** and select **Next**.

**Step 3: Contact Information**

Enter your contact information to be included with the request.

Required fields are marked with ★

★ Name: John Doe

★ Phone: (954) 123-4567

★ Email: john\_doe@gmail.com

★ Confirm Email: john\_doe@gmail.com

Notes: Write comments/notes here.

7) Fill in the **Contact Information** and select **Finish**.